PENN STATE NEEDS ASSESSMENT SURVEY

This survey has been designed to determine your skill level in this particular computer application area. Please indicate which areas you are familiar and/or comfortable with by choosing one of three responses.

No means *I lack any knowledge of this topic*
Somewhat means *I am familiar with this topic, but not comfortable*
Yes means *I understand this topic and can use it*

Microsoft Access Intermediate	**No**	**Somewhat**	**Yes**
Examining data values and relationships			
Understanding of table relationships			
Establishing and testing referential integrity			
Working with field properties			
Establishing default values and validation rules			
Creating indexes			
Working with calculations			
Creating advanced select queries			
Using properties to enhance form design			
Adding bound and calculated controls			
Adding combo boxes and list boxes			
Customizing a report created by Report Wizard			
Using the Label Wizard			
Examining the design of a label report			
Changing Records Source properties			
13 Yes responses needed for subject mastery			