



OFFICE OF THE SHERIFF LEHIGH COUNTY



RIGHT TO KNOW REQUESTS

A. Lehigh County has designated an Open Records Officer within the Office of Human Resources as the entity responsible for receiving and responding to all Right to Know requests regarding the Lehigh County Sheriff's Office.

B. All Right to Know requests shall be submitted to the Lehigh County Open Records Officer. The Open Records Officer will determine which records are considered to be public records and provide them in accordance with the act.

C. Right to Know (RTK) request contact information:

1. For all RTK requests and questions regarding the Lehigh County Open Records Policy, the Open Records Officer can be contacted at:

Lehigh County Government Center
Open Records Officer
17 S. 7th St.
Allentown, PA 18101
610-782-3011

2. All appeals shall be filed with the PA Office of Open Records:

Office of Open Records
333 Market St. 16th Floor
Harrisburg, PA 17101-2234
<https://www.openrecords.pa.gov/Appeals/HowToFile.cfm>

3. RTK request forms are located in the literature rack in the Sheriff's Office lobby. These forms and other RTK information can also be found at:

<https://www.lehighcounty.org/Contact-Us/Right-to-Know>