



**COUNTY OF LEHIGH**  
**Office of Community Development**

**Laurie A. Moyer**  
**Grants Management Specialist**

February 13, 2023

Dear CDBG-CV Applicant:

The County of Lehigh received two allocations of CARES Act funding from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG-CV) program. The first allocation (CDBG-CV1) was for \$757,860, and the second allocation (CDBG-CV3) was for \$1,267,910. To date, \$1,655,277 has been awarded to projects which prevent, prepare for, and/or respond to COVID-19. **Lehigh County has \$370,493 remaining to be awarded.**

The County of Lehigh continues to seek applications from municipalities and non-profit organizations for projects meeting the following criteria:

- Benefit low- to moderate-income Lehigh County residents living outside of the city limits of Allentown, Bethlehem and Lower Milford Township; and
- **Funding for any project meeting CDBG requirements which prepares for, prevents, and/or responds to COVID-19**, particularly projects which fit into the needs listed below.

| <b>Program</b>        | <b>Description</b>   |
|-----------------------|--|
| Food Security         | Funding towards the purchase, storage, and distribution of food to banks and pantries.   |
| Housing Stabilization | Funding for security deposits, 6 months of rental, mortgage, and utility assistance, mortgage arrears, case management, emergency expenses, and housing search for LMI households. |

Attached to this letter, please find the grant application. Applications are also available for download via the Department of Community & Economic Development's webpage on Lehigh County's website (<http://www.lehighcounty.org/Departments/Community-Economic-Development>).

Lehigh County continues to accept applications on a rolling basis, and will do so until all funding has been allocated. Applications shall be submitted via email to [cyndiking@lehighcounty.org](mailto:cyndiking@lehighcounty.org). Please be sure to include the application form and all supporting documentation. Applicants can also mail their submissions to the attention of Cyndi King at the address presented on this letterhead. If mailing, please do **not** use binders (three-ring or plastic binding).

All CDBG-CV projects are subject to an environmental review, which must be completed by the County before funds may be committed. Issues requiring remediation would need to be completed prior to the start of any project. Therefore, knowledge of any possible issues should be disclosed at time of application.

It is important to make applicants aware that the *submittal* of a CDBG-CV application triggers federal regulations for the project. The applicant should assume, for planning purposes, that from the time of submittal of the CDBG-CV application, federal regulations will apply to the project (e.g. - procurement, environmental clearances, federal prevailing wages, providing documentation, etc.) Furthermore, applicants are not able to commit any funding including funding other than CDBG-CV, to the *overall* project until the applicant receives a Notice to Advance from Lehigh County.

*Lehigh County Government Center*  
*Room 519*  
*17 South Seventh Street*  
*Allentown, Pennsylvania 18101*  
*Phone: 610-871-1964*



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Committing funding to a project prior to receiving the Notice to Advance can jeopardize a CDBG-CV award. Should the application ultimately not be funded with CDBG-CV dollars, compliance with federal regulations will no longer apply to the project.

Should you have questions or need technical assistance pertaining to the CDBG-CV program, please do not hesitate to contact me.

Sincerely,

*Laurie A. Moyer*

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