

**LEHIGH COUNTY COMMUNICATIONS / 9-1-1 CENTER
FIRE/EMS ALPHA PAGING SYSTEM
USER LOG BY STATION**

Each department wishing to utilize alpha paging as a supplement to the existing tone and voice paging system must assign one individual as a contact person between the County and the department. **Paging system additions/deletions will only be accepted** from the contact person or the Chief of the department. **The County is not liable for any costs incurred from the receipt of pages from the system.**

Routine additions and deletions to/from the paging system will be done monthly, with the exception of emergency requests, which will be addressed on a case-by-case basis.

All additions or deletions must utilize this form, which may be faxed to the Communications Center once per month. **Fax to 610-782-4659 only.** Routine requests made not using this form will be rejected. Use multiple copies of this form as necessary.

Pages generated by the system are "all or none", meaning if your paging device is active in the system, you will receive all calls* for your station at all times of day and night. Temporary requests to deactivate a paging device from the system will not be honored.

DEPARTMENT NAME

DEPARTMENT PAGING CONTACT

CONTACT PERSON PHONE

Please Print Legibly

Last Name	First Name	Carrier (SEE NOTE BELOW)	Phone Number	PIN, if required

NOTE: List name of carrier (Verizon, Nextel, etc.). If using a Nextel/Sprint Hybrid, indicate "Nextel Hybrid" in carrier field.

*The County Alpha Paging system is meant as a supplemental system only. The County is not responsible for missed calls or pages due to coverage limitations, device failure, or carrier network failures/interruptions.