FINANCIAL STATEMENTS

BOROUGH OF FOUNTAIN HILL, PENNSYLVANIA DECEMBER 31, 2020

BOROUGH OF FOUNTAIN HILL FINANCIAL STATEMENTS DECEMBER 31, 2020

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FRANCE, ANDERSON, BASILE and COMPANY, P.C. CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT

To the Borough Council Borough of Fountain Hill Fountain Hill, Pennsylvania

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Fountain Hill, Pennsylvania, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Fountain Hill, Pennsylvania, as of December 31, 2020, and the respective changes in modified cash basis financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Fountain Hill, Pennsylvania's basic financial statements. The general fund budgetary comparison schedule-modified cash basis, nonuniform and uniform pension plan schedules, postemployment benefits other than pensions schedule, and the combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole, on the basis of accounting described in Note 1.

The general fund budgetary comparison schedule-modified cash basis, nonuniform and uniform pension plan schedules, and postemployment benefits other than pensions schedule, have not been

subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 9, 2021, on our consideration of the Borough of Fountain Hill, Pennsylvania's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Fountain Hill, Pennsylvania's internal control over financial reporting and compliance.

Mrance, anderson, Basile and Canyon, P.C.

Emmaus, Pennsylvania

August 9, 2021

BOROUGH OF FOUNTAIN HILL STATEMENT OF NET POSITION – MODIFIED CASH BASIS DECEMBER 31, 2020

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 4,584,831	\$ 1,311,776	\$ 5,896,607
Internal balances	5,371	(5,371)	-
Total Current Assets	4,590,202	1,306,405	5,896,607
Noncurrent Assets:			
Capital assets:			
Land	899,842	-	899,842
Building, plant & improvements, net	1,580,888	2,319,518	3,900,406
Machinery & equipment, net	52,209	62,042	114,251
Vehicles, net	148,685	=	148,685
Infrastructure, net	2,804,334		2,804,334
Total Capital Assets	5,485,958	2,381,560	7,867,518
Total Assets	\$ 10,076,160	\$ 3,687,965	\$ 13,764,125
LIABILITIES			
Current Liabilities:			
Payroll withholdings	\$ 4,226	\$ -	\$ 4,226
Credit card payable	68,045	-	68,045
Unearned revenues	=	28,552	28,552
Current portion of long-term debt	230,939	1=	230,939
Total Current Liabilities	303,210	28,552	331,762
Noncurrent Liabilities:		***************************************	
Escrow deposits	45,739	z -	45,739
Long-term debt, net of current portion	462,560	-	462,560
Other postemployment benefits	3,426,019		3,426,019
Total Noncurrent Liabilities	3,934,318	-	3,934,318
Total Liabilities	4,237,528	28,552	4,266,080
NET POSITION			
Invested in capital assets, net of related debt	4,792,459	2,381,560	7,174,019
Restricted	1,076,165	12	1,076,165
Unrestricted	(29,992)	1,277,853	1,247,861
Total Net Position	\$ 5,838,632	\$ 3,659,413	\$ 9,498,045

BOROUGH OF FOUNTAIN HILL STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS DECEMBER 31, 2020

			Program Revenues					
					OI	perating		Capital
			C	harges for	Grants and		C	Grants and
		Expenses		Services	Contributions		Co	ontributions
Governmental Activities								
General government	\$	743,218	\$	505	\$	18,786	\$	1,131,250
Public safety		1,331,316		80,626		29,717		22,731
Health and human services		1,300		-		-		· -
Public works - highways and streets		305,224		-1		133,674		198,881
Public works - other services		15,004		- 9		_		*** ***
Culture and recreation		100,799		-9		=		_
Community development		6,348		-):		-		
Insurance, employee benefits and misc		725,321		=		220,145		-
Interest expense		32,018		=3		-		
Depreciation expense - unallocated		240,707		-2		-		_
			-					
Total Governmental Activities		3,501,255		81,131		402,322		1,352,862
								1,552,002
Business-type Activities								
Sewer fund		1,375,986		1,352,488		-		-
Health and sanitation fund		617,642		668,478		4,999		i-
Total Business-type Activities		1,993,628		2,020,966		4,999		~_
	-		-	,		.,	(* 	
Total	\$	5,494,883	\$	2,102,097	\$	407,321	S	1,352,862
							=	1,002,002

Property taxes, levied for general purposes
Property taxes, levied for fire protection
Property taxes, levied for library services
Other taxes levied for general purposes
Licenses and permits
Fines and forfeits
Investment earnings and rents
Miscellaneous income
Gain on disposal of assets
Transfers between activities

Total general revenues

Change in net position

Net position - Beginning of Year

Net position - End of Year

BOROUGH OF FOUNTAIN HILL STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS (Continued) FOR THE YEAR ENDED DECEMBER 31, 2020

Net (Expense) Revenue and Changes in Net Position						
Governmental	Business-type					
Activities	Activities	Total				
\$ 407,323	\$ -	\$ 407,323				
(1,198,242)	-	(1,198,242)				
(1,300)	-	(1,300)				
27,331	-	27,331				
(15,004)	=	(15,004)				
(100,799)	·	(100,799)				
(6,348)	-	(6,348)				
(505,176)	:=	(505,176)				
(32,018)	-	(32,018)				
(240,707)		(240,707)				
(1,664,940)		(1,664,940)				
<u> </u>	(23,498)	(23,498)				
_	55,835	55,835				
	×					
_	32,337	32,337				
(1,664,940)	32,337	(1,632,603)				
2,042,465	=	2,042,465				
18,396	-	18,396				
91,978	-	91,978				
1,003,306	=	1,003,306				
66,752	-	66,752				
69,252	-	69,252				
37,645	2,978	40,623				
319,219	335	319,554				
175,005						
(20,000)	20,000					
3,804,018	23,313	3,827,331				
2,139,078	55,650	2,194,728				
3,699,554	3,603,763	7,303,317				
\$ 5,838,632	\$ 3,659,413	\$ 9,498,045				

BOROUGH OF FOUNTAIN HILL STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES MODIFIED CASH BASIS - GOVERNMENTAL FUNDS DECEMBER 31, 2020

		General Fund		Service and	Other Governmental Funds		Tota	l Governmental Funds
ASSETS								
Cash and cash equivalents Due from other funds	\$	3,845,528 5,371	\$	-	\$	739,303 102,946	\$	4,584,831 108,317
Total Assets	\$	3,850,899	\$		\$	842,249	\$	4,693,148
LIABILITIES and FUND BALAN	NCE	<u>ES</u>						
LIABILITIES								
Payroll withholdings	\$	4,226	\$	-	\$	-	\$	4,226
Credit card payable		68,045		-		_		68,045
Due to other funds		102,946		<u>~</u> 1				102,946
Escrow deposits		45,739	9					45,739
Total Liabilities	97	220,956	8 	_				220,956
FUND BALANCES							13-33-1100	
Restricted for:								
Public safety		-		-		215,306		215,306
Public works		=		= 2		316,618		316,618
Office Security		164,742		.=				164,742
Library		-		-		135,868		135,868
Committed:								
Pubic works construction project		69,174		×=		-		69,174
Capital acquisition/construction		:=		×-		155,589		155,589
Assigned to:								
Recreation		-				18,868		18,868
Unassigned:		3,396,027		-		_		3,396,027
Total Fund Balances		3,629,943		·-		842,249		4,472,192
Total Liabilities and Fund Balances	\$	3,850,899	\$		\$	842,249	\$	4,693,148

BOROUGH OF FOUNTAIN HILL RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES – MODIFIED CASH BASIS TO THE STATEMENT OF NET POSITION – MODIFIED CASH BASIS DECEMBER 31, 2020

Total Fund Balances - Governmental Funds	\$ 4,472,192
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets and land used in governmental activities are not current financial resources and, therefore are not reported as assets in governmental funds. The cost of the assets is \$8,726,010.	8,726,010
Accumulated depreciation from capital assets used in governmental activities are not current financial resources and therefore is not reported in the governmental funds balance sheet.	(3,240,052)
Accrued other postemployment benefits are not accrued in governmental-type funds.	(3,426,019)
Long-term liabilities are not due and payable in the current period and, therefore are not reported as liabilities in the funds. Long-term liabilities at year end consists of notes and installment loans payable of \$ 693,499.	 (693,499)
Total Net Position - Governmental Activities	\$ 5,838,632

BOROUGH OF FOUNTAIN HILL STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES MODIFIED CASH BASIS - GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

REVENUES Taxes Licenses and permits Fines and forfeits Interest and rents Intergovernmental revenues Charges for services Miscellaneous revenues	\$ General Fund 3,045,771 66,752 69,252 33,559 1,624,528 81,131 465,627	De	bt Service Fund	Gov	Other vernmental Funds 110,374	Go 	Total vernmental Funds 3,156,145 66,752 69,252 37,645 1,755,184 81,131 565,894
TOTAL REVENUES	5,386,620			-	345,383		5,732,003
EXPENDITURES							
Current General government Public safety Health and human services Public works - highways and streets Public works - other services Culture and recreation Community development Insurance, employee benefits and misc Debt service - principal Debt service - interest and fiscal charges Capital outlay TOTAL EXPENDITURES EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	 742,881 1,231,316 1,300 220,657 15,004 9,736 6,348 1,034,848 - 391,633 3,653,723		937,496 32,018 - 969,514		337 100,000 - 84,567 - 91,063 - - - 134,208 410,175 (64,792)		743,218 1,331,316 1,300 305,224 15,004 100,799 6,348 1,034,848 937,496 32,018 525,841 5,033,412
OTHER FINANCING SOURCES (USES) Proceeds of general long-term debt Operating transfers in Operating transfers out TOTAL OTHER FINANCING SOURCES (USES) Net change in fund balances	(1,130,355) (1,130,355) (02,542		969,514 969,514		155,284 (14,443) 140,841 76,049		1,124,798 (1,144,798) (20,000) 678,591
Fund Balances - January 1	3,027,401		<u></u>		766,200		
Fund Balances - December 31	\$ 3,629,943	\$	1-	\$	842,249	\$	3,793,601 4,472,192

BOROUGH OF FOUNTAIN HILL RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALACES – MODIFIED CASH BASIS TO THE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2020

Net Change in Fund Balances - Governmental Funds	\$	678,591
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those expenditures is not reported, but treated as a capital asset on the statement of net position. The capital outlay for the current year is \$ 525,841.		525,841
Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net positions, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds.		(240,707)
In the statement of activities, the gain/loss on the disposal of assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. The change in net position differs from the change in fund balance by the cost of the disposed assets of \$ (140,892), net of related accumulated depreciation of \$ 69,222		(71,670)
Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds. This includes the net decrease in other post employment benefits.		309,527
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debts consumes the current financial resources of government funds. However, this transaction has no effect on net position. Repayment of note and loan principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. The effect of this transaction in the statement is shown below:		
Proceeds from issuance of debt		
Repayment of note and loan principal 937,496	p.	937,496
Change in Net Position of Governmental Activities	\$	2,139,078

BOROUGH OF FOUNTAIN HILL STATEMENT OF NET POSITION MODIFIED CASH BASIS PROPRIETARY FUNDS DECEMBER 31, 2020

	Enterp	Total		
	Sewer	Health and	Proprietary	
	Fund	Sanitation Fund	Funds	
ASSETS				
Current Assets:				
Cash and cash equivalents	\$ 644,298	\$ 667,478	\$ 1,311,776	
Total Current Assets	644,298	667,478	1,311,776	
Noncurrent Assets:				
Due from other funds	812	=	812	
Sewer system, net of				
accumulated depreciation	2,319,518	-	2,319,518	
Machinery and equipment, net of				
accumulated depreciation		62,042	62,042	
Total Noncurrent Assets	2,320,330	62,042	2,382,372	
Total Assets	2,964,628	729,520	3,694,148	
LIABILITIES				
Current Liabilities:				
Due to other funds	5,371	812	6,183	
Unearned revenues		28,552	28,552	
Total Current Liabilities	5,371	29,364	34,735	
Long-term debt	-			
Total Liabilities	5,371	29,364	34,735	
NET POSITION				
Invested in capital assets,				
net of related debt	2,319,518	62,042	2,381,560	
Unrestricted	639,739	638,114	1,277,853	
Total Net Position	\$2,959,257	\$ 700,156	\$ 3,659,413	

BOROUGH OF FOUNTAIN HILL STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION – MODIFIED CASH BASIS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	Enterpr	Total		
	Sewer	Health and	Proprietary	
	Fund	Sanitation Fund	Funds	
OPERATING REVENUES				
Charges for services	\$1,352,488	\$ 668,384	\$ 2,020,872	
Processing fees		94	94	
Total Operating Revenues	1,352,488	668,478	2,020,966	
OPERATING EXPENSES				
Administration	59,470	59,985	119,455	
Engineering and legal services	26,183	-	26,183	
Sewer collection and treatment	853,014	-	853,014	
Sanitation collection	-	382,408	382,408	
Payroll taxes and employment benefits	200,533	138,084	338,617	
Insurance	18,699	18,699	37,398	
Depreciation	218,087	18,466	236,553	
Total Operating Expenses	1,375,986	617,642	1,993,628	
OPERATING INCOME (LOSS)	(23,498)	50,836	27,338	
NONOPERATING REVENUES (EXPENSES)			
Intergovernmental revenue	-	4,999	4,999	
Interest income	996	1,982	2,978	
Miscellaneous	335		335	
Total Nonoperating Revenues (Expenses)	1,331	6,981	8,312	
NET INCOME (LOSS) BEFORE				
OPERATING TRANSFERS	(22,167)	57,817	35,650	
Operating transfers	20,000	_	20,000	
CHANGE IN NET POSITION	(2,167)	57,817	55,650	
NET POSITION - BEGINNING OF YEAR	2,961,424	642,339	3,603,763	
NET POSITION - END OF YEAR	\$2,959,257	\$ 700,156	\$ 3,659,413	

BOROUGH OF FOUNTAIN HILL STATEMENT OF CASH FLOWS MODIFIED CASH BASIS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	Enterprise Funds					Total	
		Sewer		ealth and	Proprietary		
Cash Flows from Operating Activities	Fund		Sanitation Fund		Funds		
Operating income (loss)	\$	(23,498)	\$	50,836	\$	27,338	
Adjustments to reconcile operating income							
to net cash provided by operating activities:							
Depreciation		218,087		18,466		236,553	
(Increase) decrease in taxpayer receivable		947		-		947	
(Increase) decrease in due from other funds		(655)		=		(655)	
(Increase) decrease in due from other governments		36,342		-		36,342	
Increase (decrease) in due to other funds		5,371		530		5,901	
Increase (decrease) in unearned revenues				11,371		11,371	
Total adjustments		260,092	19	30,367		290,459	
Net Cash Provided by (Used in) Operating Activities		236,594	S-	81,203		317,797	
Cash Flows from Noncapital Activities							
Intergovernmental revenue		-		4,999		4,999	
Miscellaneous		335		=		335	
Operating transfers		20,000				20,000	
Net Cash Provided by (Used in) Noncapital Activities		20,335	4	4,999		25,334	
Cash Flows from Financing Activities							
Purchase of machinery and equipment			,				
Net Cash Provided by (Used in) Financing Activities		-				L .	
Cash Flows from Investing Activities							
Interest income		996		1,982		2,978	
Net Cash Provided by Investing Activities		996	8	1,982		2,978	
Net Increase (Decrease) in Cash and Cash Equivalents		257,925		88,184		346,109	
Cash and Cash Equivalents, January 1		386,373		579,294		965,667	
Cash and Cash Equivalents, December 31	\$	644,298	\$	667,478	_\$1	,311,776	

BOROUGH OF FOUNTAIN HILL STATEMENT OF NET POSITION MODIFIED CASH BASIS FIDUCIARY FUNDS DECEMBER 31, 2020

	Police Pension Plan	Non-Uniform Defined Benefit Plan (A)	Non-Uniform Cash Balance Plan (A)	Total Fiduciary Funds	
ASSETS					
Receivables - member contributions	\$ -	\$ -	\$ -	\$ -	
Investments, at fair value: Assets with MRT	3,989,462	-	-	3,989,462	
Investments, at fair value: Assets with PMRS		904,887		904,887	
Total Assets	3,989,462	904,887		4,894,349	
LIABILITIES					
Refunds of member contributions					
Total Liabilities					
NET POSITION:					
Restricted for pension benefits	\$3,989,462	\$ 904,887	<u> </u>	\$4,894,349	

⁽A) PMRS's plan fiduciary net position (fair value of plan assets) is measured as of December 31, 2018, the most recent information available.

BOROUGH OF FOUNTAIN HILL STATEMENT OF CHANGES IN NET POSITION MODIFIED CASH BASIS FIDUCIARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2020

	Police Pension Plan		Non-Uniform Defined Benefit Plan (A)		Non-Uniform Cash Balance Plan (A)		Total Fiduciary Funds	
ADDITIONS TO NET POSITION	77.							
Contributions								
Employer	\$	310,487	\$	74,468	\$:=	\$	384,955
Employee		69,941		13,653		-		83,594
State aid	×	142,791		-				142,791
Total Contributions		523,219		88,121		_		611,340
Investment Income								
Net appreciation (depreciation) in fair								
value of investments		326,134		(128,160)		-		197,974
Interest and dividends		51,591		46,899		-		98,490
		377,725		(81,261)		-	0.	296,464
Less: Investment expenses	-	(20,228)			-	_		(20,228)
Net Investment Income (Loss)	-	357,497		(81,261)		-	_	276,236
TOTAL ADDITIONS TO NET POSITION		880,716		6,860		-		887,576
DEDUCTIONS FROM NET POSITION								
Benefits payments		281,821		55,441		-		337,262
Administrative expenses		3,575		2,393		-		5,968
Refund of member contributions			13	- 0		-		
TOTAL DEDUCTIONS FROM NET POSITION		285,396	·	57,834				343,230
Change in net position		595,320		(50,974)		-		544,346
Net position restricted for pension benefits								
Beginning of year		3,394,142	2 	955,861	8 		_4	,350,003
End of year	\$:	3,989,462	\$	904,887	\$	-	\$4	,894,349

⁽A) PMRS's plan fiduciary net position (fair value of plan assets) is measured as of December 31, 2018, the most recent information available.

NOTE 1 Summary of Significant Accounting Policies

The Borough of Fountain Hill, Lehigh County, Pennsylvania operates under the Commonwealth of Pennsylvania Borough Code Act of February 1, 1966 (1965 P.L. 1656 No. 581), as amended. The Borough is organized as a Council-Mayor form of governance, with an elected Borough Council, and provides governmental services to its residents, including public safety, highway, road and street maintenance, sanitation, culture and recreation, planning and zoning, and general administrative services.

The accompanying primary government financial statements conform to the modified cash basis of accounting as applicable to governmental units. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Accounting principles generally accepted in the United States of America include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The following is a summary of the more significant accounting policies used by the Borough.

Principles Determining Scope of Reporting Entity

In evaluating how to define the Borough, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the financial reporting entity was made by applying the criteria set forth in GASB Statement 14, as amended. The criteria for including a potential component unit within the financial reporting entity is the significance of the potential component unit's operational or financial relationship with the Borough. Based upon the application of these criteria, there are no component units to be included in the financial reporting entity of the Borough.

Government-wide and Fund Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Borough as a whole excluding fiduciary activities such as employee pension plans. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to

NOTE 1 Summary of Significant Accounting Policies (Continued)

Government-wide and Fund Financial Statements (Continued)

customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus and the modified cash basis of accounting.

In the fund financial statements, the current financial resources measurement focus or the economic resources measurement focus, as applied to the modified cash basis of accounting is used as appropriate:

- a. All governmental funds utilize a current financial resources measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position, financial position, and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net position.

NOTE 1 Summary of Significant Accounting Policies (Continued)

Basis of Accounting

In the government-wide financial statements and the fund financial statements, governmental and business-like activities are presented using a modified cash basis of accounting. This basis of accounting recognizes assets, liabilities, net position/fund equity, revenues and expenditures when they result from cash transactions with a provision for other post employment benefits and depreciation in the government-wide statements and depreciation in the proprietary fund statements. The basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of this modified cash basis of accounting, certain assets, deferred inflows and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities, deferred outflows and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the Borough utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

Financial Statement Presentation

The Borough reports the following major governmental fund types:

The General Fund is the general operating fund of the Borough. Substantially all tax revenues, federal and state aid (except revenues and aid restricted for use in the Special Revenue Fund) and other operating revenues are accounted for in the General Fund. This fund also accounts for expenditures and transfers as appropriated in the budget, which provides for the Borough's day-to-day operations.

The State Liquid Fuels Highway Aid Fund (Liquid Fuels Fund), Fire Fund, Library Fund, and Playground Fund are the Borough's special revenue funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources other than expendable trusts, or major capital projects that are legally restricted to expenditures for specific purposes.

The Capital Reserve Fund accounts for resources used to construct or acquire fixed assets and capital improvements. Resources of the Capital Reserve Fund are derived principally from operating transfers, long-term debt proceeds and investment earnings.

NOTE 1 Summary of Significant Accounting Policies (Continued)

Financial Statement Presentation (Continued)

The Debt Service Fund accounts for the accumulation of resources for, and payment of, interest and principal on long-term obligations.

The Borough reports the following enterprise fund types:

The Sewer Fund and Health and Sanitation Fund are Enterprise Funds. Enterprise Funds account for the provisions of sanitary sewer and trash collection services to some residents of the Borough. All activities necessary to provide such services are accounted for in these funds including, but not limited to, administration, operations, maintenance, financing and related debt service, and billings and collections.

The Borough also reports the following fiduciary fund types:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others, and therefore are not available to support Borough programs. The reporting focus is on net position and changes in net position and are reported using accounting principles similar to proprietary funds.

The Police Pension Plan and Non-Uniform Pension Plans are used to account for fiduciary resources legally held in trust for the receipt, investment, and distribution of retirement benefits.

Net Position

Net position represents the difference between assets and liabilities. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Borough or through external restrictions imposed by creditors, grantors, or laws or other regulations of other governments.

Fund Balance Reporting

Fund balance is divided into five classifications based primarily on the extent to which the Borough is bound to observe constraints imposed upon the use of the resources. The classifications are as follows:

Nonspendable - The nonspendable fund balance category includes amounts that cannot be spent because they are not in the spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criteria includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

NOTE 1 Summary of Significant Accounting Policies (Continued)

Fund Balance Reporting (Continued)

<u>Restricted</u> - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation.

Enabling legislation authorizes the Borough to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation.

Legal enforceability means that the Borough can be compelled by an external party – such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action of the Borough Council. Those committed amounts cannot be used for any other purpose unless the Borough Council removes or changes the specified use by taking the same type of action it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classifications may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the Borough Council separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

<u>Assigned</u> - Amounts in the assigned fund balance classification are intended to be used by the Borough for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Borough Council.

<u>Unassigned</u> - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Borough applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned)

NOTE 1 Summary of Significant Accounting Policies (Continued)

Fund Balance Reporting (Continued)

amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

OTHER SIGNIFICANT ACCOUNTING POLICIES

Budgets and Budgetary Accounting

The Borough follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. In accordance with the Borough Code and Borough procedures, at least thirty days prior to adoption, the Borough Manager submits to the Borough Council, with whom the legal level of budgetary control resides, a proposed budget for the fiscal year commencing the following January 1. The budget includes proposed expenditures and the means of financing them for the upcoming year, along with estimates for the current year. Departments for budgetary purposes are general government, public safety, public works, culture and recreation, insurance, employee benefits, and miscellaneous.
- 2. Public hearings are conducted to obtain taxpayer comment.
- 3. By December 31, the budget is legally enacted through passage of a resolution. Expenditures for the budget may not legally exceed appropriations and prior year fund balance reserves. This is done as a level of budgetary control.
- 4. All modifications, transfers and amendments must be approved by the Borough Council.
- 5. Formal budgetary integration is employed as a management control device during the year for the General Fund, Liquid Fuels Fund, Sewer Fund, and Health and Sanitation Fund.
- 6. The legally adopted budgets of the Borough are for the General Fund, Liquid Fuels Fund, Sewer Fund and Health and Sanitation Fund.
- 7. Budgets for the General Fund, Liquid Fuels Fund, Sewer Fund, and Health and Sanitation Fund are adopted on the modified cash basis of accounting discussed above. (The basis of accounting for budget purposes is the same as for financial statement reporting purposes).
- 8. Borough Council may authorize supplemental appropriations during the year. No supplemental appropriations were made during fiscal 2020. Borough Council must approve all over expenditures of appropriations or transfers of appropriated amounts.

NOTE 1 Summary of Significant Accounting Policies (Continued)

OTHER SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Statutes allow the Borough to invest in obligations of the U.S. Treasury, U.S. Agencies, obligations of the Commonwealth of Pennsylvania, savings accounts or time deposits of institutions insured by the Federal Deposit Insurance Corporation (FDIC) and deposits in excess of FDIC amounts if collateralized by the depository. For the purpose of financial reporting, "cash and cash equivalents" includes all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of three months or less.

Investments are stated at market. See Note 2 for additional disclosures about investments.

Capital Assets

The Borough's modified cash basis of accounting reports capital assets resulting from cash transactions and reports depreciation where appropriate. The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund. Fixed assets and related depreciation are reported on in the government-wide financial statements.

Property Taxes

The property tax calendar for the fiscal year is as follows:

March 1 - Levy Date

March 1 to April 30 - 2% Discount Period

May 1 to June 30 - Face Payment Period

July 1 to December 31 - 10% Penalty Period

January 1 (following year) - Lien Date

Sewer Systems in Service

The sewer system is stated substantially at cost, net of accumulated depreciation. The policy is to capitalize all acquisitions of property, plant and equipment in excess of \$ 5,000. Depreciation is provided using the straight-line method over the estimated useful life of the system components ranging, from five to fifty years.

NOTE 1 Summary of Significant Accounting Policies (Continued)

OTHER SIGNIFICANT ACCOUNTING POLICIES (Continued)

Transfers and Interfund Balances

Legally authorized payments or authorizations to make payments from a fund receiving revenue to a fund through which the resources are to be expended are reported as operating transfers.

Other outstanding balances between funds are reported as "due to / from other funds."

Statement of Cash Flows

For purposes of the statement of cash flows, the Borough considers time deposits and all highly liquid debt instruments with original maturities of three months or less to be cash equivalents.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not constitute expenditures or liabilities. There were no encumbrances as of December 31, 2020.

Total Columns on Combined Statements

Total columns on the combined statements are presented only to facilitate financial analysis. Data in these columns does not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Nor is such data comparable to a consolidation.

Public Employee Retirement Systems

The Borough participates in three public employee retirement systems. The systems, single employer public retirement systems, are two defined benefit pension plans and a defined contribution plan which covers all uniform and non-uniform personnel employed on a full-time basis.

NOTE 1 Summary of Significant Accounting Policies (Continued)

OTHER SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with the other comprehensive basis of accounting (OCBOA) used by the Borough requires management to make estimates and assumptions that affect certain reported amount and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

Reclassifications

Certain amounts and balances presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

Recent Accounting Pronouncements

In June 2015, the GASB issued Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions-an Amendment of GASB Statement No. 45. The Borough adopted GASB Statement No. 75 for its December 31, 2018 financial statements. The adoption of this Statement affected the Government-Wide financial statements.

NOTE 2 Deposits and Investments

The Borough's investment policy is to place as much of the available funds into interest bearing accounts as feasible. Current cash requirements are kept in bank demand deposits.

<u>Deposits</u>

As of December 31, 2020, the carrying amount of the Borough's deposits is \$5,896,607 and the bank balance is \$5,984,483. Of the bank balance, \$250,000 is covered by federal depository insurance (FDIC).

The Borough requires all deposits and investments to be covered by federal depository insurance or to be fully collateralized by the financial institution issuing the investment or acquiring the deposit. Deposits that are not fully insured by the Federal Deposit Insurance Corporation, \$ 5,734,483 at December 31, 2020, are collateralized using the pooled asset method to 100% of value as required by Pennsylvania Law. The securities pledged as collateral are held by the trust department of a financial institution or by its agents in the financial institution's name, not in the Borough's name, and are considered uncollateralized for credit risk purposes.

NOTE 2 Deposits and Investments (Continued)

Investments

Authorized types of investments for Borough funds are as follows:

- a) United States Treasury Bills and Notes.
- b) Short-term obligations of the United States, its agencies or instrumentalities.
- c) Deposits in savings accounts or time deposits insured by the Federal Deposit Insurance Corporation or similar insurance and provided that approved collateral for public deposits is pledged by the depository for excess amounts over the insured maximum.
- d) Obligations of the United States and the Commonwealth of Pennsylvania or any of their agencies or instrumentalities backed by the full faith and credit of the United States, Commonwealth of Pennsylvania, or political subdivisions.
- e) Shares of an investment company provided that the only investments of the company are in the investments listed in a) through d) above.

Investments made by the Borough as of December 31, 2020, are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk by the three categories described below:

- Category 1 Insured or registered, or securities held by the Borough or its agent in the Borough's name.
- Category 2 Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Borough's name.
- Category 3 Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent, but not in the Borough's name.

Investments, categorized by level of risk, are:

			Categor	y	Fair Value /	Market		
	1		2	3	Carrying Amount	<u>Value</u>		
Mutual Funds	\$	-	\$ -	\$4,894,349	\$ 4,894,349	\$ 4,894,349		
			Total		\$ 4,894,349	\$ 4,894,349		

NOTE 3 Capital Assets

The following is a summary of the changes in the capital asset activity for the year ended December 31, 2020:

Cost Basis	<u>Life</u>	Balance <u>1/1/2020</u>	Additions	Reductions	Balance 12/31/2020		
Land Buildings and improvements Machinery and equipment Vehicles Infrastructure	10 - 40 yrs. 5 yrs. 5 - 10 yrs. 30 yrs.	\$ 971,512 2,355,170 357,080 1,512,441 3,144,858 \$ 8,341,061	\$ - 11,131 65,447 449,263	\$ (71,670) (7,300) (61,922)	\$ 899,842 2,355,170 360,911 1,515,966 3,594,121		
Accumulated Depreciation	<u>Life</u>	Balance 1/1/2020	\$ 525,841 Additions	\$ (140,892) Reductions	\$ 8,726,010 Balance 12/31/2020		
Land Buildings and improvements Machinery and equipment Vehicles Infrastructure	10 - 40 yrs. 5 yrs. 5 - 10 yrs. 30 yrs.	\$ 716,951 289,243 1,384,902 677,471	\$ - 57,331 26,759 44,301 112,316	\$ - (7,300) (61,922)	\$ 774,282 308,702 1,367,281 789,787		
Net Capital Assets		\$ 3,068,567 \$ 5,272,494	\$ 240,707	\$ (69,222)	\$ 3,240,052 \$ 5,485,958		

Depreciation expense of \$ 240,707 in the governmental activities was recorded as an unallocated expense because the Borough does not breakdown the expenses into functional areas.

NOTE 3 Capital Assets (Continued)

The following is a summary of proprietary fund type property, plant and equipment for the primary government at December 31, 2020:

Enterprise Funds:

Cost Basis Buildings, plant and improvements Machinery	<u>Life</u> 40 - 50 yrs. 5 - 7 yrs.	\$ 9	nlance ./2020 0,956,612 \$.223,858 0,180,470 \$	Additions	Reduct \$ \$	ions - - -	\$	Balance 2/31/2020 9,956,612 223,858 10,180,470
Accumulated Depreciation	<u>Life</u>	Balance <u>1/1/2020</u>		Additions	Reductions		1	Balance 2/31/2020
Buildings, plant and improvements Machinery	40 - 50 yrs. 5 - 7 yrs.	\$ 7	,419,376 \$ 142,981	217,718 18,835	\$	-	\$	7,637,094 161,816
		\$ 7	\$,562,357	236,553	\$		\$	7,798,910
Net Capital Assets		<u>\$</u> 2	,618,113				\$	2,381,560

Depreciation charged to operations for the Sewer Fund and Health and Sanitation Fund was \$ 218,087 and \$ 18,466 respectively, for the year ended December 31, 2020.

NOTE 4 Long-Term Debt

The following is a summary of the details of outstanding long-term debt as of December 31, 2020:

General Obligation Note, Series of 2013 (original issue up to \$ 2,000,000). Proceeds of the note were used to finance the reconstruction of Delaware Avenue. The interest indebtedness is payable semi-annually at 2.62%. Maturity date is July 31, 2028.