



# LEHIGH COUNTY RECORDER OF DEEDS DIVISION

## Fee Schedule



Effective Date February 1, 2016 (Changes are in **RED**)

Fee Schedule Pursuant to:

- Act 87 of 1982 Legislative Fee Schedule
- Act 1 of 1988 Uniform Parcel Identifier System, Lehigh County Ordinance 2009-201
- Act 137 of 1992 Affordable Housing, Lehigh County Ordinances 2006-12 & 2007-182
- Act 8 of 1998 Records Improvement Fund
- Act 32 of 2002 Records Improvement Fund
- Act 122 of 2002 Judicial Computer System/Access to Justice Fund
- Act 49 of 2009 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
- \$10.00 increase - Act 126 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
- \$ 2.00 increase – Act 113 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund

**Agricultural Security Area Ordinance  
May Require UPI Fee; contact office for recording fee**

Includes 4 pages, 4 names	<b>\$18.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Map, if included, additional fee	\$5.00
<b>UPI Fee, <u>if applicable</u>, per PIN certification</b>	<b>\$10.00</b>

**Amendment – Other Documents; not Mortgage**

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

**Amendment of Mortgage**

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Assignment - Other Documents; Not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$66.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Assignment of Rents

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$28.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Assumption – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Assumption of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Certification

Certification, per document	<b>\$1.50</b>
-----------------------------	---------------

## Condominium Code Of Regulations

Includes 4 pages, 4 names and 1 PIN certification (UPI Fee)	<b>\$28.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Condominium Declaration of Plans

Includes 4 pages, 4 names, and 1 PIN certification (UPI Fee)	<b>\$28.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Condominium Plan/Map

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	<b>\$40.00</b>
Each additional sheet (map) page	\$25.00
Each additional PIN certification	\$10.00

## Copy

If staff makes the copy, per page charge **\$1.00**

## Covenant Act 515

Includes 1 PIN certification (UPI Fee) **\$33.00**

Each additional PIN certification \$10.00

## Deed (The statement of value will be recorded as part of the deed and added to the page count to determine the fee)

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) **\$75.50**

Each additional page \$2.00

Each additional name \$0.50

Each additional PIN certification \$10.00

## Deed of Dedication May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names **\$54.00**

Each additional page \$2.00

Each additional name \$0.50

**UPI Fee, if applicable, per PIN certification** \$10.00

## Development Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee) **\$25.00**

Multiple sheets accepted

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.

Each additional sheet (map) page **\$15.00**

Each additional PIN certification \$10.00

## DD214 Military Discharge

**No Charge**

## Easement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Forfeiture Fee/Overpayments

Overpayments of \$10.00 or less will be forfeited.	<b>Varies</b>
--	---------------

## Installment Sales Agreement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Lease Over 30 Years

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Mail-back Fee

Per document, if no SASE return envelope is provided	<b>\$1.00</b>
--	---------------

## Map (Agricultural Security Area, Right of Way, Subdivision, Development, or Survey)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	<b>\$25.00</b>
Each additional sheet (map) page	\$15.00
Each additional PIN certification	\$10.00

## Map Copies

If staff makes the copy, per page charge	<b>\$5.00</b>
--	---------------

## Memorandum with RTT

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Mining Plan/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	<b>\$15.00</b>
Each Additional Page	\$3.00

## Miscellaneous Document

(Affidavit, Agreement, Dedication, Declaration, Merger/Name Change, Memorandum with no RTT Order, etc.) May Require UPI Fee; Contact office for recording fee

Includes 4 pages, 4 names	<b>\$18.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Electronic notation, if applicable	\$2.00
<b>UPI Fee, if applicable, per PIN certification</b>	<b>\$10.00</b>

## Modification – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Modification of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Mortgage

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$75.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Non-compliance Fee

Per document	<b>\$10.00</b>
--------------	----------------

## Notary Commission

Notary Commission	<b>\$35.50</b>
Notary Name Change	<b>\$18.50</b>
Notary Address Change	<b>\$18.50</b>

## Power of Attorney May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	<b>\$18.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
<b>UPI Fee, if applicable, per PIN certification</b>	<b>\$10.00</b>

## Preferential Assessment Act 319

Includes 1 PIN certification (UPI Fee)	<b>\$33.00</b>
Each additional PIN certification	\$10.00

## Railroad Plan/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	<b>\$15.00</b>
Each Additional Page	\$3.00

## Rejection Fee

Applied each time a document is rejected	<b>\$10.00</b>
--	----------------

## Release of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$66.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Release – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Return Check Fee

Service Charge for check returned for insufficient funds	<b>\$20.00</b>
--	----------------

## Right of Way

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Satisfaction - Other Documents; Not Mortgages

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Satisfaction Piece – Satisfaction of Mortgage Only

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$66.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## State Highway/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	<b>\$15.00</b>
Each Additional Page	\$3.00

## Stormwater Management Plan/Map

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	<b>\$25.00</b>
Each additional sheet (map) or Notice page	\$15.00
Each additional PIN certification	\$10.00
Electronic notation, if applicable	\$2.00

## Subdivision Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	<b>\$25.00</b>
Each additional sheet (map) page	\$15.00
Each additional PIN certification	\$10.00

## Subordination of Mortgage and Subordination (Other Documents; Not Mortgages)

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Termination – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Termination of Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$54.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## UCC1 and UCC3 (Also known as Secured Transactions or Financial Statements)

UCC1	<b>\$100.00</b>
UCC3 (Assignment, Continuation, Termination, etc.)	<b>\$100.00</b>

## UPI Fee

Per PIN certification per document, if applicable	<b>\$10.00</b>
---	----------------