

SYLLABUS FOR INTERNET

Lesson 1: Overview of the Internet

- A. What is the Internet
- B. Brief History of the Internet
 - ⊙ Define the Internet
 - ⊙ Describe hypermedia and browsers
 - ⊙ Define hyperlink
- C. Internet Addresses
 - ⊙ Uniform Resource Locator
vs. e-mail addresses
- D. Starting Internet Explorer
- E. Describe Internet Explorer features
 - ⊙ Display Area
 - ⊙ Menu Bar
 - ⊙ Standard Buttons Toolbar and Links Bar
 - ⊙ Address Bar
 - ⊙ Internet Explorer Icon
 - ⊙ Status Bar
 - ⊙ Use the History list
 - ⊙ Create and remove favorites
- F. Saving Information Obtained with Internet Explorer
 - ⊙ Save Web pages
 - ⊙ Print Web pages
 - ⊙ Save pictures on a Web page
 - ⊙ Copy and paste from Web pages using the Clipboard
- G. Use Internet Explorer Help

Lesson 2: Searching the World Wide Web

- A. Overview of the World Wide Web
- B. Searching the World Wide Web
(include search engine: Yahoo, Alta Vista, Lycos, Infoseek, etc.)
- C. Search Basics, (simple searches, complex searches, operators (AND, OR, NOT NEAR))
- D. Group Operators (double quotes, Parentheses)
 - ⊙ Describe the two general types of search engines
 - ⊙ Search the Web using a directory
 - ⊙ Search the Web using keywords
 - ⊙ Describe techniques for successful keyword searches
- E. Common Errors When Searching

Lesson 3-E-mail and Newsgroups

- ⊙ Send and receive electronic mail messages
- ⊙ E-mail etiquette
- ⊙ Perform electronic mail management functions
- ⊙ Read and post newsgroup articles
- ⊙ Perform newsgroup management functions
- ⊙ Subscribe to a newsgroup
- ⊙ Unsubscribe from a newsgroup