

ANDREA E. NAUGLE
LEHIGH COUNTY CLERK OF JUDICIAL RECORDS
CIVIL DIVISION FEE SCHEDULE
EFFECTIVE JANUARY 1, 2009

(42 Pa.C.S. § 21071)
Act 98-164 Effective 1/21/99

Note: CTF=Children's Trust Fund Fee Mandated by State Legislation
JCP=Judicial Computer Project Fee Mandated by State Legislation (Act 122-2002 Rev.11/02)
PAF=Prothonotary Automation Fee Authorized by Act 98-164
LCE=Lehigh County E-filing created by Leh R.C.P. 205.3 effective 1/1/04

Document Type	Fee	Document Type	Fee
Acknowledgment of Deeds	\$ 9.25	Proceedings on any lien other than revival-(Mechanic's Lien Complaint)	\$101.50
APPEALS		*Actions started by a political subdivision (Includes tax and surcharges)	\$ 39.75
Appeal of Appellate Court	\$ 55.00		
Plus check made payable to "Prothonotary of Superior/Commonwealth Court" for \$60.00			
Appeal from District Justice	\$131.25		
Appeal from Arbitration	\$600.00*	COPIES	
*plus any add'l compensation authorized, but not to exceed 50% of the amount in controversy.		Photo copy per page	\$.25
Shall not be taxable as costs or be recoverable in any proceeding.		Docket printout by mail	\$ 3.25
		Photo coping by clerk	
Assignments	\$ 9.25	1 st page by mail	\$ 1.00
Building Agreements / Stip	\$ 18.75	Each add'l page	\$.50
		Microfilm Copies	\$ 1.00
CERTIFICATION			
Certification	\$ 5.50	JUDGMENTS	
Certification of Entire Record	\$ 18.75	Any action or proceeding to open/strike a judgment	\$111.50
COMMENCEMENT OF ACTION		Confession (notes, bonds, etc.)	\$ 47.25
Action at Law or Equity (plus .50 extra for indexing more than 5 pltfs. or defts.)	\$131.25	District Justice Transcript	\$ 47.25
Miscellaneous Civil Filing	\$ 37.50	Domestic Relations	\$ 47.25
Custody Actions	\$158.25	Exemplified/Certified Judgment (Incoming Records)	\$ 47.25
Modification of Custody (per petition)	\$ 25.00	Exemplified/Certified Judgment (Outgoing Records)	\$ 18.75
Contempt of Custody (per petition)	\$ 25.00	Liens	\$ 47.25
Custody Intervenor (per petition)	\$ 25.00	Default, Non-Pros, Demurrer, Lis Pendens	\$ 17.50
Divorce – (No Fault)		Verdict, Award, Court Order, Agreement & Final Decree	\$ 17.50
Plus add'l counts	\$216.75	Release of Judgment	\$ 9.25
Alimony	\$ 39.25	Reassess of Judgment	\$ 9.25
Alimony pendente lite, counsel fees & costs	\$ 39.25	Subordination of Judgment	\$ 9.25
Custody & Visitation	\$ 46.25	Withdraw of Judgment	\$ 9.25
Equitable Distribution/Property Rights	\$ 39.25		
Support	\$ 39.25	LETTER OF ATTORNEY	
Other, each	\$ 39.25	Recording – each name	\$ 9.25
Praecept to Transmit	\$ 29.25	Revoking – each name	\$ 9.25
Master Fees			
Before 97-FC-818	\$305.00		
After 97-FC-818	\$250.00		

Document Type	Fee
NOTARY PUBLIC	
Notary Fee	\$ 5.50
Notary Certificate	\$ 3.75
Notary Signature Registration	\$ 3.75
*POLITICAL SUBDDIVISION	
Action at Law or Equity	\$ 39.75
Appeal from District Justice	\$ 39.50
District Justice Transcript	\$ 39.50
Execution	\$ 10.00
Judgment	\$ 10.00
Liens with Satisfaction Fee	\$ 39.75
1. Federal Liens (effective 2006)	
2. Mechanic Liens	
3. Municipal Liens	
4. State Liens (effective 2004)	
5. Unemployment Liens (effective 2006)	
Satisfaction not pre-paid	\$ 9.25
Correction Notices	\$ 10.00
1.Federal Liens	
Re-file Notice	\$ 10.00
Suggestion of Non-payment	\$ 10.00
Federal, State, Unemployment	
POUNDAGE	
(The handling fee of monies paid into court)	
4.5% on the first \$1,000 and	
1.5% on each add'l \$1,000 or	
fraction thereof	
PROTECTION FROM ABUSE	
PFA filing	\$144.55
PA State Police Registry	\$ 25.00
PFA Contempt or Bench Warrant	\$ 18.75
Removal or Transfer	\$ 18.75
REPORTS	
Case Type Reports	\$ 23.00
REVIVALS	
Amicable/Agreement	\$ 17.50
Adverse/Writ	\$ 29.25
Averments, suggestion of non-	\$ 17.50
payment, (Continuing any lien not reduced	
to a judgment)	
Satisfactions - not prepaid	\$ 9.25
School Audits	\$ 9.25

Document Type	Fee
SUBPOENA	
Subpoena - To Attend and Testify	\$ 3.75
Subpoena - To Produce Documents	\$ 3.75
Surety Financial Statement	\$ 17.50
WRITS	
Execution	\$ 29.25
Attachment Execution	\$ 29.75
Writs (Seizure, Possession, and Habeas)	\$ 29.25

No personal checks will be accepted

Business checks should be made payable to:

CLERK OF JUDICIAL RECORDS -CIVIL DIVISION

All checks returned for insufficient funds will be assessed a **\$20.00** service charge.

Pursuant to 42 P.S. § 21073(b), the Clerk of Judicial Records - Civil Division shall not be required to enter on the docket any suit, action or order of court or enter any judgment thereon or perform any service whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.

*The maximum fee to be charged a political subdivision for any one of the services provided for herein shall be \$10.00. Total fee may include satisfaction / discontinuance, automation fees, JCS fee and Tax

The Service Fee for the use of a credit/debit card will be as follows:

<u>Transaction Fee</u>	<u>Service Fee</u>
\$ 0.00 to \$100.00	\$2.00
\$101.00 to \$200.00	\$4.00
\$201.00 to \$300.00	\$6.00...etc.

*Actions started by a political subdivision
(Includes tax and surcharge)

