



COUNTY OF LEHIGH
OFFICE OF THE CONTROLLER

LEHIGH COUNTY GOVERNMENT CENTER
17 SOUTH SEVENTH STREET
ALLENTOWN, PA 18101-2400
(610) 782-3082 FAX: (610) 871-2897

GLENN D. ECKHART
COUNTY CONTROLLER

JOHN A. FALK
DEPUTY CONTROLLER

TO: Final Report Distribution
FROM: Glenn Eckhart, County Controller G.E.
DATE: January 10, 2014
RE: Ethics Hotline Activity - 2013

We have compiled a listing of ethics hotline activity for 2013. The ethics hotline continues to be a valuable tool for employees and the public to report suspected improprieties. All reports received are investigated and resolved by the Office of the Controller.

AUDITS/ETHICS HOTLINE ACTIVITY

COUNTY OF LEHIGH, PENNSYLVANIA

OFFICE OF THE CONTROLLER

*Ethics Hotline Activity
for the Calendar Year Ended December 31, 2013*

REPORT NO. 14-1

COUNTY OF LEHIGH, PENNSYLVANIA
OFFICE OF THE CONTROLLER

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Lisa Scheller, Chair
Lehigh County Board of Commissioners
Lehigh County Government Center
17 South Seventh Street
Allentown, PA 18101-2400

In accordance with Ordinance 1993-130, the County of Lehigh established a hotline (610-782-3999) for the reporting of suspected theft, fraud, and abuse of county resources and/or assets. The hotline is based in the Controller's Office and is available for use by both county employees and the public 24 hours a day. Callers can report anonymously any situation that appears improper. All calls are investigated by the Controller's Office or are directed to the proper authority (if not under county jurisdiction).

The administrative code, as amended by Ordinance 1993-130, requires periodic reporting to the Board of Commissioners. Attached please find a summary account of "Ethics Hotline" calls received during 2013.

GLENN ECKHART
County Controller

January 10, 2014
Allentown, Pennsylvania

Attachment

xc: Jaime Aurand, Director, Cedarbrook
David Barilla, Clerk to Board of Commissioners
William Berndt, Court Administrator
Board of Commissioners
David Gilgoff, Director, Human Services
M. Judith Johnston, Human Resources Officer
Frank Kane, Director, Comm & Econ Dev
Ted Kehm, Deputy Fiscal Officer
Patricia Kline, General Services
Daniel McCarthy, Director, Administration
The Honorable Carol McGinley, Pres Judge
Michael Milan, Cty Det, Dist Atty's Office
Thomas Muller, County Executive
Ronald Rossi, Sheriff's Office
Glenn Solt, Director, General Services
Matthew Sorrentino, Solicitor, Dept of Law
Edward Sweeney, Director, Corrections
Joseph Turri, Human Resources Administrator

ETHICS HOTLINE*
SUMMARY OF 2013 ACTIVITY

<u>Date</u>	<u>Description</u>	<u>Ethics File No.</u>
01-09-13	Stolen Personal Cash – Office of Children & Youth Services	E13-01
01-15-13	Employment Complaint – County Vendor	-----
01-16-13	Alleged Economic Extortion – Human Services Contractor	E13-02
01-25-13	Alleged Sick Time Abuse – Juvenile Detention Center	E13-03
02-08-13	Lost County Cell Phone – Chore/Aging Services	E13-04
03-10-13	Abuse of County Work Time – Office of Mental Health / ID	E13-05
05-22-13	Abuse of County Work Time – Office of Aging / Adult Services (Refer to Audit Report #13-43 issued July 5, 2013)	E13-06
06-10-13	Lost / Stolen Digital Camera – Office of Children & Youth Services	E13-07
06-17-13	Debt Collector Harassment – Citizen Complaint	E13-08
06-19-13	Employee Harassment Complaint – Information Technology	E13-09
06-27-13	Police Department Abuse – Citizen Complaint	E13-10
07-16-13	Accident Report Fraud – Citizen Complaint	-----
07-07-13	Utility Bill Fraud – Citizen Complaint	E13-11

<u>Date</u>	<u>Description</u>	<u>Ethics File No.</u>
07-18-13	Alleged Vendor Overbilling – Office of Aging (Issued interoffice memo dated September 30, 2013)	E13-12
08-08-13	Alleged Support Payment Fraud – Domestic Relations	E13-13
09-11-13	Unauthorized Asset Disposition – Juvenile Probation	E13-14
09-18-13	Missing Notebook Computer – Cedarbrook	E13-15
10-07-13	Alleged License Violations – Citizen Complaint	E13-16
11-01-13	Alleged Unreported Leave Time – Office of Aging	E13-17
11-14-13	Alleged Support Order Non-compliance – Domestic Relations	E13-18
11-18-13	Alleged Food Stamp Fraud – Citizen Complaint	E13-19
11-20-13	Disputed Refund – Magisterial District Court	E13-20
11-21-13	Alleged FMLA Abuse – Juvenile Detention	E13-21
12-19-13	Abuse of County Work Time – Exec. Office / Maintenance Dept.	E13-22
12-27-13	Personal Legal Matter – Office of Children & Youth	-----

* Includes reports received per Administrative Notice 2001-4, “Supervisor’s Report of Lost or Stolen Property”