

NORTH PENN LEGAL SERVICES
OPERATING BUDGET (see assumptions)
FOR THE FISCAL YEAR ENDED 6/30/2020

	<u>Budget</u> <u>6/30/2020</u>	<u>Budget</u> <u>6/30/2019</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
REVENUES				
Legal Services Corporation:				
Basic Field	2,062,365	2,005,908	56,457	2.8%
PLAN:				
Title XX	636,063	652,570	(16,507)	-2.5%
DAP	115,000	116,172	(1,172)	-1.0%
IOLTA	326,240	257,224	69,016	26.8%
State	303,334	315,788	(12,454)	-3.9%
Access to Justice	2,127,152	1,691,890	435,262	25.7%
MLK Fellowship	27,667	-	27,667	100.0%
MLK	5,000	5,000	-	0.0%
Aging	507,450	425,000	82,450	19.4%
Special IOLTA	540,000	94,500	445,500	471.4%
Miscellaneous Grants	65,500	159,000	(93,500)	-58.8%
Domestic Violence	166,000	127,850	38,150	29.8%
Bar Association Grants	142,000	150,000	(8,000)	-5.3%
Medical Legal Partnership	125,000	130,000	(5,000)	-3.8%
Fair Housing Grant	112,000	87,000	25,000	28.7%
United Way	32,500	31,500	1,000	3.2%
Juvenile Dependency	15,000	15,000	-	0.0%
Arbitration fees	2,000	2,500	(500)	-20.0%
AIDS Net	1,500	1,250	250	20.0%
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Subtotal	7,311,771	6,268,152	1,043,619	14.3%
Other operating revenues				
Miscellaneous income	450	450	-	0.0%
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Total operating revenues	7,312,221	6,268,602	1,043,619	14.3%
NON-OPERATING REVENUES				
In-kind contributions	-	-	-	0.0%
Other contributions	35,000	30,000	5,000	16.7%
Interest income	750	750	-	0.0%
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Total non-operating revenues	35,750	30,750	5,000	14.0%
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TOTAL REVENUES	<u>7,347,971</u>	<u>6,299,352</u>	<u>1,048,619</u>	<u>14.3%</u>

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OPERATING BUDGET (see assumptions)
FOR THE FISCAL YEAR ENDED 6/30/2020

	<i>Budget</i>	<i>Budget</i>	<i>\$</i>	<i>%</i>
EXPENSES				
Salaries	4,008,199	3,667,837	340,362	9.3%
Fringe Benefits	2,059,875	1,522,927	536,948	35.3%
Total salaries & fringe benefits	6,068,074	5,190,764	877,310	16.9%
Consultants & contractors	54,070	60,000	(5,930)	-9.9%
Audit	20,000	18,500	1,500	8.1%
Judicare	72,000	35,000	37,000	105.7%
Employee travel	14,600	11,124	3,476	31.2%
Travel - Client related	33,014	28,583	4,432	15.5%
Travel - Training	19,100	10,750	8,350	77.7%
Travel - Board Members	2,200	1,000	1,200	120.0%
Rent	391,216	353,558	37,658	10.7%
Utilities	22,200	20,081	2,119	10.6%
Storage & other space costs	4,925	6,523	(1,598)	-24.5%
Maintenance Services	16,200	17,610	(1,410)	-8.0%
Parking	19,200	13,854	5,347	38.6%
Office supplies	30,850	33,970	(3,120)	-9.2%
Minor office accessories	64,700	33,712	30,988	91.9%
Computer updates & software	3,000	3,225	(225)	-7.0%
Lease - Furniture & equipment	3,030	-	3,030	100.0%
Maintenance agreements	77,900	78,713	(813)	-1.0%
Repairs & maintenance - equipment	2,800	1,000	1,800	180.0%
Contracted services - equipment	-	250	(250)	-100.0%
Insurance	35,000	38,342	(3,342)	-8.7%
Printing costs	10,950	5,181	5,769	111.3%
Dues	25,395	26,523	(1,128)	-4.3%
Conferences	7,050	4,012	3,038	75.7%
Staff Training & development	20,000	2,500	17,500	700.0%
Staff & board meetings	2,750	2,975	(225)	-7.6%
Client training	1,000	2,500	(1,500)	-60.0%
Payroll Processing Fees	22,000	1,415	20,585	1454.8%
Law Library	60,500	50,386	10,114	20.1%
Reference Materials & publications	-	775	(775)	-100.0%
Connectivity	103,250	100,472	2,778	2.8%
Telephone	58,250	53,478	4,772	8.9%
Advertising	5,000	-	5,000	100.0%
Postage	18,250	13,153	5,097	38.8%
Court Costs	4,170	5,500	(1,330)	-24.2%
Miscellaneous	2,400	2,976	(576)	-19.3%
Fundraising	8,000	8,600	(600)	-7.0%
Total other operating expenses	1,234,970	1,046,238	188,732	18.0%
Depreciation	36,590	12,350	24,240	196.3%
TOTAL EXPENSES	7,339,634	6,249,352	1,090,282	17.4%
SURPLUS (DEFICIT)	8,337	50,000	(41,664)	-83.3%