## NORTH PENN LEGAL SERVICES OPERATING BUDGET (see assumptions) FOR THE FISCAL YEAR ENDED 6/30/2020

	Budget <u>6/30/2020</u>	Budget <u>6/30/2019</u>	\$ <u>Variance</u>	% <u>Variance</u>
REVENUES				
Legal Services Corporation:				
Basic Field	2,062,365	2,005,908	56,457	2.8%
PLAN:				
Title XX	636,063	652,570	(16,507)	-2.5%
DAP	115,000	116,172	(1,172)	-1.0%
IOLTA	326,240	257,224	69,016	26.8%
State	303,334	315,788	(12,454)	-3.9%
Access to Justice	2,127,152	1,691,890	435,262	25.7%
MLK Fellowship	27,667	-	27,667	100.0%
MLK	5,000	5,000	-	0.0%
Aging	507,450	425,000	82,450	19.4%
Special IOLTA	540,000	94,500	445,500	471.4%
Miscellaneous Grants	65,500	159,000	(93,500)	-58.8%
Domestic Violence	166,000	127,850	38,150	29.8%
Bar Association Grants	142,000	150,000	(8,000)	-5.3%
Medical Legal Partnership	125,000	130,000	(5,000)	-3.8%
Fair Housing Grant	112,000	87,000	25,000	28.7%
United Way	32,500	31,500	1,000	3.2%
Juvenile Dependency	15,000	15,000	-	0.0%
Arbitration fees	2,000	2,500	(500)	-20.0%
AIDS Net	1,500	1,250	250	20.0%
Subtotal	7,311,771	6,268,152	1,043,619	14.3%
Other operating revenues				
Miscellaneous income	450	450	-	0.0%
Total operating revenues	7,312,221	6,268,602	1,043,619	14.3%
NON-OPERATING REVENUES				
In-kind contributions	-	-	-	0.0%
Other contributions	35,000	30,000	5,000	16.7%
Interest income	750	750		0.0%
Total non-operating revenues	35,750	30,750	5,000	14.0%
TOTAL REVENUES	7,347,971	6,299,352	1,048,619	14.3%

## NORTH PENN LEGAL SERVICES OPERATING BUDGET (see assumptions) FOR THE FISCAL YEAR ENDED 6/30/2020

EAPPINES     Salaries     4.008,199     3.667,837     340,362     9.3%       Fringe Benefits     2,059,875     1,522,927     536,948     35.3%       Total salaries & fringe benefits     6,068,074     5,190,764     877,310     16.9%       Consultants & contractors     54,070     60,000     (5,930)     -9.9%       Audit     20,000     18,500     1.500     8.1%       Judicare     72,000     35,000     37,000     105,7%       Employee travel     14,600     11,124     3,476     31,2%       Travel - Client related     33,014     28,683     4,432     15,5%       Travel - Board Members     2,200     1,000     1,200     120,0%       Rent     391,216     353,558     37,658     10,7%       Uitlities     22,200     1,061     2,4.5%       Mantenance Services     16,200     17,610     14,410     -8.0%       Parking     19,200     13,854     5,347     36.6%       Office accesories     64,700     33,712     30,988		Budget	Budget	\$	%
Fringe Benefits     2.059.875     1.522.927     536.948     35.3%       Total salaries & fringe benefits     6.068.074     5.190.764     877.310     16.9%       Consultants & contractors     54.070     60.000     (5.930)     -9.9%       Audit     20.000     18.500     1.500     8.1%       Judicare     72.000     55.000     37.000     105.7%       Travel - Client related     33.014     28.583     4.432     15.5%       Travel - Client related     33.014     28.583     4.432     10.0%       Storage & other space costs     4.925     6.523     (1.198)     -24.5%       Maintenance Services     16.200     17.610     (1.410)     -8.0%       Parking     19.200     13.854     5.347     38.6%       Computer updates & software     3.000     3.225     (225)     -7.0%       Computer updates & software     3.000     3.225     7.0%     Minor office accessories     64.700     3.225     7.0%     Minor office accessories     5.000     18.84     5.347     38.6%	EXPENSES	4 008 100	2 667 927	340 363	0.2%
Consultants & contractors     54,070     60,000     (5,930)     9.9%       Audit     20,000     18,500     1,500     8.1%       Judicare     72,000     35,000     37,000     105,7%       Employee travel     14,600     11,124     3,476     31,2%       Travel - Client related     33,014     28,583     4,432     155%       Travel - Client related     33,014     28,583     4,432     160,000       Rent     391,216     355,558     37,658     10.7%       Willites     22,200     20,081     2,119     10.6%       Storage & other space costs     4,925     6,523     (1,598)     -24,5%       Maintenance Services     16,200     17,610     (1,410)     -8,0%       Office accessories     64,700     33,712     30,988     91,9%       Computer updates & software     3,030     -     30,301     100,0%       Computer updates & software     3,030     -     30,301     100,0%       Contracted services - equipment     -     250 <td< td=""><td></td><td></td><td></td><td></td><td></td></td<>					
Audit     20,000     18,500     1,500     8,1%       Judicare     72,000     35,000     37,000     105,7%       Employee travel     14,600     11,124     3,476     31,2%       Travel - Client related     33,014     22,583     4,432     15.5%       Travel - Board Members     2,200     1,000     1,200     120,0%       Rent     391,216     353,558     37,658     10.7%       Utilities     22,200     20,081     2,119     10.6%       Storage & other space costs     4,925     6,523     (1,549)     -24,5%       Maintenance Services     16,200     17,610     (1,410)     -8,0%       Parking     19,200     13,54     5,347     3,68%       Office supplies     30,850     33,970     (3,120)     9,2%       Computer updates & software     3,000     3,225     (225)     -7,0%       Lease - Furniture & equipment     2,800     1,000     1,800     18,0%       Contracted services - equipment     2,800     1,000     1,00%	Total salaries & fringe benefits	6,068,074	5,190,764	877,310	16.9%
Judicare     72,000     35,000     37,000     105,7%       Employee travel     14,600     11,124     3,476     31,2%       Travel - Client related     33,014     28,583     4,432     15,5%       Travel - Training     19,100     10,750     8,350     7,77%       Travel - Board Members     2,200     1,000     1,200     120,0%       Rent     391,216     355,558     37,655     10,7%       Utilities     22,200     20,081     2,119     10,6%       Storage & other space costs     4,925     6,523     (1,598)     -24,5%       Maintenance Services     16,200     17,610     (1,410)     -8,0%       Parking     19,200     13,854     5,347     9,8%       Computer updates & software     3,000     3,212     30,988     91,9%       Computer updates & software     3,000     3,225     (225)     -7,0%       Lease - Furniture & equipment     7,900     78,713     (813)     -1,0%       Insurance     asof,500     1,600     1,800 </td <td>Consultants &amp; contractors</td> <td>54,070</td> <td>60,000</td> <td>(5,930)</td> <td>-9.9%</td>	Consultants & contractors	54,070	60,000	(5,930)	-9.9%
Employee travel     14,600     11,124     3,476     31.2%       Travel - Client related     33,014     28,583     4,432     15,5%       Travel - Board Members     2,200     1,000     1,200     120,0%       Rent     391,216     353,558     37,658     10,7%       Utilities     22,200     20,081     2,119     10,6%       Storage & other space costs     4,925     6,523     (1,598)     24,5%       Maintenance Services     16,200     17,610     (1,410)     -8,0%       Parking     19,200     13,854     5,347     38,6%       Office supplies     30,0850     33,970     (3,120)     -9,2%       Minor office accessories     64,700     33,712     30,988     91,9%       Computer updates & software     3,000     3,225     (225)     -7,0%       Lease - Furniture & equipment     2,800     1,000     1,800     180,0%       Contracted services - equipment     -     250     (250)     -100,0%       Insurance     -     2500	Audit	20,000	18,500	1,500	8.1%
Travel - Client related     33,014     28,583     4,432     15,5%       Travel - Training     19,100     10,750     8,350     77.7%       Travel - Board Members     2,200     1,000     1,200     120.0%       Rent     391,216     353,558     37,658     10,7%       Utilities     22,200     20,081     2,119     10,6%       Storage & other space costs     4,925     6,523     (1,598)     -24,5%       Maintenance Services     16,200     17,610     (1,410)     -8.0%       Parking     19,200     13,854     5,347     38,6%       Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,030     -     3,030     100.0%       Lease - Furniture & equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     2,800     1,000     1,800     180.0%       Insurance     35,000     38,342	Judicare	72,000	35,000	37,000	105.7%
Travel - Training     19,100     10,750     8,350     77.7%       Travel - Board Members     2,200     1,000     1,200     1200.9%       Rent     391,216     355,558     37,658     10,7%       Utilities     22,200     20,081     2,119     10,85%       Storage & other space costs     4,925     6,523     (1,598)     -24,5%       Maintenance Services     16,200     17,610     (1,410)     -8,0%       Parking     19,200     13,854     5,347     38,6%       Office supplies     30,850     33,970     (3,120)     -9,2%       Minor office accessories     64,700     33,712     30,968     91,9%       Computer updates & software     3,030     -     3,030     100,0%       Lease - Furniture & equipment     2,800     1,000     1,800     180,0%       Contracted services - equipment     -     250     (250)     -100,0%       Insurance     55,000     38,342     (3,342)     8,7%       Printing costs     10,950     5,181     5	Employee travel	14,600	11,124	3,476	31.2%
Travel - Board Members     2,200     1,000     1,200     120.0%       Rent     391,216     353,558     37,658     10.7%       Utilities     22,200     20,081     2,119     10.6%       Storage & other space costs     4,925     6,523     (1,598)     -24.5%       Maintenance Services     16,200     17,610     (1,410)     -8.0%       Parking     19,200     13,854     5,347     38.6%       Office supplies     30,0850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     <	Travel - Client related	33,014	28,583	4,432	15.5%
Rent     391,216     353,558     37,658     10.7%       Utilities     22,200     20,081     2,119     10.6%       Storage & other space costs     4,925     6,523     (1,598)     -24.5%       Maintenance Services     16,200     17,610     (1,410)     -8.0%       Parking     19,200     13,884     5,347     38.6%       Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10.950     5.181     5.769     111.3%       Dues     25,395     26,523     (1,128)	Travel - Training	19,100	10,750	8,350	77.7%
Utilities     22,200     20,081     2,119     10.6%       Storage & other space costs     4,925     6,523     (1,598)     -24.5%       Maintenance Services     16,200     17,610     (1,410)     -8.0%       Parking     19,200     13,854     5,347     38.6%       Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,030     -     3,030     100.0%       Lease - Furniture & equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     3,842     (3,342)     4.3%       Conferences     7.050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     10,000     2,500	Travel - Board Members	2,200	1,000	1,200	120.0%
Storage & other space costs     4.925     6.523     (1,598)     -24.5%       Maintenance Services     16,200     17,610     (1,410)     -8.0%       Parking     19,200     13,854     5,347     38.6%       Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64.700     33,712     30.988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77.900     78.713     (813)     -1.0%       Repairs & maintenance - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff Training & development     2,000	Rent	391,216	353,558	37,658	10.7%
Maintenance Services     16,200     17,610     (1,410)     -8.0%       Parking     19,200     13,854     5,347     38.6%       Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff baard meetings     2,750     2,975     <	Utilities	22,200	20,081	2,119	10.6%
Parking     19,200     13,854     5,347     38.8%       Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77.900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7.050     4,012     3,038     75.7%       Staff baard meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     11,500     -60.0%       Payroll Processing Fees     22,000     1,415     20,585	Storage & other space costs	4,925	6,523	(1,598)	-24.5%
Office supplies     30,850     33,970     (3,120)     -9.2%       Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500 <td>Maintenance Services</td> <td>16,200</td> <td>17,610</td> <td>(1,410)</td> <td>-8.0%</td>	Maintenance Services	16,200	17,610	(1,410)	-8.0%
Minor office accessories     64,700     33,712     30,988     91.9%       Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7.050     4.012     3.038     75.7%       Staff Training & development     20,000     2,500     (1,500)     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386     10,114     20.1%       Connectivity     103,250     100,4	Parking	19,200	13,854	5,347	38.6%
Computer updates & software     3,000     3,225     (225)     -7.0%       Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,623     (1,128)     -4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     11,500     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386 <td>Office supplies</td> <td>30,850</td> <td>33,970</td> <td>(3,120)</td> <td>-9.2%</td>	Office supplies	30,850	33,970	(3,120)	-9.2%
Lease - Furniture & equipment     3,030     -     3,030     100.0%       Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     (1,500)     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386     10,114     20.1%       Reference Materials & publications     -     775<	Minor office accessories	64,700	33,712	30,988	91.9%
Maintenance agreements     77,900     78,713     (813)     -1.0%       Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     (1,500)     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386     10,114     20.1%       Reference Materials & publications     -     775     (775)     -100.0%       Connectivity     103,250     100,472	Computer updates & software	3,000	3,225	(225)	-7.0%
Repairs & maintenance - equipment     2,800     1,000     1,800     180.0%       Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     (1,500)     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50.3478     4,772     8.9%       Advertising     -     775     (775)     -100.0%       Connectivity     103,250     13,153     5,097     38.8%       Court Costs     4,170     5,500     (1,330)     -24.	Lease - Furniture & equipment	3,030	-	3,030	100.0%
Contracted services - equipment     -     250     (250)     -100.0%       Insurance     35,000     38,342     (3,342)     -8.7%       Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     -4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     (1,500)     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386     10,114     20.1%       Connectivity     103,250     100,472     2,778     2.8%       Telephone     58,250     53,478     4,772     8.9%       Advertising     5,000     -     5,000     100.0%       Postage     18,250     13,153     5,097     38.8%  C	Maintenance agreements	77,900	78,713	(813)	-1.0%
Insurance35,00038,342(3,342)-8.7%Printing costs10,9505,1815,769111.3%Dues25,39526,523(1,128)-4.3%Conferences7,0504,0123,03875.7%Staff Training & development20,0002,50017,500700.0%Staff & board meetings2,7502,975(225)-7.6%Client training1,0002,500(1,500)-60.0%Payroll Processing Fees22,0001,41520,5851454.8%Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Repairs & maintenance - equipment	2,800	1,000	1,800	180.0%
Printing costs     10,950     5,181     5,769     111.3%       Dues     25,395     26,523     (1,128)     4.3%       Conferences     7,050     4,012     3,038     75.7%       Staff Training & development     20,000     2,500     17,500     700.0%       Staff & board meetings     2,750     2,975     (225)     -7.6%       Client training     1,000     2,500     (1,500)     -60.0%       Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386     10,114     20.1%       Reference Materials & publications     -     775     (775)     -100.0%       Connectivity     103,250     100,472     2,778     2.8%       Telephone     58,250     53,478     4,772     8.9%       Advertising     5,000     -     5,000     100.0%       Postage     18,250     13,153     5,097     38.8%       Court Costs     4,170     5,500     (1,330)     -24.2% <t< td=""><td>Contracted services - equipment</td><td>-</td><td>250</td><td>(250)</td><td>-100.0%</td></t<>	Contracted services - equipment	-	250	(250)	-100.0%
Dues25,39526,523(1,128)-4.3%Conferences7,0504,0123,03875.7%Staff Training & development20,0002,50017,500700.0%Staff & board meetings2,7502,975(225)-7.6%Client training1,0002,500(1,500)-60.0%Payroll Processing Fees22,0001,41520,5851454.8%Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%	Insurance	35,000	38,342	(3,342)	-8.7%
Conferences7,0504,0123,03875.7%Staff Training & development20,0002,50017,500700.0%Staff & board meetings2,7502,975(225)-7.6%Client training1,0002,500(1,500)-60.0%Payroll Processing Fees22,0001,41520,5851454.8%Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%	Printing costs	10,950	5,181	5,769	111.3%
Staff Training & development20,0002,50017,500700.0%Staff & board meetings2,7502,975(225)-7.6%Client training1,0002,500(1,500)-60.0%Payroll Processing Fees22,0001,41520,5851454.8%Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%	Dues	25,395	26,523	(1,128)	-4.3%
Staff & board meetings2,7502,975(225)-7.6%Client training1,0002,500(1,500)-60.0%Payroll Processing Fees22,0001,41520,5851454.8%Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%	Conferences	7,050	4,012	3,038	75.7%
Client training1,0002,500(1,500)-60.0%Payroll Processing Fees22,0001,41520,5851454.8%Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Staff Training & development	20,000	2,500	17,500	700.0%
Payroll Processing Fees     22,000     1,415     20,585     1454.8%       Law Library     60,500     50,386     10,114     20.1%       Reference Materials & publications     -     775     (775)     -100.0%       Connectivity     103,250     100,472     2,778     2.8%       Telephone     58,250     53,478     4,772     8.9%       Advertising     5,000     -     5,000     100.0%       Postage     18,250     13,153     5,097     38.8%       Court Costs     4,170     5,500     (1,330)     -24.2%       Miscellaneous     2,400     2,976     (576)     -19.3%       Fundraising     8,000     8,600     (600)     -7.0%       Total other operating expenses     1,234,970     1,046,238     188,732     18.0%       Depreciation     36,590     12,350     24,240     196.3%       Total expenses     7,339,634     6,249,352     1,090,282     17.4%	Staff & board meetings	2,750	2,975	(225)	-7.6%
Law Library60,50050,38610,11420.1%Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Client training	1,000	2,500	(1,500)	-60.0%
Reference Materials & publications-775(775)-100.0%Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Payroll Processing Fees	22,000	1,415	20,585	1454.8%
Connectivity103,250100,4722,7782.8%Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Law Library	60,500	50,386	10,114	20.1%
Telephone58,25053,4784,7728.9%Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Reference Materials & publications	-	775	(775)	-100.0%
Advertising5,000-5,000100.0%Postage18,25013,1535,09738.8%Court Costs4,1705,500(1,330)-24.2%Miscellaneous2,4002,976(576)-19.3%Fundraising8,0008,600(600)-7.0%Total other operating expenses1,234,9701,046,238188,73218.0%Depreciation36,59012,35024,240196.3%TOTAL EXPENSES7,339,6346,249,3521,090,28217.4%	Connectivity	103,250	100,472	2,778	2.8%
Postage   18,250   13,153   5,097   38.8%     Court Costs   4,170   5,500   (1,330)   -24.2%     Miscellaneous   2,400   2,976   (576)   -19.3%     Fundraising   8,000   8,600   (600)   -7.0%     Total other operating expenses   1,234,970   1,046,238   188,732   18.0%     Depreciation   36,590   12,350   24,240   196.3%     TOTAL EXPENSES   7,339,634   6,249,352   1,090,282   17.4%	Telephone	58,250	53,478	4,772	8.9%
Court Costs   4,170   5,500   (1,330)   -24.2%     Miscellaneous   2,400   2,976   (576)   -19.3%     Fundraising   8,000   8,600   (600)   -7.0%     Total other operating expenses   1,234,970   1,046,238   188,732   18.0%     Depreciation   36,590   12,350   24,240   196.3%     TOTAL EXPENSES   7,339,634   6,249,352   1,090,282   17.4%	Advertising	5,000	-	5,000	100.0%
Miscellaneous   2,400   2,976   (576)   -19.3%     Fundraising   8,000   8,600   (600)   -7.0%     Total other operating expenses   1,234,970   1,046,238   188,732   18.0%     Depreciation   36,590   12,350   24,240   196.3%     TOTAL EXPENSES   7,339,634   6,249,352   1,090,282   17.4%	Postage	18,250	13,153	5,097	38.8%
Fundraising   8,000   8,600   (600)   -7.0%     Total other operating expenses   1,234,970   1,046,238   188,732   18.0%     Depreciation   36,590   12,350   24,240   196.3%     TOTAL EXPENSES   7,339,634   6,249,352   1,090,282   17.4%	Court Costs	4,170	5,500	(1,330)	-24.2%
Total other operating expenses   1,234,970   1,046,238   188,732   18.0%     Depreciation   36,590   12,350   24,240   196.3%     TOTAL EXPENSES   7,339,634   6,249,352   1,090,282   17.4%	Miscellaneous	2,400	2,976	(576)	-19.3%
Depreciation     36,590     12,350     24,240     196.3%       TOTAL EXPENSES     7,339,634     6,249,352     1,090,282     17.4%	Fundraising	8,000	8,600	(600)	-7.0%
TOTAL EXPENSES     7,339,634     6,249,352     1,090,282     17.4%	Total other operating expenses	1,234,970	1,046,238	188,732	18.0%
	Depreciation	36,590	12,350	24,240	196.3%
SURPUS (DEFICIT)     8,337     50,000     (41,664)     -83.3%	TOTAL EXPENSES	7,339,634	6,249,352	1,090,282	17.4%
	SURPUS (DEFICIT)	8,337	50,000	(41,664)	-83.3%