



COUNTY OF LEHIGH
OFFICE OF THE CONTROLLER

LEHIGH COUNTY GOVERNMENT CENTER
17 SOUTH SEVENTH STREET
ALLENTOWN, PA 18101-2400
(610) 782-3082 FAX: (610) 820-3335

THOMAS SLONAKER
COUNTY CONTROLLER

JOHN A. FALK
DEPUTY CONTROLLER

TO: Final Report Distribution
FROM: Thomas Slonaker, County Controller
DATE: January 7, 2011
RE: Ethics Hotline Activity - 2010

A handwritten signature in dark ink, appearing to be "T. Slonaker", is written over the "FROM:" line of the memo.

We have compiled a listing of ethics hotline activity for 2010. The ethics hotline continues to be a valuable tool for employees and the public to report suspected improprieties. All reports received are investigated and resolved by the office of the controller.

AUDITS/ETHICS HOTLINE ACTIVITY

COUNTY OF LEHIGH, PENNSYLVANIA

OFFICE OF THE CONTROLLER

*Ethics Hotline Activity
for the Calendar Year Ended December 31, 2010*

REPORT NO. 11-4

COUNTY OF LEHIGH, PENNSYLVANIA
OFFICE OF THE CONTROLLER

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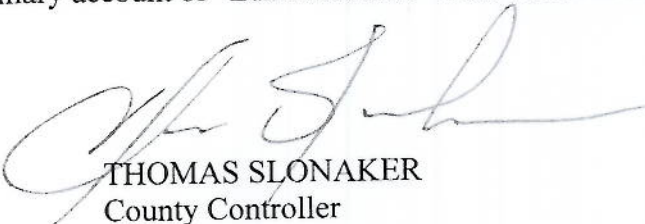
THOMAS SLONAKER
COUNTY CONTROLLER

JOHN A. FALK
DEPUTY CONTROLLER

Dean N. Browning, Chairman
Lehigh County Board of Commissioners
Lehigh County Government Center
17 South Seventh Street
Allentown, PA 18101-2400

In accordance with Ordinance 1993-130, the County of Lehigh established a hotline (610-782-3999) for the reporting of suspected theft, fraud, and abuse of county resources and/or assets. The hotline is based in the Controller's Office and is available for use by both county employees and the public 24 hours a day. Callers can report anonymously any situation that appears improper. All calls are investigated by the Controller's Office or are directed to the proper authority (if not under county jurisdiction).

The administrative code, as amended by Ordinance 1993-130, requires periodic reporting to the Board of Commissioners. Attached please find a summary account of "Ethics Hotline" calls received during 2010.



THOMAS SLONAKER
County Controller

January 7, 2011
Allentown, Pennsylvania

Attachment

xc: Board of Commissioners
David Barilla, Clerk to the Board of Commissioners
Donald Cunningham, Jr., County Executive
Wesley Havercamp, Sheriff's Office
Brian Kahler, Fiscal Officer
Frank Kane, Chief of Staff
Patricia Kline, General Services
The Honorable Carol K. McGinley, President Judge
Thomas Muller, Director of Administration
Leroy Oswald, County Detective, District Attorney's Office
Susan Schellenberg, Court Administrator
Glenn Solt, Director, General Services

ETHICS HOTLINE*
SUMMARY OF 2010 ACTIVITY

<u>Date</u>	<u>Description</u>	<u>Ethics File No.</u>
01-12-10	Non-employee criminal accusation	---
01-19-10	Domestic Relations complaint	E10-01
01-29-10	Taxpayer question	---
02-17-10	Employee personnel issue – District Attorney’s office	E10-02
04-16-10	Lost county property – Juvenile Probation	E10-03
05-13-10	Taxpayer complaint	E10-04
05-18-10	Stolen compost material – Solid Waste	E10-05
06-10-10	County lawyer/judicial complaint	E10-06
06-23-10	Concealed firearm license–complaint from Commissioner Roman	E10-07
07-01-10	Stolen personal property – Public Defender’s Office	E10-08
07-07-10	Theft of personal funds – Information Technology	E10-09
07-15-10	Deposit shortage – Magisterial District Court office	E10-10
07-26-10	Theft of county funds – Judicial Records-Criminal Division	E10-11
08-04-10	Ethics complaint – North Whitehall Township	E10-12
08-27-10	Lost county/personal property – Coroner’s Office	E10-13
09-14-10	Stolen signs – county bridges	E10-14

* Includes reports received per Administrative Notice 2001-4, “Reporting Missing Personal and County Property”

<u>Date</u>	<u>Description</u>	<u>Ethics File No.</u>
10-15-10	Taxpayer inquiry – Adult Probation	E10-15
10-15-10	Stolen HP Thin client computer terminal – Human Services Information and Referral	E10-16
10-19-10	Stolen signs – county bridges	E10-17
10-28-10	Domestic Relations complaint	E10-18
11-09-10	Personnel issue – Parks Department	E10-19
11-23-10	Lost cell phone – Sheriff’s Office	E10-20
12-13-10	Stolen gift cards – Office of Children & Youth	E10-21
12-14-10	Stolen county property – Cedar View Apartments	E10-22