

## 2022 Budget

PROJECTED

### INCOME

#### 001 Fund Balance

001.1 Anonymous Gift	\$69,717.77
001.1a	\$45,000.00
001.2 PPH	\$30,000.00
001.3 Skinner - Restricted Exhibits	\$5,000.00
001.5 Jane Moyer Archives	\$1,000.00
001.6 Jane Moyer Library	\$4,000.00
001.7 EITC carry over	\$0.00
001.8 BPF	\$0.00
001.9 NCHGS savings	\$0.00
2020 Carry over	\$75,000

#### 100 Operations

##### 100.1 NCHGS General

100.1.A Grants	\$30,000.00
100.1.B Donations	\$14,000.00
100.1.D SBA PPP	\$0.00
100.1.E Passport to History Consultant	\$10,000.00

##### 100.2 Sigal

100.2.A Rent	\$5,000.00
100.2.B Admission	\$3,000.00
100.2.C Donations	\$1,000.00
100.2.D Grants	\$0.00
100.2.E Sponsorships	\$0.00
100.2.F Discover Lehigh Valley	\$10,200.00

##### 100.3 Bachmann

100.3.A Rent	\$1,000.00
100.3.B Admission	\$0.00
100.3.C Donations	\$0.00
100.3.D Grants	\$0.00
100.3.E Sponsorships	\$0.00
100.3.F Bachmann Preservation	\$100,000.00

##### 100.4 Mixsell

100.4.A Rent	\$500.00
100.4.B Admission	\$0.00
100.4.C Donations	\$0.00
100.4.D Grants	\$0.00
100.4.E Sponsorships	\$0.00

100.5 Nicholas House	
100.5.A Rent	\$0.00
100.5.B Admission	\$0.00
100.5.C Donations	\$0.00
100.5.D Grants	\$0.00
100.5.E Sponsorships	\$0.00
100.5.F City of Easton Reimbursement	\$0.00
100.6 Kressler Garden	
100.6.A Rent	\$0.00
100.6.B Admission	\$0.00
100.6.C Donations	\$0.00
100.6.D Grants	\$1,800.00
100.6.E Sponsorships	\$0.00
105 Rental Units	
105.1 167 North (Lil Geeks)	\$6,000.00
105.2 9 North 2nd St	\$10,800.00
105.3 11 N 2nd St. (For the	\$10,200.00
110 Annual Appeal	\$10,000.00
110.1 Sigal	
110.2 Bachmann	
110.3 Mixsell	
110.4 Nicholas	
110.5 Museums	
110.6 Collections and Exhibit	
110.7 Education and Visitation	
110.8 Other Gifts	
200 Curatorial	
200.1 Exhibitions	
200.1.A sponsorships/Donations	\$5,000.00
200.1.B Adopt an Artifact	\$0.00
200.1.C Grants	\$3,500.00
200.2 Object Collection	
200.2.A sponsorships	\$0.00
200.2.B Adopt an Artifact	\$0.00
200.2.C Grants	\$2,000.00
200.3 Archive Collection	
200.3.A sponsorships	\$0.00
200.3.B Adopt an Artifact	\$0.00
200.3.C Grants	\$0.00
205 Restricted	

205.1 Jacob Hart Fund		\$0.00
300 Library		
300.1 Fees	\$	1,000.00
300.1.A Photo copy		
300.1.B Research		
300.1.C Image Use		
300.2 Donations		
400 Education		
400.1 Programs		
400.1.A Lectures		
400.1.B Youth/Family		
400.1.C Camp		\$1,000.00
400.1.D Adult		
400.1.E Tours		\$1,000.00
400.1.F Bus Trips		
405 Sponsorships		\$0.00
420 EITC	(\$12k Fulton, \$10k EB, \$5k	\$38,000.00
430 Grants		\$5,000.00
440 Donations		\$6,000.00
500 Events		
500.1 Annual meeting		\$2,000.00
500.1.A Reservations		
500.1.B Donations		
500.1.C Sponsorships		
500.2 Wine Auction and G:		\$110,000.00
500.3 Heritage Day		\$1,000.00
500.4 NCHGS Events		\$0.00
500.4.A Golf		\$0.00
500.5 Sigal Events		\$0.00
500.6 BPH Events		\$0.00
500.7 Mixsell Events		\$0.00
500.8 Nicholas House Even		\$0.00
500.9 Exhibit reception		\$1,000.00
600 Membership		
600.1 General Membershi		\$40,000.00
600.2 Business Membershi		\$5,000.00
600.2.A Business Membership Benefits		\$0.00
700 Museum Store		\$6,000.00
800 Other Income		
800.1 Investment Income		\$60,000.00
800.2 Bank Interest		\$0.00

800.3 Investment Dividend	\$0.00
800.4 Gains/losses	\$0.00
800.5 Wilmington Trust	\$3,600.00

**Total Income** **\$734,317.77**

## EXPENSES

### 11 Operations

#### 11.1 NCHGS

##### 11.1.A Professional Fees

11.1.Aa Accountant	\$9,000.00
11.1.Ab NCR	\$1,100.00
11.1.Ac Attorney Fees	
11.1.Ad Consultant/ Sub contractor	\$35,500.00
11.1.Ae Retirement Fund Fee	\$5,000.00

##### 11.1.B Salaries & Wages

###### 11.1.Ba Full time Employees

11.1Baa Assistant Curator	\$0.00
11.1Bab Executive Director	\$65,000.00
11.1Bac Director of Operations	\$55,000.00
11.1Bad Curator	\$40,000.00
11.1Bae Director of Development	\$0.00

###### 11.1.Bb Part time Employees

11.1Bba Custodian (Todd)	\$6,300.00
11.1Bbb Financial/HR Manager	\$7,500.00
11.1Bbc Maintenance (Ben)	\$18,900.00
11.1Bbd Visitor Service	\$28,000.00
11.1Bbe Education Program Coord.	\$21,530.00
11.1Bbf Marketing Coordinator	\$5,000.00
11.1Bbg Development Assoc.	\$30,000.00

##### 11.1.C Insurance

11.1.Ca General Insurance	\$34,800.00
11.1.Cb Workman's Comp	\$1,440.00
11.1.Cc Health Insurance	\$15,000.00
11.1.Cd Director's and Officer's	\$2,420.00
11.1.Ce Volunteer Insurance	\$360.00

##### 11.1.D Permits

\$120.00

##### 11.1.E Memberships/Subscriptions

\$2,300.00

##### 11.1.F Office Supplies

\$3,000.00

##### 11.1.G Office Equipment

\$2,000.00

##### 11.1.H Technology

\$2,200.00

##### 11.1.I Volunteer/parking

\$400.00

##### 11.1.J Petty Cash

\$400.00

11.1.K Postage	\$2,500.00
11.1.Ka Stamp	
11.1.Kb Bulk	
11.1.Kc Library	
11.1.Kd Other	
11.1.L Bank & Credit Fees	\$1,100.00
11.1.M Sales Tax	\$1,100.00
11.1.N Admissions Tax	\$650.00
11.1.O Payroll Taxes	\$30,000.00
11.1.P Director Expenses	\$1,000.00
11.1.Q Misc. Expenses	\$50.00
11.1.R Fulton Endowment fees	\$0.00
11.2 Sigal	
11.2.A Utilities	\$32,000.00
11.2.B Buildings and Grounds	\$27,000.00
11.2.C Rental Expenses	\$2,000.00
11.2.D Other Dry-cleaning	\$200.00
11.3 Bachmann	
11.3.A Utilities	\$8,500.00
11.3.B Buildings and Grounds	\$2,500.00
11.3.C Bachmann Preservation Projects	\$100,000.00
11.4 Mixsell	
11.4.A Utilities	\$6,500.00
11.4.B Buildings	\$2,000.00
11.5 Nicholas	
11.5.A Utilities	\$2,500.00
11.5.B Buildings and Grounds	\$1,000.00
11.6 Kressler	
11.6.A Buildings and Grounds	\$1,000.00
11.7 Rental Unit Expenses	
11.7.A 167 Northampton (Lil Geeks)	
11.7.Aa Buildings and Grounds	\$500.00
11.7.B 9 North 2nd Street	
11.7.Ba Buildings and Grounds	\$1,000.00
11.7.Bb Utilities	\$800.00
11.7.C 11 N 2nd St. (For the Girls)	
11.7.Ca Buildings and Grounds	\$5,000.00
11.7.Cb Utilities	\$800.00
12 Curatorial Expense	
12.1 Exhibitions	\$10,000.00
12.1.A Supplies	

12.1.B Consultants	
12.1.C Printing	
12.1.D Fabrication/Tech	
12.1.E Displays	
12.2 Object Collection	
12.2.A Supplies	\$10,000.00
12.2.B Conservation	\$50.00
12.2.C Acquisitions	\$50.00
12.2.D Jacob Hart	\$0.00
12.3 Archive	\$500.00
12.3.A Supplies	\$0.00
12.3.B Conservation	\$0.00
12.3.C Acquisition	\$0.00
12.4 Technology	\$4,200.00
12.5 Professional Developn	
12.6 Jacob Hart Scholar	
13 Library Expense	\$15,000.00
13.1 Equipment	
13.2 Technology	
13.3 Office supplies	
13.4 Acquisitions	
14 Education Expenses	
14.1 Programs	\$5,000.00
14.1.A Lectures	\$0.00
14.1.B Youth/Family	
14.1.C Camp	
14.1.D Adult	
14.1.E Tours	
14.1.F Bus Trips	
14.2 EITC	\$38,000.00
14.3 Family Room	\$0.00
14.4 NEH	\$0.00
14.5 CultureConnect	\$5,100.00
15 Events Expenses	
15.1 Annual Meeting	\$2,000.00
15.2 Wine Auction & Gala	\$2,000.00
15.3 Heritage Day	\$100.00
15.4 Sigal	\$0.00
15.5 Bachmann	\$0.00
15.6 Mixsell	\$0.00

15.7 Nicholas	\$0.00
15.8 Exhibition Reception	\$1,000.00
15.9 Golf	\$0.00
16 Membership Expenses	
16.1 Printing	\$500.00
16.2 Donor Software	\$2,800.00
16.3 Business Membership	\$0.00
17 Museum Store Expenses	\$2,500.00
17.1 Supplies	
17.2 Books	
17.3 Consignment	
17.4 Inventory	
17.5 S&H	\$150.00
18 Development Expenses	
18.1 Printing	\$1,000.00
18.2 Cultivation	\$0.00
18.3 Professional Developn	\$500.00
19 Advertising /Marketing Expenses	
19.1 Newsletter	
19.1.A Printing	\$2,000.00
19.2 Social Media	\$500.00
19.3 Printing	\$1,000.00
19.4 Advertising	\$2,250.00
19.5 Website	\$1,500.00
20 Passport to History	\$0.00
20.1 Consultant	\$10,000.00
<b>Total Expenses</b>	<b>\$739,670.00</b>

Notes: last updated 4/14/21

Registrar, book scanner, security system, general opp.  
Anonymous 1:1 BPH match

ARP Grow Norco Late 2021 offset cash on hand

\$8k PHMC , Stimulus \$  
Daub, Heindel, Wildrick  
PPP  
Lehigh County/ Norco

BPH ROOF

Line item added updat



HARC ?

Crayola, Kiwanis  
\$3.5k Zeldin, \$2.5k Sigal

Hybrid meeting

Gala - April, Auction - October

Line item changed 4/2021

JetPay

Registrar/ tour guides

Anonymous

Line item ac

\$8.5k from EITC

Line item adc

30,000 @ 30 Line item ac

2 full-time employees

WA&G permit runs through 15.2

Adobe Cloud, Microsoft license, Constant Contact, Survey Monkey

1000  
1200  
200

4 K per pay period est.

Security system upgrade  
dry-cleaning - tablecloths, linen purchase for rentals  
special event dry-cleaning - reimburse line

BACHMANN ROOF PROJECT

4K for partial floor replacement

Chrin

Skinner

Omeka, PastPerfect, user upgrades, laptop, hot spot.

Book scanner offset by anonymous

Mellon DNC programming, honoraria for speakers, exhibit programming

\$8.5k Holly

\*\* ensure 2

annual hosting - digital education resources

speaker honoraria, annual report/ live vs virtual

DonorPerfect expenses

Monthly maintenance WebFoot, GoDaddy, improvements

Line item changed 4/2021









Income		\$734,317.77
Expenses		\$734,170.00
total:	147.770000000019	

\$0 for 2022

ED pay through 4/30 with 6 weeks of \$20 at 20 hours (5/19-6/29).

DO pay through 4/30 rest of year at new rate. At \$55,000 for 2022.

\$40,000 for 2022

DD pay through 4/30 rest of year at new rate. At \$65,000 for 2022.

\$28,000 for 2022

30,000

\$10,000 for 2022

\$20,000 for 2022

Be aware of 2022 expenses for match

% COI increas



