

LEHIGH COUNTY BOARD OF ELECTIONS

INSTRUCTIONS FOR CIRCULATING NOMINATION PETITIONS FOR DEMOCRATIC AND REPUBLICAN COUNTY COMMITTEE PEOPLE

GENERAL PRIMARY – MAY 17, 2022

FIRST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----FEBRUARY 15
LAST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----MARCH 8

PRIOR TO CIRCULATION

- Top of the Petition must be completed before obtaining signatures.
- Electoral District must include municipality and ward and/or district and length of term (4 years for Democrat and 2 years for Republican).
- Candidate must be a qualified Elector (voter) of the district and a member of your Party.
- Candidate's name exactly as it is to appear on the ballot.
- No nickname unless it is a derivative of legal given name - no titles such as Dr., Mr., Mrs., etc.

SIGNERS

- Minimum of ten (10) signatures. More than the minimum is recommended.
- Each signer may sign petitions for as many candidates for each office as they are permitted to vote, and no more.
- Signer must be a qualified Elector registered and enrolled in your Party in the election district noted on petition.
- Each signer must personally insert all of their own information - Signature, Printed Name, House Number, Street or Road, City, Borough or Township, and Date of Signing. Given names must be used; no nicknames or titles.
- Ditto marks are not permitted.

AFFIDAVITS ON REVERSE SIDE OF PETITION

- Affidavit of Circulator: must be signed AFTER obtaining all signatures.
- Candidate's Affidavit - may be signed and notarized or declared within the FEBRUARY 15 – MARCH 8 petition filing period.
- All notarizations MUST include the Notary's signature and **official inked stamp** indicating municipality and expiration date of commission.

FILING

- Petition must be filed in the Office of the Lehigh County Board of Elections no later than 4:00 p.m. on MARCH 8, 2022 - no filing fee is required.

If you have any questions, please contact our office at:

LEHIGH COUNTY ELECTIONS OFFICE
17 S 7TH STREET
ALLENTOWN, PA 18101-2401
610-782-3194

*See reverse side after you have finished circulating your petition
for a quick check-off list before submitting to the Board of Elections:*

CHECK-OFF LIST BEFORE FILING YOUR PETITION

FRONT OF PETITION

- _____ Candidate's descriptive information all completed.
- _____ Minimum of ten (10) signatures obtained.
- _____ First date of signing not earlier than FEBRUARY 15, 2022.
- _____ Last date of signing no later than MARCH 8, 2022.

BACK OF PETITION

- _____ Affidavit of Circulator completely filled in (including municipality), and signed AFTER obtaining the last signature.
- _____ Candidate's Affidavit signed (including address, municipality and election district where indicated) and notarized or declared within the time frame of circulation period.

NOTARIZATIONS

- _____ Candidates Affidavit MUST include the Notary's signature and the official inked stamp indicating the municipality and expiration date of commission.
please note: Notary's embossed seal is not the official inked stamp.

It is the candidate's responsibility to ensure that:

- Candidate is of the district and party named on petition.
- Circulator is of the district and party of the candidate.
- All signers are of the district and party of the candidate.

FILE EARLY

***DO NOT WAIT UNTIL THE LAST DAY TO FILE WHEN IT
WILL BE TOO LATE TO MAKE ANY NECESSARY CHANGES***