

# COUNTY OF LEHIGH



2020

ADOPTED BUDGET

**COUNTY OF LEHIGH  
2020 BUDGETED FUND STRUCTURE**

**GOVERNMENTAL**

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**GENERAL**

1101 OPERATING  
1142 STABILIZATION

**SPECIAL REVENUE**

1201 LIQUID FUELS  
1202 MENTAL HEALTH  
1203 FEDERAL IV-D  
1204 HEALTH CHOICES  
1205 DRUG AND ALCOHOL  
1206 CHILDREN AND YOUTH  
1207 AREA AGENCY ON AGING  
1208 INFORMATION REFERRAL  
1209 BROOKVIEW-INDEPENDENT LIVING  
1212 INTELLECTUAL DISABILITIES  
1213 HUMAN SERVICES ADMINISTRATION  
1214 HUD CDBG  
1215 WORKERS COMPENSATION TRUST  
1216 TREXLER NATURE PRESERVE  
1218 GENERAL INSURANCE RESERVE  
1219 ATTORNEY GENERAL  
1221 HAZARDOUS MATERIAL RESPONSE  
1222 ECONOMIC/COMMUNITY DEVELOPMENT  
1223 911  
1224 RECORDS IMPROVEMENT  
1225 AUTO THEFT  
1226 INSURANCE FRAUD  
1227 HOTEL TAX  
1228 AFFORDABLE HOUSING  
1231 PUBLIC SAFETY  
1232 GAMING  
1233 CEDARBROOK  
1234 PARKS FUND

**DEBT SERVICE**

1321 SINKING FUND ESCO PROJECTS PHASE I  
1323 SINKING FUND ESCO PROJECTS PHASE II  
1327 SINKING FUND SERIES 2016  
1328 SINKING FUND SERIES 2016 BASEBALL-TAXABLE  
1329 SINKING FUND SERIES 2017 BASEBALL-TAX EXEMPT  
1331 SINKING FUND SERIES 2017  
1333 SINKING FUND SERIES 2019  
1371 COUPON ACCOUNT ESCO PROJECTS PHASE I  
1373 COUPON ACCOUNT ESCO PROJECTS PHASE II  
1377 COUPON ACCOUNT SERIES 2016  
1378 COUPON ACCOUNT SERIES 2016 BASEBALL-TAXABLE  
1379 COUPON ACCOUNT SERIES 2017 BASEBALL-TAX EXEMPT  
1381 COUPON ACCOUNT SERIES 2017  
1383 COUPON ACCOUNT SERIES 2019

**CAPITAL PROJECTS**

1406 OTHER CAPITAL PROJECTS  
1419 INFRASTRUCTURE  
1429 BOND FUND SERIES 2016  
1435 BOND FUND SERIES 2019

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**PROPRIETARY**

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**ENTERPRISE**

2101 CEDAR VIEW APARTMENTS

**INTERNAL SERVICE**

2111 GOVERNMENT CENTER

COUNTY OF LEHIGH

2020

ADOPTED BUDGET

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COUNTY OF LEHIGH  
STATEMENT OF GROSS INDEBTEDNESS  
As of August 31, 2019

ISSUE	DATE OF ISSUE	AMOUNT OF ISSUE	DATE OF MATURITY	AMOUNT OUTSTANDING
General Obligation Bonds	10/26/2016	\$16,690,000	11/15/2025	\$16,685,000
General Obligation Bonds	12/06/2016	\$16,230,000	12/15/2045	\$16,220,000
General Obligation Bonds	03/29/2017	\$13,120,000	12/15/2037	\$13,115,000
TOTAL ALL BONDS				\$46,020,000
General Obligation Note	02/23/2009	\$4,975,756	09/1/2024	\$2,089,000
General Obligation Note	08/11/2010	\$4,768,538	11/15/2025	\$2,466,956
General Obligation Note	05/09/2017	\$67,280,000	11/15/2022	\$53,640,000
TOTAL ALL DEBT				\$104,215,956

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 SUMMARY ALL FUND TYPES

	2020 ADOPTED BUDGET					TOTAL (MEMORANDUM ONLY)
	GOVERNMENTAL			PROPRIETARY		
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	
REVENUES:						
TAXES	113,090,945					113,090,945
GRANTS & REIMBURSEMENTS	5,938,901	277,580,978	34,809	3,575,001	1	287,129,690
DEPARTMENTAL EARNINGS	13,414,882	10,708,965			85,200	24,209,047
JUDICIAL COSTS & FINES	4,226,952	5,501				4,232,453
INVESTMENT INCOME	1,400,002	962,223		50,002	48,000	2,460,227
RENTS	431,531	1	931,900		3,533,454	4,896,886
PAYMENTS IN LIEU OF TAXES	174,000					174,000
OTHER REVENUES	148,492	107,212			2,001	257,705
TOTAL REVENUES	138,825,705	289,364,880	966,709	3,625,003	3,668,656	436,450,953
EXPENDITURES:						
ELECTED OFFICIALS	25,188,965	2,698,533		295,000		28,182,498
COUNTY EXECUTIVE	4,641,803					4,641,803
ADMINISTRATION	25,133,876	731,077		570,001		26,434,954
HUMAN SERVICES	236,367	190,370,958			891,338	191,498,663
GENERAL SERVICES	8,504,746	8,284,415		5,194,306	1,637,707	23,621,174
NURSING HOMES		78,182,351		49,285,000		127,467,351
CORRECTIONS	32,248,401			221,550		32,469,951
DEPARTMENT OF LAW	1,207,203					1,207,203
COURTS	28,336,967	5,044,720		120,000		33,501,687
COMMUNITY & ECONOMIC DEV	847,375	1,627,021				2,474,396
DEBT SERVICE			17,739,245			17,739,245
BOND FUND SERIES 2019				25,165,000		25,165,000
TOTAL EXPENDITURES	126,345,703	286,939,075	17,739,245	80,850,857	2,529,045	514,403,925
OTHER FINANCING SOURCES (USES):						
OTHER FINANCING SOURCES	23,473,741	13,603,037	16,772,536	77,525,852	700,000	132,075,166
OTHER FINANCING USES	(36,844,679)	(19,338,547)			(3,226,940)	(59,410,166)
TOTAL OTHER FINANCING SOURCES (USES)	(13,370,938)	(5,735,510)	16,772,536	77,525,852	(2,526,940)	72,665,000
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	(890,936)	(3,309,705)		299,998	(1,387,329)	(5,287,972)
FUND BALANCES AT BEGINNING OF YEAR	27,800,000	46,070,000		1,500,000	3,710,000	79,080,000
FUND BALANCES AT END OF YEAR	26,909,064	42,760,295		1,799,998	2,322,671	73,792,028

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1101 OPERATING FUND

	..... 1101 OPERATING FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
<b>REVENUES:</b>				
TAXES	107,747,597	107,958,523	107,958,523	113,090,945
GRANTS & REIMBURSEMENTS	5,820,529	6,988,303	7,401,227	5,938,901
DEPARTMENTAL EARNINGS	13,031,790	12,117,933	12,117,933	13,414,882
JUDICIAL COSTS & FINES	3,831,112	4,019,552	4,019,552	4,226,952
INVESTMENT INCOME	444,792	280,001	280,001	230,001
RENTS	426,442	447,831	447,831	431,531
PAYMENTS IN LIEU OF TAXES	181,560	174,000	174,000	174,000
OTHER REVENUES	159,979	164,495	166,495	148,492
<b>TOTAL REVENUES</b>	<b>131,643,801</b>	<b>132,150,638</b>	<b>132,565,562</b>	<b>137,655,704</b>
<b>EXPENDITURES:</b>				
ELECTED OFFICIALS	23,387,369	24,119,816	24,690,130	25,188,965
COUNTY EXECUTIVE	3,929,995	4,094,070	4,169,995	4,641,803
ADMINISTRATION	24,156,945	24,882,087	25,023,565	25,133,876
HUMAN SERVICES	228,672	229,422	229,422	236,367
GENERAL SERVICES	8,251,647	8,381,703	8,594,630	8,504,746
CORRECTIONS	30,976,091	32,412,385	32,503,769	32,248,401
DEPARTMENT OF LAW	1,157,308	1,183,530	1,183,581	1,207,203
COURTS	24,977,872	26,748,894	27,366,729	28,336,967
COMMUNITY & ECONOMIC DEV	390,608	936,705	1,030,922	847,375
<b>TOTAL EXPENDITURES</b>	<b>117,456,507</b>	<b>122,988,612</b>	<b>124,792,743</b>	<b>126,345,703</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
OTHER FINANCING SOURCES	17,901,625	21,080,575	24,041,472	22,388,942
OTHER FINANCING USES	(35,863,360)	(35,242,601)	(44,071,713)	(34,832,461)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(17,961,735)</b>	<b>(14,162,026)</b>	<b>(20,030,241)</b>	<b>(12,443,519)</b>
<b>REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES</b>	<b>(3,774,441)</b>	<b>(5,000,000)</b>	<b>(12,257,422)</b>	<b>(1,133,518)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>17,218,734</b>	<b>5,000,000</b>	<b>12,314,759</b>	<b>2,800,000</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>13,444,293</b>	<b>=====</b>	<b>57,337</b>	<b>1,666,482</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
ELECTED OFFICIALS					
<hr/>					
010000.32000	GRANTS & REIMBURSEMENTS	1,122,371	1,066,390	1,393,985	856,058
010000.33000	DEPARTMENT EARNINGS	6,296,364	6,043,112	6,043,112	6,422,913
010000.39000	OTHER	96,743	105,102	105,102	103,102
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	TOTALS:	7,515,478	7,214,604	7,542,199	7,382,073

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
ELECTED OFFICIALS					
<hr/>					
010000.41000	PERSONNEL SERVICES	20,744,664	21,233,819	21,257,284	22,168,916
010000.42000	TRAVEL & TRANSPORTATION	225,422	247,003	248,003	245,054
010000.43000	PROF & TECHNICAL SERVICES	486,180	590,632	758,648	613,923
010000.44000	GRANTS, SUBSIDIES, CONTRACTS	35,000	35,000	100,000	100,000
010000.45000	MATERIALS & OPERATING SUPPLIES	322,491	309,206	361,252	337,005
010000.46000	OTHER OPERATING EXPENSES	1,512,855	1,634,639	1,790,661	1,652,399
010000.47000	CAPITAL EXPENDITURES	60,757	69,517	174,282	71,668
<hr/>					
	TOTALS:	23,387,369	24,119,816	24,690,130	25,188,965

# COMMISSIONERS

The Board of Commissioners is the legislative branch of County government and has all the legislative powers that may be exercised by the County under the Constitution, the laws of the Commonwealth of Pennsylvania, and the Lehigh County Home Rule Charter. Some of the Board's powers are: to enact, amend or repeal ordinances, resolutions, and motions; to make appropriations; to incur indebtedness; to adopt the budget; to levy taxes, assessments and service charges; and to adopt the Administrative Code and the Personnel Code.

010100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	343,878	343,016	320,198	321,368
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,687	2,600	2,600	2,600
Departmental Earnings	0	0	0	0	Professional / Technical Services	140,803	215,502	361,673	215,502
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,271	2,151	4,323	2,151
Pension Contributions	0	0	0	0	Other Operating Expenses	2,236	2,801	2,801	2,801
Rents	0	0	0	0	Capital Expenditures	1,236	5	5	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	492,111	566,075	691,600	544,427
Total	0	0	0	0					

# DISTRICT ATTORNEY

The core function of the office of District Attorney is to effectively and fairly prosecute all misdemeanors and felonies committed by both adults and juveniles in Lehigh County. One of our continuing priorities is to pursue juveniles who commit violent crimes and, where appropriate, treat them as adults. Through our Victim/Witness Coordinator, we will continue to adhere to the model standards for victims services. We have created Task Forces and specialized investigators to combat a variety of crimes. We intend to continue our specialized investigations (i.e. Child Abuse, Domestic Violence, Auto Theft, Insurance Fraud, Drug Offenses) and create new initiatives to combat crime. We have assigned our Child Abuse Investigator on site to the Child Advocacy Center to aid victims of abuse. Two County Detectives have been assigned to work exclusively with domestic violence victims, and our Central Booking Center continues to save our municipal police departments valuable time. Our office continues to work closely with law enforcement, victims of crime and the Administration of Lehigh County. Beginning in August, 2001, we began to utilize the resources of an Investigating Grand Jury to combat crime. The 9th Investigating Grand Jury was empaneled in May, 2017. In 2011, the DA and other county offices began a Veterans' Mentoring Program for veterans in the community to be paired with veterans involved in the criminal justice system. So far over 41 volunteer mentors have been trained to work with veterans/defendants; and 25 are active. In recent years a Firearms and Tool Mark Laboratory (Ballistics) has been established and is housed at the Cetronia Ambulance Co. Also the Officer David M. Petzold Digital Forensics Laboratory of Lehigh County has been operating on the campus of DeSales University in Center Valley since 2011; Northampton County partnered in the Petzold Lab in 2016. Both have been of great assistance to local law enforcement.

010201	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	5,974,741	6,053,720	6,035,543	6,307,082
Grants and Reimbursements	357,384	217,003	217,003	131,002	Travel / Transportation	23,252	21,501	22,501	21,501
Departmental Earnings	0	0	0	0	Professional / Technical Services	31,515	27,502	38,322	34,002
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	53,373	48,000	48,360	48,000
Pension Contributions	0	0	0	0	Other Operating Expenses	350,273	380,506	356,175	332,007
Rents	0	0	0	0	Capital Expenditures	4,401	8,501	9,430	8,502
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	19,971	28,500	28,500	21,500	Total	6,437,555	6,539,730	6,510,331	6,751,094
Other Financing Sources	0	0	0	0					
Total	377,355	245,503	245,503	152,502					

# NARCOTICS INFORMATION

The mission of the Narcotics Division is consistent with the overall mission of the Office of the District Attorney. The Drug Task Force, with the assistance of other enforcement agencies, removes drug dealers from the community and thereby improves the quality of life in the community. The Task Force is funded, in part, by the Pennsylvania Attorney General and forfeiture funds, in addition to County tax dollars.

010202	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	551,513	635,621	662,493	738,897
Grants and Reimbursements	314,542	350,000	432,676	100,000	Travel / Transportation	619	6,100	6,100	3,600
Departmental Earnings	0	0	0	0	Professional / Technical Services	701	5,925	5,925	3,925
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,161	10,300	9,777	12,800
Pension Contributions	0	0	0	0	Other Operating Expenses	8,503	6,225	7,320	8,225
Rents	0	0	0	0	Capital Expenditures	0	1,251	1,251	1,251
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	567,497	665,422	692,866	768,698
Other Financing Sources	0	0	0	0					
Total	314,542	350,000	432,676	100,000					

# DOMESTIC VIOLENCE

The function of the Domestic Violence Prosecution Section is to combat domestic violence in Lehigh County and is consistent with the mission of the Office of the District Attorney. The section is funded by a grant from PCCD. With this grant and county tax dollars, we have hired two County Detectives whose sole duties are to investigate domestic violence cases and assist both the victims of domestic violence as well as local police departments. In addition, we have two grant-funded Assistant District Attorneys who specialize in the prosecution of domestic violence cases and devote their time to such cases. All such cases are now prosecuted before a single judge.

010206	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	110,763	111,977	111,977	111,564
Grants and Reimbursements	117,154	125,000	125,000	125,000	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	50,486	62,500	62,500	62,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	161,249	174,477	174,477	174,064
Other Financing Sources	0	0	0	0					
Total	117,154	125,000	125,000	125,000					

# VICTIM WITNESS

The Victim/Witness Unit of the Lehigh County District Attorney's Office provides a wide range of services to victims and witnesses of crimes. The unit is comprised of three full-time staff members: a Victim/Witness Coordinator, an Assistant (a Paralegal), a Clerical Specialist/Secretary. The Victim Witness staff provides direct services to victims and witnesses and treats all victims and witnesses of crimes with respect and dignity. The main objective of this program is to ensure that all victims are afforded their rights as delineated in the PA Victim's Bill of Rights and are provided services under the Rights and Services Act (RASA) standards. A Victim/Witness handbook is provided to every victim. Each staff member attends PCCD-approved trainings each year.

010208	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	192,817	197,935	187,911	205,941
Grants and Reimbursements	267,021	224,384	289,384	350,054	Travel / Transportation	291	2,000	2,000	2,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	35,000	35,000	100,000	100,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	1
Pension Contributions	0	0	0	0	Other Operating Expenses	416	9,700	10,399	10,399
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	228,524	244,636	300,311	318,341
Total	267,021	224,384	289,384	350,054					

# REGIONAL CENTRAL BOOKING

The Regional Central Booking Center enables law enforcement agencies in Lehigh County to avoid wasting valuable officer-hours in booking suspects. Further, it utilizes technology that permits swifter and more accurate identification, thereby reducing the possibility that persons with outstanding warrants will not be detained or that those with serious prior records will be discharged on low bail. This facility enhances public safety and police efficiency through the use of modern technology and Booking Officers. It also saves time and adds to court efficiency through video preliminary arraignments. Public safety benefits because the transport of prisoners to Magisterial District Judges' offices is eliminated by use of the video system. Most importantly, the cost of operating the center is completely paid for by defendants who are processed through it and not by tax dollars.

010209	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,067,291	1,016,307	1,010,746	996,341
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,287	2,401	2,401	2,001
Departmental Earnings	1,328,759	1,305,000	1,305,000	1,297,500	Professional / Technical Services	203,699	206,500	212,953	214,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	12,732	12,000	12,755	12,000
Pension Contributions	0	0	0	0	Other Operating Expenses	25,523	28,001	28,001	29,501
Rents	0	0	0	0	Capital Expenditures	3,347	5,001	5,001	5,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,313,879	1,270,210	1,271,857	1,259,344
Other Financing Sources	0	0	0	0					
Total	1,328,759	1,305,000	1,305,000	1,297,500					

# FORENSIC LAB

The Officer David M. Petzold Digital Forensics Laboratory of Lehigh County opened in March, 2011, on the campus of DeSales University in Center Valley. The lab was initially funded by a \$64,000 contribution from the Memorial Foundation named after the fallen Upper Saucon Township police officer, a \$31,250 contribution from nondrug forfeiture funds by District Attorney James B. Martin and a \$31,250 grant provided by the Lehigh County Executive and Board of Commissioners. DeSales University donated the space for the laboratory and all labor and materials needed to install equipment and prepare the laboratory for use. The project was a collaborative effort resulting in a state-of-the-art facility for forensic computer analysis that is the first of its kind in Pennsylvania. It is presently staffed by three county employees and by officers from municipal police departments throughout the county. These officers are specially trained to examine all types of electronic evidence. DeSales student-interns also work in the lab. Since 2011, the Petzold Memorial Foundation has donated a total of \$170,000 to the County of Lehigh for the use of the District Attorney to equip the lab. Continuing future donations are anticipated. In 2016 Northampton County law enforcement partnered in the lab, and a contribution from forfeiture funds by the Northampton County District Attorney is used to help offset the cost.

010211	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	234,107	246,277	236,825	335,698
Grants and Reimbursements	50,000	100,001	100,001	100,001	Travel / Transportation	2,261	2,750	2,750	3,750
Departmental Earnings	1,215	200	200	200	Professional / Technical Services	0	3	3	3
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	39	1,500	1,500	1,500
Pension Contributions	0	0	0	0	Other Operating Expenses	23,680	87,751	86,751	81,001
Rents	0	0	0	0	Capital Expenditures	0	4,000	5,000	10,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	20,000	5,001	5,001	10,001	<b>Total</b>	<b>260,087</b>	<b>342,281</b>	<b>332,829</b>	<b>431,952</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>71,215</b>	<b>105,202</b>	<b>105,202</b>	<b>110,202</b>					

# CORONER

The Lehigh County Coroner's Office and Forensics Center delivers services to the Citizens of and those who die within the County of Lehigh, 24 hours a day, seven days a week. The Lehigh County Coroner's Office is an independent investigative agency staffed by highly trained personnel whose function is to investigate the facts and circumstances surrounding a death over which the Coroner has jurisdiction and to determine the Cause and Manner of Death. Investigative services performed include: forensic death investigations, forensic post mortem examinations, forensic photography, forensic fingerprinting, forensic entomology, forensic anthropology, forensic temperature analysis, forensic child and infant death analysis, forensics bloodstain pattern analysis, forensic odontology and forensic ophthalmology. Death scene investigations include: natural deaths, accidents, suicides, homicides as well as deaths due to neglect, abuse, terrorism, fire/arson, industrial accidents and mass disasters. The investigations and rulings of The Lehigh County Coroner's Office and Forensics Center concerning criminal acts or criminal neglect or those that affect public health and safety are the foundation for follow-up actions other investigative agencies.

010300	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	1,629,978	1,657,573	1,634,820	1,722,609
Grants and Reimbursements	14,430	1	1	1	Travel / Transportation	140,624	141,501	141,501	145,001
Departmental Earnings	225,276	220,000	220,000	220,000	Professional / Technical Services	12,142	15,000	15,072	15,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	85,141	96,001	103,018	100,001
Pension Contributions	0	0	0	0	Other Operating Expenses	829,010	883,503	1,006,462	887,503
Rents	0	0	0	0	Capital Expenditures	26	1,505	1,505	1,505
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	<b>Total</b>	<b>2,696,921</b>	<b>2,795,083</b>	<b>2,902,378</b>	<b>2,871,619</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>239,706</b>	<b>220,002</b>	<b>220,002</b>	<b>220,002</b>					

# SHERIFF-OPERATIONS

The Lehigh County Sheriff's Office is led by Sheriff Joseph N. Hanna. The Office of Sheriff consists of 5 Divisions. These Divisions are Operations, Civil, Security, Warrants, and Courts/Transportation. The Office of Sheriff in Lehigh County serves all Court Papers for the Court of Common Pleas and Domestic Relations, investigates, locates and apprehends wanted parties as well as transporting over 11000 individuals to Court proceedings. The Sheriff is responsible for security and safety in Two Courthouses, a Government Center which houses Executive and Legislative branches of County Government as well as the County Human Services Department and intake.

The Lehigh County Sheriff's Office is committed to meeting the ever-increasing responsibilities and challenges in today's world; advancing the office into the 21st century while meeting the mandate to do so with fiscal responsibility for the residents of Lehigh County. Alternative Funding Sources are aggressively sought by the Office of the Sheriff on a continual basis.

010401	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,098,215	1,117,101	1,106,689	1,149,611
Grants and Reimbursements	1,840	50,000	229,919	50,000	Travel / Transportation	2,001	2,500	2,500	1,950
Departmental Earnings	1,103,887	1,054,200	1,054,200	1,054,200	Professional / Technical Services	5,245	13,500	13,500	14,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	39,115	54,000	90,475	68,000
Pension Contributions	0	0	0	0	Other Operating Expenses	53,526	62,500	119,143	96,751
Rents	0	0	0	0	Capital Expenditures	24,470	15,000	113,825	13,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	205	600	600	600	Total	1,222,572	1,264,601	1,446,132	1,344,312
Other Financing Sources	0	0	0	0					
Total	1,105,932	1,104,800	1,284,719	1,104,800					

# SHERIFF-CIVIL

010402	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	563,457	567,337	562,337	570,932
Grants and Reimbursements	0	0	0	0	Travel / Transportation	8,046	11,000	11,000	10,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	5,534	6,500	6,500	8,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	3,775	5,000	6,311	3,000
Pension Contributions	0	0	0	0	Other Operating Expenses	5,880	2,500	2,500	2,500
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0					
Total	0	0	0	0	Total	586,692	592,337	588,648	594,932

# SHERIFF-SECURITY

010403	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	295,009	286,701	286,701	354,333
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	750	750	251
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	755	751	751	1,250
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	295,764	288,202	288,202	355,834
Total	0	0	0	0					

# SHERIFF-WARRANTS

010404	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	793,389	755,043	743,746	963,914
Grants and Reimbursements	0	0	0	0	Travel / Transportation	6,657	5,000	5,000	5,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	7,972	9,500	9,500	11,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	15,535	7,000	7,716	5,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>823,553</b>	<b>776,543</b>	<b>765,962</b>	<b>985,414</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

# SHERIFF-COURT

010405	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	3,834,373	4,120,724	4,111,007	4,186,140
Grants and Reimbursements	0	0	0	0	Travel / Transportation	29,368	35,000	35,000	33,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,635	5,000	5,000	5,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	48,349	26,000	26,198	23,500
Pension Contributions	0	0	0	0	Other Operating Expenses	20	750	1,986	750
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>3,914,745</b>	<b>4,187,474</b>	<b>4,179,191</b>	<b>4,248,890</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

# CONTROLLER

To fulfill the duties and responsibilities of the Office of the Controller as mandated by the County charter and the taxpayers of Lehigh County, we..., perform quality audits of County revenue and expenditures on a cyclical basis to measure financial integrity; provide oversight on County management's compliance with applicable federal, state, and County laws/regulations; review the adequacy of internal control to assure proper checks and balances are in place and are working; seek economies and efficiencies resulting in improved operations, cost savings and/or increased revenue to the County; monitor the major County disbursements on a continuous basis (weekly vendor checks, bi-weekly payroll checks, monthly pension checks); secure all replies to advertised bids and supervise the public bid openings; and administer the Ethics Hotline, handle special requests and provide support to other County offices, as requested (District Attorney, etc.).

010700	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	742,988	804,219	794,679	791,491
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,862	6,200	6,200	6,200
Departmental Earnings	223	1	1	1	Professional / Technical Services	10,574	11,200	16,000	16,991
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,620	3,500	3,500	3,300
Pension Contributions	0	0	0	0	Other Operating Expenses	20,031	18,500	15,100	16,209
Rents	0	0	0	0	Capital Expenditures	10,119	8,251	6,851	4,901
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	789,194	851,870	842,330	839,092
Other Financing Sources	0	0	0	0					
Total	223	1	1	1					

# JUDICIAL RECORDS

As a result of an amendment to the Home Rule Charter, effective January, 2008, the offices of Clerk of Courts, including Civil and Criminal Divisions (Prothonotary and Clerk of Courts), Register of Wills and Recorder of Deeds were abolished and a new position of Clerk of Judicial Records was created to combine four divisions into one office. In March 2011, the Recorder of Deeds Office was relocated to the courthouse and completed consolidation of all four divisions into one office area. A central file review area was created adjacent to the Clerk's Office. The Elected Clerk of Judicial Records is responsible for maintaining complete, accurate and up-to-date file records for the Civil, Criminal and Register of Wills Divisions of the Lehigh County Court system in accordance with existing laws and remains current with all new legislation. The Clerk is also responsible for recording all deeds and mortgages and real estate matters in the Recorder of Deeds Division. The Register of Wills Division probates wills and collects inheritance taxes for the Commonwealth of Pennsylvania. To fulfill this responsibility, it is the mission of the Clerk of Judicial Records' Divisions to provide various services to the Courts, attorneys, title companies, other government agencies and the general public. It is the Clerk of Judicial Records' goal to maintain efficient quality services. The objectives to meet this goal are timely completion and submission of all required reports to various agencies of the Court system and other state agencies and to receive, process and maintain complete and accurate records of all moneys received, including moneys collected on behalf of individuals and held in escrow for the Court. The Clerk of Judicial Records Office files date back to 1812. The Clerk of Judicial Records' Divisions are an integral part of the Court System and Land Records of Lehigh County.

010901	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,645,798	2,863,403	2,789,880	2,917,464
Grants and Reimbursements	0	1	1	1	Travel / Transportation	3,979	5,000	5,000	5,000
Departmental Earnings	2,111,606	2,096,410	2,096,410	2,383,711	Professional / Technical Services	169	500	200	500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	37,803	33,001	36,566	41,501
Pension Contributions	0	0	0	0	Other Operating Expenses	105,873	102,302	103,161	128,502
Rents	0	0	0	0	Capital Expenditures	10,040	17,003	19,039	17,503
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	40,253	55,000	55,000	55,000	Total	2,803,662	3,021,209	2,953,846	3,110,470
Other Financing Sources	0	0	0	0					
Total	2,151,859	2,151,411	2,151,411	2,438,711					

## JUDICIAL RECORDS-DEEDS

As a result of an amendment to the Home Rule Charter, effective January, 2008, the offices of Clerk of Courts, including Civil and Criminal Divisions (Prothonotary and Clerk of Courts), Register of Wills and Recorder of Deeds were abolished and a new position of Clerk of Judicial Records was created to combine four divisions into one office. In March 2011, the Recorder of Deeds Office was relocated to the courthouse and completed consolidation of all four divisions into one office area. A central file review area was created adjacent to the Clerk's Office. The Elected Clerk of Judicial Records is responsible for maintaining complete, accurate and up-to-date file records for the Civil, Criminal and Register of Wills Divisions of the Lehigh County Court system in accordance with existing laws and remains current with all new legislation. The Clerk is also responsible for recording all deeds and mortgages and real estate matters in the Recorder of Deeds Division. The Register of Wills Division probates wills and collects inheritance taxes for the Commonwealth of Pennsylvania. To fulfill this responsibility, it is the mission of the Clerk of Judicial Records' Divisions to provide various services to the Courts, attorneys, title companies, other government agencies and the general public. It is the Clerk of Judicial Records' goal to maintain efficient quality services. The objectives to meet this goal are timely completion and submission of all required reports to various agencies of the Court system and other state agencies and to receive, process and maintain complete and accurate records of all moneys received, including moneys collected on behalf of individuals and held in escrow for the Court. The Clerk of Judicial Records Office files date back to 1812. The Clerk of Judicial Records' Divisions are an integral part of the Court System and Land Records of Lehigh County.

010902	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	666,347	681,865	681,865	720,531
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,488	2,700	2,700	2,700
Departmental Earnings	1,525,398	1,367,301	1,367,301	1,467,301	Professional / Technical Services	14,705	11,500	11,500	11,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	15,822	10,001	10,001	15,001
Pension Contributions	0	0	0	0	Other Operating Expenses	87,884	49,600	50,862	56,250
Rents	0	0	0	0	Capital Expenditures	7,118	9,000	12,375	9,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	16,314	16,000	16,000	16,000	<b>Total</b>	<b>793,364</b>	<b>764,666</b>	<b>769,303</b>	<b>815,482</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,541,712</b>	<b>1,383,301</b>	<b>1,383,301</b>	<b>1,483,301</b>					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
OPERATING					
COUNTY EXECUTIVE					
<hr/>					
020000.32000	GRANTS & REIMBURSEMENTS		350,001	350,001	1
020000.33000	DEPARTMENT EARNINGS	42,011	4	4	4
020000.39000	OTHER	428	652	652	652
	TOTALS:	<hr/>	<hr/>	<hr/>	<hr/>
		42,439	350,657	350,657	657

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
COUNTY EXECUTIVE					
<hr/>					
020000.41000	PERSONNEL SERVICES	3,294,732	3,365,299	3,365,299	3,660,648
020000.42000	TRAVEL & TRANSPORTATION	13,224	12,642	12,842	13,492
020000.43000	PROF & TECHNICAL SERVICES	353,044	372,004	394,256	403,804
020000.45000	MATERIALS & OPERATING SUPPLIES	139,416	127,096	126,667	287,130
020000.46000	OTHER OPERATING EXPENSES	120,722	205,223	259,125	264,673
020000.47000	CAPITAL EXPENDITURES	8,857	11,806	11,806	12,056
	TOTALS:	<hr/> 3,929,995	<hr/> 4,094,070	<hr/> 4,169,995	<hr/> 4,641,803

## OFFICE OF COUNTY EXECUTIVE

The County Executive has executive and administrative powers as conferred upon him under the Home Rule Charter or by ordinance. Some of the powers and duties include supervising and directing the administration and the internal organization of County government agencies; preparing of the annual operating and capital budgets; representing the County in deliberations with other governmental bodies; and assuring that all laws relating to the affairs of the County are duly executed and enforced within the County. The Office of the County Executive includes Voter Registration, the Election Board and the Office of the Public Defender.

020100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	185,118	243,686	243,686	248,306
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,741	1,191	1,391	1,541
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	729	1,096	1,171	1,130
Pension Contributions	0	0	0	0	Other Operating Expenses	4,035	4,170	3,970	4,170
Rents	0	0	0	0	Capital Expenditures	0	1,502	1,502	1,502
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	50	1	1	1	<b>Total</b>	<b>191,623</b>	<b>251,646</b>	<b>251,721</b>	<b>256,650</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>50</b>	<b>1</b>	<b>1</b>	<b>1</b>					

# OFFICE OF VOTERS REGISTRATION

The Office of Voter Registration and Elections is committed to the proper administration of the Statewide Uniform Registry of Electors (SURE), as prescribed by the Election Code of the Commonwealth of Pennsylvania, adhering to specific deadlines and requirements as mandated by statute prescribed by the PA Department of State as well as the Federal Government's Department of Justice, while striving to provide excellent customer service. This office is responsible for the conduct of Federal, State, County, Local and Party elections. Office personnel provide information and guidance pertaining to all the various procedures of voter registration and elections. Some of the responsibilities include establishing voting precincts and polling places, the training of 900+ district election officers, the preparation and testing of Voter Verified, Hand Marked Paper ballot voting systems and absentee ballots in multiple languages. We have longevity in our office that speaks for itself. The entire staff takes pride in their work and does their best to maintain the highest level of credibility.

020300	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	597,113	552,767	552,767	728,729
Grants and Reimbursements	0	350,001	350,001	1	Travel / Transportation	5,170	5,001	5,001	5,001
Departmental Earnings	42,011	4	4	4	Professional / Technical Services	336,139	330,201	356,453	362,001
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	118,967	110,000	109,496	266,000
Pension Contributions	0	0	0	0	Other Operating Expenses	49,246	57,950	58,281	120,950
Rents	0	0	0	0	Capital Expenditures	14	303	303	303
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	378	651	651	651	Total	1,106,649	1,056,222	1,082,301	1,482,984
Other Financing Sources	0	0	0	0					
Total	42,389	350,656	350,656	656					

# OFFICE OF PUBLIC DEFENDER

The Public Defender provides representation to indigent persons as mandated by the Constitutions of the United States and the Commonwealth of Pennsylvania. We protect the rights of our clients by providing vigorous, compassionate and ethical legal representation to individuals who cannot afford to pay for an attorney. We provide free representation to eligible individuals in all misdemeanors and felonies. We represent individuals pre-trial, through trial and through the appeal process. We also represent juveniles in delinquency matters, and individuals in involuntary mental health commitment proceedings, and any other matter where representation is constitutionally required. Our staff is comprised of 20 attorneys, 2 investigators and 4 full-time administrative assistants and one part-time administrative assistant. In 2018 the public defender opened 5083 adult cases, 549 juvenile cases, 524 mental health commitment cases and 21 appeals. We handle approximately 75-80% of all criminal cases and 95% of all juvenile cases filed in the county. Our office is wholly funded by the county and receives no state funds.

020400	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,512,501	2,568,846	2,563,896	2,683,613
Grants and Reimbursements	0	0	0	0	Travel / Transportation	6,313	6,450	6,450	6,950
Departmental Earnings	0	0	0	0	Professional / Technical Services	16,905	41,802	37,802	41,802
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	19,720	16,000	16,000	20,000
Pension Contributions	0	0	0	0	Other Operating Expenses	67,441	143,103	196,874	139,553
Rents	0	0	0	0	Capital Expenditures	8,843	10,001	10,001	10,251
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,631,723	2,786,202	2,831,023	2,902,169
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
ADMINISTRATION					
<hr/>					
030000.31000	TAXES	107,747,597	107,958,523	107,958,523	113,090,945
030000.32000	GRANTS & REIMBURSEMENTS	474,156	99,803	133,159	107,304
030000.33000	DEPARTMENT EARNINGS	2,621,734	2,478,159	2,478,159	2,503,809
030000.35000	INVESTMENT INC	400,909	250,001	250,001	200,001
030000.37000	RENTS	201,906	195,001	195,001	195,001
030000.38000	PAYMENTS IN LIEU OF TAXES	181,560	174,000	174,000	174,000
030000.39000	OTHER	10,325	3,502	3,502	3,502
030000.51000	OTHER FINANCING SOURCES	17,901,625	21,080,575	24,041,472	22,388,942
TOTALS:		<hr/> 129,539,812	<hr/> 132,239,564	<hr/> 135,233,817	<hr/> 138,663,504

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
ADMINISTRATION					
<hr/>					
030000.41000	PERSONNEL SERVICES	19,054,519	19,625,414	19,691,111	19,887,644
030000.42000	TRAVEL & TRANSPORTATION	27,646	35,505	35,505	35,331
030000.43000	PROF & TECHNICAL SERVICES	1,862,454	1,952,756	1,953,519	1,805,713
030000.44000	GRANTS, SUBSIDIES, CONTRACTS	111,319	115,004	122,046	115,000
030000.45000	MATERIALS & OPERATING SUPPLIES	185,071	201,175	228,198	200,055
030000.46000	OTHER OPERATING EXPENSES	2,884,569	2,928,755	2,968,204	3,063,157
030000.47000	CAPITAL EXPENDITURES	31,367	23,478	24,982	26,976
030000.61000	OTHER FINANCING USES	29,131,290	29,396,723	38,225,835	28,958,268
TOTALS:		<hr/> 53,288,235	<hr/> 54,278,810	<hr/> 63,249,400	<hr/> 54,092,144

## DIRECTOR OF ADMINISTRATION

The Department of Administration's mission is: "To maintain the public trust through effective, efficient and responsive service while providing an enriching work experience for our employees". This office coordinates the functions and activities of the Department of Administration, which includes Assessment, Information Technology, Fiscal Affairs, Purchasing, Human Resources and Veteran's Affairs. It also supports the efforts of the County Executive in interdepartmental issues within the Executive branch, as well as with the Legislative, Judicial and Row Offices, and with intergovernmental and community liaison issues.

030100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	140,994	143,546	143,546	152,332
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	101	101	101
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	614	501	501	501
Pension Contributions	0	0	0	0	Other Operating Expenses	763	1,150	1,150	1,150
Rents	0	0	0	0	Capital Expenditures	130	3	3	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>142,501</b>	<b>145,302</b>	<b>145,302</b>	<b>154,088</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

# GENERAL COUNTY

The General County portion of the budget contains provisions for insurance premiums, payment for Constable service, interest income, bail bond forfeitures revenue, debt service, and miscellaneous general County revenue and expenses. It also includes contracts with Lehigh County Historical Society for Museum management and Lehigh Valley Pretrial Services for court supervised bail services.

030200	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	25,000	25,000	0
Grants and Reimbursements	43,373	20,000	52,680	25,000	Travel / Transportation	0	0	0	0
Departmental Earnings	106,395	85,001	85,001	110,001	Professional / Technical Services	1,037,243	1,080,672	1,080,672	1,100,629
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	97,197	101,000	101,000	101,000
Investment Income	400,909	250,001	250,001	200,001	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	2,569,245	2,599,395	2,604,651	2,732,086
Rents	201,906	195,001	195,001	195,001	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	29,131,290	29,396,723	38,225,835	28,958,268
Other Revenues	5,806	1,001	1,001	1,001	<b>Total</b>	<b>32,834,975</b>	<b>33,202,790</b>	<b>42,037,158</b>	<b>32,891,983</b>
Other Financing Sources	17,901,625	21,080,575	24,041,472	22,388,942					
<b>Total</b>	<b>18,660,014</b>	<b>21,631,579</b>	<b>24,625,156</b>	<b>22,919,946</b>					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018	2019 BUDGET		2020 BUDGET
		ACTUAL	ADOPTED	REVISED AS OF 8/2	ADOPTED
030200.000.51114	TRANS FROM CHILDREN & YOUTH FD	130,200	138,000	138,000	142,700
030200.000.51116	TRANS FROM DRUG & ALCOHOL FUND	58,078	59,600	59,600	63,500
030200.000.51122	TRANS FROM MENTAL HEALTH	130,200	138,000	138,000	142,700
030200.000.51123	TRANS FROM FEDERAL IV-D FUND	416,134	422,700	422,700	444,800
030200.000.51129	TRANS FROM GOVT CTR FUND	122,700	125,700	125,700	2,765,900
030200.000.51134	TRANS FROM RECORDS IMPROVEMENT	44,000	44,000	44,000	44,000
030200.000.51137	TRANS FROM HEALTH CHOICES FUND	152,300	155,900	155,900	161,200
030200.000.51141	TRANS FROM AFFORDABLE HOUSING	10,032	6,700	6,700	5,400
030200.000.51189	TRANS FROM STABILIZATION FUND	308,590	3,682,571	1,578,160	2,012,218
030200.000.51193	TRANS FROM ECONOMIC DEVELOPMEN		15,000	15,000	
030200.000.51229	TRANS FROM GAMING FUND	250,000	500,000	500,000	500,000
030200.000.51511	PROCEEDS OF GEN OBLIG BONDS			5,065,308	
030200.000.51611	INDIRECT COST ALLOCATION	16,279,391	15,792,404	15,792,404	16,106,524
		<hr/>	<hr/>	<hr/>	<hr/>
51000	OTHER FINANCING SOURCES	17,901,625	21,080,575	24,041,472	22,388,942
		<hr/>	<hr/>	<hr/>	<hr/>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018	2019 BUDGET		2020 BUDGET
		ACTUAL	ADOPTED	REVISED AS OF 8/2	ADOPTED
030200.000.61112	TRANS TO CEDARBROOK FUND	2,029,815	3,054,972	950,561	1,500,854
030200.000.61114	TRANS TO CHILDREN & YOUTH FD	3,973,980	4,064,210	4,064,210	4,048,778
030200.000.61115	TRANS TO AGENCY ON AGING FD	200,001	200,001	200,001	240,001
030200.000.61116	TRANS TO DRUG & ALCOHOL FUND	149,552	149,552	149,552	149,552
030200.000.61119	TRANS TO TREXLER NAT PRES FUND	139,975	157,054	157,054	150,000
030200.000.61122	TRANS TO MENTAL HEALTH	423,833	466,833	466,833	466,833
030200.000.61123	TRANS TO FEDERAL IV-D FUND	1,391,776	1,596,791	1,596,791	1,416,181
030200.000.61129	TRANS TO GOVT CTR FUND			7,678	700,000
030200.000.61134	TRANS TO RECORDS IMPROVEMENT F	1,950			
030200.000.61144	TRANS TO INTELLECTUAL DISABIL	728,444	595,012	595,012	728,444
030200.000.61171	TRANS TO OTHER CAP PROJ FUND	3,481,295	2,150,542	13,076,387	1,294,852
030200.000.61177	TRANS TO GEN INSUR RESERVE	164,521	461,750	461,750	460,250
030200.000.61188	TRANS TO HAZMAT	88,985	51,999	51,999	114,302
030200.000.61189	TRANS TO STABILIZATION				1,084,799
030200.000.61231	TRANS TO PUBLIC SAFETY FUND	1,342,984	1,440,673	1,440,673	1,595,045
030200.000.61233	TRF TO SINK ESCO PROJ PHASE I	9,229	9,603	9,603	9,949
030200.000.61234	TRF TO COUP ESCO PROJ PHASE I	2,464	2,117	2,117	1,754
030200.000.61238	TRF TO SINK ESCO PROJ PHASE II	228,104	234,521	234,521	240,976
030200.000.61239	TRF TO COUP ESCO PROJ PHASE II	60,765	54,047	54,047	46,883
030200.000.61259	TRF TO SINKING BD FD 2016	4,300	25,800	25,800	64,500
030200.000.61265	TRF TO SINK BOND FUND 2017	13,053,480	13,244,880	13,244,880	13,431,495
030200.000.61266	TRF TO COUP BOND FUND 2017	1,081,701	862,402	862,402	639,888
030200.000.61267	TRF TO COUPON BD FD 2016	574,136	573,964	573,964	572,932
61000	OTHER FINANCING USES	<u>29,131,290</u>	<u>29,396,723</u>	<u>38,225,835</u>	<u>28,958,268</u>

# FISCAL OFFICE

The Lehigh County Office of Fiscal Affairs will continue to provide services to the Citizens of Lehigh County, as well as to the various Offices of County Government. The primary goals of the Office of Fiscal Affairs are three fold: 1). To maintain the sound financial position of the County. 2). To continue to promote fiscal integrity among the Departments, Offices, and Bureaus operating within County Government. 3). To provide financial analysis and various alternatives to County management when evaluating present County operating practices. To accomplish these goals the Fiscal Office will continue to monitor departmental revenues and expenditures, operating trends, and previous policies established to maintain the sound financial condition.

030401	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	105,520,005	105,458,523	105,458,523	111,090,945	Personnel Services	1,664,178	1,729,633	1,695,913	1,789,265
Grants and Reimbursements	0	0	0	0	Travel / Transportation	87	2,000	2,000	2,000
Departmental Earnings	152,477	162,501	162,501	137,501	Professional / Technical Services	10,095	10,000	10,000	10,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	90,169	85,300	81,269	85,300
Pension Contributions	0	0	0	0	Other Operating Expenses	7,132	6,600	10,750	6,600
Rents	0	0	0	0	Capital Expenditures	4,105	3,504	4,004	4,503
Payments in Lieu of Taxes	181,560	174,000	174,000	174,000	Other Financing Uses	0	0	0	0
Other Revenues	893	2,500	2,500	2,500	<b>Total</b>	<b>1,775,766</b>	<b>1,837,037</b>	<b>1,803,936</b>	<b>1,897,668</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>105,854,935</b>	<b>105,797,524</b>	<b>105,797,524</b>	<b>111,404,946</b>					

## BUREAU OF COLLECTIONS

The Bureau of Collections is responsible for the collection of criminal court costs, fines, restitution, civil court PFA filings and prison room and board. The Bureau utilizes the Common Pleas Case Management System (CPCMS), a computer software application centralizing collections throughout the State of Pennsylvania. Local fines and restitution are disbursed directly to the local governments and the crime victims, respectively.

030403	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	842,980	888,522	885,724	882,418
Grants and Reimbursements	121	1	1	1	Travel / Transportation	34	200	200	101
Departmental Earnings	1,381,944	1,274,400	1,274,400	1,300,050	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	15,860	15,950	19,442	14,950
Pension Contributions	0	0	0	0	Other Operating Expenses	22,124	50,000	50,000	50,700
Rents	0	0	0	0	Capital Expenditures	122	5	5	2,504
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>881,120</b>	<b>954,677</b>	<b>955,371</b>	<b>950,673</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,382,065</b>	<b>1,274,401</b>	<b>1,274,401</b>	<b>1,300,051</b>					

## BUREAU OF TAX CLAIMS

All local taxing districts in the Commonwealth of Pennsylvania operate under a Tax Claim Bureau in accordance with Act No. 542 of 1947, as amended, with the exception of Philadelphia (a consolidated city/county of the first class), Allegheny County (a second class county), the political subdivisions therein, and Scranton (a second class A city) and its school districts. The Tax Claim Bureau's objective is the enforcement of the Pennsylvania Real Estate Tax Sale Law, Public Law 1368, Act 542 of July 7, 1947. Act 542 provides a fair and efficient means for local governments in Pennsylvania to secure the collection of delinquent taxes. The Act further meets the provision that legislation be enacted to govern the sale of property for delinquent taxes so that title, free from liens and encumbrances, may be transferred to the purchasers of properties sold at County Treasurer's sales i.e. Upset and Judicial sales. Northeast Revenue is currently acting as the agent for the County's collection of delinquent taxes and sale of properties. The Upset sale is scheduled during September of each year and the Judicial sale is scheduled sometime thereafter. Tax parcels subject to Upset sale will be posted each year. Advertising of parcels subject to Upset sale will occur in the Morning Call, the East Penn Press and the Lehigh Law Journal.

030404	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	2,227,592	2,500,000	2,500,000	2,000,000	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	539,725	525,004	525,004	525,004	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	3	3	3
Pension Contributions	0	0	0	0	Other Operating Expenses	0	5	5	5
Rents	0	0	0	0	Capital Expenditures	0	5	5	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	0	15	15	15
Other Financing Sources	0	0	0	0					
Total	2,767,317	3,025,005	3,025,005	2,525,005					

# ASSESSMENT OFFICE

The Assessment Office is mandated by Pennsylvania Law to prepare the Tax Duplicate listing all properties in the County and their assessed values. The Tax Duplicate becomes the warrant for the collection of real estate taxes for all taxing authorities. Beginning in January of each year, the start of our cycle of operation, this office maintains and authorizes revisions to the Tax Duplicate and maintains other recorded documents to accurately adjust the assessment records to reflect transfers of ownership. The Assessment Office also maintains a data base of information for public use. The most recent changes effecting assessment operations is Act 72 of 2004 known as the Homeowners Taxpayer Relief Act Special Session Act 1 of 2006, Act 235 of 2004, this act amends the PA Farmland and Forest Land Act of 1974 and Act 4 of 2006, for property preserved by an Agricultural Conservation Easement, which if adopted by the governing body of each district would freeze further millage increases imposed on such eligible property, in Lehigh County eight of the governing bodies have adopted resolutions.

030601	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,348,116	1,387,946	1,373,804	1,411,310
Grants and Reimbursements	2,022	701	701	701	Travel / Transportation	10,193	12,101	12,101	12,101
Departmental Earnings	17,865	22,002	22,002	22,002	Professional / Technical Services	539	20,003	17,503	20,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,476	6,301	6,385	6,301
Pension Contributions	0	0	0	0	Other Operating Expenses	11,933	10,804	13,304	10,804
Rents	0	0	0	0	Capital Expenditures	3,357	4,002	4,250	4,002
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,381,614	1,441,157	1,427,347	1,464,521
Other Financing Sources	0	0	0	0					
Total	19,887	22,703	22,703	22,703					

# ASSESSMENT APPEALS

The Board of Assessment Appeals is composed of three members and its Solicitor. The Board follows State law as it pertains to Act 93 of 2010 (Consolidated County Assessment Law). The Board hears approximately 400 appeals annually. In addition to assessment appeal hearings, the Board will also hear appeals on Homestead/Farmstead Exclusion properties as mandated by Act 72 of 2004, appeals of breach(s) of Act 319 and Act 515, Public Utility Realty Tax Act (PURTA) properties as mandated by Act 4 of 1999, as well as annual exemption requests.

030602	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	111,579	88,794	88,794	90,764
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	200	200	200
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	400	400	400
Pension Contributions	0	0	0	0	Other Operating Expenses	0	625	625	625
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	111,579	90,020	90,020	91,990
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# INFORMATION TECHNOLOGY

IT is dedicated to meeting the needs of Lehigh County, balancing individual office needs with the overall County objectives resulting in properly aligned IT. IT provides reliable, cost-effective and secure solutions for all offices, supporting business process optimization. The data centers are near optimal in performance and fault tolerant by design. Internally developed, browser-based applications and 3rd party commercial solutions are being implemented. IT will continue to develop interfaces and innovative data access and analysis tools in support of data sharing projects. The proposed budget provides the requisite funding to maintain the environment as reliance on technology increases. IT supports growth and functionality enhancements, increasing operational efficiency and reducing work error resulting from manual and duplicate data entry. IT will continue the effort to replace legacy systems with purchased or in-house written solutions to maintain flexibility and achieve cost containment.

Replacing the County's Fiscal, HR, Payroll, and Procurement systems continues to be important as we migrate to new technology as the top priority of IT. Replacing other ADMINIS applications, like District Attorney, Assessment, and Human Services Systems will also be a priority as outlined in the IT Strategic Plan. In summary, IT will continue to leverage technology to reduce manual, repetitive and costly tasks and introduce systems that reduce operating expenses and maintaining security and stability.

030701	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	3,437,305	3,483,882	3,430,002	3,582,638
Grants and Reimbursements	0	0	0	0	Travel / Transportation	12,175	13,200	13,200	13,200
Departmental Earnings	422,524	409,000	409,000	409,000	Professional / Technical Services	783,991	815,828	819,091	640,828
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	22,147	21,270	22,147	20,550
Pension Contributions	0	0	0	0	Other Operating Expenses	194,413	172,000	199,543	172,000
Rents	0	0	0	0	Capital Expenditures	23,134	14,700	15,456	14,700
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>4,473,165</b>	<b>4,520,880</b>	<b>4,499,439</b>	<b>4,443,916</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>422,524</b>	<b>409,000</b>	<b>409,000</b>	<b>409,000</b>					

# RETIREMENT ADMIN EXPENSES

This portion of the budget contains the County funding for Health care, Life and Cancer Insurance premiums and minor administrative costs for Lehigh County retirees.

031201	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	9,579,964	9,893,100	9,893,100	9,740,456
Grants and Reimbursements	78,955	79,100	79,100	81,600	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	100	100	100
Pension Contributions	0	0	0	0	Other Operating Expenses	165	150	150	150
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>9,580,129</b>	<b>9,893,350</b>	<b>9,893,350</b>	<b>9,740,706</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>78,955</b>	<b>79,100</b>	<b>79,100</b>	<b>81,600</b>					

## VETERAN'S AFFAIRS

The Office of Veterans Affairs has three U.S. Department of Veterans Affairs (VA) accredited Veteran Service Officers who directly assist veterans, their families, and survivors in obtaining the federal, state, and county benefits for which they are eligible as a consequence of military service. We counsel and assist in preparing and submitting claims and applications for benefits such as: service-connected disabilities, pensions and gratuities, emergency financial assistance, tax relief, education, and burials and memorials. We act as their representative before the VA and its various offices such as the Board of Veterans Appeals, and departments and commissions of the Commonwealth of Pennsylvania and Lehigh County. The office monitors the progress of claims through adjudication and intercedes if problems arise, with the ultimate goal of an award of benefits to the veteran and their family. We coordinate with and assist government agencies and non-governmental organizations in providing outreach and services to veterans with an emphasis on veteran homelessness and unemployment. Our office is a member of the steering committee for the Lehigh County District Attorney's Veteran Mentoring Program which works with justice-involved veterans. We attend senior expos, job fairs, and other community events as outreach. In addition, we provide seminars and information sessions at senior centers, nursing homes, veteran service organizations, military organizations, and community organizations. The office participates in Memorial Day, Veteran's Day, and other military and patriotic activities. Our office provides American flags and memorial markers to organizations charged with placing them on veterans graves at cemeteries county-wide.

031300	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	242,602	261,225	261,225	269,845
Grants and Reimbursements	10,190	0	676	0	Travel / Transportation	2,806	3,750	3,750	3,750
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,717	2,000	2,000	2,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	14,122	14,004	21,046	14,000
Investment Income	0	0	0	0	Materials & Operating Supplies	41,093	62,000	87,691	62,600
Pension Contributions	0	0	0	0	Other Operating Expenses	54,357	61,390	61,390	61,301
Rents	0	0	0	0	Capital Expenditures	0	3	3	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	3,626	0	0	0	Total	356,697	404,372	437,105	413,499
Other Financing Sources	0	0	0	0					
Total	13,816	0	676	1					

## EMPLOYEE BENEFITS

This portion of the budget contains employee workers compensation; health, life and cancer insurance premiums; federal old age and state unemployment insurance; retirement and various health and wellness programs.

031400	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	393,459	459,686	489,004	804,429
Grants and Reimbursements	339,495	1	1	1	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	393,459	459,686	489,004	804,429
Other Financing Sources	0	0	0	0					
Total	339,495	1	1	1					

# PROCUREMENT

The Office of Procurement is primarily responsible for the purchase of all equipment, furniture, materials, non-professional services, and supplies at the lowest possible cost, consistent with the quality needed for proper and effective operation of all County departments. Procurement works closely with the Office of Information Technology to improve services through technology. Our internet site is a valuable electronic tool that is used by businesses interested in offering goods and services to the County. Procurement currently uses the internet site to post all Invitations to Bid and Requests for Proposal for download by prospective bidders. Additionally, a free internet based service called Public Purchase is currently used to publicly advertise and solicit Requests for Quotation and manage our Vendor Application System.

The implementation of an ERP System would dramatically change how the Procurement Office does business, both internally and externally. The full extent of this is not yet completely known. As the result, implementation of any additional technological improvements are on hold until a final decision is made on when/if migration to a new ERP system will take place.

031800	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	535,277	589,482	589,482	607,354
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,277	3,700	3,700	3,700
Departmental Earnings	0	1	1	1	Professional / Technical Services	217	250	250	250
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	3,622	2,850	3,608	2,850
Pension Contributions	0	0	0	0	Other Operating Expenses	2,272	3,336	3,336	3,436
Rents	0	0	0	0	Capital Expenditures	0	1,252	1,252	1,252
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	543,665	600,870	601,628	618,842
Other Financing Sources	0	0	0	0					
Total	0	1	1	1					

# HUMAN RESOURCES

Human Resources is composed of three specialty components working together to efficiently and effectively meet the needs of County employees and the public. Personnel Management component will assist managers in the recruitment, selection and retention of the most qualified of applicants, maintain conformity with related employment laws, and encourage innovation and diversity. Functions include, but are not limited to, the planning, development and administration of Personnel Policies and Procedures, Compensation Plans, Employee appeal systems, Performance Evaluations, Personnel Records and transactions, Leave maintenance, Equal Employment Opportunity policies, Workers' Compensation, Unemployment Insurance, Right-to-Know, and Labor Relations. Training component provides quality training program opportunities to County employees utilizing the most organizationally effective and cost efficient modalities. Programs, organizational development initiatives, and seminars include, but are not limited to, the Tuition Reimbursement Program; In-Service Training; Out-Sourced Training; County Leadership Institute and Computer Training. The Training component will develop or acquire appropriate programs, plan, organize, integrate, coordinate, present, and administer County training initiatives. Risk Management component will provide employees of Lehigh County with health, life, dental, cancer, vision, workers' compensation benefits and insurances. This component also provides the County with property, general liability and umbrella coverage insurance to protect from risk to its assets. The main goals are to contain costs of all insurances while at the same time maintaining the best possible coverage. Since safety is our priority and everyone's responsibility, County employees are offered Health, Safety and Wellness programs which provides for a healthy, safe and productive workforce.

032100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	758,065	899,598	780,376	781,833
Grants and Reimbursements	0	0	0	0	Travel / Transportation	74	251	251	176
Departmental Earnings	804	250	250	250	Professional / Technical Services	28,652	24,001	24,001	32,001
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	4,090	6,500	6,652	6,500
Pension Contributions	0	0	0	0	Other Operating Expenses	22,165	23,300	23,300	24,300
Rents	0	0	0	0	Capital Expenditures	519	4	4	4
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>813,565</b>	<b>953,654</b>	<b>834,584</b>	<b>844,814</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>804</b>	<b>250</b>	<b>250</b>	<b>250</b>					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS		1	1	1
050000.39000	OTHER		1	1	1
TOTALS:		<hr/>	<hr/> 2	<hr/> 2	<hr/> 2

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	219,381	221,361	221,361	228,306
050000.42000	TRAVEL & TRANSPORTATION		1,901	2,182	1,901
050000.43000	PROF & TECHNICAL SERVICES		4	4	4
050000.45000	MATERIALS & OPERATING SUPPLIES	1,440	1,450	1,450	1,450
050000.46000	OTHER OPERATING EXPENSES	7,851	4,701	4,420	4,701
050000.47000	CAPITAL EXPENDITURES		5	5	5
<hr/>					
	TOTALS:	228,672	229,422	229,422	236,367

## DIRECTOR OF HUMAN SERVICES

The Lehigh County Department of Human Services is a taxpayer supported organization whose mission is to assist individuals and families as they move toward becoming self-sufficient in order to improve their quality of life, for themselves and the community. The Department of Human Services administers the delivery of services to Lehigh County citizens through the Offices of Aging and Adult Services, Children and Youth, Mental Health, Intellectual Disabilities/Early Intervention, Drug and Alcohol, HealthChoices, and the Information and Referral Unit as required by local, state and federal mandates. The role of the Department of Human Services is to ensure that each of the offices provide high quality, cost effective services that protect citizens, respect culture and diversity, promote self-reliance, and encourage community partnerships and supports.

050101	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	219,381	221,361	221,361	228,306
Grants and Reimbursements	0	1	1	1	Travel / Transportation	0	1,901	2,182	1,901
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	4	4	4
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,440	1,450	1,450	1,450
Pension Contributions	0	0	0	0	Other Operating Expenses	7,851	4,701	4,420	4,701
Rents	0	0	0	0	Capital Expenditures	0	5	5	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	228,672	229,422	229,422	236,367
Other Financing Sources	0	0	0	0					
Total	0	2	2	2					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
GENERAL SERVICES					
<hr/>					
060000.32000	GRANTS & REIMBURSEMENTS	460,485	469,508	484,880	400,706
060000.33000	DEPARTMENT EARNINGS	19,181	27,504	27,504	24,004
060000.35000	INVESTMENT INC	43,883	30,000	30,000	30,000
060000.37000	RENTS	224,536	252,830	252,830	236,530
060000.39000	OTHER	51,016	35,004	37,004	35,005
TOTALS:		<hr/> 799,101	<hr/> 814,846	<hr/> 832,218	<hr/> 726,245

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
GENERAL SERVICES					
<hr/>					
060000.41000	PERSONNEL SERVICES	4,216,362	4,453,914	4,453,914	4,502,272
060000.42000	TRAVEL & TRANSPORTATION	134,010	156,400	167,480	156,200
060000.43000	PROF & TECHNICAL SERVICES	369,070	449,459	511,467	447,659
060000.44000	GRANTS, SUBSIDIES, CONTRACTS	1,568,956	1,493,895	1,493,895	1,534,582
060000.45000	MATERIALS & OPERATING SUPPLIES	645,050	655,904	695,935	666,904
060000.46000	OTHER OPERATING EXPENSES	1,300,619	1,152,211	1,247,324	1,177,210
060000.47000	CAPITAL EXPENDITURES	17,580	19,920	24,615	19,919
TOTALS:		<hr/> 8,251,647	<hr/> 8,381,703	<hr/> 8,594,630	<hr/> 8,504,746

# GENERAL SERVICES

The Department of General Services provides functional leadership support to the Bureaus of Building Maintenance, Parks and Recreation, Bridge Utility, Vehicle Utility, Duplicating, Mail Services, Record Retention, 911 Communications Center, Emergency Management Services, Solid Waste and Recycling, Compost Facility, Public Information, Inmate Work Program and Agriculture Extension including Farmland Preservation and the Conservation District. This office also coordinates the County utility functions and services, parking plans, vehicle fleet management and serves as a management center for all construction and modification projects for the County's general operations. General Services coordinates and supports capital improvement projects for the County in general and will seek to prioritize capital maintenance in order to maximize effective budget application. We will continue to provide management and supervisory development and training for each manager and supervisor sufficient to permit them to perform their duties effectively and comfortably. Targeted training for line employees will continue with an emphasis on safety and team work. We continue to instill a service mentality throughout the various bureaus.

060100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	714,476	767,162	732,347	774,728
Grants and Reimbursements	45,245	3	3	40,002	Travel / Transportation	597	950	950	950
Departmental Earnings	14	7,003	7,003	7,003	Professional / Technical Services	17,263	48,183	48,183	128,183
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	1	1	1
Investment Income	0	0	0	0	Materials & Operating Supplies	1,326	3,001	3,176	3,001
Pension Contributions	0	0	0	0	Other Operating Expenses	67,053	82,302	85,219	82,302
Rents	4,027	20,000	20,000	20,000	Capital Expenditures	325	1,003	4,998	1,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	38,297	35,002	35,002	35,002	Total	801,040	902,602	874,874	990,168
Other Financing Sources	0	0	0	0					
Total	87,583	62,008	62,008	102,007					

## OFFICE OF PARKS & RECREATION

The Office of Parks and Recreation is responsible for the management of 12 primary parks and other County green space areas consisting of approximately 4,023 acres of land with various types of sports and recreational opportunities. Continual efforts are made to upgrade equipment and increase employee efficiency; make park improvements & facility repairs ; acquire grant funding for improvement projects as well as keeping up with increased daily maintenance fueled by the county's population growth and increased popularity of our parks. In addition to typical park maintenance, responsibilities include maintenance of the Velodrome facility, D&L Trail stretching 11.5 miles from the Lehigh Gap to Cementon , 20 + miles of trail and the Environmental Education Facility at the Trexler Nature Preserve. The Parks Dept. has 15 FTE's including the Director ,with limited manpower and increased material costs it will continue to be a challenge to keep up with our current and future responsibilities . To date the Parks Dept has been able to meet this challenge through team work , efficient use of resources and improvising . The Parks Department routinely assists other County Offices such as Voter Registration, Nursing Homes, County Bridge & Utilities Dept.'s, Gov't Center, Farmland Preservation and others as needed and is an active partner with groups such as PA Fish and Boat Commission and PA Game Commission, Wildlands, D&L Heritage Corridor and others working on various projects to improve our parks for the benefit of Lehigh County residents. The Office of Parks is committed to providing the citizens of Lehigh County with an affordable, well-maintained network of parks that offers a wide variety of leisure and recreational opportunities in the great outdoors.

060200	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	1,081,133	1,107,169	1,097,169	1,138,483
Grants and Reimbursements	21,276	1	1,013	1	Travel / Transportation	30,877	30,000	32,500	30,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	15,807	18,000	20,266	18,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	64,787	67,000	71,950	67,000
Pension Contributions	0	0	0	0	Other Operating Expenses	50,136	40,600	43,312	41,100
Rents	35,269	40,000	40,000	40,000	Capital Expenditures	2,687	4,002	4,002	4,002
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	12,719	1	1	1	<b>Total</b>	<b>1,245,427</b>	<b>1,266,771</b>	<b>1,269,199</b>	<b>1,298,585</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>69,264</b>	<b>40,002</b>	<b>41,014</b>	<b>40,002</b>					

# EMERGENCY MANAGEMENT

The Emergency Management Agency provides integrated preparedness in coordinated planning and emergency operations for hazard vulnerability analysis, warning, emergency services and general public training and education, communications, fire safety, hazardous materials, technical rescue, counter-terrorism and radiological protection. Its primary goal is to promptly and effectively protect life and property and minimize human suffering from natural or man-made disasters. This department also works to mitigate the effects of possible terrorist activity or full-scale conflict while maintaining continuity of government. US EPA Title III and PA Haz Mat legislation require the county to maintain a complex and diverse planning effort including a full-time planning/response capability. Also required is the assurance of full legal compliance by material or chemical users and dissemination of current information regarding hazardous material to individuals, government and businesses. The County maintains a state-certified Hazardous Material Response Team (D.O.B. #151200) to respond to spills or threats of exposure at both transportation accidents and fixed facility sites. By contract the County HMRT provides HazMat emergency response to Northampton County. EMA also directs the Technical Rescue Team capable of response to specialized rescue situations. Under PA Act 147, EMA maintains a radiological program and active planning effort to serve as a support County for Limerick Nuclear Generating Station incident evacuees who may require mass care assistance in the event of an emergency. The Lehigh County 911/Communications Center (D.O.B. #060301) is also integrated under the Emergency Management Agency umbrella and operates within PEMA Directives, PA Act 78 legislation and FCC regulations.

060302	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	384,026	403,959	403,959	378,555
Grants and Reimbursements	76,804	221,103	221,103	190,702	Travel / Transportation	761	1,200	1,500	1,200
Departmental Earnings	0	0	0	0	Professional / Technical Services	12,177	8,775	8,775	12,775
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	193,505	63,751	63,751	50,001
Investment Income	0	0	0	0	Materials & Operating Supplies	2,698	3,190	3,190	3,190
Pension Contributions	0	0	0	0	Other Operating Expenses	23,102	22,602	22,302	22,602
Rents	0	0	0	0	Capital Expenditures	0	4	4	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	616,269	503,481	503,481	468,326
Total	76,804	221,103	221,103	190,702					

## UTILITY SVC-VEHICLES

Utility Services - Vehicles, is responsible for a broad range of services related to maintenance of over 180 vehicles, numerous pieces of specialized equipment and small power mowers, saws, trimmers, pumps, etc. Preventative maintenance, repairs and state-mandated inspections are completed through in-house maintenance mechanics. Major body work and wheel alignments are contracted through local commercial businesses. The greater portion of this Bureau's budget is expended in direct support of fleet maintenance. This Bureau also operates the County's fuel dispensing system and assists the bridge crews in general work requirements. This Bureau completes all Auction Vehicle Title work for the County Auction. Areas of concentration will continue to include the preventative maintenance control process and implementing a stable vehicle replacement process based on condition, age and function.

060501	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	164,557	170,476	170,476	179,397
Grants and Reimbursements	3,510	2,000	2,000	2,000	Travel / Transportation	92,450	113,500	121,780	113,500
Departmental Earnings	317	1	1	1	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	32,434	29,950	30,450	29,950
Pension Contributions	0	0	0	0	Other Operating Expenses	7,133	8,200	8,200	8,200
Rents	0	0	0	0	Capital Expenditures	2,859	3	703	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	299,433	322,129	331,609	331,050
Other Financing Sources	0	0	0	0					
Total	3,827	2,001	2,001	2,001					

# MAINTENANCE

The Maintenance department provides skilled trades, custodial and support services for Lehigh County owned and leased properties. Various tasks including: carpentry, plumbing, electrical and mechanical skills are provided to our downtown complex which includes the Historic Courthouse, Courthouse, Government Center, Hamilton Financial Center and Parking areas. In addition to the downtown Allentown complex the Maintenance department oversees maintenance and construction services of all types at many other county facilities including: Voting Machine Building, Cedar Village, Agricultural Extension Building, Utility Garage, Detox Center, Coca Cola Park, Trexler Nature Preserve and the Velodrome. This department also provides shipping and receiving services, courier service and after-hours building security.

060700	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	1,144,010	1,203,732	1,194,650	1,232,440
Grants and Reimbursements	173	1	1	1	Travel / Transportation	628	900	900	700
Departmental Earnings	0	0	0	0	Professional / Technical Services	14,410	14,900	15,892	14,700
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	93,257	86,200	87,002	94,200
Pension Contributions	0	0	0	0	Other Operating Expenses	582,731	611,600	651,632	611,600
Rents	0	0	0	0	Capital Expenditures	1,462	3,902	3,902	3,902
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>1,836,498</b>	<b>1,921,234</b>	<b>1,953,978</b>	<b>1,957,542</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>173</b>	<b>1</b>	<b>1</b>	<b>1</b>					

# WORK PROGRAM

The Inmate Work Program accomplishes special projects throughout the County on an individual basis in order to provide many services and work which otherwise go uncompleted. Through work experience and vocational training, a sense of pride and accomplishment is instilled in participating inmates. Some of the many tasks undertaken include painting, landscaping, carpentry, cleanup, moving equipment and furnishings and snow removal. The program responds to projects that are requested from individual departments and offices throughout the County. Those involved in this department take pride in the significant increase in tasks completed in recent years, including painting at Cedarbrook campuses, support for County Auction, assistance with various Trexler Nature Preserve development and maintenance projects, moving archival material, painting parking light fixtures at Cedar View parking lot and handling office relocations.

060800	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	306,622	310,108	310,108	317,188
Grants and Reimbursements	0	0	0	0	Travel / Transportation	8,196	7,350	7,350	7,350
Departmental Earnings	0	0	0	0	Professional / Technical Services	135	250	250	250
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,794	5,600	6,750	5,600
Pension Contributions	0	0	0	0	Other Operating Expenses	9,498	10,701	10,701	10,701
Rents	0	0	0	0	Capital Expenditures	1,589	1,003	1,003	1,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>328,834</b>	<b>335,012</b>	<b>336,162</b>	<b>342,092</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

# AGRICULTURE EXTENSION

The Penn State Extension in Lehigh County continues to serve our citizens in solving individual, business, and community problems. As part of the national land grant system, Penn State Extension, an extension of the College of Agriculture, is funded through federal, state, and county cooperation. The pillar of the unique network of partners is people working together—extension educators, community volunteers, business leaders, and government sharing resources and expertise at the local level. In addition to the five Lehigh County-based extension educators, several part-time assistants, hundreds of volunteers who plan, deliver, and evaluate educational programs, we also have access to nearly 100 faculty members to assist residents. Our statewide programmatic teams are functioning well and pooling expertise and assistance to our local communities. Our major program areas continue to include: Lehigh County 4-H; West Nile Program; Sustainable Agriculture; New and Beginning Farmer Program which includes The Seed Farm; Lehigh Valley Grain Marketing; Promoting School-community-university Partnerships to Enhance Resilience (PROSPER); Farm Safety; Better Kid Care Training for child care providers; Integrated Pest Management for homeowners.

060900	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	29,212	28,555	28,555	29,454
Grants and Reimbursements	91,783	0	16,360	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,053	850	850	850
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	261,750	261,750	261,750	261,750
Investment Income	0	0	0	0	Materials & Operating Supplies	756	751	751	751
Pension Contributions	0	0	0	0	Other Operating Expenses	196,292	14,002	30,362	14,001
Rents	2,400	2,400	2,400	2,400	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	489,063	305,908	322,268	306,806
Total	94,183	2,400	18,760	2,400					

# MAIL ROOM

All incoming and outgoing mail for the County is processed in two mailrooms. One, located at the Courthouse, handles mail for the Courthouse, and Old Courthouse. The second mailroom is located in the Government Center and has responsibility for Administrative, Human Services Offices and Domestic Relations mail. In addition to managing Unites States Postal Service material, a significant amount of internal correspondence is processed at each location, with daily transfers between the facilities.

061400	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020	
REVENUES					EXPENSES					
Taxes	0	0	0	0	Personnel Services	149,123	162,217	157,217	160,859	
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0	
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0	
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0	
Investment Income	0	0	0	0	Materials & Operating Supplies	393,922	405,411	433,156	405,411	
Pension Contributions	0	0	0	0	Other Operating Expenses	7,200	6,001	6,001	6,001	
Rents	0	0	0	0	Capital Expenditures	0	0	0	0	
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0	
Other Revenues	0	0	0	0						
Other Financing Sources	0	0	0	0						
Total	0	0	0	0		Total	550,245	573,629	596,374	572,271

## DUPLICATING SERVICES

Duplicating Services operates from the Courthouse. All projects are processed at this location. In addition to routine duplication, the copy room also processes NCR multi-page forms, note pads, special card stock requests, and document binding. A significant portion of the daily workload involves high priority duplication of court documents for a wide variety of customers. Some of the major undertakings associated with this department are the semiannual reproduction of the voter street lists and county budget submissions.

061600	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	50,139	43,301	43,301	43,190
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	195	500	500	500	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,436	9,001	9,051	9,001
Pension Contributions	0	0	0	0	Other Operating Expenses	15,975	17,052	18,552	17,052
Rents	0	0	0	0	Capital Expenditures	0	3	3	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	73,550	69,358	70,908	69,247
Other Financing Sources	0	0	0	0					
Total	195	501	501	501					

# TRANSPORTATION SERVICES

The Lehigh and Northampton Transportation Authority is the primary provider of mass transportation service in the Lehigh Valley. Recognizing the importance of mass transit to County residents, this item provides funding assistance to LANTA for their operations.

061901	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	523,701	553,393	553,393	582,830
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	523,701	553,393	553,393	582,830
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# JOINT PLANNING

Assessing the region's needs for land use planning, infrastructure development, open space preservation, and recreational development the County works in partnership with Lehigh Valley Planning Commission, Wildlands Conservancy, municipalities, and other interested organizations to create a sustainable plan.

061902	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	590,000	615,000	615,000	640,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	590,000	615,000	615,000	640,000
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# CONSERVATION DISTRICT

The Lehigh County Conservation District is a County supported agency whose primary goal is the improvement and conservation of the County's soil, water and related resources. By delegation agreement with Pennsylvania Department of Environmental Protection this agency is responsible for reviewing and approving erosion and sedimentation, and storm water management plans. Additionally they are tasked with monitoring compliance with the approved plans and the continued functionality of the installed storm water management infrastructure. The District works to protect water quality for the County's citizens through erosion and sediment control in urban development; soil conservation and nutrient management in farming areas; environmentally sensitive maintenance of dirt and gravel roads in rural townships; and assistance with watershed and streamside protection in all municipalities. The agency provides technical support to the County's Farmland Preservation Program. It strives to educate school students, the regulated community and the general public on the importance of water quality and nonpoint source pollution prevention.

062101	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	75,000	100,000	125,000	100,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	75,000	100,000	125,000	100,000
Total	0	0	0	0					

# AGRICULTURAL LAND PRESERVATION

The Bureau of Agricultural Land Preservation and the nine member Sterling Raber Agricultural Land Preservation Board of Lehigh County purchase perpetual agricultural conservation easements from participating farmland owners using a state approved ranking system. The program has preserved 307 farms covering 23,376 acres using state, county, federal, and municipal funds. The Bureau monitors the preserved farms for easement compliance in accordance with state regulations. The Bureau also manages Lehigh County's Community Gardens Program and provides support for The Seed Farm, Lehigh County's Agricultural Business Incubator and New Farmer Training program. The Seed Farm facility is located on a 44 acre portion of the County's 453 acre Seem Seed Farm.

062102	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	164,722	228,212	226,430	218,213
Grants and Reimbursements	221,694	246,400	244,400	168,000	Travel / Transportation	501	2,500	2,500	2,500
Departmental Earnings	18,655	20,000	20,000	16,500	Professional / Technical Services	233,225	258,000	292,000	172,400
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	43,883	30,000	30,000	30,000	Materials & Operating Supplies	4,262	5,500	7,500	8,500
Pension Contributions	0	0	0	0	Other Operating Expenses	7,885	11,000	16,600	13,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	2,000	1					
Other Financing Sources	0	0	0	0	Total	410,595	505,212	545,030	414,613
Total	284,232	296,400	296,400	214,501					

## HAMILTON FINANCIAL CENTER

Lehigh County owns the 10 story Hamilton Financial Center located at 640 Hamilton Street Allentown. County functions presently housed in this building include 911 Emergency Communications Center, Emergency Management Agency including Emergency Operations Center and the new Crime Data Center. Various tenants occupy the building, and we continue to search for new tenants to maximize revenue potential.

062300	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	28,342	29,023	29,023	29,765
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	19,234	12,550	15,459	12,550
Pension Contributions	0	0	0	0	Other Operating Expenses	182,185	195,650	213,542	200,650
Rents	134,840	142,430	142,430	126,130	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	229,761	237,223	258,024	242,965
Other Financing Sources	0	0	0	0					
Total	134,840	142,430	142,430	126,130					

# MINOR LEAGUE BALLPARK

County required maintenance per the terms of our lease to minor league ballpark stadium. As the facility ages, our maintenance efforts will increase.

062400	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,201	12,000	12,000	12,000
Pension Contributions	0	0	0	0	Other Operating Expenses	92,002	75,001	77,301	75,001
Rents	0	0	0	0	Capital Expenditures	8,658	10,000	10,000	10,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	107,861	97,001	99,301	97,001
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# DETOX CENTER MAINTENANCE

General, routine and/or unforeseen maintenance of building, building systems and grounds including products used and/or services required to maintain the facility.

062500	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	14,593	15,000	15,000	15,000
Pension Contributions	0	0	0	0	Other Operating Expenses	9,920	15,000	17,600	15,000
Rents	48,000	48,000	48,000	48,000	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	24,513	30,000	32,600	30,000
Total	48,000	48,000	48,000	48,000					

## 370 S CEDARBROOK ROAD

General, routine and/or unforeseen maintenance of building, building systems and grounds including products used and/or services required to maintain the facility.

062600	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	500	250	500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	350	750	500	750
Pension Contributions	0	0	0	0	Other Operating Expenses	49,507	42,500	46,000	60,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	49,857	43,750	46,750	61,250
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
CORRECTIONS					
<hr/>					
080000.32000	GRANTS & REIMBURSEMENTS	1,002,002	1,027,176	1,027,176	525,001
080000.33000	DEPARTMENT EARNINGS	3,566,595	3,106,630	3,106,630	3,999,428
080000.39000	OTHER	100	2	2	2
	TOTALS:	<hr/> 4,568,697	<hr/> 4,133,808	<hr/> 4,133,808	<hr/> 4,524,431

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
CORRECTIONS					
080000.41000	PERSONNEL SERVICES	22,661,333	23,531,003	23,531,003	23,776,767
080000.42000	TRAVEL & TRANSPORTATION	10,596	13,550	13,550	13,150
080000.43000	PROF & TECHNICAL SERVICES	4,684,884	4,544,768	4,546,692	4,860,389
080000.45000	MATERIALS & OPERATING SUPPLIES	1,820,596	2,053,165	2,086,022	2,141,000
080000.46000	OTHER OPERATING EXPENSES	1,773,569	2,240,173	2,288,410	1,423,385
080000.47000	CAPITAL EXPENDITURES	25,113	29,726	38,092	33,710
	TOTALS:	<u>30,976,091</u>	<u>32,412,385</u>	<u>32,503,769</u>	<u>32,248,401</u>

# OFFICE OF THE JAIL

Opened in 1992, the jail is a state-of-the-art, 250,000 square foot, direct supervision high-rise facility with the capacity to house 1,364 people. The 2020 budget is predicated on an average daily population of 912, including some detainees from other jurisdictions, for which the County receives per diem compensation. Facility staff is committed to maintaining a safe, healthful, and humane environment in which to live and work, while ensuring public safety via the secure confinement of pre-trial and sentenced populations. Corrections personnel recognize the difference between a crisis and a catastrophe in a jail setting equates directly to the level of proactive training and preparation.

080100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	19,735,045	20,760,562	20,451,041	20,973,857
Grants and Reimbursements	62,000	135,200	135,200	125,000	Travel / Transportation	8,872	10,000	10,000	10,000
Departmental Earnings	2,740,453	2,206,706	2,206,706	3,071,404	Professional / Technical Services	4,145,391	3,996,691	3,997,819	4,284,646
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,540,985	1,751,250	1,776,790	1,838,500
Pension Contributions	0	0	0	0	Other Operating Expenses	998,740	1,110,103	1,149,176	1,165,653
Rents	0	0	0	0	Capital Expenditures	17,805	26,160	30,845	24,195
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	100	2	2	2	<b>Total</b>	<b>26,446,838</b>	<b>27,654,766</b>	<b>27,415,671</b>	<b>28,296,851</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>2,802,553</b>	<b>2,341,908</b>	<b>2,341,908</b>	<b>3,196,406</b>					

## COMMUNITY CORRECTIONS CENTER

The Lehigh County Community Corrections Center houses select sentenced male and female residents in a minimum security setting. Fully renovated in 2011, this center affords individuals the opportunity to participate in rehabilitative programs, secure/maintain employment, and pay their court costs, child support, room and board, etc. The 2020 budget is predicated on an average daily population of 170 residents including some state offenders, for which the county receives per diem compensation. As a form of intermediate punishment, community corrections is widely used for short-term, low custody level offenders, who pose minimal risk to society. Prescriptive programming is provided in an effort to reduce recidivism. The facility also provides highly structured programming and supervision for people who would otherwise be incarcerated for technical violations of parole supervision.

080600	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	2,306,948	2,445,505	2,356,295	2,474,890
Grants and Reimbursements	333,229	310,000	310,000	400,000	Travel / Transportation	50	900	900	500
Departmental Earnings	826,142	899,924	899,924	928,024	Professional / Technical Services	529,867	525,074	525,870	546,841
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	279,611	301,915	309,232	302,500
Pension Contributions	0	0	0	0	Other Operating Expenses	195,421	225,062	234,226	232,332
Rents	0	0	0	0	Capital Expenditures	7,308	3,558	7,239	9,507
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>3,319,205</b>	<b>3,502,014</b>	<b>3,433,762</b>	<b>3,566,570</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,159,371</b>	<b>1,209,924</b>	<b>1,209,924</b>	<b>1,328,024</b>					

# DIRECTOR OF CORRECTIONS

The Office of the Director of Corrections is responsible for the overall administration of Lehigh County's Department of Corrections, including the Lehigh County Jail in Allentown and the Community Corrections Center in Salisbury Township, as well as the facilitation of Juvenile Detention services via contracts with neighboring counties. System wide, the department encompasses more than 1,100 men, women, and juveniles remanded to the custody of Lehigh County. Due to a favorably low Juvenile Detention census, the detention center was closed in March 2014 and we have since been contracting for detention beds. For 2020 we are projecting an average daily detention population of 8 juveniles at a per diem rate of \$300, and the associated costs and reimbursement revenue are included in the Director of Corrections budget. It is the Director's responsibility to insure that each facility operation comports with state and federal constitutional standards and regulations, current case law, as well as to insure that all personnel act in accordance with established policy and procedure developed for each facility respectively. The Director's office is also charged with the fiscal stewardship of all correctional operations and provides a critical linkage between the Department of Corrections, other branches of County government, as well as law enforcement agencies and the community. Lastly, it is the responsibility of the Director to ensure that the noble pursuits of security and rehabilitation remain balanced within the greater pursuit, the principle of justice.

080900	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	619,340	649,936	617,356	653,020
Grants and Reimbursements	606,773	581,976	581,976	1	Travel / Transportation	1,674	2,650	2,650	2,650
Departmental Earnings	0	0	0	0	Professional / Technical Services	9,626	23,003	23,003	28,902
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	579,408	905,008	905,008	25,400
Rents	0	0	0	0	Capital Expenditures	0	8	8	8
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	1,210,048	1,580,605	1,548,025	709,980
Total	606,773	581,976	581,976	1					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
DEPARTMENT OF LAW					
<hr/>					
090000.33000	DEPARTMENT EARNINGS	137,566	127,800	127,800	102,800
090000.39000	OTHER	245	225	225	225
	TOTALS:	<hr/> 137,811	<hr/> 128,025	<hr/> 128,025	<hr/> 103,025

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
DEPARTMENT OF LAW					
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090000.41000	PERSONNEL SERVICES	1,148,851	1,164,821	1,164,821	1,188,494
090000.42000	TRAVEL & TRANSPORTATION	113	1,600	1,600	1,600
090000.43000	PROF & TECHNICAL SERVICES		2,003	2,003	2,003
090000.45000	MATERIALS & OPERATING SUPPLIES	6,493	7,000	7,051	7,000
090000.46000	OTHER OPERATING EXPENSES	1,851	5,102	5,102	5,102
090000.47000	CAPITAL EXPENDITURES		3,004	3,004	3,004
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	TOTALS:	1,157,308	1,183,530	1,183,581	1,207,203

## DEPARTMENT OF LAW

The Department of Law is a full-service legal office providing advice and representation to all three branches of County government - Executive, Legislative and Judiciary, as well as the Sheriff, the Coroner, the Clerk of Judicial Records and the District Attorney. The Department also represents the County's Board of Elections, Retirement Board and Agricultural Preservation Board.

The services provided include the preparation, review and interpretation of all contracts, the defense of litigation in state and federal court involving the County and its representatives, representation of the County in real estate tax assessment appeals, collection of debts owed to the County, and advising the County on diverse matters involving employment, civil rights, real estate, procurement, emergency management, nursing homes, intergovernmental relations and human services.

The Department drafts or reviews all legislation and related materials for the Board of Commissioners and prepares all of the materials required for each month's Sheriff's Sale of real estate.

090100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	1,148,851	1,164,821	1,162,720	1,188,494
Grants and Reimbursements	0	0	0	0	Travel / Transportation	113	1,600	1,600	1,600
Departmental Earnings	137,566	127,800	127,800	102,800	Professional / Technical Services	0	2,003	2,003	2,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,493	7,000	7,051	7,000
Pension Contributions	0	0	0	0	Other Operating Expenses	1,851	5,102	5,102	5,102
Rents	0	0	0	0	Capital Expenditures	0	3,004	3,004	3,004
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	245	225	225	225	<b>Total</b>	<b>1,157,308</b>	<b>1,183,530</b>	<b>1,181,480</b>	<b>1,207,203</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>137,811</b>	<b>128,025</b>	<b>128,025</b>	<b>103,025</b>					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
COURTS					
<hr/>					
100000.32000	GRANTS & REIMBURSEMENTS	2,697,302	3,475,417	3,496,498	3,588,549
100000.33000	DEPARTMENT EARNINGS	348,339	334,724	334,724	361,924
100000.34000	JUDICIAL COSTS & FINES	3,831,112	4,019,552	4,019,552	4,226,952
100000.39000	OTHER	1,122	20,004	20,004	6,001
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	TOTALS:	6,877,875	7,849,697	7,870,778	8,183,426

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
COURTS					
100000.41000	PERSONNEL SERVICES	18,629,775	19,624,981	19,958,096	20,148,427
100000.42000	TRAVEL & TRANSPORTATION	61,212	68,153	73,121	65,453
100000.43000	PROF & TECHNICAL SERVICES	1,334,402	1,343,738	1,394,254	1,399,460
100000.44000	GRANTS, SUBSIDIES, CONTRACTS	2,664,549	3,200,000	3,227,874	3,350,000
100000.45000	MATERIALS & OPERATING SUPPLIES	695,788	731,662	700,677	752,350
100000.46000	OTHER OPERATING EXPENSES	1,537,092	1,664,945	1,904,017	2,512,889
100000.47000	CAPITAL EXPENDITURES	55,054	115,415	108,690	108,388
100000.61000	OTHER FINANCING USES	6,732,070	5,845,878	5,845,878	5,874,193
	TOTALS:	<u>31,709,942</u>	<u>32,594,772</u>	<u>33,212,607</u>	<u>34,211,160</u>

# COURT ADMINISTRATION

The Office of the Court Administrator is responsible for the management of non-judicial matters for the Court of Common Pleas. The District Court Administrator, who reports to the President Judge, supervises the offices of Court Administration, Adult Probation, Juvenile Probation, District Justice Administration, the Law Library and Domestic Relations in addition to Orphans' Court and District Justice staff personnel. The Court Administrator's skills must be managerial rather than legal, in order to bring professional administrative knowledge and experience to the problems of the Judiciary. The Court Administrator performs the functions of personnel and fiscal management, court calendar management, and records management. In addition, the Court Administrator has responsibility for physical space allocation, public information, and intergovernmental relations. Jury management and administration is another function of the Court Administrator, and, along with the duties noted above, indicates the variety of tasks falling within the overall responsibility of the Court Administrator.

100100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	6,215,960	7,196,911	7,163,276	6,944,593
Grants and Reimbursements	548,380	843,000	843,000	590,000	Travel / Transportation	1,340	1,700	1,700	1,900
Departmental Earnings	311,791	232,000	232,000	312,000	Professional / Technical Services	999,022	972,221	972,221	1,006,319
Judicial Costs and Fines	115,321	106,000	106,000	106,000	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	44,888	51,100	36,268	50,100
Pension Contributions	0	0	0	0	Other Operating Expenses	555,078	543,653	564,519	578,988
Rents	0	0	0	0	Capital Expenditures	15,837	31,000	31,000	43,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	6,732,070	5,845,878	5,845,878	5,874,193
Other Revenues	0	1	1	1	Total	14,564,195	14,642,463	14,614,862	14,499,093
Other Financing Sources	0	0	0	0					
Total	975,492	1,181,001	1,181,001	1,008,001					

# ADULT PROBATION

The Lehigh County Adult Probation and Parole Department, as a mission, seeks to aid in the reduction of crime in the community through field-based supervision, treatment and rehabilitation of the offender, thus protecting the public from recurring criminal and anti-social behavior. In addition, the Department assists the Court in sentencing offenders through the completion of pre-sentence investigations as directed. Special services and intensive supervision are provided to those offenders who have a history of substance use and abuse and to those where mental health disorders or intellectual disability are evident. Various programs and instruction are offered by the Department and through community agencies such as Alcohol Highway Safety, Anger Management, Finance, Health and Substance Abuse, Parenting and Relationships, Prevention through Anti-Violence Education (PAVE), Retail Theft Rehabilitation and Substance Abuse testing. Other services offered by the Department include the Community Work Service Project and Electronic Monitoring. The Department will continue to explore and implement various Evidence Based Practices (EBP) to improve the effectiveness of probation and parole services by reducing offender recidivism and improving public safety. Implementation of EBP represents a large and complex organizational change effort in almost every county of the Commonwealth and will take several years to achieve. Research has shown that positive outcomes for both offenders and communities are possible.

100301	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	4,481,148	4,485,013	4,571,069	4,670,977
Grants and Reimbursements	1,627,895	1,548,242	1,569,323	1,467,571	Travel / Transportation	23,498	24,350	29,118	24,350
Departmental Earnings	0	0	0	0	Professional / Technical Services	165,192	189,000	189,384	204,001
Judicial Costs and Fines	1,721,564	1,903,551	1,903,551	2,059,851	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	31,192	35,000	34,270	35,000
Pension Contributions	0	0	0	0	Other Operating Expenses	8,870	6,652	7,742	8,402
Rents	0	0	0	0	Capital Expenditures	12,678	14,505	33,748	18,479
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>4,722,578</b>	<b>4,754,520</b>	<b>4,865,331</b>	<b>4,961,209</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>3,349,459</b>	<b>3,451,793</b>	<b>3,472,874</b>	<b>3,527,422</b>					

# JUVENILE PROBATION

The Lehigh County Juvenile Probation Department is responsible to the Court and the community for delivering necessary and appropriate services to those juveniles referred to the Department. The jurisdiction of the Juvenile Court and the Juvenile Probation Department extends to both "delinquent" and "dependent" children as defined in the Pennsylvania Juvenile Act, Section 6302. In light of the mandate of this Act, it is essential for the Department to have operational principles to guide its decision making and delivery of services. Accordingly, operational procedures have been formulated to coincide with Balanced and Restorative Justice. The department works with juvenile offenders, their families, victims, and the community by utilizing evidence-based practices to build competencies, restore victims, hold youth accountable and protect the community.

100302	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	4,002,193	4,091,395	4,172,180	4,362,862
Grants and Reimbursements	97,867	620,611	620,611	994,495	Travel / Transportation	30,018	35,001	35,001	32,001
Departmental Earnings	1,460	1,700	1,700	1,400	Professional / Technical Services	47,460	61,740	114,072	61,740
Judicial Costs and Fines	16,306	12,501	12,501	15,001	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	22,268	22,000	22,000	22,000
Pension Contributions	0	0	0	0	Other Operating Expenses	70,740	150,372	158,263	971,231
Rents	0	0	0	0	Capital Expenditures	4,157	8,700	9,066	8,200
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,176,836	4,369,208	4,510,582	5,458,034
Other Financing Sources	0	0	0	0					
Total	115,633	634,812	634,812	1,010,896					

# JUVENILE WORK PROGRAM

The Juvenile Work Program requires juveniles who have been adjudicated delinquent and assigned to this program to perform community service at various non-profit agencies within Lehigh County. They are credited with wages for performing this service and the wages earned by the offending juvenile are given to the victim of that youth's crime as restitution for any loss incurred. The most conspicuous success of this program in the past few years has been the Allentown Recycling Center at 15th Street and Martin Luther King, Jr. Boulevard. The assigned juveniles gather and sort recyclable materials which are then sold. Since 1988, the proceeds from this endeavor have been returned as restitution to crime victims. The guiding principle of this program is to establish a sense of responsibility in the youthful offender by requiring him or her to repay any losses incurred by the victim of the crime for which the juvenile was adjudicated delinquent.

100303	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	19,157	20,000	20,000	21,500	Travel / Transportation	0	0	0	0
Departmental Earnings	928	2,500	2,500	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	25,123	23,000	176,964	24,500
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	397	1	1	1,000	Total	25,123	23,000	176,964	24,500
Other Financing Sources	0	0	0	0					
Total	20,482	22,501	22,501	22,500					

# CLERK OF ORPHANS COURT

The Orphans' Court Division of the Court of Common Pleas is charged with the responsibility of supervising the administration of decedent's estates and trusts and the processing of adoptions, incapacity hearings, parental termination cases and miscellaneous disputes regarding these matters. The name is an anachronism derived from an era in which those persons who traditionally had no legal "voice" (minor children, widows, orphans, deceased persons) required an objective entity, the Court, to "speak" for them and assure that their rights and interests were protected. Today, the administration of non-profit organizations also comes within the jurisdiction of the Orphans' Court, and, in Lehigh County, settlements of lawsuits or claims in which minors are to receive money must be approved by the Orphans' Court Division. This process also insures that the proceeds are deposited and preserved until the minor attains the age of majority. The Clerk of the Orphans' Court is also responsible to issue marriage licenses upon "in-person" application by the couple.

100400	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	534,669	537,150	544,235	566,510
Grants and Reimbursements	1,828	3,500	3,500	3,500	Travel / Transportation	910	600	800	700
Departmental Earnings	4,222	6,521	6,521	6,521	Professional / Technical Services	38,138	36,277	34,077	36,000
Judicial Costs and Fines	194,920	190,000	190,000	190,100	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	4,327	5,812	8,707	8,000
Pension Contributions	0	0	0	0	Other Operating Expenses	9,699	13,265	13,265	14,265
Rents	0	0	0	0	Capital Expenditures	1,367	3,006	3,006	3,505
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	725	20,002	20,002	5,000	Total	589,110	596,110	604,090	628,980
Other Financing Sources	0	0	0	0					
Total	201,695	220,023	220,023	205,121					

# JUVENILES

The Juvenile Maintenance Program provides funding for the cost of community based counseling services and residential placement costs of those youths determined by the Court to be in need of such services. Some of these costs are shared with the Lehigh County Office of Children and Youth Services, when both that Office and the Juvenile Probation Office are providing services to the same children. A portion of this outlay is reimbursable by the Commonwealth of Pennsylvania. The amount of the reimbursement is dependent upon the type of program to which the juvenile is assigned, with the most funds returned to the County if the youth is utilizing community based services. Some of these juveniles, however, due to the severity of the crime, dysfunctional home environment, or past criminal involvement, need to be placed in residential treatment facilities, the most costly option. It is a goal of the Juvenile Probation Office and the Judiciary to increase the number of community based services provided to juveniles adjudicated by the Court, so that there are sufficient funds available to provide for those youths in need of residential treatment.

100601	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	402,175	440,062	440,062	511,481	Travel / Transportation	0	0	0	0
Departmental Earnings	23,963	80,000	80,000	30,000	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,664,549	3,200,000	3,227,874	3,350,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,664,549	3,200,000	3,227,874	3,350,000
Other Financing Sources	0	0	0	0					
Total	426,138	520,062	520,062	541,481					

## MAGISTERIAL DISTRICT JUDGES

The Department of District Justice Administration within the Thirty-First Judicial District oversees the operation of fourteen District Court offices, Central Court and Night Court operations. Responsibilities include personnel administration, budgeting, supply requisition, case flow management, and communications between the District Courts and the Court of Common Pleas. Innovative programming over the course of the past several years has allowed the District Courts to remain efficient even as office caseloads increased and case processing requirements expanded. Automated docketing, via the Internet, the use of credit cards, video arraignments, additions in the areas of office technology and the dedication of the District Court staff have allowed them to operate in an era of fiscal restraint. In an effort to address staffing issues, a review was completed which determined that no single statewide staffing standard existed. Utilizing certain need based formulas developed by the state administrative office, formulas utilized by other counties in addition to a weighted caseload system, an objective formula for staffing was developed. The weighted caseload system assigns values to the differing types of district court cases (criminal, civil, summary) based upon complexity and case processing time. This system permits an ongoing review of staffing to case filing ratios to allow for staffing adjustments throughout the year. The timely and efficient administration of justice will continue to be the hallmark of the District Court system.

100800	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,169,122	3,296,674	3,316,273	3,582,546
Grants and Reimbursements	0	1	1	1	Travel / Transportation	5,446	6,500	6,500	6,500
Departmental Earnings	60	2	2	2	Professional / Technical Services	84,590	84,500	84,500	91,400
Judicial Costs and Fines	1,783,001	1,807,500	1,807,500	1,856,000	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	360,603	391,000	372,682	390,500
Pension Contributions	0	0	0	0	Other Operating Expenses	682,308	745,151	800,412	752,651
Rents	0	0	0	0	Capital Expenditures	18,066	57,500	31,166	34,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,320,135	4,581,325	4,611,533	4,858,097
Other Financing Sources	0	0	0	0					
Total	1,783,061	1,807,503	1,807,503	1,856,003					

# LAW LIBRARY

The Lehigh County Law Library offers full law library services to the public, attorneys, County employees, and the Court. In the absence of local law schools, the Law Library stands alone in providing legal material and legal research in this region. The Library is the legal classroom for many local college students. The collection consists of 28,000 volumes in print, electronic and microform formats. The primary objective of the Library's budget is to provide current Pennsylvania and federal law, regulations and practice material. Online legal research and court and county related Internet websites are available. The public records of Pennsylvania Courts and Lehigh County public offices are available in the Law Library. To its dues paying patrons, the Law Library offers lending privileges, a rarity among law libraries. The cloud-based circulation system and public catalogue tracks circulating books while inventorying all books in the public law library as well as in the Judges' chamber libraries and court and county offices. Equally important is the responsibility of Law Library staff to budget for, purchase, and distribute all law and other books procured for those Judges' chambers, MDJs, Judicial offices, and County offices that rely on the laws and other legal material to perform their functions. Book ordering, bill preparation, cataloging of all offices' books, and library maintenance are performed by the Library staff. As library staff has implemented a county-wide reduction of print books over the past decade, online resources have become the primary method of delivery to the bench and county employees. Members of the law library staff are a part of the larger court management team providing support to the court administrator in areas such as annual report and other document production and court employee training.

100900	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	226,683	242,838	244,831	245,939
Grants and Reimbursements	0	1	1	1	Travel / Transportation	0	2	2	2
Departmental Earnings	5,915	12,001	12,001	12,001	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	232,510	226,750	226,750	246,750
Pension Contributions	0	0	0	0	Other Operating Expenses	185,274	182,852	182,852	162,852
Rents	0	0	0	0	Capital Expenditures	2,949	704	704	704
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>647,416</b>	<b>653,146</b>	<b>655,139</b>	<b>656,247</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>5,915</b>	<b>12,002</b>	<b>12,002</b>	<b>12,002</b>					

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.32000	GRANTS & REIMBURSEMENTS	64,213	500,007	515,527	461,281
110000.39000	OTHER		3	3	2
	TOTALS:	<hr/> 64,213	<hr/> 500,010	<hr/> 515,530	<hr/> 461,283

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
OPERATING					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.41000	PERSONNEL SERVICES	298,489	340,212	340,212	348,260
110000.42000	TRAVEL & TRANSPORTATION	1,451	2,701	2,701	2,900
110000.43000	PROF & TECHNICAL SERVICES	40,191	5,301	23,438	450,905
110000.44000	GRANTS, SUBSIDIES, CONTRACTS	40,245	574,905	649,660	15,004
110000.45000	MATERIALS & OPERATING SUPPLIES	2,842	3,331	4,331	3,430
110000.46000	OTHER OPERATING EXPENSES	7,390	8,252	8,577	24,873
110000.47000	CAPITAL EXPENDITURES		2,003	2,003	2,003
TOTALS:		<hr/> 390,608	<hr/> 936,705	<hr/> 1,030,922	<hr/> 847,375

## DIR OF COMMUNITY & ECON DEV

The Department of Community and Economic Development (DCED) will continue to facilitate resources for Lehigh County communities. Programs developed and managed by the DCED staff will enhance relationships between local governments, nonprofits and local companies. Networking with the Lehigh County's 25 municipalities will continue to be strengthened through the Lehigh County Congress of Governments (COG). Economic development efforts will focus on preserving existing businesses, attracting new companies, promoting business incentives, maintaining a positive relationship with the Commonwealth and focusing on partnerships with regional economic development groups. The department's grants programs will be used to support projects that enhance quality of life and community and economic development.

110100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	287,349	304,178	304,178	324,381
Grants and Reimbursements	0	4	1,004	1	Travel / Transportation	1,377	2,500	2,500	2,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	5,174	5,300	8,917	6,300
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	25,245	89,902	164,657	1
Investment Income	0	0	0	0	Materials & Operating Supplies	2,842	3,330	4,330	3,330
Pension Contributions	0	0	0	0	Other Operating Expenses	7,390	8,251	8,576	8,501
Rents	0	0	0	0	Capital Expenditures	0	2,003	2,003	2,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	3	3	2					
Other Financing Sources	0	0	0	0	Total	329,377	415,464	495,161	347,016
Total	0	7	1,007	3					

# ECONOMIC RELATIONS

Business development is one of the Department of Community and Economic Development's highest priorities. Through the Economic Relations Program, the County of Lehigh supports organizations that help improve the economic outlook of the region.

110200	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	15,000	15,000	15,000	15,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	15,000	15,000	15,000	15,000
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## COMMUNITY DEVELOPMENT

The Office of Community Development administers the pass through grants for organizations based in Lehigh County. Grants administered through this budget include Redevelopment Assistance Capital Program (RACPs) and Emergency Solutions Grants (ESG). RACPs provide funding to assist businesses and non-profits with the acquisition and construction of regional economic, cultural, civic, recreational, and historical improvement projects. The ESG program provides funding to local homeless service providers to house and stabilize homeless Lehigh County households. The Office of Community Development will continue to develop its working relationships with businesses, non-profits, county departments and local municipalities in 2020.

110400	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	11,140	11,235	11,235	11,941
Grants and Reimbursements	64,213	3	14,523	461,279	Travel / Transportation	74	1	1	200
Departmental Earnings	0	0	0	0	Professional / Technical Services	35,017	1	14,521	444,605
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	2	2	2
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	100
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	16,372
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	46,231	11,241	25,761	473,220
Other Financing Sources	0	0	0	0					
Total	64,213	3	14,523	461,279					

## COMM REVITALIZATION & DEVELOP

110800	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	1	1	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	1	1	0
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# HOME-PA

The HOME budget provides the financial framework for administration of the Accessibility and Rehabilitation Improvements for the Elderly (ARIE) program. ARIE assists low-to moderate-income, elderly homeowners bring their homes up to code and provide accessibility improvements, providing a safer environment for independence, enabling seniors to stay in their homes longer. ARIE is funded by the HOME program, which is federal funding originating from HUD, awarded to Lehigh County by the Commonwealth.

111300	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	24,799	24,799	11,938
Grants and Reimbursements	0	500,000	500,000	1	Travel / Transportation	0	200	200	200
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	470,000	470,000	1
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>0</b>	<b>494,999</b>	<b>494,999</b>	<b>12,139</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>1</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1142 STABILIZATION FUND

	..... 1142 STABILIZATION FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
INVESTMENT INCOME	308,590	300,000	300,000	1,170,001
TOTAL REVENUES	<u>308,590</u>	<u>300,000</u>	<u>300,000</u>	<u>1,170,001</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	12,637,065	5,970,000	19,977,167	1,084,799
OTHER FINANCING USES	(12,945,655)	(9,652,571)	(21,555,327)	(2,012,218)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(308,590)</u>	<u>(3,682,571)</u>	<u>(1,578,160)</u>	<u>(927,419)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES		<u>(3,382,571)</u>	<u>(1,278,160)</u>	<u>242,582</u>
FUND BALANCES AT BEGINNING OF YEAR	25,000,000	25,000,000	25,000,000	25,000,000
FUND BALANCES AT END OF YEAR	<u>25,000,000</u> =====	<u>21,617,429</u> =====	<u>23,721,840</u> =====	<u>25,242,582</u> =====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1201 LIQUID FUELS FUND

	..... 1201 LIQUID FUELS FUND .....			
	2018 ACTUAL	2019 BUDGET		2020 BUDGET
		ADOPTED	REVISED AS OF 8/2	ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	691,592	675,002	675,002	675,000
INVESTMENT INCOME	10,249	3,000	3,000	4,000
RENTS	125	1	1	
OTHER REVENUES	84,582	50,000	50,000	50,000
TOTAL REVENUES	<u>786,548</u>	<u>728,003</u>	<u>728,003</u>	<u>729,000</u>
EXPENDITURES:				
GENERAL SERVICES	676,640	759,446	759,991	779,378
TOTAL EXPENDITURES	<u>676,640</u>	<u>759,446</u>	<u>759,991</u>	<u>779,378</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(366,238)	(65,000)	(65,000)	(65,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(366,238)</u>	<u>(65,000)</u>	<u>(65,000)</u>	<u>(65,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(256,330)</u>	<u>(96,443)</u>	<u>(96,988)</u>	<u>(115,378)</u>
FUND BALANCES AT BEGINNING OF YEAR	937,552	900,000	602,573	670,000
FUND BALANCES AT END OF YEAR	<u>681,222</u> =====	<u>803,557</u> =====	<u>505,585</u> =====	<u>554,622</u> =====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
LIQUID FUELS					
GENERAL SERVICES					
<hr/>					
060000.32000	GRANTS & REIMBURSEMENTS	691,592	675,002	675,002	675,000
060000.35000	INVESTMENT INC	10,249	3,000	3,000	4,000
060000.37000	RENTS	125	1	1	
060000.39000	OTHER	84,582	50,000	50,000	50,000
TOTALS:		<hr/> 786,548	<hr/> 728,003	<hr/> 728,003	<hr/> 729,000

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
LIQUID FUELS					
GENERAL SERVICES					
<hr/>					
060000.41000	PERSONNEL SERVICES	486,248	557,837	557,837	577,444
060000.42000	TRAVEL & TRANSPORTATION	9,676	10,001	10,001	10,001
060000.43000	PROF & TECHNICAL SERVICES	1,087	1,920	1,920	1,920
060000.45000	MATERIALS & OPERATING SUPPLIES	18,003	25,000	25,472	25,000
060000.46000	OTHER OPERATING EXPENSES	160,522	163,485	163,558	163,810
060000.47000	CAPITAL EXPENDITURES	1,104	1,203	1,203	1,203
060000.61000	OTHER FINANCING USES	366,238	65,000	65,000	65,000
	TOTALS:	1,042,878	824,446	824,991	844,378

## UTILITY SVC-BRIDGES

The Bridge Engineer is in charge of the Utility Services – Bridges Unit and manages Unit personnel on a daily basis making decisions regarding routine bridge repairs and/or required construction work, developing plans for repair work, whether conducted by Unit personnel or by contracted work forces; securing and assigning equipment and material for internal projects; preparing Requests for Statements of Qualification and Requests For Proposal for the acquisition of professional services, reviewing/evaluating proposals and bids for recommendations to award; acting as liaison for the County during the duration of consultant design and contracted construction projects, monitoring progress, and reviewing/approving requests for payment; providing inspection services as may be necessary on contracted construction projects; inspecting and preparing inspection reports for four (4) bridges owned by the County of Lehigh which are less than 20 feet long; participating in the preparation of the County of Lehigh Capital Budget process as it pertains to bridges and infrastructure; maintaining the Unit’s plans, files, and budgets; and interacting with the public and/or municipal officials as may be required. Utility Services – Bridges Unit personnel are responsible for the general maintenance of the 43 bridges owned by the County of Lehigh, including the bridges themselves as well as the area and improvements adjoining each bridge, including, but not limited to, deck, superstructure, and substructure steel and/or concrete repair; deck, superstructure, and substructure cleaning; painting; stone masonry repair & re-pointing; signage installation & maintenance; guiderail maintenance & repair; deck surface and approach paving & joint/crack sealing; brush clearing/tree trimming; stream channel clearing; traffic control; graffiti removal; and trash collection.

060502	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	486,248	557,837	557,837	577,444
Grants and Reimbursements	691,592	675,002	675,002	675,000	Travel / Transportation	9,676	10,001	10,001	10,001
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,087	1,920	1,920	1,920
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	10,249	3,000	3,000	4,000	Materials & Operating Supplies	18,003	25,000	25,472	25,000
Pension Contributions	0	0	0	0	Other Operating Expenses	160,522	163,485	163,558	163,810
Rents	125	1	1	0	Capital Expenditures	1,104	1,203	1,203	1,203
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	366,238	65,000	65,000	65,000
Other Revenues	84,582	50,000	50,000	50,000	Total	1,042,878	824,446	824,991	844,378
Other Financing Sources	0	0	0	0					
Total	786,548	728,003	728,003	729,000					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1202 MENTAL HEALTH FUND

	..... 1202 MENTAL HEALTH FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	14,617,899	14,837,600	14,839,901	16,204,751
DEPARTMENTAL EARNINGS	11,812	10,002	10,002	10,002
INVESTMENT INCOME	27,201	15,001	15,001	15,001
OTHER REVENUES		2	2	2
TOTAL REVENUES	<u>14,656,912</u>	<u>14,862,605</u>	<u>14,864,906</u>	<u>16,229,756</u>
EXPENDITURES:				
HUMAN SERVICES	18,547,378	14,527,176	14,530,684	16,160,624
TOTAL EXPENDITURES	<u>18,547,378</u>	<u>14,527,176</u>	<u>14,530,684</u>	<u>16,160,624</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	512,566	545,647	545,647	668,823
OTHER FINANCING USES	(709,922)	(881,076)	(881,076)	(737,955)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(197,356)</u>	<u>(335,429)</u>	<u>(335,429)</u>	<u>(69,132)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(4,087,822)</u>		<u>(1,207)</u>	
FUND BALANCES AT BEGINNING OF YEAR	5,770,941		1,207	
FUND BALANCES AT END OF YEAR	<u>1,683,119</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
MENTAL HEALTH					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	14,617,899	14,837,600	14,839,901	16,204,751
050000.33000	DEPARTMENT EARNINGS	11,812	10,002	10,002	10,002
050000.35000	INVESTMENT INC	27,201	15,001	15,001	15,001
050000.39000	OTHER		2	2	2
050000.51000	OTHER FINANCING SOURCES	512,566	545,647	545,647	668,823
<hr/>					
	TOTALS:	15,169,478	15,408,252	15,410,553	16,898,579

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
MENTAL HEALTH					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	3,878,606	3,797,941	3,797,941	3,822,642
050000.42000	TRAVEL & TRANSPORTATION	32,723	38,100	34,100	41,200
050000.43000	PROF & TECHNICAL SERVICES	160,091	70,085	122,086	135,250
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	14,232,768	10,405,422	10,335,822	11,900,255
050000.45000	MATERIALS & OPERATING SUPPLIES	9,596	10,001	9,296	15,001
050000.46000	OTHER OPERATING EXPENSES	230,441	205,623	226,584	231,216
050000.47000	CAPITAL EXPENDITURES	3,153	4	4,855	15,060
050000.61000	OTHER FINANCING USES	709,922	881,076	881,076	737,955
TOTALS:		<hr/> 19,257,300	<hr/> 15,408,252	<hr/> 15,411,760	<hr/> 16,898,579

# MENTAL HEALTH

The Mental Health Program manages State, Federal and County resources to provide a comprehensive array of community based services to individuals with mental illness and their families. Priorities include medical assistance eligible and uninsured children and adults and their families. The mental health program directly provides two levels of case management (blended and administrative) to adults. The program also provides crisis intervention services to all County residents. Additional services including outpatient treatment, assertive community treatment teams, community treatment teams, partial hospitalization, psychiatric rehabilitation, residential, crisis residential, social rehabilitation, vocational services, and transportation are provided through contracts with local agencies; the County MH program administratively manages and provides authorization for treatment services provided through the contracted agencies. The services are mandated under the Mental Health / Intellectual Disability Act of 1966 and the Mental Health Procedures Act of 1976.

050401	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	3,878,606	3,797,941	3,797,941	3,822,642
Grants and Reimbursements	3,752,996	3,964,374	3,964,374	3,896,327	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,546	2,396	2,396	2,487
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	316,886	343,258	343,258	373,596
Other Revenues	0	0	0	0	<b>Total</b>	<b>4,198,038</b>	<b>4,143,595</b>	<b>4,143,595</b>	<b>4,198,725</b>
Other Financing Sources	206,074	179,221	179,221	302,398					
<b>Total</b>	<b>3,959,070</b>	<b>4,143,595</b>	<b>4,143,595</b>	<b>4,198,725</b>					

# MENTAL HEALTH

## OPERATIONS

The Operations budget includes travel expenses, employee training costs as required by DHS OMHSAS regulations, administrative supplies, indirect costs, public awareness related costs, and building and utility costs.

050401 098	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	488,462	742,801	769,401	633,862	Travel / Transportation	32,723	38,100	34,100	41,200
Departmental Earnings	0	0	0	0	Professional / Technical Services	13,246	12,031	26,731	27,801
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	27,201	15,001	15,001	15,001	Materials & Operating Supplies	9,596	10,001	9,296	15,001
Pension Contributions	0	0	0	0	Other Operating Expenses	230,441	205,620	226,581	231,213
Rents	0	0	0	0	Capital Expenditures	3,153	4	4,855	15,060
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	393,036	537,818	537,818	364,359
Other Revenues	0	1	1	1	<b>Total</b>	<b>682,195</b>	<b>803,574</b>	<b>839,381</b>	<b>694,634</b>
Other Financing Sources	28,837	45,771	45,771	45,770					
<b>Total</b>	<b>544,500</b>	<b>803,574</b>	<b>830,174</b>	<b>694,634</b>					

# MENTAL HEALTH

## EMERGENCY/CRISIS INTERVENTION

The Crisis Intervention Program provides three services that are licensed by the State to residents of Lehigh County. Crisis services include telephone, walk-in, and mobile crisis intervention. Services provided by the Crisis Unit are counseling, assessing individuals to determine appropriate level of care, referring individuals to the appropriate resources, coordinating emergency services, facilitating voluntary and involuntary hospitalizations, consulting with community partners, and complying with State Act 77 requirements regarding the reporting of involuntary hospitalizations. This cost center also includes the cost of legal counsel pursuant to the Mental Health Procedures Act. Services provided through contracts in this cost center include the Crisis Residence program.

050401 401	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	234,545	57,650	102,951	106,954	Travel / Transportation	0	0	0	0
Departmental Earnings	11,730	10,000	10,000	10,000	Professional / Technical Services	144,299	55,657	92,958	104,961
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	16,644	15,502	15,502	15,502
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	160,943	71,160	108,461	120,464
Other Financing Sources	3,509	3,509	3,509	3,509					
Total	249,784	71,160	116,461	120,464					

# MENTAL HEALTH

## TREATMENT

Mental Health treatment services consist of comprehensive, individualized assessment and a range of community and inpatient services for both children and adults. Services provided through contracts with community agencies include individual and group outpatient treatment, partial hospitalization, family based, community treatment teams, assessments, intensive case management, psychiatric rehabilitation, and inpatient. The Student Assistance Program is also included in this cost center.

050401 402	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,157,785	1,136,310	1,136,310	1,240,712	Travel / Transportation	0	0	0	0
Departmental Earnings	82	1	1	1	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	1,304,779	1,156,156	1,156,156	1,260,558
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	19,847	19,847	19,847	19,847	Total	1,304,779	1,156,158	1,156,158	1,260,560
<b>Total</b>	<b>1,177,714</b>	<b>1,156,158</b>	<b>1,156,158</b>	<b>1,260,560</b>					

# MENTAL HEALTH

## VOCATIONAL REHABILITATION

This cost center includes educational, rehabilitative and vocational services designed to assist individuals to work and live as independently as possible in the community. Services include sheltered employment, supported employment, job coaching, and the Clubhouse Program.

050401 403	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	193,043	262,519	262,519	286,196	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	178,327	269,098	269,098	292,775
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>178,327</b>	<b>269,098</b>	<b>269,098</b>	<b>292,775</b>
Other Financing Sources	6,579	6,579	6,579	6,579					
<b>Total</b>	<b>199,622</b>	<b>269,098</b>	<b>269,098</b>	<b>292,775</b>					

# MENTAL HEALTH

## SOCIAL RECREATION

These recovery focused services are designed to provide opportunities for the individual to develop and maintain appropriate social skills through supervised vocational and recreational activities. These services are provided through contracts with the Conference of Churches (Daybreak). Other services include Warmline and Compeer.

050401 404	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	411,812	990,353	990,353	1,082,426	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	955,239	1,003,416	1,003,416	1,095,489
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>955,239</b>	<b>1,003,416</b>	<b>1,003,416</b>	<b>1,095,489</b>
Other Financing Sources	13,063	13,063	13,063	13,063					
<b>Total</b>	<b>424,875</b>	<b>1,003,416</b>	<b>1,003,416</b>	<b>1,095,489</b>					

# MENTAL HEALTH

## RESIDENTIAL SERVICES

These services provide a variety of supported community living opportunities for persons with mental illness. A comprehensive evaluation to identify the strengths and needs of individuals assists in identifying the appropriate level of supports necessary. Services include residential programs with 24 hour supervision and independent apartments with varying levels of staff support. Providers under contract include: Lehigh Valley Health Network, Step-By-Step, Resources for Human Development, Horizon House, Merakey, Salsbury Behavioral Health, and Valley Housing Development Corporation.

050401 405	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	7,790,748	7,489,554	7,420,054	8,745,627	Travel / Transportation	0	0	0	0
Departmental Earnings	0	1	1	1	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	11,545,026	7,750,748	7,681,248	9,006,821
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	11,545,026	7,750,748	7,681,248	9,006,821
Other Financing Sources	218,193	261,193	261,193	261,193					
Total	8,008,941	7,750,748	7,681,248	9,006,821					

# MENTAL HEALTH

## CLIENT TRANSPORT/COMMUNITY SVC

This cost center includes funding utilized to provide ambulance and taxi transportation for individuals in need of emergency services when no other alternatives are available. Also within community services are contracts promoting recovery for consumer and families through the Alliance for the Mentally Ill, Recovery Partnership, Inc, and Guardianship Support Agency.

050401 406	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	588,508	194,039	193,939	212,647	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	232,753	210,502	210,402	229,110
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	232,753	210,503	210,403	229,111
Other Financing Sources	16,464	16,464	16,464	16,464					
Total	604,972	210,503	210,403	229,111					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1203 FEDERAL IV-D FUND

	..... 1203 FEDERAL IV-D FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	4,417,142	4,250,001	4,250,001	4,580,000
DEPARTMENTAL EARNINGS	30,953	30,001	30,001	20,001
JUDICIAL COSTS & FINES	21,331	27,500	27,500	5,501
INVESTMENT INCOME	413	101	101	2
OTHER REVENUES	8,330	10,300	10,300	301
TOTAL REVENUES	<u>4,478,169</u>	<u>4,317,903</u>	<u>4,317,903</u>	<u>4,605,805</u>
EXPENDITURES:				
COURTS	4,947,154	5,032,967	5,135,114	5,044,720
TOTAL EXPENDITURES	<u>4,947,154</u>	<u>5,032,967</u>	<u>5,135,114</u>	<u>5,044,720</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,391,776	1,596,791	1,596,791	1,416,181
OTHER FINANCING USES	(829,007)	(881,727)	(881,727)	(977,266)
TOTAL OTHER FINANCING SOURCES (USES)	<u>562,769</u>	<u>715,064</u>	<u>715,064</u>	<u>438,915</u>
REVENUES AND OTHER SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>93,784</u>		<u>(102,147)</u>	
FUND BALANCES AT BEGINNING OF YEAR			102,147	
FUND BALANCES AT END OF YEAR	<u>93,784</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
FEDERAL IV-D					
COURTS					
<hr/>					
100000.32000	GRANTS & REIMBURSEMENTS	4,417,142	4,250,001	4,250,001	4,580,000
100000.33000	DEPARTMENT EARNINGS	30,953	30,001	30,001	20,001
100000.34000	JUDICIAL COSTS & FINES	21,331	27,500	27,500	5,501
100000.35000	INVESTMENT INC	413	101	101	2
100000.39000	OTHER	8,330	10,300	10,300	301
100000.51000	OTHER FINANCING SOURCES	1,391,776	1,596,791	1,596,791	1,416,181
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	TOTALS:	5,869,945	5,914,694	5,914,694	6,021,986

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
FEDERAL IV-D					
COURTS					
100000.41000	PERSONNEL SERVICES	4,572,611	4,799,545	4,893,329	4,893,956
100000.42000	TRAVEL & TRANSPORTATION	6,240	7,500	7,500	7,500
100000.43000	PROF & TECHNICAL SERVICES	58,878	66,217	66,681	51,358
100000.45000	MATERIALS & OPERATING SUPPLIES	15,988	26,201	31,269	26,201
100000.46000	OTHER OPERATING EXPENSES	287,719	119,503	119,567	51,704
100000.47000	CAPITAL EXPENDITURES	5,718	14,001	16,768	14,001
100000.61000	OTHER FINANCING USES	829,007	881,727	881,727	977,266
	TOTALS:	<u>5,776,161</u>	<u>5,914,694</u>	<u>6,016,841</u>	<u>6,021,986</u>

# DOMESTIC RELATIONS

The Lehigh County Domestic Relations Office is responsible for establishing paternity, establishing orders of support, and enforcing support orders on behalf of children and spouses. Once a complaint for support is filed and paternity is established (if necessary), the case proceeds to a support conference. At the support conference, a Domestic Relations Officer determines the parents' abilities to pay monetary and medical support for the minor children and/or spouse using state-wide support guidelines. The officer facilitates an agreement or prepares an interim support order to be approved by the Court if no agreement can be reached. If no agreement, the case proceeds to a full hearing before a hearing officer, and ultimately, before a judge if the hearing officer order is appealed. Domestic Relations Officers are also responsible for the enforcement of support orders by utilizing both administrative and judicial enforcement remedies available, and by presenting contempt petitions before the Court for those failing to meet their support obligations. The Domestic Relations Office also provides location services for absent parents, when necessary to proceed with a support action, by utilizing locate tools, including national and international searches. Domestic Relations uses the statewide Pennsylvania Automated Child Support and Enforcement System (PACSES), which is designed to track case activity more efficiently, locate absent parents, and alert officers to remedies available to assist in the collection of delinquent support. There are currently over 10,300 open support cases in Lehigh County and the office collected over \$46.6 million in child support in 2018.

100501	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	4,572,611	4,799,545	4,893,329	4,893,956
Grants and Reimbursements	4,417,142	4,250,001	4,250,001	4,580,000	Travel / Transportation	6,240	7,500	7,500	7,500
Departmental Earnings	30,953	30,001	30,001	20,001	Professional / Technical Services	58,878	66,217	66,681	51,358
Judicial Costs and Fines	21,331	27,500	27,500	5,501	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	413	101	101	2	Materials & Operating Supplies	15,988	26,201	31,269	26,201
Pension Contributions	0	0	0	0	Other Operating Expenses	287,719	119,503	119,567	51,704
Rents	0	0	0	0	Capital Expenditures	5,718	14,001	16,768	14,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	829,007	881,727	881,727	977,266
Other Revenues	8,330	10,300	10,300	301	<b>Total</b>	<b>5,776,161</b>	<b>5,914,694</b>	<b>6,016,841</b>	<b>6,021,986</b>
Other Financing Sources	1,391,776	1,596,791	1,596,791	1,416,181					
<b>Total</b>	<b>5,869,945</b>	<b>5,914,694</b>	<b>5,914,694</b>	<b>6,021,986</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1204 HEALTH CHOICES FUND

	..... 1204 HEALTH CHOICES FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	107,501,632	112,779,875	112,779,875	114,883,216
INVESTMENT INCOME	432,046	396,001	396,001	650,000
TOTAL REVENUES	<u>107,933,678</u>	<u>113,175,876</u>	<u>113,175,876</u>	<u>115,533,216</u>
EXPENDITURES:				
HUMAN SERVICES	106,074,302	115,937,722	116,247,825	116,715,054
TOTAL EXPENDITURES	<u>106,074,302</u>	<u>115,937,722</u>	<u>116,247,825</u>	<u>116,715,054</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(993,778)	(1,063,153)	(1,063,153)	(1,183,161)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(993,778)</u>	<u>(1,063,153)</u>	<u>(1,063,153)</u>	<u>(1,183,161)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>865,598</u>	<u>(3,824,999)</u>	<u>(4,135,102)</u>	<u>(2,364,999)</u>
FUND BALANCES AT BEGINNING OF YEAR	31,451,732	27,957,000	28,267,103	34,580,000
FUND BALANCES AT END OF YEAR	<u>32,317,330</u>	<u>24,132,001</u>	<u>24,132,001</u>	<u>32,215,001</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
HEALTH CHOICES					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	107,501,632	112,779,875	112,779,875	114,883,216
050000.35000	INVESTMENT INC	432,046	396,001	396,001	650,000
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	TOTALS:	107,933,678	113,175,876	113,175,876	115,533,216

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
HEALTH CHOICES					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	608,966	763,372	763,372	777,114
050000.42000	TRAVEL & TRANSPORTATION	12,267	12,002	12,002	12,051
050000.43000	PROF & TECHNICAL SERVICES	105,658	126,481	126,481	114,499
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	105,290,681	114,864,519	115,174,519	115,743,705
050000.45000	MATERIALS & OPERATING SUPPLIES	3,445	8,000	8,000	8,000
050000.46000	OTHER OPERATING EXPENSES	37,629	154,347	154,450	52,684
050000.47000	CAPITAL EXPENDITURES	15,656	9,001	9,001	7,001
050000.61000	OTHER FINANCING USES	993,778	1,063,153	1,063,153	1,183,161
TOTALS:		<hr/> 107,068,080	<hr/> 117,000,875	<hr/> 117,310,978	<hr/> 117,898,215

# HEALTH CHOICES

The Lehigh County HealthChoices program provides Behavioral Health services, both Mental Health and Substance Abuse, to county citizens eligible for Medical Assistance funding. The goals for the HealthChoices program are to 1) ensure greater access to services, 2) improve service quality, and 3) manage costs, while ensuring total compliance with Federal Medicaid law. In partnership with the County's contracted Managed Care Organization, HealthChoices has expanded the provider network in response to needs of citizens, and service quality continues to climb through both piloting to determine best practices and the consistent outcomes review of network providers. The fiscal responsibility of the program is evidenced by the provision of service to an increasing pool of recipients while remaining within budget. Tools to more fully ensure and measure compliance and accountability have been introduced and range from provider regulatory training sessions to member verification of services received. Reinvestment dollars from the program have been used to enhance and create better services for citizens. Reinvestment dollars are used based on stakeholder feedback and their prioritization of need and any identified gap in service.

050406	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	608,966	763,372	763,372	777,114
Grants and Reimbursements	1,184,839	1,317,376	1,317,376	1,262,228	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	289	479	479	497
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	525,669	553,525	553,525	484,617
Other Revenues	0	0	0	0	<b>Total</b>	<b>1,134,924</b>	<b>1,317,376</b>	<b>1,317,376</b>	<b>1,262,228</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,184,839</b>	<b>1,317,376</b>	<b>1,317,376</b>	<b>1,262,228</b>					

# HEALTH CHOICES

## OPERATIONS

The Operations budget includes travel expense, employee training costs as required by the Department of Human Services Office of Mental Health Substance Abuse Services regulations, administrative supplies, indirect costs, public awareness related costs, and building and utility costs.

050406 098	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	21,471,919	21,854,367	21,854,367	25,894,036	Travel / Transportation	12,267	12,002	12,002	12,051
Departmental Earnings	0	0	0	0	Professional / Technical Services	105,369	126,002	126,002	114,002
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	18,607,973	21,431,388	21,431,388	25,651,755
Investment Income	432,046	396,001	396,001	650,000	Materials & Operating Supplies	3,445	8,000	8,000	8,000
Pension Contributions	0	0	0	0	Other Operating Expenses	37,629	54,347	54,450	52,683
Rents	0	0	0	0	Capital Expenditures	15,656	9,001	9,001	7,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	468,109	509,628	509,628	698,544
Other Revenues	0	0	0	0	Total	19,250,448	22,150,368	22,150,471	26,544,036
Other Financing Sources	0	0	0	0					
Total	21,903,965	22,250,368	22,250,368	26,544,036					

# HEALTH CHOICES

## MEDICAL CLAIMS TRUST

This program includes funding for behavioral health medical claims incurred in the HealthChoices program. This account is utilized for the payment of medical claims by the subcontracted Managed Care Organization.

050406 461	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	75,127,888	79,798,988	79,798,988	78,052,395	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	74,786,091	79,698,988	79,698,988	78,052,394
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	100,000	100,000	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	74,786,091	79,798,988	79,798,988	78,052,395
Other Financing Sources	0	0	0	0					
Total	75,127,888	79,798,988	79,798,988	78,052,395					

# HEALTH CHOICES

## INCENTIVE FUND

A designated portion of the capitation payment from Department of Human Services (DHS) has been set aside for funding for special program and service initiatives. The funds from this account will be used to pay medical claims in the event that the Managed Care Organization incurs claims expense which exceeds a designated limit. Funds not utilized for services are available to the County for service expansion with approval from DPW.

050406 463	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	649,598	600,000	600,000	600,000	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	702,927	600,000	600,000	600,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	702,927	600,000	600,000	600,000
Other Financing Sources	0	0	0	0					
Total	649,598	600,000	600,000	600,000					

# HEALTH CHOICES

## PROVIDER GEN/ADMIN

The subcontract with the contracted Managed Care Organization specifies that the entity shall be paid a designated administrative fee on a per member per month basis. This program covers the subcontracted administrative costs for the HealthChoices program.

050406 464	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	9,067,388	9,209,143	9,209,143	9,074,556	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	8,421,628	9,209,143	9,209,143	9,074,556
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	8,421,628	9,209,143	9,209,143	9,074,556
Other Financing Sources	0	0	0	0					
Total	9,067,388	9,209,143	9,209,143	9,074,556					

# HEALTH CHOICES

## REINVESTMENT PLAN

The HealthChoices program is allowed to retain Capitation revenues and investment income not expended during the contract year to reinvest in behavioral health programs and services within Lehigh County. Reinvestment Funds must be spent in accordance with a Department of Human Services (DHS), Office of Mental Health and Substance Abuse Services (OMHSAS) approved reinvestment plan. Reinvestment Funds provide a unique opportunity for a financial incentive to reward sound financial management practices and allow the creative use of funds to fill identified gaps in the treatment system, to test new innovative treatment approaches, and to develop cost-effective alternatives to traditional services. Stakeholders and members assist in identifying and prioritizing the programs and services for which reinvestment funds are used.

050406 465	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	1	1	1	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,772,062	3,925,000	4,235,000	2,365,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,772,062	3,925,000	4,235,000	2,365,000
Other Financing Sources	0	0	0	0					
Total	0	1	1	1					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1205 DRUG AND ALCOHOL FUND

	..... 1205 DRUG AND ALCOHOL FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	4,606,909	5,077,983	5,077,983	5,307,583
INVESTMENT INCOME	37,938	3,201	3,201	40,001
OTHER REVENUES		1	1	1
TOTAL REVENUES	<u>4,644,847</u>	<u>5,081,185</u>	<u>5,081,185</u>	<u>5,347,585</u>
EXPENDITURES:				
HUMAN SERVICES	5,079,207	4,939,304	4,939,399	5,214,842
TOTAL EXPENDITURES	<u>5,079,207</u>	<u>4,939,304</u>	<u>4,939,399</u>	<u>5,214,842</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	149,552	149,552	149,552	149,552
OTHER FINANCING USES	(197,400)	(291,433)	(291,433)	(282,295)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(47,848)</u>	<u>(141,881)</u>	<u>(141,881)</u>	<u>(132,743)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(482,208)</u>		<u>(95)</u>	
FUND BALANCES AT BEGINNING OF YEAR	3,633,876		95	
FUND BALANCES AT END OF YEAR	<u>3,151,668</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
DRUG AND ALCOHOL					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	4,606,909	5,077,983	5,077,983	5,307,583
050000.35000	INVESTMENT INC	37,938	3,201	3,201	40,001
050000.39000	OTHER		1	1	1
050000.51000	OTHER FINANCING SOURCES	149,552	149,552	149,552	149,552
<hr/>					
	TOTALS:	4,794,399	5,230,737	5,230,737	5,497,137

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
DRUG AND ALCOHOL					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	383,054	426,628	426,628	444,313
050000.42000	TRAVEL & TRANSPORTATION	7,037	3,239	5,739	4,839
050000.43000	PROF & TECHNICAL SERVICES	1,578	1,355	1,455	2,012
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	4,651,432	4,477,511	4,469,861	4,721,527
050000.45000	MATERIALS & OPERATING SUPPLIES	634	426	1,376	1,501
050000.46000	OTHER OPERATING EXPENSES	35,388	30,140	29,835	28,648
050000.47000	CAPITAL EXPENDITURES	84	5	4,505	12,002
050000.61000	OTHER FINANCING USES	197,400	291,433	291,433	282,295
TOTALS:		<hr/> 5,276,607	<hr/> 5,230,737	<hr/> 5,230,832	<hr/> 5,497,137

# DRUG AND ALCOHOL

The Drug and Alcohol Program manages Federal, State and County resources to provide a comprehensive system of prevention, intervention and treatment services to Lehigh County residents regarding substance abuse, gambling addiction, and sexually transmitted diseases (HIV/HEP C). Services are provided through contracts with local and out-of-county agencies. Prevention and intervention services are provided to all Lehigh County Schools and the community at large. Treatment services include: withdrawal management, residential inpatient, halfway house, partial, intensive outpatient, outpatient and medication assisted treatment. Additional services include case management, Certified Recovery Specialist, Student Assistance Programs, and specialized programs for pregnant women and women with children with a substance abuse/mental illness condition.

050403	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	383,054	426,628	426,628	444,313
Grants and Reimbursements	215,219	464,696	464,696	495,926	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	347	299	299	311
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	46,627	67,601	67,601	81,134
Other Revenues	0	0	0	0	Total	430,028	494,528	494,528	525,758
Other Financing Sources	29,832	29,832	29,832	29,832					
Total	245,051	494,528	494,528	525,758					

# DRUG AND ALCOHOL

## OPERATIONS

The Operations budget includes travel expense, employee training costs as required by DDAP and DPW/OMHSAS regulations, administrative supplies, indirect costs, public awareness exhibiting related costs, and building and utility costs.

050403 098	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	110,496	181,844	189,494	132,298	Travel / Transportation	7,037	3,239	5,739	4,839
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,231	1,056	1,156	1,701
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	37,938	3,201	3,201	40,001	Materials & Operating Supplies	634	426	1,376	1,501
Pension Contributions	0	0	0	0	Other Operating Expenses	35,388	30,140	29,835	28,648
Rents	0	0	0	0	Capital Expenditures	84	5	4,505	12,002
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	92,695	164,232	164,232	137,661
Other Revenues	0	1	1	1	Total	137,069	199,098	206,843	186,352
Other Financing Sources	14,052	14,052	14,052	14,052					
Total	162,486	199,098	206,748	186,352					

# DRUG AND ALCOHOL

## TREATMENT

Licensed services designed to assist individuals to arrest the disease of addiction and develop the capacities for a productive life. A comprehensive array of treatment services is provided through contracts with community agencies and includes: hospital and non-hospital withdrawal management, hospital and non-hospital residential inpatient, halfway house, partial, intensive outpatient, outpatient and medication assisted treatment.

050403 301	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	3,083,111	2,835,613	2,254,963	2,377,589	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,670,027	2,895,471	2,314,821	2,437,447
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	59,858	59,858	59,858	59,858	Total	2,670,027	2,895,471	2,314,821	2,437,447
Total	3,142,969	2,895,471	2,314,821	2,437,447					

# DRUG AND ALCOHOL

## PREVENTION

Prevention/intervention services are designed to prevent or reduce the use of alcohol, tobacco and other drugs and gambling addictions. Services are delivered in school, community, and criminal justice settings through contracts with local providers.

050403 302	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	618,026	614,514	1,252,005	1,275,686	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	1,071,578	652,843	1,290,334	1,314,015
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,071,578	652,843	1,290,334	1,314,015
Other Financing Sources	38,329	38,329	38,329	38,329					
Total	656,355	652,843	1,290,334	1,314,015					

# DRUG AND ALCOHOL

## TREATMENT RELATED SERVICES

Case management services provide assessment, referral, treatment recommendations and also provides utilization review for individuals seeking or receiving substance abuse treatment provided by the County. Case Management is an individualized service designed to coordinate non-treatment needs and ancillary services to support the individual through the continuum of care. These services are provided through contracts with Glenn Koch & Associates, HAO, Kids Peace (d/b/a Orchard Behavioral Health), Lehigh Valley Health Network, MARS, Northeast Treatment Center, Pyramid Healthcare, Step-by-Step, Valley Against Sex Trafficking, Treatment Trends, and White Deer Run.

050403 303	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	580,057	981,316	916,825	1,026,084	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	909,827	929,197	864,706	970,065
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	58,078	59,600	59,600	63,500
Other Revenues	0	0	0	0	Total	967,905	988,797	924,306	1,033,565
Other Financing Sources	7,481	7,481	7,481	7,481					
Total	587,538	988,797	924,306	1,033,565					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1206 CHILDREN AND YOUTH FUND

	..... 1206 CHILDREN AND YOUTH FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	28,518,383	25,279,606	25,279,606	29,146,788
DEPARTMENTAL EARNINGS		2,000	2,000	2,000
INVESTMENT INCOME	19,041	501	501	501
OTHER REVENUES	4,353	2,000	2,000	2,000
TOTAL REVENUES	<u>28,541,777</u>	<u>25,284,107</u>	<u>25,284,107</u>	<u>29,151,289</u>
EXPENDITURES:				
HUMAN SERVICES	29,679,633	27,498,463	27,501,186	31,433,748
TOTAL EXPENDITURES	<u>29,679,633</u>	<u>27,498,463</u>	<u>27,501,186</u>	<u>31,433,748</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	3,973,980	4,064,210	4,064,210	4,048,778
OTHER FINANCING USES	(1,595,848)	(1,849,854)	(1,849,854)	(1,766,319)
TOTAL OTHER FINANCING SOURCES (USES)	<u>2,378,132</u>	<u>2,214,356</u>	<u>2,214,356</u>	<u>2,282,459</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>1,240,276</u>		<u>(2,723)</u>	
FUND BALANCES AT BEGINNING OF YEAR	274,365		2,723	
FUND BALANCES AT END OF YEAR	<u>1,514,641</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET
			ADOPTED	REVISED AS OF 8/2	ADOPTED
CHILDREN AND YOUTH					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	28,518,383	25,279,606	25,279,606	29,146,788
050000.33000	DEPARTMENT EARNINGS		2,000	2,000	2,000
050000.35000	INVESTMENT INC	19,041	501	501	501
050000.39000	OTHER	4,353	2,000	2,000	2,000
050000.51000	OTHER FINANCING SOURCES	3,973,980	4,064,210	4,064,210	4,048,778
	TOTALS:	<hr/> 32,515,757	<hr/> 29,348,317	<hr/> 29,348,317	<hr/> 33,200,067

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
CHILDREN AND YOUTH					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	9,258,296	9,577,521	9,577,521	9,562,729
050000.42000	TRAVEL & TRANSPORTATION	113,956	106,871	110,871	138,448
050000.43000	PROF & TECHNICAL SERVICES	433,145	569,095	582,095	603,120
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	19,236,445	16,498,860	16,465,860	20,398,995
050000.45000	MATERIALS & OPERATING SUPPLIES	32,233	39,582	30,114	39,582
050000.46000	OTHER OPERATING EXPENSES	595,468	634,861	663,052	619,201
050000.47000	CAPITAL EXPENDITURES	10,090	71,673	71,673	71,673
050000.61000	OTHER FINANCING USES	1,595,848	1,849,854	1,849,854	1,766,319
TOTALS:		<hr/> 31,275,481	<hr/> 29,348,317	<hr/> 29,351,040	<hr/> 33,200,067

# CHILDREN AND YOUTH

The goal of the Office of Children and Youth Services is to ensure that each child in Lehigh County who is referred to the agency for services is assured a safe and permanent living arrangement that enhances the child's wellbeing, consistent with the Commonwealth of Pennsylvania and Department of Public Welfare standards. The number of children and families referred to the agency for services continues to rise and the agency makes every effort to approach these referrals effectively by providing ongoing training and support to staff as well as implementing best practice initiatives.

050200	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	9,258,296	9,577,521	9,577,521	9,562,729
Grants and Reimbursements	9,739,935	7,850,274	7,850,274	7,851,445	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	6,479	6,830	6,830	7,090
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	600	600	600
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	497,049	579,932	579,932	670,635
Other Revenues	0	0	0	0	<b>Total</b>	<b>9,761,824</b>	<b>10,164,883</b>	<b>10,164,883</b>	<b>10,241,054</b>
Other Financing Sources	2,314,811	2,314,609	2,314,609	2,389,609					
<b>Total</b>	<b>12,054,746</b>	<b>10,164,883</b>	<b>10,164,883</b>	<b>10,241,054</b>					

# CHILDREN AND YOUTH

## OPERATIONS

The Operations budget includes indirect costs, travel expenses, employee training costs as mandated by Department of Public Welfare, administrative supplies, and building and utilities costs.

050200 098	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,927,170	2,102,996	2,132,996	1,978,440	Travel / Transportation	111,871	101,371	105,371	132,948
Departmental Earnings	0	2	2	2	Professional / Technical Services	267,949	428,908	438,908	462,673
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	1	1	1
Investment Income	19,041	501	501	501	Materials & Operating Supplies	32,233	39,582	30,114	39,582
Pension Contributions	0	0	0	0	Other Operating Expenses	586,690	589,200	617,207	573,540
Rents	0	0	0	0	Capital Expenditures	10,090	71,673	71,673	71,673
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	1,098,799	1,269,922	1,269,922	1,095,684
Other Revenues	4,353	2,000	2,000	2,000	Total	2,107,632	2,500,657	2,533,196	2,376,101
Other Financing Sources	395,158	395,158	395,158	395,158					
Total	2,345,722	2,500,657	2,530,657	2,376,101					

# CHILDREN AND YOUTH

## CHILD ABUSE & PROTECTIVE SVCS

This cost center reflects expenses related to Child Protective Services (child abuse) and General Protective Services (neglect and exploitation) which includes case management services, counseling, and advocacy services provided directly by agency caseworkers and through contracted provider agreements. The goal of these services is to protect the child, maintain the integrity of the family, and ensure an opportunity for healthy growth and development. The majority of these dollars are allocated through our contracting process during which vendors submit proposals and budgets for specific programs and are expected to deliver services based on best practice and proven outcomes models. Finally, the charges for required Guardian ad Litem are in this budget.

050200 201	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,308,821	837,176	837,176	1,037,176	Travel / Transportation	0	0	0	0
Departmental Earnings	0	1	1	1	Professional / Technical Services	158,717	133,356	136,356	133,356
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	814,072	1,062,806	1,059,806	1,262,806
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	2,538	2,500	2,500	2,500
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	975,327	1,198,662	1,198,662	1,398,662
Other Financing Sources	361,485	361,485	361,485	361,485					
Total	1,670,306	1,198,662	1,198,662	1,398,662					

# CHILDREN AND YOUTH

## INTENSIVE COUNSELING SERVICES

Services within this cost center include purchased homemaker and counseling services that include traditional, individual, group, and family therapies. In addition, a wide range of intensive, in-home programs is provided to stabilize families in crisis, prevent child placement, and prevent future involvement in the juvenile justice system. The majority of these dollars are allocated through our contracting process during which vendors submit proposals and budgets for specific programs and are expected to deliver services based on best practice and proven outcomes models. Continued increases within this cost center are funded primarily by State and Federal dollars and savings are realized by a reduction in out of home placement costs.

050200 202	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	3,121,421	3,106,247	3,206,247	4,393,298	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	4,246,829	3,106,247	3,206,247	4,393,298
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,246,829	3,106,247	3,206,247	4,393,298
Other Financing Sources	0	0	0	0					
Total	3,121,421	3,106,247	3,206,247	4,393,298					

# CHILDREN AND YOUTH

## LIFE SKILLS EDUCATION

The primary service funded through this cost center is a home based, one to one, parent education program, which is used in conjunction with an array of other services geared toward child protective services (abuse) and general protective services (neglect) cases. In addition to teaching critical parenting skills, the program places a worker in direct contact with children on a regular basis to ensure their continued safety. The costs for these programs that have experienced much success in reducing child abuse and improving overall child well-being are in this budget. These are services that had in the past been funded largely through TANF.

050200 203	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	241,683	177,365	147,365	177,365	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	126,546	224,413	194,413	224,413
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	126,546	224,413	194,413	224,413
Other Financing Sources	47,048	47,048	47,048	47,048					
Total	288,731	224,413	194,413	224,413					

# CHILDREN AND YOUTH

## DAY CARE & DAY TREATMENT

Day care and therapeutic day care services funded through this program are utilized in child protective (abuse) and general protective (neglect) service cases in order to prevent placement when the primary caretaker is either unable to provide adequate care during the day or is unavailable. Often the service is provided to assist relatives in providing interim care for children in lieu of placement.

050200 204	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,004,401	935,350	935,350	935,350	Travel / Transportation	0	0	0	0
Departmental Earnings	0	1	1	1	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	853,996	964,000	964,000	964,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	28,649	28,649	28,649	28,649	Total	853,996	964,000	964,000	964,000
Total	1,033,050	964,000	964,000	964,000					

# CHILDREN AND YOUTH

## FOSTER CARE/GROUP HOME/ILP

This cost center includes all agency placement services with the exception of institutional care. Types of care range from the least restrictive, kinship care, out of home stranger care, to the most restrictive, group home care. All placement settings enable the child to remain within the community for basic services such as education. Shelter costs provide for temporary placements while caseworkers intervene to alleviate family crisis and enable the child to return home safely. Stranger care settings provide a family unit for the child in out of home care. Group Home care places children in a more restrictive setting in order to address special needs while enabling continued, though monitored, interaction within the community. Over the past few years the agency has been involved in a nationwide effort to safely reduce the number of children in out of home care; as a result, the children who enter placement evidence significant behavioral and mental health issues thus requiring a more structured, high level placement facility and as a result we are seeing an increase in group home care as well as the need for children and youth to enter into a diagnostic evaluative setting. Also included in this cost center are independent living programs that are intended to prepare older children for emancipation from the system by teaching the skills necessary for an autonomous life style. Adoption subsidies are regular monthly payments to adoptive parents to assist with living expenses and are paid through the child's eighteenth birthday or twenty first birthday if Act 80 eligible. Subsidized Permanent Legal Custodian subsidies are regular monthly payments to permanent custodians providing daily care to a child and are paid through the child's eighteenth birthday or twenty first birthday if Act 80 eligible.

050200 205	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	10,213,438	9,762,333	9,402,333	12,265,849	Travel / Transportation	2,085	5,500	5,500	5,500
Departmental Earnings	0	1,996	1,996	1,996	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	11,967,833	10,592,128	10,232,128	13,005,212
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	6,240	42,561	42,745	42,561
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	11,976,158	10,640,190	10,280,374	13,053,274
Other Financing Sources	785,429	875,861	875,861	785,429					
Total	10,998,867	10,640,190	10,280,190	13,053,274					

# CHILDREN AND YOUTH

## INSTITUTIONAL PLACEMENTS

Institutional care includes residential treatment facilities and shelters with greater than an eight-bed capacity. Demands for this type of placement continues to rise and costs are difficult to contain. Although children are deemed appropriate for a less restrictive setting by the managed care organization, they continue to exhibit emotional difficulties requiring extended stay. As a result, the agency is required to cover the high costs of lengthy placements in these facilities. In addition, the needs of children whom the agency serves have become increasingly complex requiring diagnostic evaluation and likely, a more structured placement setting. When parents are unable to manage the children in their own home it is necessary to provide a placement that may not have been medically approved prior to placement date; therefore the facility looks to the agency to provide funding for the placement. A majority of these costs are MA eligible and are passed into that funding stream and while we have seen a recent drop as a result of this, there continue to be areas where the agency is required to provide the funding as noted above.

050200 206	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	961,514	507,865	767,865	507,865	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	1,227,169	549,265	809,265	549,265
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,227,169	549,265	809,265	549,265
Other Financing Sources	41,400	41,400	41,400	41,400					
Total	1,002,914	549,265	809,265	549,265					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1207 AREA AGENCY ON AGING FUND

	..... 1207 AREA AGENCY ON AGING FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	10,295,503	10,074,663	10,367,236	11,226,005
DEPARTMENTAL EARNINGS	101,710	103,001	103,001	97,001
INVESTMENT INCOME	8,475	8,001	8,001	5,001
OTHER REVENUES	9,727	6,400	6,400	5,500
TOTAL REVENUES	<u>10,415,415</u>	<u>10,192,065</u>	<u>10,484,638</u>	<u>11,333,507</u>
EXPENDITURES:				
HUMAN SERVICES	9,950,410	9,389,345	10,778,233	10,456,377
TOTAL EXPENDITURES	<u>9,950,410</u>	<u>9,389,345</u>	<u>10,778,233</u>	<u>10,456,377</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	210,563	235,001	235,001	275,001
OTHER FINANCING USES	(999,403)	(1,037,721)	(1,037,721)	(1,152,131)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(788,840)</u>	<u>(802,720)</u>	<u>(802,720)</u>	<u>(877,130)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(323,835)</u>		<u>(1,096,315)</u>	
FUND BALANCES AT BEGINNING OF YEAR	1,159,438		1,096,315	
FUND BALANCES AT END OF YEAR	<u>835,603</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
AREA AGENCY ON AGING					
HUMAN SERVICES					
050000.32000	GRANTS & REIMBURSEMENTS	10,295,503	10,074,663	10,367,236	11,226,005
050000.33000	DEPARTMENT EARNINGS	101,710	103,001	103,001	97,001
050000.35000	INVESTMENT INC	8,475	8,001	8,001	5,001
050000.39000	OTHER	9,727	6,400	6,400	5,500
050000.51000	OTHER FINANCING SOURCES	210,563	235,001	235,001	275,001
	TOTALS:	<u>10,625,978</u>	<u>10,427,066</u>	<u>10,719,639</u>	<u>11,608,508</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET
			ADOPTED	REVISED AS OF 8/2	ADOPTED
AREA AGENCY ON AGING					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	4,161,573	3,950,526	3,950,526	3,958,617
050000.42000	TRAVEL & TRANSPORTATION	43,097	43,900	42,950	44,400
050000.43000	PROF & TECHNICAL SERVICES	2,255,833	1,661,013	1,805,136	2,133,113
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	3,175,600	3,441,706	4,534,230	4,018,286
050000.45000	MATERIALS & OPERATING SUPPLIES	13,682	21,401	24,401	21,701
050000.46000	OTHER OPERATING EXPENSES	293,691	270,793	268,464	280,254
050000.47000	CAPITAL EXPENDITURES	6,934	6	152,526	6
050000.61000	OTHER FINANCING USES	999,403	1,037,721	1,037,721	1,152,131
	TOTALS:	<u>10,949,813</u>	<u>10,427,066</u>	<u>11,815,954</u>	<u>11,608,508</u>

## AREA AGENCY ON AGING

Aging/Adult Services is a consolidated budget. This consolidation enables the office to review all programmatic items and to coordinate availability of comprehensive services to the 18 year-old through 60+ population. Services include Assessment, Care Management, Case Planning, Home and Community Based Care, Protective Services and Guardianship. Comprehensive assessment and case planning provide supportive assistance and care in a community setting for each individual. Developing a case plan involves accessing the full spectrum of available community resources, both directly and contractually, to enable the best use of Federal, State and local funding in each care plan and case situation. In addition to the wide variety of other services offered, CHORE Services are available to provide semi-skilled home maintenance, home modification and minor household repair for eligible individuals. There has been an increasing community demand for Aging/Adult Services due to the increasing local demographics of those 60 years and older. Aging and Adult Services Administration develops and presents a clear blueprint for providing high quality, individualized and cost effective systems for Lehigh County residents who require supportive services to maintain their personal independence. The Agency is committed to providing supportive services, as well as educating the public concerning available community resources, programs and entitlements through individualized contact as well as the participation in area health fairs and through the sponsorship and coordination of conferences.

050601	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	4,161,573	3,950,526	3,950,526	3,958,617
Grants and Reimbursements	3,881,050	4,159,454	4,159,454	4,153,360	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	3,066	2,876	2,876	3,047
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	238,881	241,053	241,053	226,697
Other Revenues	0	0	0	0	<b>Total</b>	<b>4,403,520</b>	<b>4,194,455</b>	<b>4,194,455</b>	<b>4,188,361</b>
Other Financing Sources	10,562	35,001	35,001	35,001					
<b>Total</b>	<b>3,891,612</b>	<b>4,194,455</b>	<b>4,194,455</b>	<b>4,188,361</b>					

# AREA AGENCY ON AGING

## OPERATIONS

Aging/Adult Services Operations consist of staff travel and transportation, supplies, materials, occupancy costs, dues, furniture and equipment. Cooperative arrangements with local agencies also augment services provided directly. Operating costs are summarized under this category as they relate to activities and services provided within the scope of Aging and Adult Services and encompass all applied indirect costs associated with program operations within the parameter of Agency operations.

050601 098	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,000,911	999,877	1,148,327	1,077,893	Travel / Transportation	43,097	43,900	42,950	44,400
Departmental Earnings	20	1	1	1	Professional / Technical Services	18,926	20,000	20,000	20,001
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	330	1	1	1	Materials & Operating Supplies	9,545	19,501	19,501	19,501
Pension Contributions	0	0	0	0	Other Operating Expenses	284,576	265,792	263,463	277,754
Rents	0	0	0	0	Capital Expenditures	6,934	6	152,526	6
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	632,278	650,680	650,680	716,233
Other Revenues	0	0	0	0	<b>Total</b>	<b>995,356</b>	<b>999,879</b>	<b>1,149,120</b>	<b>1,077,895</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,001,261</b>	<b>999,879</b>	<b>1,148,329</b>	<b>1,077,895</b>					

# AREA AGENCY ON AGING

## IN-HOME SERVICES

The service costs in this program have been grouped together to more effectively communicate core purchased service areas with Aging/Adult Services. Purchased services within this program grouping consist of: Information and Referral; Personal Care; Personal Assistance; Home Health Care; Home Support; Legal Services; Guardianship services; Nutrition and Center Services; Adult Day Care; Consumer Reimbursement (both Federal and State Family Caregiver Support Programs); Registered Nurse review and Physician assessments and all augmented home based community care services; Assessment and Long Term Care Pre-Admission Assessment; APPRISE Health Insurance Counseling; Health Promotion; Life-Skills Education; Medication Management; CHORE Services; Home Delivered Meals; Respite and Transportation. The County also participates in Title 11 Commodities Program distribution, in which surplus government commodities are distributed to eligible County residents through local food banks.

050601 602	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	3,004,285	2,381,126	2,525,249	3,049,029	Travel / Transportation	0	0	0	0
Departmental Earnings	101,690	103,000	103,000	97,000	Professional / Technical Services	2,233,841	1,638,137	1,782,260	2,110,065
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	897,192	907,500	904,500	1,072,563
Investment Income	8,145	8,000	8,000	5,000	Materials & Operating Supplies	4,137	1,900	4,900	2,200
Pension Contributions	0	0	0	0	Other Operating Expenses	9,115	5,001	5,001	2,500
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	128,244	145,988	145,988	209,201
Other Revenues	9,727	6,400	6,400	5,500	Total	3,272,529	2,698,526	2,842,649	3,396,529
Other Financing Sources	200,001	200,000	200,000	240,000					
<b>Total</b>	<b>3,323,848</b>	<b>2,698,526</b>	<b>2,842,649</b>	<b>3,396,529</b>					

# AREA AGENCY ON AGING

## PASS-THROUGH FUNDING

The service costs have been grouped together to communicate the distinct nature of these programs as Aging and Adult Services is a conduit from the state to these programs - Medical Assistance Transportation Program (MATP) and Rental Assistance.

050601 605	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	2,409,257	2,534,206	2,534,206	2,945,723	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,278,408	2,534,206	3,629,730	2,945,723
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>2,278,408</b>	<b>2,534,206</b>	<b>3,629,730</b>	<b>2,945,723</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>2,409,257</b>	<b>2,534,206</b>	<b>2,534,206</b>	<b>2,945,723</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1208 INFORMATION REFERRAL FUND

	..... 1208 INFORMATION REFERRAL FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS		17,501	17,501	17,501
INVESTMENT INCOME	1,842	1,501	1,501	2,001
TOTAL REVENUES	<u>1,842</u>	<u>19,002</u>	<u>19,002</u>	<u>19,502</u>
EXPENDITURES:				
HUMAN SERVICES	536,019	587,989	588,317	691,604
TOTAL EXPENDITURES	<u>536,019</u>	<u>587,989</u>	<u>588,317</u>	<u>691,604</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	600,376	700,854	700,854	807,102
OTHER FINANCING USES	(126,638)	(131,867)	(131,867)	(135,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>473,738</u>	<u>568,987</u>	<u>568,987</u>	<u>672,102</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(60,439)</u>		<u>(328)</u>	
FUND BALANCES AT BEGINNING OF YEAR	83,932		328	
FUND BALANCES AT END OF YEAR	<u>23,493</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
INFORMATION REFERRAL					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS		17,501	17,501	17,501
050000.35000	INVESTMENT INC	1,842	1,501	1,501	2,001
050000.51000	OTHER FINANCING SOURCES	600,376	700,854	700,854	807,102
	TOTALS:	<hr/> 602,218	<hr/> 719,856	<hr/> 719,856	<hr/> 826,604

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
INFORMATION REFERRAL					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	489,086	528,026	528,026	618,694
050000.42000	TRAVEL & TRANSPORTATION	1,502	2,201	3,301	3,101
050000.43000	PROF & TECHNICAL SERVICES	930	960	2,160	2,948
050000.45000	MATERIALS & OPERATING SUPPLIES	2,063	3,000	3,000	2,500
050000.46000	OTHER OPERATING EXPENSES	40,625	53,798	51,826	64,357
050000.47000	CAPITAL EXPENDITURES	1,813	4	4	4
050000.61000	OTHER FINANCING USES	126,638	131,867	131,867	135,000
TOTALS:		662,657	719,856	720,184	826,604

## INFORMATION REFERRAL

The Information & Referral Unit (I&R) serves as the central intake and information center for the Department of Human Services (DHS). Cross-trained caseworkers provide information about DHS services, connect county residents to community resources, and provide preliminary assessment, screening, and referrals to all DHS offices. The goal of I&R is to simplify the process of obtaining assistance in Lehigh County and improve service with a holistic approach to consumer needs. The I&R budget includes management of the DHS High Density File Room, Bilingual Employee Pool, and the Integrated Services Office which includes the Children and Adolescent Service System Program (CASSP), Children's Mental Health and cross-system initiatives.

050102	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	489,086	528,026	528,026	618,694
Grants and Reimbursements	0	17,501	17,501	17,501	Travel / Transportation	1,502	2,201	3,301	3,101
Departmental Earnings	0	0	0	0	Professional / Technical Services	930	960	2,160	2,948
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	1,842	1,501	1,501	2,001	Materials & Operating Supplies	2,063	3,000	3,000	2,500
Pension Contributions	0	0	0	0	Other Operating Expenses	40,625	53,798	51,826	64,357
Rents	0	0	0	0	Capital Expenditures	1,813	4	4	4
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	126,638	131,867	131,867	135,000
Other Revenues	0	0	0	0	Total	662,657	719,856	720,184	826,604
Other Financing Sources	600,376	700,854	700,854	807,102					
Total	602,218	719,856	719,856	826,604					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1209 BROOKVIEW-INDEPENDENT LIVING FUND

	..... 1209 BROOKVIEW-INDEPENDENT LIVING FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
DEPARTMENTAL EARNINGS	300,320	306,002	306,002	306,002
INVESTMENT INCOME	8,727	2,501	2,501	5,001
OTHER REVENUES	50,761	44,001	44,001	44,001
TOTAL REVENUES	<u>359,808</u>	<u>352,504</u>	<u>352,504</u>	<u>355,004</u>
EXPENDITURES:				
NURSING HOMES	125,129	200,701	200,701	200,701
TOTAL EXPENDITURES	<u>125,129</u>	<u>200,701</u>	<u>200,701</u>	<u>200,701</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(109,615)	(144,408)	(144,408)	(128,167)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(109,615)</u>	<u>(144,408)</u>	<u>(144,408)</u>	<u>(128,167)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>125,064</u>	<u>7,395</u>	<u>7,395</u>	<u>26,136</u>
FUND BALANCES AT BEGINNING OF YEAR	568,120	650,000	650,000	750,000
FUND BALANCES AT END OF YEAR	<u>693,184</u>	<u>657,395</u>	<u>657,395</u>	<u>776,136</u>
	=====	=====	=====	=====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
BROOKVIEW-INDEPENDENT LIVING					
NURSING HOMES					
<hr/>					
070000.33000	DEPARTMENT EARNINGS	300,320	306,002	306,002	306,002
070000.35000	INVESTMENT INC	8,727	2,501	2,501	5,001
070000.39000	OTHER	50,761	44,001	44,001	44,001
	TOTALS:	<hr/> 359,808	<hr/> 352,504	<hr/> 352,504	<hr/> 355,004

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
BROOKVIEW-INDEPENDENT LIVING					
NURSING HOMES					
<hr/>					
070000.43000	PROF & TECHNICAL SERVICES	1,017	2,000	2,000	2,000
070000.45000	MATERIALS & OPERATING SUPPLIES	50,544	65,000	65,000	65,000
070000.46000	OTHER OPERATING EXPENSES	73,568	128,701	128,701	128,701
070000.47000	CAPITAL EXPENDITURES		5,000	5,000	5,000
070000.61000	OTHER FINANCING USES	109,615	144,408	144,408	128,167
TOTALS:		234,744	345,109	345,109	328,868

## BROOKVIEW-INDEPENDENT LIVING

Commonly known as Brookview Independent Living, three floors of the former A Wing of Cedarbrook Nursing Home have been converted to 57 independent living beds in 42 units of single, double and two person units. The facility provides an affordable community alternative to nursing home placement and enjoys a waiting list of persons desiring residency. Services available for purchase include daily meals, house cleaning, laundry and barber/beauty shop.

070900	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	300,320	306,002	306,002	306,002	Professional / Technical Services	1,017	2,000	2,000	2,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	8,727	2,501	2,501	5,001	Materials & Operating Supplies	50,544	65,000	65,000	65,000
Pension Contributions	0	0	0	0	Other Operating Expenses	73,568	128,701	128,701	128,701
Rents	0	0	0	0	Capital Expenditures	0	5,000	5,000	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	109,615	144,408	144,408	128,167
Other Revenues	50,761	44,001	44,001	44,001	<b>Total</b>	<b>234,744</b>	<b>345,109</b>	<b>345,109</b>	<b>328,868</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>359,808</b>	<b>352,504</b>	<b>352,504</b>	<b>355,004</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1212 INTELLECTUAL DISABILITIES FUND

	..... 1212 INTELLECTUAL DISABILITIES FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	7,780,192	7,764,398	7,764,398	8,018,427
INVESTMENT INCOME	25,113	7,001	7,001	7,002
TOTAL REVENUES	<u>7,805,305</u>	<u>7,771,399</u>	<u>7,771,399</u>	<u>8,025,429</u>
EXPENDITURES:				
HUMAN SERVICES	8,193,701	7,905,316	7,909,726	8,268,919
TOTAL EXPENDITURES	<u>8,193,701</u>	<u>7,905,316</u>	<u>7,909,726</u>	<u>8,268,919</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	728,444	595,013	595,013	728,445
OTHER FINANCING USES	(445,994)	(461,096)	(461,096)	(484,955)
TOTAL OTHER FINANCING SOURCES (USES)	<u>282,450</u>	<u>133,917</u>	<u>133,917</u>	<u>243,490</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(105,946)</u>		<u>(4,410)</u>	
FUND BALANCES AT BEGINNING OF YEAR	2,034,331		4,410	
FUND BALANCES AT END OF YEAR	<u>1,928,385</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
INTELLECTUAL DISABILITIES					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	7,780,192	7,764,398	7,764,398	8,018,427
050000.35000	INVESTMENT INC	25,113	7,001	7,001	7,002
050000.51000	OTHER FINANCING SOURCES	728,444	595,013	595,013	728,445
	TOTALS:	<hr/> 8,533,749	<hr/> 8,366,412	<hr/> 8,366,412	<hr/> 8,753,874

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
INTELLECTUAL DISABILITIES					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	2,927,510	3,109,654	3,109,654	3,294,650
050000.42000	TRAVEL & TRANSPORTATION	21,078	20,600	19,600	20,000
050000.43000	PROF & TECHNICAL SERVICES	8,482	13,017	17,017	15,152
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	5,069,337	4,593,229	4,593,229	4,764,227
050000.45000	MATERIALS & OPERATING SUPPLIES	13,893	14,600	12,970	14,600
050000.46000	OTHER OPERATING EXPENSES	139,879	152,716	152,017	158,790
050000.47000	CAPITAL EXPENDITURES	13,522	1,500	5,239	1,500
050000.61000	OTHER FINANCING USES	445,994	461,096	461,096	484,955
	TOTALS:	8,639,695	8,366,412	8,370,822	8,753,874

# INTELLECTUAL DISABILITIES

The Intellectual Disabilities Program provides a wide array of developmental and support services to eligible consumers and their families. These include Family Support, Day/Employment, and Residential services. There are currently more than 1474 individuals and families receiving services from the program. The Intellectual Disabilities Program operates under a customer driven support system based on self-determination which emphasizes individualized plans and budgets for home and community based services and offers individuals and their families the maximum amount of choice, control and flexibility in how those services are organized and delivered. A total of 926 individuals receive services through the Home and Community Based Waiver.

050402	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	2,927,510	3,109,654	3,109,654	3,294,650
Grants and Reimbursements	2,727,327	3,133,306	3,133,306	3,288,126	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,735	1,917	1,917	2,052
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	15,565	7,000	7,000	7,000	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	147,148	176,230	176,230	195,433
Other Revenues	0	0	0	0	<b>Total</b>	<b>3,076,393</b>	<b>3,287,801</b>	<b>3,287,801</b>	<b>3,492,135</b>
Other Financing Sources	170,707	147,495	147,495	197,009					
<b>Total</b>	<b>2,913,599</b>	<b>3,287,801</b>	<b>3,287,801</b>	<b>3,492,135</b>					

# INTELLECTUAL DISABILITIES

## OPERATIONS

The Operations budget includes travel expense, indirect costs, employee training costs as mandated by Department of Human Services, administrative supplies, and building and utility costs

050402 098	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	516,891	459,544	459,544	472,845	Travel / Transportation	21,078	20,600	19,600	20,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	6,747	11,100	15,100	13,100
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	9,548	1	1	2	Materials & Operating Supplies	13,893	14,600	12,970	14,600
Pension Contributions	0	0	0	0	Other Operating Expenses	138,279	150,716	150,017	156,790
Rents	0	0	0	0	Capital Expenditures	13,522	1,500	5,239	1,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	298,846	284,866	284,866	289,522
Other Revenues	0	0	0	0	Total	492,365	483,382	487,792	495,512
Other Financing Sources	21,201	23,837	23,837	22,665					
Total	547,640	483,382	483,382	495,512					

# INTELLECTUAL DISABILITIES

## FAMILY SUPPORT SERVICES

This program provides support to individuals and families by allowing them direct control over an array of eligible services and supports. Individual allocations are established based on level of need. Data indicates families utilize support funds to purchase respite, family aide services, recreation, adaptive equipment, therapy, and other services, enabling the person with a disability to remain with their family in the community. A contract with Easter Seals streamlines payments to families.

050402 451	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	365,949	360,750	360,750	422,342	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	306,475	373,408	373,408	435,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	306,475	373,408	373,408	435,000
Other Financing Sources	11,844	12,658	12,658	12,658					
Total	377,793	373,408	373,408	435,000					

# INTELLECTUAL DISABILITIES

## ADULT DAY PROGRAMS

Adult Day Services are provided to individuals with intellectual disabilities who have graduated from high school. Individualized Service Plans now allow many people with intellectual disabilities and/or their families to purchase the day services they want from the provider of their choice. Contractors include: The ARC, Community Services Group, LifePath, Mercy Special Learning Center, APS, ACCESS, and VIA. Since July 2010 the county no longer holds the contracts with waiver service providers; these Providers hold contracts directly with DPW and payment for services rendered occurs through the State Treasury. County retains responsibility for management of the allocation, provider qualification, approval of service, and monitoring and quality assurance.

050402 452	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	323,251	308,814	308,814	308,814	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	224,147	313,500	313,500	313,500
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>224,147</b>	<b>313,500</b>	<b>313,500</b>	<b>313,500</b>
Other Financing Sources	6,126	4,686	4,686	4,686					
<b>Total</b>	<b>329,377</b>	<b>313,500</b>	<b>313,500</b>	<b>313,500</b>					

# INTELLECTUAL DISABILITIES

## EARLY INTERVENTION

This program offers a wide array of services to infants/toddlers (birth to age three) and their families when the infant/toddler has been diagnosed by an independent team with a developmental delay. These services are delivered utilizing a family-centered approach and occur in the child's natural environment to the maximum extent possible. This program also offers periodic screening for infants/toddlers who are "at risk" of a developmental delay. Contractors include: Easter Seals, VIA, and a number of individual therapists and group practices. The Early Intervention Program receives an average of 168 referrals per month and serves approximately 1,486 children per month.

050402 453	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	2,876,743	2,495,670	2,495,670	2,712,571	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	3,128,741	2,793,189	2,793,189	3,023,079
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	1,600	2,000	2,000	2,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,130,341	2,795,189	2,795,189	3,025,079
Other Financing Sources	303,040	299,519	299,519	312,508					
Total	3,179,783	2,795,189	2,795,189	3,025,079					

# INTELLECTUAL DISABILITIES

## RESIDENTIAL SERVICES

This program supports individuals by providing services in licensed group homes and life-sharing settings. It also provides support for individuals who are living on their own. Demand for residential services as always, exceeded supply and funding opportunities, particularly for those consumers with a diagnosis of intellectual disabilities and mental health.

050402 454	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	945,634	991,750	991,750	799,165	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	1,396,176	1,098,132	1,098,132	977,648
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,396,176	1,098,132	1,098,132	977,648
Other Financing Sources	214,828	106,382	106,382	178,483					
Total	1,160,462	1,098,132	1,098,132	977,648					

# INTELLECTUAL DISABILITIES

## CLIENT TRANSPORTATION

Under this category, the Intellectual Disabilities Program provides transportation services to eligible consumers who are not able to use the public transportation system. Transportation is provided to eligible consumers so that they can attend a day service.

050402 455	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	24,397	14,564	14,564	14,564	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	13,798	15,000	15,000	15,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	698	436	436	436	Total	13,798	15,000	15,000	15,000
Total	25,095	15,000	15,000	15,000					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1213 HUMAN SVCS ADMINISTRATION FUND

	..... 1213 HUMAN SVCS ADMINISTRATION FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
INVESTMENT INCOME	1,568	500	500	2,000
TOTAL REVENUES	<u>1,568</u>	<u>500</u>	<u>500</u>	<u>2,000</u>
EXPENDITURES:				
HUMAN SERVICES	1,189,917	1,373,314	1,373,314	1,429,790
TOTAL EXPENDITURES	<u>1,189,917</u>	<u>1,373,314</u>	<u>1,373,314</u>	<u>1,429,790</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,236,487	1,426,279	1,426,279	1,481,954
OTHER FINANCING USES	(48,138)	(53,465)	(53,465)	(54,164)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,188,349</u>	<u>1,372,814</u>	<u>1,372,814</u>	<u>1,427,790</u>
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
HUMAN SVCS ADMINISTRATION					
HUMAN SERVICES					
<hr/>					
050000.35000	INVESTMENT INC	1,568	500	500	2,000
050000.51000	OTHER FINANCING SOURCES	1,236,487	1,426,279	1,426,279	1,481,954
TOTALS:		1,238,055	1,426,779	1,426,779	1,483,954

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
HUMAN SVCS ADMINISTRATION					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	1,189,223	1,372,535	1,372,535	1,428,981
050000.43000	PROF & TECHNICAL SERVICES	694	779	779	809
050000.61000	OTHER FINANCING USES	48,138	53,465	53,465	54,164
<hr/>					
	TOTALS:	1,238,055	1,426,779	1,426,779	1,483,954

# HUMAN SVCS ADMINISTRATION

Department of Human Services Administration serves to centralize the management, direction, and supervision of the fiscal function for all Offices of the Department. It provides for consistent application of fiscal management tools and the sharing of best practices among the offices, recognizing the individual program and fiscal requirements that are imposed by the PA Departments of Human Services, Aging, and Drug and Alcohol Programs, as well as other sources of intergovernmental funding. It ensures accurate and consistent billing and payment procedures are applied by all Offices in their administration of service provider contracts. DHS Administration has a strong tie with the Personnel aspects of the Department, including both Civil Service and County, to ensure funding requirements for staff costs are met and providing for consistency and adherence to regulations. This centralization of the fiscal and budgetary components of the Department provides the fiscal integrity and analysis necessary for the most effective use of resources in meeting the needs of citizens. The centralized structure allows for a smooth transition to the DPW Human Services Block Grant form of funding, from annual planning to final reporting.

050103	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,189,223	1,372,535	1,372,535	1,428,981
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	694	779	779	809
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	1,568	500	500	2,000	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	48,138	53,465	53,465	54,164
Other Revenues	0	0	0	0	Total	1,238,055	1,426,779	1,426,779	1,483,954
Other Financing Sources	1,236,487	1,426,279	1,426,279	1,481,954					
Total	1,238,055	1,426,779	1,426,779	1,483,954					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1214 HUD CDBG FUND

	..... 1214 HUD CDBG FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	794,640	1,380,188	1,530,752	1,220,119
DEPARTMENTAL EARNINGS		1	21,248	10,000
INVESTMENT INCOME	1,071	500	500	500
TOTAL REVENUES	<u>795,711</u>	<u>1,380,689</u>	<u>1,552,500</u>	<u>1,230,619</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	913,521	1,348,154	1,520,199	1,230,144
TOTAL EXPENDITURES	<u>913,521</u>	<u>1,348,154</u>	<u>1,520,199</u>	<u>1,230,144</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES		(32,534)	(32,534)	
TOTAL OTHER FINANCING SOURCES (USES)		<u>(32,534)</u>	<u>(32,534)</u>	
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(117,810)</u>	<u>1</u>	<u>(233)</u>	<u>475</u>
FUND BALANCES AT BEGINNING OF YEAR	150,435		234	
FUND BALANCES AT END OF YEAR	<u>32,625</u>	<u>1</u>	<u>1</u>	<u>475</u>
	=====	=====	=====	=====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
HUD CDBG					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.32000	GRANTS & REIMBURSEMENTS	794,640	1,380,188	1,530,752	1,220,119
110000.33000	DEPARTMENT EARNINGS		1	21,248	10,000
110000.35000	INVESTMENT INC	1,071	500	500	500
<hr/>					
	TOTALS:	795,711	1,380,689	1,552,500	1,230,619

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
HUD CDBG					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.41000	PERSONNEL SERVICES	212,742	197,857	197,857	211,663
110000.42000	TRAVEL & TRANSPORTATION	2,875	6,600	6,500	6,600
110000.43000	PROF & TECHNICAL SERVICES	49,992	45,497	45,497	19,126
110000.44000	GRANTS, SUBSIDIES, CONTRACTS	632,739	1,081,787	1,253,598	972,923
110000.45000	MATERIALS & OPERATING SUPPLIES	181	1	287	430
110000.46000	OTHER OPERATING EXPENSES	14,992	16,411	16,459	19,401
110000.47000	CAPITAL EXPENDITURES		1	1	1
110000.61000	OTHER FINANCING USES		32,534	32,534	
TOTALS:		<hr/> 913,521	<hr/> 1,380,688	<hr/> 1,552,733	<hr/> 1,230,144

# HUD CDBG

The Office of Community Development is responsible for administering Lehigh County's federal Community Development Block Grant program. As a direct federal entitlement thru HUD, the County will administer in excess of \$1 million dollars in funding per year aiding programs which benefit low-to-moderate income populations, prevent blight and provide economic development opportunities for those residing within eligible areas of Lehigh County. All projects are supported by the municipalities and viewed as essential to the welfare of the local communities.

111000	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	212,742	197,857	197,857	211,663
Grants and Reimbursements	794,640	1,380,188	1,530,752	1,220,119	Travel / Transportation	2,875	6,600	6,500	6,600
Departmental Earnings	0	1	21,248	10,000	Professional / Technical Services	49,992	45,497	45,497	19,126
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	632,739	1,081,787	1,253,598	972,923
Investment Income	1,071	500	500	500	Materials & Operating Supplies	181	1	287	430
Pension Contributions	0	0	0	0	Other Operating Expenses	14,992	16,411	16,459	19,401
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	32,534	32,534	0
Other Revenues	0	0	0	0	Total	913,521	1,380,688	1,552,733	1,230,144
Other Financing Sources	0	0	0	0					
Total	795,711	1,380,689	1,552,500	1,230,619					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1215 WORKERS COMPENSATION TRUST FUND

	..... 1215 WORKERS COMPENSATION TRUST FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
INVESTMENT INCOME	64,636	40,000	40,000	80,001
TOTAL REVENUES	<u>64,636</u>	<u>40,000</u>	<u>40,000</u>	<u>80,001</u>
EXPENDITURES:				
ADMINISTRATION		1	1	1
TOTAL EXPENDITURES		<u>1</u>	<u>1</u>	<u>1</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	64,636	39,999	39,999	80,000
FUND BALANCES AT BEGINNING OF YEAR	5,005,506	5,030,000	5,030,000	5,170,000
FUND BALANCES AT END OF YEAR	<u>5,070,142</u> =====	<u>5,069,999</u> =====	<u>5,069,999</u> =====	<u>5,250,000</u> =====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1216 TREXLER NATURE PRESERVE FUND

	..... 1216 TREXLER NATURE PRESERVE FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	10,948	5,001	5,001	5,000
INVESTMENT INCOME	427	2	2	2
RENTS		1	1	1
OTHER REVENUES		1	1	1
TOTAL REVENUES	<u>11,375</u>	<u>5,005</u>	<u>5,005</u>	<u>5,004</u>
EXPENDITURES:				
GENERAL SERVICES	158,500	162,059	164,909	155,004
TOTAL EXPENDITURES	<u>158,500</u>	<u>162,059</u>	<u>164,909</u>	<u>155,004</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	139,975	157,054	157,054	150,000
OTHER FINANCING USES	(12,965)		(62,035)	
TOTAL OTHER FINANCING SOURCES (USES)	<u>127,010</u>	<u>157,054</u>	<u>95,019</u>	<u>150,000</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(20,115)</u>		<u>(64,885)</u>	
FUND BALANCES AT BEGINNING OF YEAR	85,000		64,885	
FUND BALANCES AT END OF YEAR	<u>64,885</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
TREXLER NATURE PRESERVE					
GENERAL SERVICES					
<hr/>					
060000.32000	GRANTS & REIMBURSEMENTS	10,948	5,001	5,001	5,000
060000.35000	INVESTMENT INC	427	2	2	2
060000.37000	RENTS		1	1	1
060000.39000	OTHER		1	1	1
060000.51000	OTHER FINANCING SOURCES	139,975	157,054	157,054	150,000
	TOTALS:	<hr/> 151,350	<hr/> 162,059	<hr/> 162,059	<hr/> 155,004

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
TREXLER NATURE PRESERVE					
GENERAL SERVICES					
<hr/>					
060000.43000	PROF & TECHNICAL SERVICES		1	1	1
060000.44000	GRANTS, SUBSIDIES, CONTRACTS	158,500	162,056	162,056	155,001
060000.45000	MATERIALS & OPERATING SUPPLIES		1	2,851	1
060000.46000	OTHER OPERATING EXPENSES		1	1	1
060000.61000	OTHER FINANCING USES	12,965		62,035	
	TOTALS:	171,465	162,059	226,944	155,004

# TREXLER NATURE PRESERVE

Lehigh County is one of the few Counties in Pennsylvania that doesn't have a State Park within its borders. We compensate for the lack of a State Park with the Trexler Nature Preserve, consisting of 1108 acres in Schnecksville which is maintained by the County Bureau of Parks and Recreation. The preserve contains a nearly 30-mile trail network and an array of outdoor recreational opportunities including: bicycling, kayaking, picnicking, cross country skiing and fishing. The bison and elk herds, along with Lehigh Valley Zoo all call the nature preserve home. Hundreds of thousands of guests visit the preserve on an annual basis, and each have fond family memories. The Trexler Environmental Center serves as a visitor center, park office and education/community room.

060401	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	10,948	5,001	5,001	5,000	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	158,500	162,056	162,056	155,001
Investment Income	427	2	2	2	Materials & Operating Supplies	0	1	2,851	1
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	1	1	1	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	12,965	0	62,035	0
Other Revenues	0	1	1	1	Total	171,465	162,059	226,944	155,004
Other Financing Sources	139,975	157,054	157,054	150,000					
Total	151,350	162,059	162,059	155,004					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1218 GENERAL INSURANCE RESERVE FUND

	..... 1218 GENERAL INSURANCE RESERVE FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
INVESTMENT INCOME	3,467	1,000	1,000	3,000
TOTAL REVENUES	<u>3,467</u>	<u>1,000</u>	<u>1,000</u>	<u>3,000</u>
EXPENDITURES:				
ADMINISTRATION	179,132	550,000	554,900	550,000
TOTAL EXPENDITURES	<u>179,132</u>	<u>550,000</u>	<u>554,900</u>	<u>550,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	175,665	549,000	549,000	547,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>175,665</u>	<u>549,000</u>	<u>549,000</u>	<u>547,000</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES			(4,900)	
FUND BALANCES AT BEGINNING OF YEAR	350,000	350,000	354,900	350,000
FUND BALANCES AT END OF YEAR	<u>350,000</u> =====	<u>350,000</u> =====	<u>350,000</u> =====	<u>350,000</u> =====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1219 ATTORNEY GENERAL FUND

..... 1219 ATTORNEY GENERAL FUND .....				
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	216,129	214,901	137,601	134,901
INVESTMENT INCOME	208	1	1	1
TOTAL REVENUES	<u>216,337</u>	<u>214,902</u>	<u>137,602</u>	<u>134,902</u>
EXPENDITURES:				
ELECTED OFFICIALS	216,337	214,902	142,962	134,902
TOTAL EXPENDITURES	<u>216,337</u>	<u>214,902</u>	<u>142,962</u>	<u>134,902</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES			(5,360)	
FUND BALANCES AT BEGINNING OF YEAR			5,360	
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1221 HAZARDOUS MATERIAL RESPONSE FUND

	..... 1221 HAZARDOUS MATERIAL RESPONSE FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	86,332	132,225	132,225	170,927
DEPARTMENTAL EARNINGS	69,475	73,275	73,275	76,000
INVESTMENT INCOME	294	200	200	200
OTHER REVENUES	150			
TOTAL REVENUES	<u>156,251</u>	<u>205,700</u>	<u>205,700</u>	<u>247,127</u>
EXPENDITURES:				
GENERAL SERVICES	255,231	257,699	265,656	361,429
TOTAL EXPENDITURES	<u>255,231</u>	<u>257,699</u>	<u>265,656</u>	<u>361,429</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	88,985	51,999	51,999	114,302
TOTAL OTHER FINANCING SOURCES (USES)	<u>88,985</u>	<u>51,999</u>	<u>51,999</u>	<u>114,302</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(9,995)</u>		<u>(7,957)</u>	
FUND BALANCES AT BEGINNING OF YEAR	9,995		7,957	
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
HAZARDOUS MATERIAL RESPONSE					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	86,332	132,225	132,225	170,927
150000.33000	DEPARTMENT EARNINGS	69,475	73,275	73,275	76,000
150000.35000	INVESTMENT INC	294	200	200	200
150000.39000	OTHER	150			
150000.51000	OTHER FINANCING SOURCES	88,985	51,999	51,999	114,302
	TOTALS:	<hr/> 245,236	<hr/> 257,699	<hr/> 257,699	<hr/> 361,429

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
HAZARDOUS MATERIAL RESPONSE					
SPECIAL USE					
<hr/>					
150000.41000	PERSONNEL SERVICES	110,598	124,416	124,416	133,677
150000.42000	TRAVEL & TRANSPORTATION	4,145	7,000	7,000	7,000
150000.43000	PROF & TECHNICAL SERVICES	1,607	3,060	3,060	3,062
150000.44000	GRANTS, SUBSIDIES, CONTRACTS	134,236	119,225	127,071	212,927
150000.46000	OTHER OPERATING EXPENSES	4,645	3,996	4,107	4,761
150000.47000	CAPITAL EXPENDITURES		2	2	2
TOTALS:		<hr/> 255,231	<hr/> 257,699	<hr/> 265,656	<hr/> 361,429

# HAZARDOUS MATERIAL RESPONSE

The US EPA SARA Title III legislation and PA Hazardous Material Emergency Planning and Response Act (Act 165) control a complex and diverse planning effort requiring full-time planning/response capability. The primary emphasis of these programs is to ensure full legal compliance by material or chemical users and dissemination of current information regarding hazardous material to individuals, government and businesses. Lehigh County maintains a state-certified Hazardous Material Response Team to respond to spills or threats of exposure at both transportation accidents and fixed facility sites. By contract, Lehigh County HMRT provides Hazmat emergency response to Northampton County. This specialty also includes the Technical Rescue Team capable of response to structural collapse, confined space, high angle rope/terrain and trench rescues. Under PA Act 147, EMA maintains a radiological program and active planning effort to serve as a support County for Limerick Nuclear Generating Station evacuees from Montgomery County who might require mass care assistance in the event of an emergency.

151200	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	110,598	124,416	124,416	133,677
Grants and Reimbursements	86,332	132,225	132,225	170,927	Travel / Transportation	4,145	7,000	7,000	7,000
Departmental Earnings	69,475	73,275	73,275	76,000	Professional / Technical Services	1,607	3,060	3,060	3,062
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	134,236	119,225	127,071	212,927
Investment Income	294	200	200	200	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	4,645	3,996	4,107	4,761
Rents	0	0	0	0	Capital Expenditures	0	2	2	2
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	150	0	0	0	Total	255,231	257,699	265,656	361,429
Other Financing Sources	88,985	51,999	51,999	114,302					
Total	245,236	257,699	257,699	361,429					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1222 ECONOMIC/COMMUNITY DEVELOPMENT FUND

	..... 1222 ECONOMIC/COMMUNITY DEVELOPMENT FUND .....			
	2018 ACTUAL	2019 BUDGET		2020 BUDGET
		ADOPTED	REVISED AS OF 8/2	ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	100,000			1
DEPARTMENTAL EARNINGS		1	1	1
INVESTMENT INCOME	8,768	2	2	5,001
OTHER REVENUES	2,250	1	1	2
TOTAL REVENUES	<u>111,018</u>	<u>4</u>	<u>4</u>	<u>5,005</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	278,713	240,080	360,991	289,877
TOTAL EXPENDITURES	<u>278,713</u>	<u>240,080</u>	<u>360,991</u>	<u>289,877</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES		(15,000)	(15,000)	
TOTAL OTHER FINANCING SOURCES (USES)		<u>(15,000)</u>	<u>(15,000)</u>	
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(167,695)</u>	<u>(255,076)</u>	<u>(375,987)</u>	<u>(284,872)</u>
FUND BALANCES AT BEGINNING OF YEAR	749,990	460,000	580,911	250,000
FUND BALANCES AT END OF YEAR	<u>582,295</u>	<u>204,924</u>	<u>204,924</u>	<u>(34,872)</u>
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1223 911 FUND

	..... 1223 911 FUND .....			
	2018 ACTUAL	2019 BUDGET		2020 BUDGET
		ADOPTED	REVISED AS OF 8/2	ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	8,244,674	7,035,001	9,452,359	6,655,002
DEPARTMENTAL EARNINGS	1,589	1,000	1,000	1,000
INVESTMENT INCOME	68,085	30,001	30,001	50,001
TOTAL REVENUES	<u>8,314,348</u>	<u>7,066,002</u>	<u>9,483,360</u>	<u>6,706,003</u>
EXPENDITURES:				
GENERAL SERVICES	4,240,613	6,195,221	6,297,463	6,865,354
TOTAL EXPENDITURES	<u>4,240,613</u>	<u>6,195,221</u>	<u>6,297,463</u>	<u>6,865,354</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(4,053,858)	(1,201,734)	(8,139,361)	(539,457)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(4,053,858)</u>	<u>(1,201,734)</u>	<u>(8,139,361)</u>	<u>(539,457)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>19,877</u>	<u>(330,953)</u>	<u>(4,953,464)</u>	<u>(698,808)</u>
FUND BALANCES AT BEGINNING OF YEAR	4,444,044	2,150,000	6,772,511	700,000
FUND BALANCES AT END OF YEAR	<u>4,463,921</u>	<u>1,819,047</u>	<u>1,819,047</u>	<u>1,192</u>
	=====	=====	=====	=====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET		2020 BUDGET ADOPTED
			ADOPTED	REVISED AS OF 8/2	
911					
GENERAL SERVICES					
<hr/>					
060000.32000	GRANTS & REIMBURSEMENTS	8,244,674	7,035,001	9,452,359	6,655,002
060000.33000	DEPARTMENT EARNINGS	1,589	1,000	1,000	1,000
060000.35000	INVESTMENT INC	68,085	30,001	30,001	50,001
	TOTALS:	<hr/> 8,314,348	<hr/> 7,066,002	<hr/> 9,483,360	<hr/> 6,706,003

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
911					
GENERAL SERVICES					
<hr/>					
060000.41000	PERSONNEL SERVICES	3,272,309	5,010,437	5,010,437	5,499,250
060000.42000	TRAVEL & TRANSPORTATION	1,503	3,100	3,100	3,100
060000.43000	PROF & TECHNICAL SERVICES	36,000	72,003	72,003	72,003
060000.45000	MATERIALS & OPERATING SUPPLIES	6,700	6,351	6,351	7,851
060000.46000	OTHER OPERATING EXPENSES	922,290	1,098,330	1,199,072	1,277,150
060000.47000	CAPITAL EXPENDITURES	1,811	5,000	6,500	6,000
060000.61000	OTHER FINANCING USES	4,053,858	1,201,734	8,139,361	539,457
<hr/>					
	TOTALS:	8,294,471	7,396,955	14,436,824	7,404,811

# COMMUNICATIONS CENTER

The Lehigh County 9-1-1/Communications Center, within Emergency Services, provides 24/7/365 9-1-1 emergency/non-emergency answering and dispatch service for all Lehigh County municipalities, including the City of Allentown. Service is also provided under contract to the Boroughs of Walnutport and North Catasauqua in Northampton County. The 9-1-1 Communications Center dispatches 19 police, 44 fire, 14 EMS organizations, the County HazMat/Special Operations Team, and coordinates communications support for the District Attorney, Adult/Juvenile Probation Departments, Children and Youth, Constables, and Sheriff. A formal quality assurance and training program, emergency medical dispatch protocols, and training certifications are required for all personnel. Focus is placed annually on continuing education for all personnel in order to continue compliance and pass recertification requirements.

Act 12 of 2015 changed the funding for all 9-1-1 Centers across the Commonwealth. One of the initiatives required Lehigh County to merge the the City of Allentown 9-1-1 functions into their operation by the sunset of the law in July 2019. We have worked with the City of Allentown to ensure a smooth transition - which occurred on June 18, 2019. The additional personnel at this location will mean all positions will be used 24/7 regularly and therefore may require replacement or repair more frequently.

The Lehigh County portion of the City of Bethlehem is consolidated into the Northampton 911 system.

060301	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,272,309	5,010,437	5,010,437	5,499,250
Grants and Reimbursements	8,244,674	7,035,001	9,452,359	6,655,002	Travel / Transportation	1,503	3,100	3,100	3,100
Departmental Earnings	1,589	1,000	1,000	1,000	Professional / Technical Services	36,000	72,003	72,003	72,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	68,085	30,001	30,001	50,001	Materials & Operating Supplies	6,700	6,351	6,351	7,851
Pension Contributions	0	0	0	0	Other Operating Expenses	922,290	1,098,330	1,199,072	1,277,150
Rents	0	0	0	0	Capital Expenditures	1,811	5,000	6,500	6,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	4,053,858	1,201,734	8,139,361	539,457
Other Revenues	0	0	0	0	Total	8,294,471	7,396,955	14,436,824	7,404,811
Other Financing Sources	0	0	0	0					
Total	8,314,348	7,066,002	9,483,360	6,706,003					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1224 RECORDS IMPROVEMENT FUND

	..... 1224 RECORDS IMPROVEMENT FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
DEPARTMENTAL EARNINGS	266,217	248,000	248,000	249,000
INVESTMENT INCOME	4,911	2,001	2,001	4,000
TOTAL REVENUES	<u>271,128</u>	<u>250,001</u>	<u>250,001</u>	<u>253,000</u>
EXPENDITURES:				
ADMINISTRATION	142,853	150,004	154,735	150,004
TOTAL EXPENDITURES	<u>142,853</u>	<u>150,004</u>	<u>154,735</u>	<u>150,004</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,950			
OTHER FINANCING USES	(238,285)	(212,000)	(220,619)	(194,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(236,335)</u>	<u>(212,000)</u>	<u>(220,619)</u>	<u>(194,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(108,060)</u>	<u>(112,003)</u>	<u>(125,353)</u>	<u>(91,004)</u>
FUND BALANCES AT BEGINNING OF YEAR	490,689	365,000	378,350	280,000
FUND BALANCES AT END OF YEAR	<u>382,629</u>	<u>252,997</u>	<u>252,997</u>	<u>188,996</u>
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1225 AUTO THEFT FUND

	..... 1225 AUTO THEFT FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVIS AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	447,496	664,473	664,473	664,473
INVESTMENT INCOME	3,629	2,001	2,001	2,001
OTHER REVENUES		1	1	1
TOTAL REVENUES	<u>451,125</u>	<u>666,475</u>	<u>666,475</u>	<u>666,475</u>
EXPENDITURES:				
ELECTED OFFICIALS	602,049	636,475	652,586	621,475
TOTAL EXPENDITURES	<u>602,049</u>	<u>636,475</u>	<u>652,586</u>	<u>621,475</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES		(30,000)	(30,000)	(45,000)
TOTAL OTHER FINANCING SOURCES (USES)		<u>(30,000)</u>	<u>(30,000)</u>	<u>(45,000)</u>
REVENUES AND OTHER SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>(150,924)</u>		<u>(16,111)</u>	
FUND BALANCES AT BEGINNING OF YEAR	345,124		16,111	
FUND BALANCES AT END OF YEAR	<u>194,200</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
AUTO THEFT					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	447,496	664,473	664,473	664,473
150000.35000	INVESTMENT INC	3,629	2,001	2,001	2,001
150000.39000	OTHER		1	1	1
	TOTALS:	<hr/> 451,125	<hr/> 666,475	<hr/> 666,475	<hr/> 666,475

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
AUTO THEFT					
SPECIAL USE					
<hr/>					
150000.41000	PERSONNEL SERVICES	180,252	181,707	181,707	187,403
150000.42000	TRAVEL & TRANSPORTATION	5,453	15,000	15,000	15,000
150000.43000	PROF & TECHNICAL SERVICES	385,264	404,625	404,625	383,469
150000.45000	MATERIALS & OPERATING SUPPLIES		800	800	800
150000.46000	OTHER OPERATING EXPENSES	31,080	32,640	32,672	33,100
150000.47000	CAPITAL EXPENDITURES		1,703	17,782	1,703
150000.61000	OTHER FINANCING USES		30,000	30,000	45,000
TOTALS:		<hr/> 602,049	<hr/> 666,475	<hr/> 682,586	<hr/> 666,475

# AUTO THEFT

The objectives of the Auto Theft Task Force are consistent with the mission of the Office of the District Attorney. Utilizing a grant from the Pennsylvania Automobile Theft Prevention Authority, its mission is to combat organized and individualized efforts from profiting from the theft of vehicles. We have joined forces with the Northampton County District Attorney to cross-designate detectives in the respective Counties so that a regional approach to auto theft and insurance fraud can be more effectively employed. The Task Force participates in many community events, and has etched VIN numbers on windows of thousands of vehicles in the last several years.

151700	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	180,252	181,707	181,707	187,403
Grants and Reimbursements	447,496	664,473	664,473	664,473	Travel / Transportation	5,453	15,000	15,000	15,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	385,264	404,625	404,625	383,469
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	3,629	2,001	2,001	2,001	Materials & Operating Supplies	0	800	800	800
Pension Contributions	0	0	0	0	Other Operating Expenses	31,080	32,640	32,672	33,100
Rents	0	0	0	0	Capital Expenditures	0	1,703	17,782	1,703
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	30,000	30,000	45,000
Other Revenues	0	1	1	1	Total	602,049	666,475	682,586	666,475
Other Financing Sources	0	0	0	0					
Total	451,125	666,475	666,475	666,475					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1226 INSURANCE FRAUD FUND

	..... 1226 INSURANCE FRAUD FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	310,189	415,899	415,899	415,899
INVESTMENT INCOME	2,899	1,002	1,002	2,001
OTHER REVENUES		1	1	1
TOTAL REVENUES	<u>313,088</u>	<u>416,902</u>	<u>416,902</u>	<u>417,901</u>
EXPENDITURES:				
ELECTED OFFICIALS	286,160	381,902	389,990	382,901
TOTAL EXPENDITURES	<u>286,160</u>	<u>381,902</u>	<u>389,990</u>	<u>382,901</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES		(35,000)	(35,000)	(35,000)
TOTAL OTHER FINANCING SOURCES (USES)		<u>(35,000)</u>	<u>(35,000)</u>	<u>(35,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	26,928		(8,088)	
FUND BALANCES AT BEGINNING OF YEAR	215,194		8,088	
FUND BALANCES AT END OF YEAR	<u>242,122</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
INSURANCE FRAUD					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	310,189	415,899	415,899	415,899
150000.35000	INVESTMENT INC	2,899	1,002	1,002	2,001
150000.39000	OTHER		1	1	1
	TOTALS:	<hr/> 313,088	<hr/> 416,902	<hr/> 416,902	<hr/> 417,901

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
INSURANCE FRAUD					
SPECIAL USE					
<hr/>					
	150000.41000 PERSONNEL SERVICES	185,433	187,662	187,662	193,480
	150000.42000 TRAVEL & TRANSPORTATION	1,794	8,500	8,500	8,500
	150000.43000 PROF & TECHNICAL SERVICES	72,477	118,326	118,326	113,237
	150000.45000 MATERIALS & OPERATING SUPPLIES	1,124	3,600	3,600	3,600
	150000.46000 OTHER OPERATING EXPENSES	25,212	59,814	59,862	60,084
	150000.47000 CAPITAL EXPENDITURES	120	4,000	12,040	4,000
	150000.61000 OTHER FINANCING USES		35,000	35,000	35,000
		<hr/>			
	TOTALS:	286,160	416,902	424,990	417,901

# INSURANCE FRAUD

The objectives of the Insurance Fraud Task Force are consistent with the mission of the Office of the District Attorney. Utilizing a grant from the Pennsylvania Insurance Fraud Prevention Authority, it's mission is to combat insurance fraud which results in added costs to everyone. We have joined forces with the Northampton County District Attorney to cross-designate detectives in the respective counties so that a regional approach to auto theft and insurance fraud can be more effectively employed.

151800	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	185,433	187,662	187,662	193,480
Grants and Reimbursements	310,189	415,899	415,899	415,899	Travel / Transportation	1,794	8,500	8,500	8,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	72,477	118,326	118,326	113,237
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	2,899	1,002	1,002	2,001	Materials & Operating Supplies	1,124	3,600	3,600	3,600
Pension Contributions	0	0	0	0	Other Operating Expenses	25,212	59,814	59,862	60,084
Rents	0	0	0	0	Capital Expenditures	120	4,000	12,040	4,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	35,000	35,000	35,000
Other Revenues	0	1	1	1	<b>Total</b>	286,160	416,902	424,990	417,901
Other Financing Sources	0	0	0	0					
<b>Total</b>	313,088	416,902	416,902	417,901					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1227 HOTEL TAX FUND

	..... 1227 HOTEL TAX FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
DEPARTMENTAL EARNINGS	1,099,508	950,061	950,064	950,065
INVESTMENT INCOME	25,134	1,001	998	20,001
TOTAL REVENUES	<u>1,124,642</u>	<u>951,062</u>	<u>951,062</u>	<u>970,066</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	122,000	122,700	218,423	107,000
TOTAL EXPENDITURES	<u>122,000</u>	<u>122,700</u>	<u>218,423</u>	<u>107,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(500,221)	(739,703)	(829,246)	(739,603)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(500,221)</u>	<u>(739,703)</u>	<u>(829,246)</u>	<u>(739,603)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>502,421</u>	<u>88,659</u>	<u>(96,607)</u>	<u>123,463</u>
FUND BALANCES AT BEGINNING OF YEAR	1,506,281	1,680,000	1,865,266	1,900,000
FUND BALANCES AT END OF YEAR	<u>2,008,702</u> =====	<u>1,768,659</u> =====	<u>1,768,659</u> =====	<u>2,023,463</u> =====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1228 AFFORDABLE HOUSING FUND

	..... 1228 AFFORDABLE HOUSING FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS		1	1	1
DEPARTMENTAL EARNINGS	213,808	210,000	210,000	210,000
INVESTMENT INCOME	11,117	5,001	5,001	10,001
TOTAL REVENUES	<u>224,925</u>	<u>215,002</u>	<u>215,002</u>	<u>220,002</u>
EXPENDITURES:				
ADMINISTRATION	406,496	24,809	321,685	31,072
TOTAL EXPENDITURES	<u>406,496</u>	<u>24,809</u>	<u>321,685</u>	<u>31,072</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(10,032)	(6,700)	(6,700)	(5,400)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(10,032)</u>	<u>(6,700)</u>	<u>(6,700)</u>	<u>(5,400)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(191,603)</u>	<u>183,493</u>	<u>(113,383)</u>	<u>183,530</u>
FUND BALANCES AT BEGINNING OF YEAR	1,017,448	485,000	825,877	720,000
FUND BALANCES AT END OF YEAR	<u>825,845</u>	<u>668,493</u>	<u>712,494</u>	<u>903,530</u>
	=====	=====	=====	=====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
AFFORDABLE HOUSING					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS		1	1	1
150000.33000	DEPARTMENT EARNINGS	213,808	210,000	210,000	210,000
150000.35000	INVESTMENT INC	11,117	5,001	5,001	10,001
	TOTALS:	<hr/> 224,925	<hr/> 215,002	<hr/> 215,002	<hr/> 220,002

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
AFFORDABLE HOUSING					
SPECIAL USE					
<hr/>					
150000.41000	PERSONNEL SERVICES	22,039	24,799	24,799	26,063
150000.43000	PROF & TECHNICAL SERVICES	3,300	1	6,001	5,000
150000.44000	GRANTS, SUBSIDIES, CONTRACTS	381,157	9	290,885	9
150000.61000	OTHER FINANCING USES	10,032	6,700	6,700	5,400
<hr/>					
	TOTALS:	416,528	31,509	328,385	36,472

# AFFORDABLE HOUSING

The Department of Community and Economic Development administers the Affordable Housing Trust Fund based on the program which was restructured in 2007. AHTF grants strengthen local affordable local housing programs, and support a systemic approach to housing assistance in Lehigh County.

152000	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	22,039	24,799	24,799	26,063
Grants and Reimbursements	0	1	1	1	Travel / Transportation	0	0	0	0
Departmental Earnings	213,808	210,000	210,000	210,000	Professional / Technical Services	3,300	1	6,001	5,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	381,157	9	290,885	9
Investment Income	11,117	5,001	5,001	10,001	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	10,032	6,700	6,700	5,400
Other Revenues	0	0	0	0	<b>Total</b>	<b>416,528</b>	<b>31,509</b>	<b>328,385</b>	<b>36,472</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>224,925</b>	<b>215,002</b>	<b>215,002</b>	<b>220,002</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1231 PUBLIC SAFETY FUND

..... 1231 PUBLIC SAFETY FUND .....				
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	278,215	3	123,254	3
INVESTMENT INCOME	4,403	2	2	2
TOTAL REVENUES	<u>282,618</u>	<u>5</u>	<u>123,256</u>	<u>5</u>
EXPENDITURES:				
ELECTED OFFICIALS	1,499,621	1,399,923	1,706,091	1,559,255
TOTAL EXPENDITURES	<u>1,499,621</u>	<u>1,399,923</u>	<u>1,706,091</u>	<u>1,559,255</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,342,984	1,440,673	1,440,673	1,595,045
OTHER FINANCING USES	(31,411)	(40,755)	(40,755)	(35,795)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,311,573</u>	<u>1,399,918</u>	<u>1,399,918</u>	<u>1,559,250</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>94,570</u>		<u>(182,917)</u>	
FUND BALANCES AT BEGINNING OF YEAR	246,172		182,917	
FUND BALANCES AT END OF YEAR	<u>340,742</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
PUBLIC SAFETY					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	278,215	3	123,254	3
150000.35000	INVESTMENT INC	4,403	2	2	2
150000.51000	OTHER FINANCING SOURCES	1,342,984	1,440,673	1,440,673	1,595,045
TOTALS:		<hr/> 1,625,602	<hr/> 1,440,678	<hr/> 1,563,929	<hr/> 1,595,050

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
PUBLIC SAFETY					
SPECIAL USE					
<hr/>					
150000.41000	PERSONNEL SERVICES	583,665	663,725	663,725	824,379
150000.42000	TRAVEL & TRANSPORTATION	1,463	2,000	18,425	3,250
150000.43000	PROF & TECHNICAL SERVICES	656,446	436,272	681,408	436,352
150000.44000	GRANTS, SUBSIDIES, CONTRACTS	211,615	218,000	218,000	212,000
150000.45000	MATERIALS & OPERATING SUPPLIES	2,423	5,600	4,850	5,700
150000.46000	OTHER OPERATING EXPENSES	8,247	9,526	9,661	10,146
150000.47000	CAPITAL EXPENDITURES	35,762	64,800	110,022	67,428
150000.61000	OTHER FINANCING USES	31,411	40,755	40,755	35,795
TOTALS:		<hr/> 1,531,032	<hr/> 1,440,678	<hr/> 1,746,846	<hr/> 1,595,050

## PUBLIC SAFETY

This area accounts for the support for the Cody/COBRA records management system that was provided to all municipal police forces by the County to connect them seamlessly on a real-time basis and which provides a critical data source for the Regional Intelligence and Investigation Center.

152200	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	211,615	218,000	218,000	212,000
Investment Income	4,403	2	2	2	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	211,615	218,000	218,000	212,000
Other Financing Sources	211,615	217,998	217,998	211,998					
Total	216,018	218,000	218,000	212,000					

## REG INTELL & INVESTIGATION CTR

The Regional Intelligence and Investigation Center, under the direction of the District Attorney, opened in 2013. Over 1250 investigators from throughout the County have been trained. The RIIC is staffed by crime analysts who have access to a very broad range of data—some only available to such an entity—and work to identify crime patterns and suspects. The long-range goal is to expand the center's coverage to include other counties, and data from all of the police departments in Northampton County has been integrated; thus making the RIIC truly regional. We have forged a relationship with the Pennsylvania State Police Criminal Intelligence Center (PACIC). The RIIC is the first such Crime Center in the Commonwealth to partner with PACIC. In 2013 we began rolling out the RIIC web-based Portal for County Task Force personnel regarding operational enablement applications, and the gang intelligence database application was released. That database has been significantly enhanced over the past two years, thanks to grants from PCCD and the Trexler Trust. The RIIC has substantially aided in solving several homicides and other serious crimes. Through the grants from PCCD and The Trexler Trust we have also expanded the data mart and have improved the gang intelligence data base. We are also currently developing a drug tracking and identification application to aid law enforcement in combatting the opioid epidemic and have added the Blue Guardian application.

152201	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	583,665	663,725	663,725	824,379
Grants and Reimbursements	278,215	3	123,254	3	Travel / Transportation	1,463	2,000	18,425	3,250
Departmental Earnings	0	0	0	0	Professional / Technical Services	656,446	436,272	681,408	436,352
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,423	5,600	4,850	5,700
Pension Contributions	0	0	0	0	Other Operating Expenses	8,247	9,526	9,661	10,146
Rents	0	0	0	0	Capital Expenditures	35,762	64,800	110,022	67,428
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	31,411	40,755	40,755	35,795
Other Revenues	0	0	0	0	Total	1,319,417	1,222,678	1,528,846	1,383,050
Other Financing Sources	1,131,369	1,222,675	1,222,675	1,383,047					
Total	1,409,584	1,222,678	1,345,929	1,383,050					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1232 GAMING FUND

	..... 1232 GAMING FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
DEPARTMENTAL EARNINGS	1,075,798	699,002	699,002	800,000
INVESTMENT INCOME	21,003	1,001	1,001	20,001
TOTAL REVENUES	<u>1,096,801</u>	<u>700,003</u>	<u>700,003</u>	<u>820,001</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	258,061		418,938	
TOTAL EXPENDITURES	<u>258,061</u>		<u>418,938</u>	
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(250,000)	(1,000,000)	(2,000,000)	(500,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(250,000)</u>	<u>(1,000,000)</u>	<u>(2,000,000)</u>	<u>(500,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>588,740</u>	<u>(299,997)</u>	<u>(1,718,935)</u>	<u>320,001</u>
FUND BALANCES AT BEGINNING OF YEAR	1,211,517	365,000	1,787,021	200,000
FUND BALANCES AT END OF YEAR	<u>1,800,257</u>	<u>65,003</u>	<u>68,086</u>	<u>520,001</u>
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C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
GAMING					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.33000	DEPARTMENT EARNINGS	1,075,798	699,002	699,002	800,000
110000.35000	INVESTMENT INC	21,003	1,001	1,001	20,001
	TOTALS:	<hr/> 1,096,801	<hr/> 700,003	<hr/> 700,003	<hr/> 820,001

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
GAMING					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.44000	GRANTS, SUBSIDIES, CONTRACTS	258,061		418,938	
110000.61000	OTHER FINANCING USES	250,000	1,000,000	2,000,000	500,000
	TOTALS:	<hr/> 508,061	<hr/> 1,000,000	<hr/> 2,418,938	<hr/> 500,000

# GAMING

The Gaming Fund is comprised of revenues and expenditures related to the Sands Casino in Bethlehem.

111100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	1,075,798	699,002	699,002	800,000	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	258,061	0	418,938	0
Investment Income	21,003	1,001	1,001	20,001	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	250,000	1,000,000	2,000,000	500,000
Other Revenues	0	0	0	0	<b>Total</b>	<b>508,061</b>	<b>1,000,000</b>	<b>2,418,938</b>	<b>500,000</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,096,801</b>	<b>700,003</b>	<b>700,003</b>	<b>820,001</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1233 CEDARBROOK FUND

..... 1233 CEDARBROOK FUND .....				
	2018 ACTUAL	2019 BUDGET ADOPTED	2020 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	73,212,948	74,381,259	74,594,126	77,376,381
DEPARTMENTAL EARNINGS	8,322,335	7,777,893	7,777,893	7,977,893
INVESTMENT INCOME	15,228	1,250	1,250	10,000
OTHER REVENUES	4,514	5,402	5,402	5,402
TOTAL REVENUES	<u>81,555,025</u>	<u>82,165,804</u>	<u>82,378,671</u>	<u>85,369,676</u>
EXPENDITURES:				
NURSING HOMES	75,534,076	77,402,979	76,815,785	77,981,650
TOTAL EXPENDITURES	<u>75,534,076</u>	<u>77,402,979</u>	<u>76,815,785</u>	<u>77,981,650</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	14,772,079	3,174,973	13,077,729	1,620,854
OTHER FINANCING USES	(19,935,212)	(7,937,797)	(20,347,718)	(9,008,879)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(5,163,133)</u>	<u>(4,762,824)</u>	<u>(7,269,989)</u>	<u>(7,388,025)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>857,816</u>	<u>1</u>	<u>(1,707,103)</u>	<u>1</u>
FUND BALANCES AT BEGINNING OF YEAR	849,288		1,707,104	
FUND BALANCES AT END OF YEAR	<u>1,707,104</u>	<u>1</u>	<u>1</u>	<u>1</u>
	=====	=====	=====	=====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
CEDARBROOK					
NURSING HOMES					
<hr/>					
070000.32000	GRANTS & REIMBURSEMENTS	73,212,948	74,381,259	74,594,126	77,376,381
070000.33000	DEPARTMENT EARNINGS	8,322,335	7,777,893	7,777,893	7,977,893
070000.35000	INVESTMENT INC	15,228	1,250	1,250	10,000
070000.39000	OTHER	4,514	5,402	5,402	5,402
070000.51000	OTHER FINANCING SOURCES	14,772,079	3,174,973	13,077,729	1,620,854
<hr/>					
	TOTALS:	96,327,104	85,340,777	95,456,400	86,990,530

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
CEDARBROOK					
NURSING HOMES					
<hr/>					
070000.41000	PERSONNEL SERVICES	44,648,488	44,796,875	45,053,600	45,684,152
070000.42000	TRAVEL & TRANSPORTATION	26,782	42,253	42,353	46,100
070000.43000	PROF & TECHNICAL SERVICES	9,735,537	10,052,054	10,044,141	9,670,321
070000.45000	MATERIALS & OPERATING SUPPLIES	4,729,722	5,335,771	5,422,896	5,374,284
070000.46000	OTHER OPERATING EXPENSES	16,221,187	16,976,668	16,033,725	17,002,001
070000.47000	CAPITAL EXPENDITURES	172,360	199,358	219,070	204,792
070000.61000	OTHER FINANCING USES	19,935,212	7,937,797	20,347,718	9,008,879
<hr/>					
	TOTALS:	95,469,288	85,340,776	97,163,503	86,990,529

## CB-NURSING

The responsibilities for the Nursing Department include: delivery of quality nursing care to long term residents and short term patients using sound principles of clinical practice, organization, staffing models, systems of operation, and the development and maintenance of a productive, competent nursing staff through fair personnel practices and continuing education while complying with regulatory and professional standards.

070101	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	15,430,133	16,275,326	15,662,953	16,315,288
Grants and Reimbursements	0	0	0	0	Travel / Transportation	268	1,350	3,350	3,750
Departmental Earnings	0	0	0	0	Professional / Technical Services	564,130	565,000	660,352	586,748
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	283,814	348,001	338,752	338,753
Pension Contributions	0	0	0	0	Other Operating Expenses	1,159	4,500	2,500	3,000
Rents	0	0	0	0	Capital Expenditures	14,341	19,750	19,695	21,145
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	16,293,845	17,213,927	16,687,602	17,268,684
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-CENTRAL SERVICES

The responsibilities for the Central Services Department include: preparing, distributing, monitoring and dispensing of all sterile items, non-sterile items and equipment used in all nursing areas of the nursing facility; maintaining inventory control systems; monitor and control Medicare Part B supplier and billing. Ensure the efficient and controlled use of rented equipment when it is determined that leasing is more desirable than purchase of a given item or service.

070102	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	119,755	132,889	132,889	116,862
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	201	201	201
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,069,201	1,252,001	1,281,170	1,251,601
Pension Contributions	0	0	0	0	Other Operating Expenses	5,485	30,501	30,501	30,001
Rents	0	0	0	0	Capital Expenditures	10,130	16,000	18,450	17,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>1,204,571</b>	<b>1,431,592</b>	<b>1,463,211</b>	<b>1,416,165</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

## CB-SOCIAL SERVICES

The Social Services Department initiatives include: providing information and coordinating admission of persons requiring long-term nursing home care according to medical, social and financial urgency; assisting each resident and their family members to adjust to the social and emotional aspects of nursing home placement; assessing the psychosocial needs of each resident and provide social services to meet these needs; assisting staff in understanding the specific needs of each resident; coordinating existing community resources to meet the needs of elderly persons and their caregivers; encouraging the formation of new programs and resources needed to address problems specific to long-term care residents; acting as a member of the total health care team in planning and implementing the care of each resident; assisting each resident in returning to or in maintaining their highest level of functioning; assisting the public in an understanding of the needs of elderly persons.

070103	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	414,030	450,058	428,718	403,271
Grants and Reimbursements	0	0	0	0	Travel / Transportation	231	3,875	3,875	4,475
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,996	4,000	4,000	4,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,070	5,001	5,001	5,001
Pension Contributions	0	0	0	0	Other Operating Expenses	77	501	601	501
Rents	0	0	0	0	Capital Expenditures	838	2,500	2,500	2,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	424,242	465,935	444,695	419,748
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-ADMISSIONS & MARKETING

The responsibilities of the Admissions and Marketing Department include maintaining a physical presence for Cedarbrook at our admission referral sources in the local community, including hospitals discharge departments and other senior care and service providers. In addition, staff ensure that complete clinical and financial information is available to allow the timely and thorough evaluation of potential admissions and obtaining the necessary admission documentation and permissions to admit a resident. Staff follow the progress of resident's care when discharged to another facility to ensure their safe return to Cedarbrook Nursing Homes, if possible. Staff represent Cedarbrook Nursing Homes at various public events and develop promotional materials to inform the public of Cedarbrook's services.

070104	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	166,358	153,943	175,283	212,641
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,190	3,025	3,025	3,025
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	3,200	2,610	3,200
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	727	501	1,091	501
Pension Contributions	0	0	0	0	Other Operating Expenses	200	5,051	5,051	5,051
Rents	0	0	0	0	Capital Expenditures	0	2,000	2,000	2,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	168,475	167,720	189,060	226,418
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-FAITH SERVICES

The responsibilities of the Faith Services office at Cedarbrook Nursing Homes is to provide for the spiritual care of the residents and their families thru the chaplaincy program, public and private spiritual services and events, visitation in hospitals, spiritual support at times of life transition and also by maintaining 2 chapels - one at each facility. Staff establish and maintain connections with spiritual and faith resources and persons in the community, as needed, to meet the needs of each individual resident who seeks spiritual support.

070105	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	48,374	64,485	57,472	18,600
Grants and Reimbursements	0	0	0	0	Travel / Transportation	957	1,480	1,080	400
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	209	700	1,100	1,100
Pension Contributions	0	0	0	0	Other Operating Expenses	0	920	920	920
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	49,540	67,585	60,572	21,020
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-NURSING OFFICE

The responsibility of the Nursing Office Department is to monitor effective utilization and provision of quality of care to residents using quality measures developed internally and from data received from CMS. Ensure the accurate, timely and complete reporting of resident data elements required to receive appropriate reimbursement from third party payers. Compliance with resident notification requirements and respond to resident appeal filings to quality assurance organizations. To be interactive and proactive in the implementation of the CHC initiative and the PDPM Medicare System to facilitate a smooth transition to the new reimbursement system.

070106	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,780,740	1,952,013	1,927,000	1,914,672
Grants and Reimbursements	0	0	0	0	Travel / Transportation	3,035	7,000	7,000	7,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,887	6,001	6,001	6,001
Pension Contributions	0	0	0	0	Other Operating Expenses	5,686	7,050	7,050	7,050
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,797,348	1,972,064	1,947,051	1,934,723
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-EDUCATIONAL SERVICES

Responsibilities of the Education Services Department include: providing state approved education necessary for C.N.A.'s to become certified and coordinate testing; meeting all state, federal, and local continuing education requirements; providing continuing education opportunities; coordinating services with Lehigh County office of Training and Cedarbrook Fountain Hill; participating in monitoring of staff educational in-services for Quality Assurance Compliance. Administration of the on-line training system.

070107	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	203,026	315,189	299,564	249,543
Grants and Reimbursements	0	0	0	0	Travel / Transportation	367	1,000	1,000	1,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	38,696	40,000	40,000	40,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	3,379	4,201	4,567	4,567
Pension Contributions	0	0	0	0	Other Operating Expenses	2,104	6,001	1,001	6,001
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>247,572</b>	<b>366,391</b>	<b>346,132</b>	<b>301,111</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

## CB-RESIDENT ASSESSMENT

The Resident Assessment Office initiatives include: maintaining records reports and statistical data needed for review by the medical staff; completing necessary forms on all admissions, re-admissions, deaths, discharges and medical assistance applicants for appropriate reimbursement; completing admission and continued stay reviews for Medicare eligibility; to review/complete PA-PASS-ID on all admissions, and reporting to Department of Public Welfare those which are in the target and exceptional group; coordinating utilization management team visit and annual review resident review and provide assistance to them in the form of records, reports, and visits with residents; to insure that records meet Federal and State Regulations in order to meet compliance for maximum reimbursement; preparing Minimum Data Set (MDS) assessment and interdisciplinary plan of care schedules and coordinate plan of care meetings, completing and revising care plans to meet Federal Regulations; preparing Minimum Data Set (MDS) assessments on a timely basis to meet compliance with Federal and State Regulations; enter data obtained from the MDS and Pennsylvania Medical Assistance Supplement into the Pennsylvania submission software for transmission to the Dept. of Public Welfare for case mix index calculation and Prospective Payment System (PPS) Medicare A rate calculation; complete certificate of medical necessity forms for reimbursement under Medicare Part B. Prepare for and, if finalized, implement CMS new Patient-Driven Payment Model (PDPM) that would replace the current RUG-IV system. The system will continue the migration away from volume-based payment systems. Being concurrent and up to date for the transition to the CHC transition for the State of Pennsylvania. Being concurrent and up to date for the transition to the new reimbursement system for Medicare (PDPM) starting in October 2019.

070108	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	593,651	606,780	606,780	622,653
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,554	500	500	500
Departmental Earnings	0	0	0	0	Professional / Technical Services	119,315	125,000	127,287	125,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,517	3,900	3,900	3,900
Pension Contributions	0	0	0	0	Other Operating Expenses	1,547	2,300	2,300	2,300
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	718,584	738,480	740,767	754,353
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-MEDICAL RECORDS

The Medical Records Department initiatives include: Coding/Abstracting-code and abstract resident records using ICD-10 following CMS rules and regulations and coding guidelines; Record Management-maintain/analyze/finalize/request/release resident records per PA Department of Health and CMS rules and regulations; Credentialing-maintain updated license, insurance, and DEA information for physicians, physician assistants, nurse practitioners and nursing home personnel per PA Department of Health and Department of Justice Regulations; HIPAA Compliance-respond to/identify any privacy issues. Ensure proper record management, retention and destruction in accordance with HIPAA requirements.

070109	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	117,588	122,805	106,306	171,268
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,668	3,000	1,500	3,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	17,007	7,501	938	1,001
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,510	7,500	6,879	7,500
Pension Contributions	0	0	0	0	Other Operating Expenses	1,297	2,275	1,275	2,275
Rents	0	0	0	0	Capital Expenditures	0	500	500	500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>139,070</b>	<b>143,581</b>	<b>117,398</b>	<b>185,544</b>

# CB-PHYSICAL THERAPY

Physical Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to achieve optimal positioning for function, decrease risk of contracture development, achieve highest functional mobility, decrease risk of falls and establish individualized restorative programs to maintain highest functional level.

070110	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	24,620	27,701	27,701	27,701
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,257,573	1,200,000	1,200,000	1,200,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	29,476	30,002	29,959	30,002
Pension Contributions	0	0	0	0	Other Operating Expenses	0	500	500	500
Rents	0	0	0	0	Capital Expenditures	86,348	12,001	32,501	12,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,398,017	1,270,206	1,290,663	1,270,206
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-OCCUPATIONAL THERAPY

Occupational Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to decrease risk of contracture development, maximize ability to perform self feeding and self care, achieve highest functional mobility and establish individualized restorative programs to maintain highest functional level.

070111	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,417,570	1,330,000	1,330,000	1,330,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	26,921	30,000	32,661	30,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>1,444,491</b>	<b>1,360,002</b>	<b>1,362,663</b>	<b>1,360,002</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

## CB-BARBER/BEAUTY SHOP

The responsibility of the Beauty Shop is to provide quality beauty shop and barber services to residents at the Cedarbrook Nursing Homes, Brookview IL and Cedar View.

070112	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1	1	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	136,554	140,000	140,000	140,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	49	2,526	2,526	2,526
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	136,603	142,528	142,528	142,528
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-SPEECH THERAPY

Speech Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to improve speech intelligibility and communication, improve memory and problem solving skills, determine appropriate diet level and swallow precautions and develop individualized programs to maintain highest functional level.

070114	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	637,376	775,000	775,000	775,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	1
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	637,376	775,001	775,001	775,001
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-LIFE ENRICHMENT

The office of Therapeutic Recreation provides a variety of alternative therapies, leisure education, and diversional activities for residents. Residents are invited to participate in recreational programs, which occur both on and off the nursing units, and in the community. The Therapeutic Recreation office also recruits and coordinates volunteers to enhance the quality of life for the residents and supplement services.

070115	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	701,173	725,766	717,682	796,814
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,338	1,640	1,640	2,070
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	18,875	14,628	14,628	15,440
Pension Contributions	0	0	0	0	Other Operating Expenses	4,591	5,331	5,898	6,112
Rents	0	0	0	0	Capital Expenditures	0	2,000	2,000	2,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>725,977</b>	<b>749,365</b>	<b>741,848</b>	<b>822,436</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

# CB-PHARMACY

The responsibility of the pharmacy office is to provide pharmaceutical and consulting services to Cedarbrook-Allentown and Fountain Hill meeting professional standards and regulatory compliance.

070122	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	214,816	235,000	235,000	235,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	587,988	850,000	850,000	850,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	802,804	1,085,001	1,085,001	1,085,001
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-ADMINISTRATION

The Administration Department initiatives include: guiding and directing the operation of the nursing homes in accordance with all Federal, State, and local regulations; operating the nursing homes in a manner which is responsive, efficient, and fiscally responsible to the citizens of Lehigh County. Assuring the all departments are trained and ready for the new reimbursement systems for Medicaid (CHC) and Medicare (PDPM) in 2019.

070131	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	204,178	231,569	303,472	366,706
Grants and Reimbursements	72,474,189	72,935,858	73,148,725	75,930,698	Travel / Transportation	1,400	1,200	1,200	2,000
Departmental Earnings	5,961,638	5,447,219	5,447,219	5,566,581	Professional / Technical Services	629,776	655,501	352,676	256,029
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	15,228	1,250	1,250	10,000	Materials & Operating Supplies	34,523	32,999	30,927	32,999
Pension Contributions	0	0	0	0	Other Operating Expenses	14,910,986	15,303,863	14,350,687	15,352,502
Rents	0	0	0	0	Capital Expenditures	19,372	55,000	49,373	55,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	18,412,388	6,353,710	18,763,631	7,382,586
Other Revenues	3,135	5,002	5,002	5,002	Total	34,212,623	22,633,842	33,851,966	23,447,822
Other Financing Sources	14,772,079	3,174,973	13,077,729	1,620,854					
Total	93,226,269	81,564,302	91,679,925	83,133,135					

## CB-FACILITIES

The Facilities Department initiatives include: maintaining the physical plant of the Nursing Homes through measures of preventive maintenance; reducing emergency repairs which may affect the resident's quality of life, through an improved inventory control system; managing supplies and reduce redundant stock.

070133	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	688,508	762,597	756,101	731,166
Grants and Reimbursements	0	0	0	0	Travel / Transportation	9,537	8,001	8,001	8,001
Departmental Earnings	0	0	0	0	Professional / Technical Services	63,309	46,500	46,500	62,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	194,965	254,450	284,878	254,450
Pension Contributions	0	0	0	0	Other Operating Expenses	780,919	946,000	963,066	946,000
Rents	0	0	0	0	Capital Expenditures	8,318	35,000	36,639	36,639
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,745,556	2,052,548	2,095,185	2,038,256
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-HUMAN RESOURCES

The Human Resources Department initiatives include: continuing programs that improve recruitment and retention of employees; maintaining all employee safety programs resulting in reduced workers' compensation claims; continuing deficiency free Department of Health surveys; maintaining Employee Health and Wellness Programs.

070134	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	9,150,334	8,767,123	8,817,425	9,208,242
Grants and Reimbursements	0	0	0	0	Travel / Transportation	149	500	500	1,100
Departmental Earnings	0	0	0	0	Professional / Technical Services	91,238	120,522	137,644	171,492
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	8,696	4,100	5,577	7,100
Pension Contributions	0	0	0	0	Other Operating Expenses	17,492	61,501	33,101	33,801
Rents	0	0	0	0	Capital Expenditures	0	5,000	5,500	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>9,267,909</b>	<b>8,958,746</b>	<b>8,999,747</b>	<b>9,426,735</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

## CB-FINANCIAL SERVICES

The responsibilities of the Financial Services Department office include: purchasing the best quality items for the facility at the best possible price; optimizing revenue through effective utilization of third party reimbursement programs and collection of revenues; managing resident funds in accordance with governmental agency program requirements; preparing and coordinating an efficient budget with Cedarbrook offices. Being ready and trained the new reimbursement systems and regulations for billing and coverage projected in the new Medicaid (CHC) and Medicare (PDPM) reimbursement systems starting 2019.

070135	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	383,115	400,925	491,269	581,099
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,420	1,300	1,300	1,300
Departmental Earnings	0	0	0	0	Professional / Technical Services	24,860	19,500	37,070	49,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	8,914	12,751	13,040	13,040
Pension Contributions	0	0	0	0	Other Operating Expenses	1,055	2,501	2,501	2,501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	419,364	436,977	545,180	647,440
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# CB-SECURITY

The Security office is responsible for ensuring a safe and secure environment for our residents, staff and visitors.

070136	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1	1	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	261,731	270,150	292,199	270,150
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	4	4	4
Pension Contributions	0	0	0	0	Other Operating Expenses	0	4	4	4
Rents	0	0	0	0	Capital Expenditures	0	2	2	2
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>261,731</b>	<b>270,163</b>	<b>292,212</b>	<b>270,163</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

## CB-LAUNDRY/LINEN

Laundry Service operations at Cedarbrook-Allentown and Cedarbrook- Fountain Hill are handled off site by an independent contractor. Nursing Home Laundry/Linen Staff ensure that clean linens are available for use on all resident units.

070141	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	155,063	188,642	188,642	173,973
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	724,450	880,000	1,011,500	925,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,121	4,401	4,401	4,401
Pension Contributions	0	0	0	0	Other Operating Expenses	0	202	202	202
Rents	0	0	0	0	Capital Expenditures	2,613	5,000	5,000	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	883,247	1,078,247	1,209,747	1,108,578
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-ENVIRONMENTAL SVCS

The Environmental Services Department initiatives include: providing a clean, sanitary and safe environment for our residents, staff and visitors in accordance with Federal and State regulations; maintaining stockroom inventories at levels as required to meet the residents' needs.

070142	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,310,494	1,367,567	1,367,567	1,341,782
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	401	401	401
Departmental Earnings	0	0	0	0	Professional / Technical Services	57,626	81,000	78,499	81,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	46,306	95,001	122,212	95,001
Pension Contributions	0	0	0	0	Other Operating Expenses	2,267	5,400	10,400	5,400
Rents	0	0	0	0	Capital Expenditures	6,669	6,000	6,000	6,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,423,362	1,555,369	1,585,079	1,529,584
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-DINING SERVICES

The Dining Services initiatives include providing meals which meet the nutritional and therapeutic needs of each resident in accordance with all applicable Federal, State and Local rules and regulations, as well as food service best practice standards.

070143	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,182,236	2,258,118	2,258,118	2,148,558
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,590,829	1,565,040	1,564,904	1,586,847
Pension Contributions	0	0	0	0	Other Operating Expenses	42,114	45,094	49,894	45,417
Rents	0	0	0	0	Capital Expenditures	833	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	<b>3,816,012</b>	<b>3,868,253</b>	<b>3,872,917</b>	<b>3,780,823</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					

# FH-NURSING

The responsibilities for the Nursing Department includes: delivery of quality nursing care to residents using sound principles of organization, staffing models, systems of operation, and the development and maintenance of a productive, competent nursing staff through fair personnel practices and continuing education while complying with regulatory and professional standards. Being trained and ready for PDPM (Medicare) and CHC (Medicaid) system changes being implemented in 2019.

070201	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	6,775,818	7,200,199	6,945,990	7,207,310
Grants and Reimbursements	0	0	0	0	Travel / Transportation	187	501	501	501
Departmental Earnings	0	0	0	0	Professional / Technical Services	330,472	270,550	287,507	287,507
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,505	8,003	9,493	8,003
Pension Contributions	0	0	0	0	Other Operating Expenses	0	502	502	502
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	7,108,982	7,479,756	7,243,994	7,503,824
Other Financing Sources	0	0	0	0					
<b>Total</b>	0	0	0	0					

## FH-CENTRAL SERVICES

The responsibilities for the Central Services Department include: preparing, distributing, monitoring and dispensing of sterile items, non-sterile items and equipment used in all nursing areas of the nursing facility; maintaining inventory control systems; monitoring and controlling Medicare Part B supply billing.

070202	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	59,652	61,994	61,994	63,096
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	73,111	76,351	76,351	79,852
Pension Contributions	0	0	0	0	Other Operating Expenses	1,395	2,751	2,751	2,751
Rents	0	0	0	0	Capital Expenditures	6,684	3,601	3,601	4,501
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	140,842	144,699	144,699	150,202
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-SOCIAL SERVICES

The Social Services Department initiatives include: providing information and coordinating admission of persons requiring long-term nursing home care according to medical, social and financial urgency; assisting each resident and their family members to adjust to the social and emotional aspects of nursing home placement; assessing the psychological needs of each resident and provide social services to meet these needs; assisting staff in understanding the specific needs of each resident; becoming aware of existing community resources available to meet the needs of elderly persons and their caregivers; encouraging the formation of new programs and resources needed to address problems specific to long-term care residents; acting as a member of the total health care team in planning and implementing the care of each resident; assisting each resident in returning to or in maintaining their highest functioning; assisting the public in an understanding of the needs of elderly persons.

070203	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	156,354	160,721	160,721	166,170
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	60	60	60
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	250	136	250
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,518	1,201	1,201	1,201
Pension Contributions	0	0	0	0	Other Operating Expenses	0	252	152	252
Rents	0	0	0	0	Capital Expenditures	502	2,500	2,500	2,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	158,374	164,984	164,770	170,433
Total	0	0	0	0					

## FH-NURSING OFFICE

The responsibility of the Nursing office is to monitor effective utilization and provision of quality of care to residents using quality measures developed internally and from data received from CMS. To assure that all Nursing Staff are trained and prepared for the PDPM (Medicare) and CHC (Medicaid) system to be implemented in 2019.

070206	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	643,534	700,353	675,667	803,029
Grants and Reimbursements	0	0	0	0	Travel / Transportation	306	1,000	1,000	1,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	11,877	11,451	11,451	11,451
Pension Contributions	0	0	0	0	Other Operating Expenses	2,590	3,501	3,501	4,076
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	658,307	716,305	691,619	820,056
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-EDUCATIONAL SERVICES

Responsibilities of the Educational Services office include: providing State approved education necessary for C.N.A.'s to become certified and coordinate testing; meeting all State, Federal, and local continuing education requirements; providing continuing education opportunities; coordinating services with Lehigh County office of Training and Cedarbrook-Fountain Hill; participating in monitoring of staff for Quality Assurance Compliance.

070207	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	27,213	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	201	201	201
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	452	452	452
Pension Contributions	0	0	0	0	Other Operating Expenses	0	502	502	502
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	27,213	1,158	1,158	1,158
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# FH-RESIDENT ASSESSMENT

The Resident Assessment Department initiatives include: maintaining records reports and statistical data needed for review by the medical staff; completing necessary forms on all admissions, re-admissions, deaths, discharges and medical assistance applicants for appropriate reimbursement; completing admission and continued stay reviews for Medicare eligibility; reviewing/completing PA-PASS-ID on all admissions, and reporting to Department of Public Welfare those which are in the target and exception group; coordinating utilization management team visit and annual review resident review and provide assistance to them in the form of records, reports, and visits with residents; insure that records meet Federal and State Regulations in order to meet compliance for maximum reimbursement; prepare minimum data set (MDS) assessment and interdisciplinary plan of care schedules and coordinate plan of care meetings, completing and revising plans to meet Federal Regulations; prepare minimum data set (MDS) assessments on a timely basis to meet compliance with Federal and State Regulations; enter data obtained from the MDS and Pennsylvania Medical Assistance Supplement into the Pennsylvania submission software for transmission to the Department of Public Welfare for case mix index calculation; complete certificate of medical necessity forms for reimbursement under Medicare Part B. Also, being prepared and training in the (PDPM) Medicare and (CHC) Medicaid billing system changes to be implemented in 2019.

070208	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	195,025	197,324	197,324	212,860
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	201	201	201
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	72	751	751	751
Pension Contributions	0	0	0	0	Other Operating Expenses	0	501	501	501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0					
Total	0	0	0	0	Total	195,097	198,777	198,777	214,313

# FH-PHYSICAL THERAPY

Physical Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to achieve optimal positioning for function, decrease risk of contracture development, achieve highest functional mobility, decrease risk of falls and establish individualized restorative programs to maintain highest functional level.

070210	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,951	8,802	10,656	8,802
Pension Contributions	0	0	0	0	Other Operating Expenses	0	251	251	251
Rents	0	0	0	0	Capital Expenditures	1,845	2,001	2,001	2,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	<b>Total</b>	9,796	11,059	12,913	11,059
Other Financing Sources	0	0	0	0					
<b>Total</b>	0	0	0	0					

## FH-OCCUPATIONAL THERAPY

Occupational Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to decrease risk of contracture development, maximize ability to perform self feeding and self care, achieve highest functional mobility and establish individualized restorative programs to maintain highest functional level.

070211	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,651	4,501	4,501	4,501
Pension Contributions	0	0	0	0	Other Operating Expenses	2,065	1,501	1,501	1,501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,716	6,006	6,006	6,006
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-SPEECH THERAPY

Speech Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to improve speech intelligibility and communication, improve memory and problem solving skills, determine appropriate diet level and swallow precautions and develop individualized programs to maintain highest functional level.

070214	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1	1	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	1
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	5	5	5
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-LIFE ENRICHMENT

Therapeutic Recreation provides a variety of alternative therapies, leisure, education, and individual activities for residents. Residents are invited to participate in recreational programs, which occur both on and off the nursing units, and in the community. The Therapeutic Recreation office also recruits and coordinates volunteers.

070215	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	303,025	336,411	328,153	239,697
Grants and Reimbursements	0	0	0	0	Travel / Transportation	737	1,328	1,328	925
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,659	7,635	7,699	8,060
Pension Contributions	0	0	0	0	Other Operating Expenses	2,239	3,320	3,320	2,880
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	312,660	348,694	340,500	251,562
Total	0	0	0	0					

## FH-ADMINISTRATION

The Administration Department initiatives include guiding and directing the operation of the nursing homes in accordance with all Federal, State, and local regulations and operating the nursing homes in a manner which is responsive, efficient, and fiscally responsible to the citizens of Lehigh County. Also, assuring that all departments are trained and ready for (PDPM) Medicare and (CHC) Medicaid system changes to be implemented in 2019.

070231	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	143,734	152,071	126,319	158,872
Grants and Reimbursements	738,759	1,445,401	1,445,401	1,445,683	Travel / Transportation	688	1,750	1,750	1,750
Departmental Earnings	2,360,697	2,330,674	2,330,674	2,411,312	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	10,995	10,700	10,700	10,700
Pension Contributions	0	0	0	0	Other Operating Expenses	127,707	142,087	142,894	146,242
Rents	0	0	0	0	Capital Expenditures	1,352	3,000	3,305	3,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	1,522,824	1,584,087	1,584,087	1,626,293
Other Revenues	1,379	400	400	400	Total	1,807,300	1,893,696	1,869,056	1,946,858
Other Financing Sources	0	0	0	0					
Total	3,100,835	3,776,475	3,776,475	3,857,395					

## FH-FACILITIES

The Facilities Department initiatives include maintaining the physical plant of the Nursing Homes through measures of preventive maintenance, reducing emergency repairs which may affect the resident's quality of life and manage supplies and reduce redundant stock through an improved inventory control system.

070233	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	265,106	289,636	289,636	265,470
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,425	2,002	2,002	2,002
Departmental Earnings	0	0	0	0	Professional / Technical Services	22,728	20,000	20,000	22,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	56,790	51,750	55,461	56,750
Pension Contributions	0	0	0	0	Other Operating Expenses	292,896	373,501	396,694	373,501
Rents	0	0	0	0	Capital Expenditures	9,068	24,000	24,000	24,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	648,013	760,889	787,793	743,723
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-HUMAN RESOURCES

The Human Resources Department initiatives include continuing programs that improve recruitment and retention of employees, maintaining all employee safety programs resulting in reduced worker's compensation claims, continuing deficiency free Department of Health surveys and maintaining Employee Health and Wellness Programs.

070234	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,788,314	3,538,579	3,538,579	3,697,454
Grants and Reimbursements	0	0	0	0	Travel / Transportation	29	300	300	300
Departmental Earnings	0	0	0	0	Professional / Technical Services	9,951	10,005	10,005	10,510
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,408	2,000	2,000	2,000
Pension Contributions	0	0	0	0	Other Operating Expenses	273	1,101	1,101	1,101
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,799,975	3,551,985	3,551,985	3,711,365
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-FINANCIAL SERVICES

The responsibilities of the Finance Department include: purchasing the best quality items for the facility at the best possible prices; optimizing revenue through effective utilization of third party reimbursement programs and collection of revenues; managing resident funds in accordance with governmental agency program requirements; preparing and coordinating an efficient budget with Cedarbrook Offices. Also, to be trained proactive in being ready for (PDPM) Medicaid and (CHC) Medicare billing changes to be implemented in 2019.

070235	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	139,119	146,564	146,564	140,331
Grants and Reimbursements	0	0	0	0	Travel / Transportation	296	420	420	420
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,717	1,400	936	1,400
Pension Contributions	0	0	0	0	Other Operating Expenses	0	400	400	400
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	141,132	148,784	148,320	142,551
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# FH-LAUNDRY/LINEN

The Laundry and Linen Department initiatives include: providing quality linen and service to the residents of Cedarbrook Nursing Homes; provide adequate supply of clean linen to the residents; launder resident personal clothing.

070241	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	109,799	113,471	113,471	133,882
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	2,000	2,000	2,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1,000	1,000	1,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	109,799	116,471	116,471	136,882
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-ENVIRONMENTAL SVCS

The Environmental Services initiatives include providing a clean, sanitary and safe environment for our residents, staff and visitors in accordance with Federal and State regulations and maintaining stockroom inventories at levels as required to meet the residents' needs.

070242	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	550,655	554,164	554,164	543,690
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	29,324	40,500	42,343	40,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	29,646	33,501	33,501	33,501
Pension Contributions	0	0	0	0	Other Operating Expenses	864	1,700	1,700	1,700
Rents	0	0	0	0	Capital Expenditures	3,447	3,500	3,500	3,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	613,936	633,367	635,210	622,893
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-DINING SERVICES

The Dining Services initiatives include providing meals which meet the nutritional and therapeutic needs of each resident in accordance with applicable Federal, State and Local regulations, as well as food service standards of practice.

070243	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	901,803	954,754	954,754	905,873
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	598,845	591,563	591,563	604,124
Pension Contributions	0	0	0	0	Other Operating Expenses	14,179	14,300	9,500	15,300
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,514,827	1,560,618	1,555,818	1,525,298
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1234 PARKS FUND FUND

	..... 1234 PARKS FUND FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	383,419	1,513,000	1,513,000	879,000
INVESTMENT INCOME	32,946	15,001	15,001	25,000
TOTAL REVENUES	<u>416,365</u>	<u>1,528,001</u>	<u>1,528,001</u>	<u>904,000</u>
EXPENDITURES:				
GENERAL SERVICES	138,200	128,251	128,251	123,250
TOTAL EXPENDITURES	<u>138,200</u>	<u>128,251</u>	<u>128,251</u>	<u>123,250</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(218,737)	(1,291,004)	(3,771,216)	(1,269,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(218,737)</u>	<u>(1,291,004)</u>	<u>(3,771,216)</u>	<u>(1,269,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>59,428</u>	<u>108,746</u>	<u>(2,371,466)</u>	<u>(488,250)</u>
FUND BALANCES AT BEGINNING OF YEAR	2,477,909	660,000	3,140,212	500,000
FUND BALANCES AT END OF YEAR	<u>2,537,337</u> =====	<u>768,746</u> =====	<u>768,746</u> =====	<u>11,750</u> =====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1321 SINKING FUND ESCO PROJ PHASE I FUND

	..... 1321 SINKING FUND ESCO PROJ PHASE I FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	347,000	361,000	361,000	374,000
TOTAL EXPENDITURES	<u>347,000</u>	<u>361,000</u>	<u>361,000</u>	<u>374,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	347,000	361,000	361,000	374,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>347,000</u>	<u>361,000</u>	<u>361,000</u>	<u>374,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1323 SINK FD ESCO PROJ PHASE II FUND

	..... 1323 SINK FD ESCO PROJ PHASE II FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	315,496	324,372	324,372	333,300
TOTAL EXPENDITURES	<u>315,496</u>	<u>324,372</u>	<u>324,372</u>	<u>333,300</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	315,496	324,372	324,372	333,300
TOTAL OTHER FINANCING SOURCES (USES)	<u>315,496</u>	<u>324,372</u>	<u>324,372</u>	<u>333,300</u>
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1327 SINKING FUND SERIES 2016 FUND

	..... 1327 SINKING FUND SERIES 2016 FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	5,000	30,000	30,000	75,000
TOTAL EXPENDITURES	<u>5,000</u>	<u>30,000</u>	<u>30,000</u>	<u>75,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	5,000	30,000	30,000	75,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>5,000</u>	<u>30,000</u>	<u>30,000</u>	<u>75,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1328 SINK FUND BF 2016-BB-TAXABLE FUND

	..... 1328 SINK FUND BF 2016-BB-TAXABLE FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
RENTS	5,000	370,000	370,000	380,000
TOTAL REVENUES	<u>5,000</u>	<u>370,000</u>	<u>370,000</u>	<u>380,000</u>
EXPENDITURES:				
DEBT SERVICE	5,000	370,000	370,000	380,000
TOTAL EXPENDITURES	<u>5,000</u>	<u>370,000</u>	<u>370,000</u>	<u>380,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1329 SINK FUND BF 2017-BB-TAX EXMPT FUND

	..... 1329 SINK FUND BF 2017-BB-TAX EXMPT FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	5,000	5,000	5,000	5,000
TOTAL EXPENDITURES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	5,000	5,000	5,000	5,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1331 SINK FUND SERIES 2017 FUND

	..... 1331 SINK FUND SERIES 2017 FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	13,640,000	13,840,000	13,840,000	14,035,000
TOTAL EXPENDITURES	<u>13,640,000</u>	<u>13,840,000</u>	<u>13,840,000</u>	<u>14,035,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	13,640,000	13,840,000	13,840,000	14,035,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>13,640,000</u>	<u>13,840,000</u>	<u>13,840,000</u>	<u>14,035,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1371 COUPON ACCT ESCO PROJ PHASE I FUND

	..... 1371 COUPON ACCT ESCO PROJ PHASE I FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	92,638	79,581	79,581	65,948
TOTAL EXPENDITURES	<u>92,638</u>	<u>79,581</u>	<u>79,581</u>	<u>65,948</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	92,638	79,581	79,581	65,948
TOTAL OTHER FINANCING SOURCES (USES)	<u>92,638</u>	<u>79,581</u>	<u>79,581</u>	<u>65,948</u>
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1373 COUP ACCT ESCO PROJ PHASE II FUND

	..... 1373 COUP ACCT ESCO PROJ PHASE II FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	45,514	40,087	40,087	34,809
TOTAL REVENUES	<u>45,514</u>	<u>40,087</u>	<u>40,087</u>	<u>34,809</u>
EXPENDITURES:				
DEBT SERVICE	129,560	114,840	114,840	99,654
TOTAL EXPENDITURES	<u>129,560</u>	<u>114,840</u>	<u>114,840</u>	<u>99,654</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	84,046	74,753	74,753	64,845
TOTAL OTHER FINANCING SOURCES (USES)	<u>84,046</u>	<u>74,753</u>	<u>74,753</u>	<u>64,845</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1377 COUPON ACCOUNT SERIES 2016 FUND

	..... 1377 COUPON ACCOUNT SERIES 2016 FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	667,600	667,400	667,400	666,200
TOTAL EXPENDITURES	<u>667,600</u>	<u>667,400</u>	<u>667,400</u>	<u>666,200</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	667,600	667,400	667,400	666,200
TOTAL OTHER FINANCING SOURCES (USES)	<u>667,600</u>	<u>667,400</u>	<u>667,400</u>	<u>666,200</u>
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1378 COUP ACCT BF 2016-BB-TAXABLE FUND

	..... 1378 COUP ACCT BF 2016-BB-TAXABLE FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
RENTS	566,900	566,700	566,700	551,900
TOTAL REVENUES	<u>566,900</u>	<u>566,700</u>	<u>566,700</u>	<u>551,900</u>
EXPENDITURES:				
DEBT SERVICE	566,900	566,700	566,700	551,900
TOTAL EXPENDITURES	<u>566,900</u>	<u>566,700</u>	<u>566,700</u>	<u>551,900</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES				
FUND BALANCES AT BEGINNING OF YEAR	15,068			
FUND BALANCES AT END OF YEAR	<u>15,068</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1379 COUP ACCT BF 2017-BB-TAX EXMPT FUND

	..... 1379 COUP ACCT BF 2017-BB-TAX EXMPT FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	484,765	484,703	484,703	484,603
TOTAL EXPENDITURES	<u>484,765</u>	<u>484,703</u>	<u>484,703</u>	<u>484,603</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	484,765	484,703	484,703	484,603
TOTAL OTHER FINANCING SOURCES (USES)	<u>484,765</u>	<u>484,703</u>	<u>484,703</u>	<u>484,603</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1381 COUP ACCT SERIES 2017 FUND

	..... 1381 COUP ACCT SERIES 2017 FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	1,130,304	901,152	901,152	668,640
TOTAL EXPENDITURES	<u>1,130,304</u>	<u>901,152</u>	<u>901,152</u>	<u>668,640</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,130,304	901,152	901,152	668,640
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,130,304</u>	<u>901,152</u>	<u>901,152</u>	<u>668,640</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1406 OTHER CAPITAL PROJECTS FUND

	..... 1406 OTHER CAPITAL PROJECTS FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
EXPENDITURES:				
ELECTED OFFICIALS	247,928	315,640	638,545	295,000
COUNTY EXECUTIVE	533,845	3,500,000	3,500,000	
ADMINISTRATION	813,328	880,001	2,659,956	570,001
HUMAN SERVICES	12,587	30,000	145,566	
GENERAL SERVICES	5,679,232	5,671,505	24,973,921	1,869,301
NURSING HOMES	439,449	1,095,000	3,497,754	1,785,000
CORRECTIONS	300,584	959,400	1,369,889	221,550
COURTS	44,854		2,000	120,000
TOTAL EXPENDITURES	<u>8,071,807</u>	<u>12,451,546</u>	<u>36,787,631</u>	<u>4,860,852</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	8,071,807	12,451,546	36,787,631	4,860,852
TOTAL OTHER FINANCING SOURCES (USES)	<u>8,071,807</u>	<u>12,451,546</u>	<u>36,787,631</u>	<u>4,860,852</u>
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1419 INFRASTRUCTURE FUND FUND

	..... 1419 INFRASTRUCTURE FUND FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	17,611,599	6,075,002	8,020,793	3,575,001
INVESTMENT INCOME	54,587	20,001	20,001	50,001
TOTAL REVENUES	<u>17,666,186</u>	<u>6,095,003</u>	<u>8,040,794</u>	<u>3,625,002</u>
EXPENDITURES:				
GENERAL SERVICES	14,440,912	6,075,907	12,881,345	3,325,005
TOTAL EXPENDITURES	<u>14,440,912</u>	<u>6,075,907</u>	<u>12,881,345</u>	<u>3,325,005</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	297,972			
OTHER FINANCING USES			(9,168)	
TOTAL OTHER FINANCING SOURCES (USES)	<u>297,972</u>		<u>(9,168)</u>	
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>3,523,246</u>	<u>19,096</u>	<u>(4,849,719)</u>	<u>299,997</u>
FUND BALANCES AT BEGINNING OF YEAR	2,423,090	1,200,000	6,068,815	1,500,000
FUND BALANCES AT END OF YEAR	<u>5,946,336</u> =====	<u>1,219,096</u> =====	<u>1,219,096</u> =====	<u>1,799,997</u> =====





COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1435 BOND FUND SERIES 2019 FUND

	..... 1435 BOND FUND SERIES 2019 FUND .....		
	2018 ACTUAL	2019 BUDGET ADOPTED	2020 BUDGET ADOPTED
		REVISED AS OF 8/2	
EXPENDITURES:			
NURSING HOMES			47,500,000
BOND FUND SERIES 2019			25,165,000
TOTAL EXPENDITURES	_____	_____	72,665,000
OTHER FINANCING SOURCES (USES):	_____	_____	_____
OTHER FINANCING SOURCES			72,665,000
TOTAL OTHER FINANCING SOURCES (USES)	_____	_____	72,665,000
FUND BALANCES AT END OF YEAR	_____	_____	_____
	=====	=====	=====

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 2101 CEDAR VIEW APARTMENTS FUND

	..... 2101 CEDAR VIEW APARTMENTS FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
DEPARTMENTAL EARNINGS	77,749	90,100	90,100	85,200
INVESTMENT INCOME	16,462	7,501	7,501	25,000
RENTS	1,045,651	1,040,000	1,040,000	1,086,000
OTHER REVENUES	976	1,501	1,501	1,001
TOTAL REVENUES	<u>1,140,838</u>	<u>1,139,102</u>	<u>1,139,102</u>	<u>1,197,201</u>
EXPENDITURES:				
HUMAN SERVICES	743,630	903,539	925,232	891,338
TOTAL EXPENDITURES	<u>743,630</u>	<u>903,539</u>	<u>925,232</u>	<u>891,338</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(244,327)	(270,673)	(386,239)	(318,754)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(244,327)</u>	<u>(270,673)</u>	<u>(386,239)</u>	<u>(318,754)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>152,881</u>	<u>(35,110)</u>	<u>(172,369)</u>	<u>(12,891)</u>
FUND BALANCES AT BEGINNING OF YEAR	1,101,824	960,000	1,097,259	1,130,000
FUND BALANCES AT END OF YEAR	<u>1,254,705</u> =====	<u>924,890</u> =====	<u>924,890</u> =====	<u>1,117,109</u> =====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
CEDAR VIEW APARTMENTS					
HUMAN SERVICES					
<hr/>					
050000.33000	DEPARTMENT EARNINGS	77,749	90,100	90,100	85,200
050000.35000	INVESTMENT INC	16,462	7,501	7,501	25,000
050000.37000	RENTS	1,045,651	1,040,000	1,040,000	1,086,000
050000.39000	OTHER	976	1,501	1,501	1,001
	TOTALS:	<hr/> 1,140,838	<hr/> 1,139,102	<hr/> 1,139,102	<hr/> 1,197,201

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
CEDAR VIEW APARTMENTS					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	253,203	322,054	322,054	327,544
050000.42000	TRAVEL & TRANSPORTATION	380	601	601	601
050000.43000	PROF & TECHNICAL SERVICES	81,383	77,440	81,520	57,249
050000.45000	MATERIALS & OPERATING SUPPLIES	35,425	43,501	44,608	54,501
050000.46000	OTHER OPERATING EXPENSES	311,379	379,943	388,387	356,443
050000.47000	CAPITAL EXPENDITURES	61,860	80,000	88,062	95,000
050000.61000	OTHER FINANCING USES	244,327	270,673	386,239	318,754
<hr/>					
	TOTALS:	987,957	1,174,212	1,311,471	1,210,092

# CEDAR VIEW APARTMENTS

Cedar View Apartments is a program within the scope of Aging/Adult Services. Management and operational responsibilities include: The provision of affordable, subsidized apartment style housing to those persons who are 18-61years, considered "qualified handicapped" under Section 223 of the Social Security Act and those 62 years of age or older. Administrative staff insures compliance with the admission and occupancy policies for Cedar View Apartments and insure lessee/lessor compliance with the County of Lehigh Cedar View Apartment lease. Cedar View staff determine and implement an overall maintenance program which affords Cedar View Apartment residents a safe, healthy and attractive environment and also assures appropriate and responsible care and planning of County of Lehigh property. By appointment, prospective tenants are interviewed and pertinent income/asset information is procured and recorded on designated application forms by the Housing Supervisor. This administrative staff person then determines eligibility. Rental fees are determined upon admission to the apartment and subsequent rental fees are re-determined for every unit annually and more often when necessary. All units are inspected annually by the Administrative and Housing Maintenance staff. Inspection and maintenance of all public areas, building and grounds and apartment units is an on-going process accomplished by the Administrative and Maintenance staff throughout the year.

050802	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	253,203	322,054	322,054	327,544
Grants and Reimbursements	0	0	0	0	Travel / Transportation	380	601	601	601
Departmental Earnings	77,749	90,100	90,100	85,200	Professional / Technical Services	81,383	77,440	81,520	57,249
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	16,462	7,501	7,501	25,000	Materials & Operating Supplies	35,425	43,501	44,608	54,501
Pension Contributions	0	0	0	0	Other Operating Expenses	311,379	379,943	388,387	356,443
Rents	1,045,651	1,040,000	1,040,000	1,086,000	Capital Expenditures	61,860	80,000	88,062	95,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	244,327	270,673	386,239	318,754
Other Revenues	976	1,501	1,501	1,001	<b>Total</b>	<b>987,957</b>	<b>1,174,212</b>	<b>1,311,471</b>	<b>1,210,092</b>
Other Financing Sources	0	0	0	0					
<b>Total</b>	<b>1,140,838</b>	<b>1,139,102</b>	<b>1,139,102</b>	<b>1,197,201</b>					

COUNTY OF LEHIGH - 2020 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 2111 GOVERNMENT CENTER FUND

	..... 2111 GOVERNMENT CENTER FUND .....			
	2018 ACTUAL	2019 BUDGET ADOPTED	2019 BUDGET REVISED AS OF 8/2	2020 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS		1	1	1
INVESTMENT INCOME	28,511	5,001	5,001	23,000
RENTS	2,315,044	2,430,412	2,430,412	2,447,454
OTHER REVENUES	6,275	1	1	1,000
TOTAL REVENUES	<u>2,349,830</u>	<u>2,435,415</u>	<u>2,435,415</u>	<u>2,471,455</u>
EXPENDITURES:				
GENERAL SERVICES	1,485,673	1,600,471	1,656,285	1,637,707
TOTAL EXPENDITURES	<u>1,485,673</u>	<u>1,600,471</u>	<u>1,656,285</u>	<u>1,637,707</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES			7,678	700,000
OTHER FINANCING USES	(279,656)	(418,257)	(722,973)	(2,908,186)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(279,656)</u>	<u>(418,257)</u>	<u>(715,295)</u>	<u>(2,208,186)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>584,501</u>	<u>416,687</u>	<u>63,835</u>	<u>(1,374,438)</u>
FUND BALANCES AT BEGINNING OF YEAR	1,875,031	700,000	1,052,852	2,580,000
FUND BALANCES AT END OF YEAR	<u>2,459,532</u> =====	<u>1,116,687</u> =====	<u>1,116,687</u> =====	<u>1,205,562</u> =====

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
GOVERNMENT CENTER					
GOVERNMENT CENTER					
<hr/>					
120000.32000	GRANTS & REIMBURSEMENTS		1	1	1
120000.35000	INVESTMENT INC	28,511	5,001	5,001	23,000
120000.37000	RENTS	2,315,044	2,430,412	2,430,412	2,447,454
120000.39000	OTHER	6,275	1	1	1,000
120000.51000	OTHER FINANCING SOURCES			7,678	700,000
<hr/>					
	TOTALS:	2,349,830	2,435,415	2,443,093	3,171,455

C O U N T Y O F L E H I G H  
2020 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2018 ACTUAL	2019 BUDGET ADOPTED	REVISED AS OF 8/2	2020 BUDGET ADOPTED
GOVERNMENT CENTER					
GOVERNMENT CENTER					
<hr/>					
120000.41000	PERSONNEL SERVICES	1,130,068	1,184,603	1,192,281	1,218,870
120000.42000	TRAVEL & TRANSPORTATION	2,970	2,502	2,502	2,500
120000.43000	PROF & TECHNICAL SERVICES	15,548	17,698	18,706	17,744
120000.45000	MATERIALS & OPERATING SUPPLIES	103,438	79,750	85,564	79,750
120000.46000	OTHER OPERATING EXPENSES	232,971	313,415	354,729	316,340
120000.47000	CAPITAL EXPENDITURES	678	2,503	2,503	2,503
120000.61000	OTHER FINANCING USES	279,656	418,257	722,973	2,908,186
TOTALS:		1,765,329	2,018,728	2,379,258	4,545,893

# GOVERNMENT CENTER

120100	ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020		ACTUAL 2018	ADOPTED 2019	REVISED 2019	ADOPTED 2020
<b>REVENUES</b>					<b>EXPENSES</b>				
Taxes	0	0	0	0	Personnel Services	1,130,068	1,184,603	1,192,281	1,218,870
Grants and Reimbursements	0	1	1	1	Travel / Transportation	2,970	2,502	2,502	2,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	15,548	17,698	18,706	17,744
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	28,511	5,001	5,001	23,000	Materials & Operating Supplies	103,438	79,750	85,564	79,750
Pension Contributions	0	0	0	0	Other Operating Expenses	232,971	313,415	354,729	316,340
Rents	2,315,044	2,430,412	2,430,412	2,447,454	Capital Expenditures	678	2,503	2,503	2,503
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	279,656	418,257	722,973	2,908,186
Other Revenues	6,275	1	1	1,000	<b>Total</b>	<b>1,765,329</b>	<b>2,018,728</b>	<b>2,379,258</b>	<b>4,545,893</b>
Other Financing Sources	0	0	7,678	700,000					
<b>Total</b>	<b>2,349,830</b>	<b>2,435,415</b>	<b>2,443,093</b>	<b>3,171,455</b>					

COUNTY OF LEHIGH

2020

ADOPTED BUDGET

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COUNTY OF LEHIGH  
HISTORICAL DATA  
AFFORDABLE HOUSING EFFORTS

	PENDING	1996-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>										
AFFORDABLE HOUSING FEE		6,140,213	253,794	202,066	221,306	223,399	221,789	213,808	125,396	7,601,771
INTEREST INCOME		381,572	7,883	6,799	4,999	4,101	6,404	11,118	9,037	431,913
OTHER INCOME		13,376		572	29,998		956	0	0	44,902
<b>TOTAL REVENUES</b>		<b>6,535,161</b>	<b>261,677</b>	<b>209,437</b>	<b>256,303</b>	<b>227,500</b>	<b>229,149</b>	<b>224,926</b>	<b>134,433</b>	<b>8,078,586</b>
<b>EXPENDITURES:</b>										
ALLENTOWN REDEVELOPMENT AUTHORITY		1,404,281								1,404,281
BETHLEHEM REDEVELOPMENT AUTHORITY		148,167								148,167
LEHIGH COUNTY HOUSING AUTHORITY		1,015,434								1,015,434
2007 ORDINANCE #182 (8a) - CACLV-FIN SVCS PROG	0	15,000								15,000
2007 ORDINANCE #237 - CITY OF ALLENTOWN	0	250,000								250,000
2007 ORDINANCE #237 - HABITAT FOR HUMANITY	0	94,438								94,438
2007 ORDINANCE #237 - HOUSING ASSOC & DEV CORP	0	500,000								500,000
2007 ORDINANCE #237 - PENNROSE PROPERTIES, LLC	0	500,000								500,000
2009 ORDINANCE #126 - CITY OF ALLENTOWN-CANCELLED 7/16/12	0	0								0
2009 ORDINANCE #232 - CACLV-NSP 10 HOMES	0	0								0
2010 GRANT AGRMT- HOOP PROGRAM	0	300,000								300,000
2010 GRANT AGRMT- HADC - ACQUISITION 2 PROPERTIES	0	100,000								100,000
2011 ORDINANCE #168 - CACLV-FORCLO MTG PROG	0	30,000								30,000
2011 ORDINANCE #191 - CACLV-HOMEOWNER FINAN SVC	0	15,000	13,218							28,218
2011 ORDINANCE #191 - CACLV-HOUSING COOR-CANCELLED 10/22/12	0	15,692								15,692
2011 ORDINANCE #191 - CATHOLIC CHARITIES-AFFORD HOUSING	0	28,156	1,844							30,000
2011 ORDINANCE #191 - HOUSING ASSOC DEV CORP-ACQUISITIONS	0	150,000								150,000
2011 ORDINANCE #191 - NEIGHBORHOOD HOUS SVC-IST TIME BUYER	0	0		50,000						50,000
2011 ORDINANCE #191 - VHDC-REHAB HOUSING UNITS	0	100,000								100,000
2012 GRANT AGRMT - CACLV-COMM ACTON FINANCIAL SVCS PROG	0	0	32,772	2,228						35,000
2012 GRANT AGRMT - CATHOLIC CHARITIES-EMER RENT & MORT	0	0	14,055	15,927						29,982
2012 GRANT AGRMT - HABITAT FOR HUMANITY-PROP ACQ & REHAB (3)	0	0	0	13,914	7,700	116,787	11,599			150,000
2012 GRANT AGRMT - HADC-JORDAN HEIGHT PROJ (3)	0	0	0	150,000						150,000
2012 GRANT AGRMT - NEW BETHANY MIN-RENOV COPLAY FAC	0	0	14,738	13,062						27,800
2012 GRANT AGRMT - NPLS-FAIR HOUSING COORDIN	0	0	6,628	3,372						10,000
2012 GRANT AGRMT - LV LAND TRUST-MATCHING SUPPORT NORTH CO	0	0	30,000							30,000
2012 GRANT AGRMT - LC EMER ASST PROG-DCED PROF EMER HOME	0	0	0							0
2012 GRANT AGRMT - REGIONAL AI-LC PARTNERSHIP W/3 CITIES	0	0	5,000							5,000
2015 ORDINANCE #108 - ALLIANCE FOR BLDG COMM-REHAB 3 ATOWN/2 :	0	0			38,889					38,889
2015 ORDINANCE #108 -CACLV-FINANCIAL SVCS	0	0			25,261	4,739				30,000
2015 ORDINANCE #108 - CATHOLIC CHARITIES-EMER RENT & MORT	0	0			8,412	3,921				12,333
2015 ORDINANCE #108 - HADC-REHAB 4 OLD FAIRGROUNDS HOUSES	0	0			103,542	51,180				154,722
2015 ORDINANCE #108 - NHS LV-FIRST TIME HOME BUYERS	0	0			58,350					58,350
2015 ORDINANCE #108 - NEW BETHANY MIN-FIRE ESCAPE/ROOF REP	0	0			32,778					32,778
2015 ORDINANCE #108 - NPLS-LV FAIR HOUSING PROJECT	0	0			6,507	3,492				9,999
2015 ORDINANCE #108 - VHDC-PRESERVATION 113 SENIOR UNITS FT HIL	0	0								0
2015 ORDINANCE #108 - VALLEY YOUTH HOUSE-HOMELESS YOUTH	0	0				25,145				25,145
2017 ORDINANCE #125 - CATHOLIC CHARITIES-EMER RENT & MORT	0	0					14,742	15,258		30,000
2017 ORDINANCE #125 - CACLV-SAL & BEN STAFF	0	0							30,000	30,000
2017 ORDINANCE #125 - HABITAT FOR HUMANITY- BUILD 4 HOMES	0	0						51,500		51,500
2017 ORDINANCE #125 - HADC-REHAB 6 BLIGHTED PROPERTIES	50,000	0						164,036	85,964	250,000
2017 ORDINANCE #125 - CACLV-LAND TO BUY PROP FOR 3-7 UNITS	50,000	0								0
2017 ORDINANCE #125 - CACLV-SAL & BEN FOR PRJ COORD (LV COMM L	0	0						19,089	18,911	38,000
2017 ORDINANCE #125 - NHS LV - FIRST TIME HOME BUYERS	56,000	0						56,000		56,000
2017 ORDINANCE #125 - NEW BETHANY MIN-RENOV COPLAY FAC	0	0						65,275		65,275
PROF SVCS AGREEMENT - NORTH PENN LEGAL SERVICES	0	0		9,999		5,932	4,067	10,000		29,998

COUNTY OF LEHIGH  
HISTORICAL DATA  
AFFORDABLE HOUSING EFFORTS

	PENDING	1996-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>HEALTHCHOICES INITIATIVES</b>										
CLEARINGHOUSE-CONF OF CHURCHES		550,756	412,500	450,000	325,824					1,739,080
RENT SUBSID-CONF OF CHURCHES		705,600	823,050	640,150	852,563					3,021,363
NEW BETHANY RENOVATIONS		150,000								150,000
PHFA		3,500,000								3,500,000
<b>TOTAL EXPENDITURES</b>		<u>9,572,524</u>	<u>1,353,805</u>	<u>1,348,652</u>	<u>1,459,826</u>	<u>211,196</u>	<u>30,408</u>	<u>381,158</u>	<u>134,875</u>	<u>14,492,444</u>
<b>SOURCES:</b>										
TRF FROM HEALTHCHOICES		8,410,444								8,410,444
<b>TOTAL SOURCES</b>		<u>8,410,444</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,410,444</u>
<b>USES:</b>										
TRF TO OPER/ADMIN ALLOWANCE		(372,802)	(22,550)	(16,737)	(24,204)	(16,478)	(12,613)	(10,032)	0	(475,416)
OTHER EXPENSES							(1,200)	(3,300)	(1,200)	(5,700)
SALARIES & BENEFITS		(185,294)	(15,519)	(13,573)	(8,991)	(17,032)	(20,655)	(22,039)	(13,634)	(296,737)
<b>TOTAL USES</b>		<u>(558,096)</u>	<u>(38,069)</u>	<u>(30,310)</u>	<u>(33,195)</u>	<u>(33,510)</u>	<u>(34,468)</u>	<u>(35,371)</u>	<u>(14,834)</u>	<u>(777,853)</u>
<b>ADMINISTRATIVE ALLOWANCE</b>		<u>(334,664)</u>								<u>(334,664)</u>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>		<u>4,480,321</u>	<u>(1,130,197)</u>	<u>(1,169,525)</u>	<u>(1,236,718)</u>	<u>(17,206)</u>	<u>90,773</u>	<u>(191,603)</u>	<u>(15,276)</u>	<u>810,569</u>
<b>FUND BALANCE-BEG OF YEAR</b>		<u>0</u>	<u>4,480,321</u>	<u>3,350,124</u>	<u>2,180,599</u>	<u>943,881</u>	<u>926,675</u>	<u>1,017,448</u>	<u>825,845</u>	<u>0</u>
<b>FUND BALANCE-END OF YEAR</b>		<u>4,480,321</u>	<u>3,350,124</u>	<u>2,180,599</u>	<u>943,881</u>	<u>926,675</u>	<u>1,017,448</u>	<u>825,845</u>	<u>810,569</u>	<u>810,569</u>

NOTE: - AFFORDABLE HOUSING FUNDS FROM 1996 TO 2002 WERE INCLUDED IN THE OPERATING FUND.  
 - THE END OF PERIOD FUND BALANCE INCLUDES  
 \$156,000 TO BE DISBURSED WITH 2017 ORDINANCE #125.  
 THE UNALLOCATED FUND BALANCE IS \$654,569

COUNTY OF LEHIGH  
HISTORICAL DATA  
ECONOMIC/COMMUNITY DEVELOPMENT FUND

	1994 - 2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
BROWNFIELD SUBGRANT-ADVANCES	608,634								608,634
LCIDA-PP&L REFINANCING, OTHER GRANTS & REIMBURSEMENTS	308,300								308,300
	0						100,000		100,000
GENERAL PURPOSE AUTHORITY FEES & COMMISSIONS	4,016,067	94,148	88,220	360,000	406,910	146,790		43,130	5,155,265
INTEREST INCOME	32,103								32,103
OTHER REVENUE	423,682	1,857	1,754	1,857	2,629	4,247	8,768	5,743	450,537
	2,034						2,250	0	4,284
<b>TOTAL REVENUES</b>	<b>5,390,820</b>	<b>96,005</b>	<b>89,974</b>	<b>361,857</b>	<b>409,539</b>	<b>151,037</b>	<b>111,018</b>	<b>48,873</b>	<b>6,659,123</b>
<b>EXPENDITURES:</b>									
OTHER OPERATING EXPENSES	2,742,982	131,417	94,294	80,000	241,245	129,500	153,589	113,900	3,686,927
QUALITY OF LIFE GRANTS			160,483	133,300	127,825	119,765	125,124	120,080	786,577
BROWNFIELD SUBGRANT ADVANCES	201,785								201,785
BROWNFIELD SUBGRANT REFUND	407,595								407,595
<b>TOTAL EXPENDITURES</b>	<b>3,352,362</b>	<b>131,417</b>	<b>254,777</b>	<b>213,300</b>	<b>369,070</b>	<b>249,265</b>	<b>278,713</b>	<b>233,980</b>	<b>5,082,884</b>
<b>USES:</b>									
TRF TO OPERATING	(7,500)								(7,500)
TRF TO COUPON SER 2001	(80,000)								(80,000)
TRF TO BF 2007 BASEBALL TAX EX	(491,551)								(491,551)
TRF TO TREXLER NATURE PRES	(100,000)								(100,000)
TRF TO PUBLIC SAFETY	(500,000)								(500,000)
<b>TOTAL USES</b>	<b>(1,179,051)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,179,051)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>859,407</b>	<b>(35,412)</b>	<b>(164,803)</b>	<b>148,557</b>	<b>40,469</b>	<b>(98,228)</b>	<b>(167,695)</b>	<b>(185,107)</b>	<b>397,188</b>
FUND BALANCE-BEGINNING OF YEAR	0	859,407	823,995	659,192	807,749	848,218	749,990	582,295	0
<b>FUND BALANCE-END OF YEAR</b>	<b>859,407</b>	<b>823,995</b>	<b>659,192</b>	<b>807,749</b>	<b>848,218</b>	<b>749,990</b>	<b>582,295</b>	<b>397,188</b>	<b>397,188</b>

NOTE: THE FUND BALANCE-END OF YEAR HAS BEEN APPROPRIATED IN ACCORDANCE WITH PRIOR AND CURRENT YEAR BUDGETS.  
THE UNAPPROPRIATED FUND BALANCE IS \$281,759.

### Fund Balance - Historical Data

	Actual 12/31/10 Fund Balance	Actual 12/31/11 Fund Balance	Actual 12/31/12 Fund Balance	Actual 12/31/13 Fund Balance	Actual 12/31/14 Fund Balance	Actual 12/31/15 Fund Balance	Actual 12/31/16 Fund Balance	Actual 12/31/17 Fund Balance	Actual 12/31/18 Fund Balance	Proposed 12/31/19 Fund Balance	Proposed 12/31/20 Fund Balance
1101 Operating	7,883,015	15,214,310	11,964,104	5,807,137	8,031,915	9,756,556	14,884,121	17,218,734	13,444,293		1,666,482
1111 Cedarbrook	2,149,190	681,992									
1135 Special Park / Green Futures	2,491,823	4,438,228									
1142 Contractual Invest. / Stabilization	20,800,000	21,000,000	25,000,000	25,000,000	25,000,000	25,000,000	24,891,090	25,000,000	25,000,000	19,551,912	26,170,001
1152 Pretreatment Plant											
1153 Composting Project	(6,008)										
1154 Tax Relief	4,350,000	4,371,284									
<b>GENERAL FUNDS</b>	<b>37,668,020</b>	<b>45,705,814</b>	<b>36,964,104</b>	<b>30,807,137</b>	<b>33,031,915</b>	<b>34,756,556</b>	<b>39,775,211</b>	<b>42,218,734</b>	<b>38,444,293</b>	<b>19,551,912</b>	<b>27,836,483</b>
1201 Liquid Fuels	2,265,551	2,215,430	1,785,022	971,613	1,693,232	1,194,172	627,277	937,552	681,222	803,557	554,622
1202 Mental Health	4,909,843	9,610,405	5,266,410	4,168,132	3,646,151	(1,715,227)	5,738,296	5,770,941	1,683,119		
1203 IV - D				190,000	190,000	191,867			93,784		
1204 Health Choices	36,633,757	31,362,646	29,452,946	33,380,895	37,888,891	30,157,252	33,942,397	31,451,732	32,317,330	24,132,001	32,215,001
1205 Drug and Alcohol	2,422,701	1,965,857	2,177,099	2,164,535	2,577,779	1,949,266	3,560,615	3,633,876	3,151,668		
1206 OCYS	357,122	(885,791)	5,396,230	5,519,649	5,789,935	(3,998,738)	1,651,219	274,365	1,514,641		
1207 AAA	586,141	320,086	401,154	2,026,936	560,794	(1,599,255)	1,836,332	1,159,438	835,603		
1208 IR	66,634	40,279		38,369	35,168	41,576	35,952	83,932	23,493		
1209 Brookview Independent Living	529,654	633,717	774,404	524,676	253,191	363,295	466,718	568,120	693,184	657,395	776,136
1211 Comm Dev Block Grant	51,657										
1212 Intellectual Disabilities	2,855,372	2,673,595	1,319,919	1,886,268	1,619,208	(2,000,721)	1,302,767	2,034,331	1,928,382		
1214 HUD CDBG	(129,293)	(175,603)	(97,834)	(235,207)	(462,835)	(201,955)		150,435	32,625	1	475
1215 Worker's Comp	3,243,196	3,260,394	3,266,921	3,273,170	3,280,389	6,082,495	4,976,752	5,005,506	5,070,142	5,069,999	5,250,000
1216 Game Preserve/ Trexler Nature Preserve	461,024	1,083,814	1,180,965	1,071,060	643,793	37,812	28,237	85,000	64,885		
1217 Big Rock	11,827	10,703									
1218 General Insurance	421,019	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
1219 Attorney General		55				(33,725)					
1221 Hazmat	114,052	165,114	117,048	95,771	44,491	(21,783)		9,995			
1222 Economic Dev.	390,710	396,755	859,407	823,995	659,192	807,749	848,218	749,990	582,295	189,914	70,128
1223 911 - Comm Ctr	2,587,954	2,469,316	1,114,728	885,673	2,235,803	2,624,000	2,418,858	4,444,044	4,463,921	1,819,047	1,192
1224 Records Improvement	349,557	207,939	556,723	624,461	706,674	648,667	609,600	490,689	382,629	252,997	188,996
1225 Auto Theft	223,680	217,109	326,165	341,847	349,407	345,124	287,061	345,124	194,200		
1226 Insurance Fraud	139,096	136,760	162,574	140,350	137,773	152,804	165,832	215,194	242,122		
1227 Hotel Tax	333,009	441,187	325,174	389,258	490,530	792,183	1,012,788	1,506,281	2,008,702	1,768,651	2,008,458
1228 Affordable Housing	5,611,444	5,192,343	4,480,321	3,350,124	2,180,599	943,881	926,675	1,017,448	825,645	668,493	903,530
1229 911 Wireless	913,507	1,186,225	1,139,833	972,587	283,611						
1231 Public Safety	1,194,920	457,192	160,088	191,088	590,212	265,838	191,520	246,172	340,742		
1232 Gaming	79,308	852,834	1,247,542	678,245	826,622	795,248	632,084	1,211,517	1,800,257	64,994	520,001
1233 Cedarbrook		346,622	2,049,660	1,712,750	912,770	1,775,972	849,288	1,707,104	1	1	1
1234 Parks Fund (formerly Green Future)			4,268,040	4,459,758	4,600,830	2,967,944	2,150,749	2,477,909	2,537,337	1,924,745	11,750
<b>SPECIAL REVENUE FUNDS</b>	<b>66,623,442</b>	<b>64,188,361</b>	<b>66,379,501</b>	<b>70,332,913</b>	<b>72,884,190</b>	<b>41,862,313</b>	<b>65,535,919</b>	<b>65,068,879</b>	<b>63,525,232</b>	<b>37,701,795</b>	<b>42,850,290</b>

### Fund Balance - Historical Data

	Actual 12/31/10 Fund Balance	Actual 12/31/11 Fund Balance	Actual 12/31/12 Fund Balance	Actual 12/31/13 Fund Balance	Actual 12/31/14 Fund Balance	Actual 12/31/15 Fund Balance	Actual 12/31/16 Fund Balance	Actual 12/31/17 Fund Balance	Actual 12/31/18 Fund Balance	Proposed 12/31/19 Fund Balance	Proposed 12/31/20 Fund Balance
1318 Sinking 2007 --BB Tax Ex											
1319 Sinking 2007 --BB Taxable											
1325 Sinking 2011		24,515									
1327 Sinking 2016							702,834				
1368 Coupon Baseball Tax Exempt	392,600	272,270	175,476	103,399	57,272						
1369 Coupon Baseball Taxable	35,946	38,049	39,847	43,166	48,692	52,071	52,812				
1373 Coupon ESCO Phase II	14,787			568							
1378 Coupon 2016 BB Taxable								15,068	15,068		
<b>DEBT SERVICE FUNDS</b>	<b>443,333</b>	<b>334,834</b>	<b>215,323</b>	<b>147,133</b>	<b>105,964</b>	<b>52,071</b>	<b>755,646</b>	<b>15,068</b>	<b>15,068</b>		
1406 Other Capital Projects							310,550				
1408 Capital Contribution											
1416 Bond Fund 2001 - Series B											
1417 Bond Fund 2004											
1418 Bond Fund 2007	22,173,648	15,038,076	13,468,209	12,648,872	7,198,610	5,327,190					
1419 Infrastructure Fund	1,151,980	1,547,011	2,476,138	3,899,213	4,465,618	5,244,275	4,958,581	2,423,090	5,946,336	1,219,096	1,799,997
1421 Bond Fund 2007- Baseball Tax Exempt											
1422 Bond Fund 2007- Baseball Taxable											
1423 Bond Fund 2007 - Baseball Note											
1424 ESCO Phase I	7,334										
1425 ESCO Phase II	4,542,912	75,947									
1429 Bond Fund 2016							18,882,522	11,914,534	6,774,452		
<b>CAPITAL PROJECTS FUNDS</b>	<b>27,875,874</b>	<b>16,661,034</b>	<b>15,944,347</b>	<b>16,548,085</b>	<b>11,664,228</b>	<b>10,571,465</b>	<b>24,151,653</b>	<b>14,337,624</b>	<b>12,720,788</b>	<b>1,219,096</b>	<b>1,799,997</b>
2101 Cedar View	1,052,352	1,269,490	1,278,786	925,246	717,770	775,883	919,264	1,101,824	1,254,705	924,890	1,117,109
2111 Government Center	5,752,974	6,431,895	7,405,690	5,603,588	4,038,982	2,742,642	1,265,355	1,875,031	2,459,535	1,116,687	505,563
<b>ENTERPRISE FUNDS</b>	<b>6,805,326</b>	<b>7,701,385</b>	<b>8,684,476</b>	<b>6,528,834</b>	<b>4,756,752</b>	<b>3,518,525</b>	<b>2,184,619</b>	<b>2,976,855</b>	<b>3,714,240</b>	<b>2,041,577</b>	<b>1,622,672</b>
<b>TOTAL ALL FUNDS</b>	<b>139,415,995</b>	<b>134,591,428</b>	<b>128,187,751</b>	<b>124,364,102</b>	<b>122,443,049</b>	<b>90,760,930</b>	<b>132,403,048</b>	<b>124,617,160</b>	<b>118,419,621</b>	<b>60,514,380</b>	<b>74,109,442</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
GAMING FUND

	2009-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
TERMINAL REV-SLOTS-COUNTY (7/8)	2,502,322	812,348	783,451	825,874	830,460	695,186	825,923	604,362	7,879,926
TERMINAL REV-SLOTS-MUNI (1/8)	357,475	116,050	111,922	117,982	118,637	99,312	28,927		950,304
TERMINAL REV-TABLES-COUNTY (1/2)	241,205	167,492	182,098	212,958	224,449	237,555	220,948	161,541	1,648,246
TERMINAL REV-TABLES-MUNI (1/2)	241,205	167,492	182,098	212,958	224,449	237,555			1,265,757
INTEREST INCOME	6,453	811	1,733	1,846	4,026	6,573	21,003	23,409	65,854
<b>TOTAL REVENUES</b>	<b>3,348,659</b>	<b>1,264,193</b>	<b>1,261,302</b>	<b>1,371,618</b>	<b>1,402,021</b>	<b>1,276,181</b>	<b>1,096,801</b>	<b>789,312</b>	<b>11,810,087</b>
<b>EXPENDITURES:</b>									
COOPERSBURG SLOTS	1,260		23,258		85,237	42,708	32,993		185,456
FT HILL SLOTS	77,824	48,351	127,591						253,766
SALISBURY SLOTS	22,032	37,584	12,076						71,692
UPPER SAUCON SLOTS	0	75,000		72,383	155,363	39,990	35,000	32,993	410,729
UPPER MACUNGIE SLOTS	0						42,707		42,707
WHITEHALL SLOTS	0								0
ADJUST MUNI SLOTS 2013 & 2014	0			(81,230)					(81,230)
COOPERSBURG TABLES	0	29,831							29,831
FT HILL TABLES	0	57,937		166,710	42,346	90,699	86,506	55,898	500,096
SALISBURY TABLES	0	14,998		125,067	27,330	90,610	60,855	38,515	357,375
UPPER SAUCON TABLES	0	69,790							69,790
ADJUST MUNI TABLES 2013 & 2014	0			81,230					81,230
<b>TOTAL EXPENDITURES</b>	<b>101,116</b>	<b>333,491</b>	<b>162,925</b>	<b>364,160</b>	<b>310,276</b>	<b>264,007</b>	<b>258,061</b>	<b>127,406</b>	<b>1,921,442</b>
<b>SOURCES:</b>									
TRF FROM HOTEL TAX	220,000								220,000
	220,000	0	0	0	0	0	0	0	220,000
<b>USES:</b>									
TRF TO OPERATING	0	(1,500,000)	(950,000)	(1,038,832)	(1,254,909)	(432,741)	(250,000)	(500,000)	(5,926,482)
TRF TO OTHER CAPITAL PROJECTS	0							(536,173)	(536,173)
TRF TO STABILIZATION	(2,000,000)								(2,000,000)
TRF TO COUP BD FD 2007 BASEBALL-TAX EX	(220,000)								(220,000)
<b>TOTAL USES</b>	<b>(2,220,000)</b>	<b>(1,500,000)</b>	<b>(950,000)</b>	<b>(1,038,832)</b>	<b>(1,254,909)</b>	<b>(432,741)</b>	<b>(250,000)</b>	<b>(1,036,173)</b>	<b>(8,682,655)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>									
COUNTY-SLOTS (7/8)	508,775	(311,841)	72,684	48,596	(153,421)	379,231	649,690	(189,857)	1,003,857
MUNICIPALITIES-SLOTS (1/8)	256,359	(44,885)	(51,003)	126,829	(121,963)	16,614	(81,773)	(32,993)	67,184
COUNTY-TABLES (1/2)	241,205	(207,508)	(55,402)	(46,750)	(42,553)	127,342	168,184	(57,004)	127,514
MUNICIPALITIES-TABLES (1/2)	241,205	(5,064)	182,098	(160,049)	154,773	56,246	(147,361)	(94,413)	227,435
	1,247,543	(569,298)	148,377	(31,374)	(163,164)	579,433	588,740	(374,267)	1,425,990
<b>COMPONENT BREAKOUT</b>									
<b>FUND BALANCE-BEGINNING OF YEAR</b>									
COUNTY-SLOTS (7/8)	0	508,775	196,934	269,618	318,214	164,793	544,023	1,193,713	0
MUNICIPALITIES-SLOTS (1/8)	0	256,359	211,473	160,470	287,299	165,336	181,950	100,177	0
COUNTY-TABLES (1/2)	0	241,205	33,697	(21,705)	(68,455)	(111,008)	16,334	184,518	0
MUNICIPALITIES-TABLES (1/2)	0	241,205	236,141	418,239	258,190	412,963	469,209	321,848	0
	0	1,247,543	678,245	826,622	795,248	632,084	1,211,517	1,800,257	0
<b>FUND BALANCE-END OF YEAR</b>									
COUNTY-SLOTS (7/8)	508,775	196,934	269,618	318,214	164,793	544,023	1,193,713	1,003,857	1,003,857 (1)
MUNICIPALITIES-SLOTS (1/8)	256,359	211,473	160,470	287,299	165,336	181,950	100,177	67,184	67,184 (2)
COUNTY-TABLES (1/2)	241,205	33,697	(21,705)	(68,455)	(111,008)	16,334	184,518	127,514	127,514 (1)
MUNICIPALITIES-TABLES (1/2)	241,205	236,141	418,239	258,190	412,963	469,209	321,848	227,435	227,435 (2)
	1,247,543	678,245	826,622	795,248	632,084	1,211,517	1,800,257	1,425,990	1,425,990

(1) THE UNAPPROPRIATED COUNTY - SLOTS AND TABLES ENDING FUND BALANCE IS \$1,131,371

(2) THE FUND BALANCE-END OF YEAR HAS BEEN APPROPRIATED IN ACCORDANCE WITH 2015 ORDINANCE #131, 2016 ORDINANCE #115 AND 2017 ORDINANCE #120. THE UNAPPROPRIATED MUNICIPALITIES-SLOTS FUND BALANCE IS \$4,932. THE UNAPPROPRIATED MUNICIPALITIES-TABLES FUND BALANCE IS \$10,044.

COUNTY OF LEHIGH  
HISTORICAL DATA  
GAS WELL IMPACT FEE

	2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
GAS WELL IMPACT FEE - PARKS FUND	296,514	295,557	340,419	340,404	281,951	258,945	323,419	398,548	2,535,756
GAS WELL IMPACT FEE - INFRASTRUCTURE		993,207	566,973	571,411	473,472	435,534	543,418		3,584,015
<b>TOTAL REVENUES</b>	<b>296,514</b>	<b>1,288,764</b>	<b>907,392</b>	<b>911,815</b>	<b>755,423</b>	<b>694,479</b>	<b>866,837</b>	<b>398,548</b>	<b>6,119,771</b>
<b>EXPENDITURES:</b>									
<b>PARKS FUND</b>									
LV PLANNING COMM					67,000				67,000
AG EXTENSION GRANTS					123,250	123,250	123,250	61,825	431,575
GYPSY MOTH REMEDIATION					122,460	15,075	14,950		152,485
<b>INFRASTRUCTURE</b>									
HAASADAHL RD BRIDGE					84,387	777,112	8,480	1,136	871,115
COPLAY/NORTHAMPTON BRIDGE						126,345	336,587	110,785	573,717
SLATINGTON-WALNUT ST BRIDGE						8,347	5,008	10,033	23,388
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>397,097</b>	<b>1,050,129</b>	<b>488,275</b>	<b>183,779</b>	<b>2,119,280</b>
<b>USES:</b>									
TRF TO OTHER CAP PROJ - PARKS FUND				(250,000)	(947,239)	(32,796)	(218,737)	(318,579)	(1,767,351)
<b>TOTAL USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(250,000)</b>	<b>(947,239)</b>	<b>(32,796)</b>	<b>(218,737)</b>	<b>(318,579)</b>	<b>(1,767,351)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>									
PARKS FUND	296,514	295,557	340,419	90,404	(977,998)	87,824	(33,518)	18,144	117,345
INFRASTRUCTURE	0	993,207	566,973	571,411	389,085	(476,270)	193,343	(121,954)	2,115,795
	<b>296,514</b>	<b>1,288,764</b>	<b>907,392</b>	<b>661,815</b>	<b>(588,913)</b>	<b>(388,446)</b>	<b>159,825</b>	<b>(103,810)</b>	<b>2,233,140</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>									
PARKS FUND		296,514	592,070	932,489	1,022,893	44,895	132,719	99,201	0
INFRASTRUCTURE		0	993,207	1,560,180	2,131,591	2,520,676	2,044,406	2,237,749	0
	<b>0</b>	<b>296,514</b>	<b>1,585,277</b>	<b>2,492,669</b>	<b>3,154,484</b>	<b>2,565,571</b>	<b>2,177,125</b>	<b>2,336,950</b>	<b>0</b>
<b>FUND BALANCE-END OF YEAR</b>									
PARKS FUND	296,514	592,070	932,489	1,022,893	44,895	132,719	99,201	117,345	117,345
INFRASTRUCTURE	0	993,207	1,560,180	2,131,591	2,520,676	2,044,406	2,237,749	2,115,795	2,115,795
	<b>296,514</b>	<b>1,585,277</b>	<b>2,492,669</b>	<b>3,154,484</b>	<b>2,565,571</b>	<b>2,177,125</b>	<b>2,336,950</b>	<b>2,233,140</b>	<b>2,233,140</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
CENTURY FUND CONTRIB FOR HAINES MILL GAZEBO	2,000								2,000
TREXLER TRUST GRANT FOR SPORTS FIELDS	77,000								77,000
COMMONWEALTH OF PA GRANT FOR SPORTS FIELDS	55,000								55,000
COMMONWEALTH OF PA GRANT FOR VELODROME IMPROVE	750,000								750,000
CEDAR VILLAGE ESCROW REFUND	1,211								1,211
PENN DOT-AG EASEMENT REIMBURSEMENT	420								420
COMMONWEALTH OF PA -BETH MUN WATER AUTH-LEHIGH M	417,332								417,332
DCNR-BLOCK PLANNING GRANT	94,165								94,165
DCNR-LEASER LAKE PASS THRU GRANT	675,000	75,000							750,000
DCNR-JORDAN CREEK GREENWAY	0				100,000	29,031			129,031
DCNR-CEDAR CREEK PARKWAY WEST	0					197,000	60,000	0	257,000
DCNR-TNP MASTER SITE PLAN & MOUNTAIN BIKE TRAIL	0							35,000	35,000
DEP-LEASER LAKE PASS THRU GRANT	500,000								500,000
MULTI MUNICIPAL PARK	70,700								70,700
GAS WELL IMPACT FEE	296,513	295,557	340,419	340,404	281,951	258,945	323,419	398,548	2,535,756
COMM OF PA-GYPSY MOTH	0				1,458				1,458
US DEPT OF INTERIOR - SAYLOR PARK	0				200,000				200,000
INTEREST INCOME	2,653,832	8,210	9,429	12,396	9,041	13,304	32,946	27,898	2,767,056
MORTGAGE INTEREST	1,592,433								1,592,433
SALE OF PROPERTY - 178-ORD #1986-147	1,838,500								1,838,500
- CEDAR FAIR-ORD #1992-112	3,097,993								3,097,993
- POINTE WEST-ORD #1994-147	12,000								12,000
- FEDERAL CRTHS	36,151								36,151
- DORNEY PARK LAND	2,474,750	201							2,474,951
- SEEDWAY	260,000								260,000
- WOMEN'S CCC-HUNSICKER BLDG	130,981								130,981
- 614-616-618 HAMILTON STREET	0	305,000							305,000
- TWO CITY CENTER - 15 N CHURCH ST	0	162,800							162,800
- JAINDL-COUNTY PLAZA	0		12,884						12,884
- THREE CITY CENTER - 519-525 W HAMIL	0		303,693						303,693
TRAILS:	0								0
SALE OF PROPERTY - BRIAD DEV-ORD #2004-208	990,000								990,000
COMMONWEALTH OF PA DCNR GRANT FOR D & L TRAIL	35,000								35,000
DELAWARE & LEHIGH NATIONAL HERITAGE CORRIDOR	19,579							36,900	56,479
<b>TOTAL REVENUES</b>	<b>16,080,560</b>	<b>846,768</b>	<b>666,425</b>	<b>352,800</b>	<b>592,450</b>	<b>498,280</b>	<b>416,365</b>	<b>498,346</b>	<b>19,951,994</b>
<b>EXPENDITURES:</b>									
AGRICULTURE EXTENSION GRANTS	0				123,250	123,250	123,250	61,625	431,375
LV PLANNING COMMISSION-PARKS & REC, OPEN SPACE PLAN	0				67,000				67,000
CONSERVATION PARTNERSHIPS	138,400								138,400
GYPSY MOTH REMEDIATION	0				122,460	15,075	14,950	0	152,485
LEASER LAKE PARTNERSHIP	1,175,000	75,000							1,250,000
<b>TOTAL EXPENDITURES</b>	<b>1,313,400</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>312,710</b>	<b>138,325</b>	<b>138,200</b>	<b>61,625</b>	<b>2,039,260</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>SOURCES:</b>									
TRF FROM OPERATING FD									
BUDGETARY ADJUSTMENT	475,000								475,000
FUNDING ALLOCATION	9,431,966								9,431,966
TRF FROM BD FD 96 SER-C	2,276,187								2,276,187
PROCEEDS - I78 FINAL SETTLEMENT	335,000								335,000
TRF FROM TAX RELIEF FUND	12,000,000								12,000,000
TRF FROM TREXLER NATURE PRESERVE	333,000								333,000
<b>TOTAL SOURCES</b>	<b>24,851,153</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,851,153</b>
<b>USES:</b>									
<b>TRANSFER TO OPERATING FUND-</b>									
INTEREST INCOME	(1,322,613)			(1,040,000)	(149,696)				(2,512,309)
1987 ORDINANCE #120 LEHIGH VALLEY CONSERVANCY	(11,507)								(11,507)
CENTURY FUND CONTRIBUTION FOR HAINES MILL GAZEBO	(2,000)								(2,000)
1988 ORDINANCE #118 WILDLANDS CONSERVANCY	(15,000)								(15,000)
1989 ORDINANCE #127 WILDLANDS CONSERVANCY	(5,000)								(5,000)
1991 ORDINANCE #124 WILDLANDS CONSERVANCY	(40,000)								(40,000)
BURNSIDE PLANTATION	(75,000)								(75,000)
SAND ISLAND DEVELOPMENT	(50,000)								(50,000)
1993 ORDINANCE #119 WILDLANDS CONSERVANCY	(15,000)								(15,000)
BUDGETARY ADJUSTMENT	(4,475,000)								(4,475,000)
<b>TRANSFER TO OTHER CAPITAL PROJECTS-</b>									
1989 ORDINANCE #146 RIVERSIDE TRACT	(248,269)								(248,269)
1991 ORDINANCE #104 WILDLANDS CONSERVANCY	(31,463)								(31,463)
1992 ORDINANCE #133 SPORTS FIELDS	(48,500)								(48,500)
1993 ORDINANCE #155 SPORTS FIELDS	(111,998)								(111,998)
1994 ORDINANCE #132 BREININGER PROPERTY	(88,434)								(88,434)
1998 ORDINANCE #126 NORTH WHITEHALL	(77,500)								(77,500)
1998 ORDINANCE #139 RIVERSIDE TRACT	(253,120)								(253,120)
2000 ORDINANCE #147 ONTELAUNEE PARK	(106,250)								(106,250)
2001 ORDINANCE #180 EAST SIDE YOUTH CENTER	(100,000)								(100,000)
2001 ORDINANCE #181 SAND ISLAND WEST	(50,000)								(50,000)
2002 ORDINANCE #176 KECK PARK	(75,000)								(75,000)
2002 ORDINANCE #178 EMMAUS COMM PK S 4TH ST FIELDS	(11,180)								(11,180)
2002 ORDINANCE #180 SAND ISLAND WEST PHASE II	(70,000)								(70,000)
2004 ORDINANCE #191 RIVERVIEW ROAD	(350)								(350)
2004 ORDINANCE #205 RIVER ROAD	(137,798)								(137,798)
2005 ORDINANCE #140 WEST COLUMBIA STREET	(167,302)								(167,302)
2005 ORDINANCE #141 TROUT CREEK	(22,000)								(22,000)
2005 ORDINANCE #142 UMT GRANGE & RUPPSVILLE RDS	(211,150)								(211,150)
2005 ORDINANCE #177 BUCKY BOYLE PARK	(465,455)								(465,455)
2005 ORDINANCE #210 SLATE HERITAGE TRAIL	(27,594)								(27,594)

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
2006 ORDINANCE #132 BETH MUN WATER AUTH TRACT-LEHIG	(885,329)								(885,329)
2006 ORDINANCE #213 ZAWARSKI PARCEL ADJ EGYPT PARK	(70,769)								(70,769)
2006 ORDINANCE #214 SAND ISLAND WEST	(174,644)								(174,644)
2007 RESOLUTION #39 NORTHERN LEHIGH COMM CTR	(100,000)								(100,000)
2007 ORDINANCE #120 CEDAR BEACH	(264,290)								(264,290)
2007 ORDINANCE #121 KECK PARK	(187,799)								(187,799)
2007 ORDINANCE #137 ROOSEVELT PARK	(71,229)								(71,229)
2007 ORDINANCE #137 ARTS WALK	(157,479)								(157,479)
2007 ORDINANCE #137 NEFFS VALLEY PARK	(147,814)								(147,814)
2007 ORDINANCE #145 EMMAUS-RIDGE/WILLIAMS STS PARK	(14,940)								(14,940)
2007 ORDINANCE #146 WHITEHALL-WOOD ST PLAYGROUND	(23,892)								(23,892)
2008 ORDINANCE #109 LOWER MACUNGIE TWP-FARR ROAD	(242,500)								(242,500)
2008 ORDINANCE #211 LEHIGH RIVER TRAIL DEV-EAST SIDE	(187,500)								(187,500)
2008 ORDINANCE #211 VARIOUS FIELD & COURT IMPROVEMEN	(87,500)								(87,500)
2008 ORDINANCE #212 CATASAUQUA GEORGE TAYLOR HOUS	(143,750)								(143,750)
2009 ORDINANCE #102 EMMAUS TRIANGLE PARK	0	(209,000)							(209,000)
2009 ORDINANCE #143 CEDARVIEW & WESTSIDE PARKS	0	(45,970)							(45,970)
2009 ORDINANCE #148 FOUNTAIN HILL DODSON STREET	(226,000)								(226,000)
2009 ORDINANCE #157 CEDAR CREEK PARKWAY	(500,000)								(500,000)
2009 ORDINANCE #233 BORO OF EMMAUS BRICKYARD TRAIL	(13,500)								(13,500)
2010 ORDINANCE #121 CATASAUQUA MUNI PARK/BATHHOUSE	(24,750)								(24,750)
2010 ORDINANCE #135 SLATINGTON MEMORIAL PARK	(76,225)								(76,225)
2010 ORDINANCE #136 LEHIGH PARKWAY PROJECT	(171,875)								(171,875)
2010 ORDINANCE #150 HIGBEE PARK	(30,000)								(30,000)
2012 ORDINANCE #129 PRYDUM FARM	0	(175,000)							(175,000)
2013 ORDINANCE #101 EMMAUS COMMUNITY PARK	0		(70,000)						(70,000)
2013 ORDINANCE #101 UPPER SAUCON RAIL TRAIL	0		(228,202)						(228,202)
2013 ORDINANCE #101 SALISBURY TOWNSHIP LINDBERG PAR	0			(160,419)					(160,419)
2013 ORDINANCE #101 LOWER MACUNGIE CAMP OLYMPIC	0			(238,000)					(238,000)
2014 ORDINANCE #115 SAYLOR PARK KILN RENO	0		(5,212)	(28,960)	(452,365)				(486,537)
2017 ORDINANCE #129 OPEN SPACE ACQUISITION	0					(200)	(75,591)		(75,791)
AG LAND EASEMENT	(9,833,934)			(49,068)				(80,820)	(9,963,822)
AG LAND EASEMENT - GAS WELL	0			(250,000)	(54,180)				(304,180)
AG INCUBATOR PROGRAM	0				(8,803)	(11,076)		(1,838)	(21,717)
EAGLES NEST CENTER CONTRIBUTION	(49,000)								(49,000)
LAURY'S STATION TRAIL HEAD	(86,072)								(86,072)
RODALE PARK	(125,000)								(125,000)
SPORTS FIELDS	(785,350)								(785,350)
TITLE SEARCH-LV CONSOLIDATED RAIL CORP	(4,500)								(4,500)
VELODROME IMPROVEMENTS	(2,303,340)								(2,303,340)
LOCKRIDGE FURNACE / PARK PAVING	(25,000)							(4,044)	(29,044)
CEDAR CREEK PARKWAY WEST	0		(49,319)		(392)				(49,711)
CEDAR CREEK PARKWAY WEST EXPAN & IMP	0	(42,110)	(34,336)	(5,412)	(393,372)	(4,409)	(40,186)	(12,552)	(532,377)
TREXLER NAT PRES PASSIVE REC	0			(54,902)	(987)				(55,889)
SAYLOR PARK RENOVATIONS	0					(17,110)	(27,144)		(44,254)
OPEN SPACE ACQUISITION	0							(300)	(300)

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>TRAILS:</b>									
2008 ORDINANCE #116 DELAWARE & LEHIGH TRAIL	(68,523)								(68,523)
2009 ORDINANCE #135 DELAWARE & LEHIGH TRAIL	(12,240)								(12,240)
2009 ORDINANCE #180 DELAWARE & LEHIGH TRAIL	(8,100)								(8,100)
2010 ORDINANCE #117 DELAWARE & LEHIGH TRAIL	(7,850)								(7,850)
2010 ORDINANCE #154 DELAWARE & LEHIGH TRAIL	(18,000)								(18,000)
DELAWARE & LEHIGH TRAIL	(709,739)							(57,289)	(767,028)
BOAT LAUNCH AT LEHIGH GAP-DELAWARE & LEHIGH TRAIL	(49,101)								(49,101)
JORDAN CREEK GREENWAY	(133,707)	(80,986)	(14,336)	(158,925)	(37,140)		(75,816)	(161,736)	(662,646)
TRANSFER TO BOND FUND 1991- AG LAND EASEMENT	0 (324,061)	(26,984)	(123,948)						(474,993)
TRANSFER TO CONTRACTUAL INVEST	(750,000)								(750,000)
TRANSFER TO GAME PRESERVE FUND	(1,900,000)								(1,900,000)
TRANSFER TO TAX RELIEF FUND	(4,063,593)								(4,063,593)
TRANSFER TO STABILIZATION	(1,999,999)								(1,999,999)
<b>TOTAL USES</b>	<b>(35,373,377)</b>	<b>(580,050)</b>	<b>(525,353)</b>	<b>(1,985,686)</b>	<b>(1,096,935)</b>	<b>(32,795)</b>	<b>(218,737)</b>	<b>(318,579)</b>	<b>(40,131,512)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>4,244,936</b>	<b>191,718</b>	<b>141,072</b>	<b>(1,632,886)</b>	<b>(817,195)</b>	<b>327,160</b>	<b>59,428</b>	<b>118,142</b>	<b>2,632,375</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>	<b>23,104</b>	<b>4,268,040</b>	<b>4,459,758</b>	<b>4,600,830</b>	<b>2,967,944</b>	<b>2,150,749</b>	<b>2,477,909</b>	<b>2,537,337</b>	<b>23,104</b>
<b>FUND BALANCE-END OF YEAR</b>	<b>4,268,040</b>	<b>4,459,758</b>	<b>4,600,830</b>	<b>2,967,944</b>	<b>2,150,749</b>	<b>2,477,909</b>	<b>2,537,337</b>	<b>2,655,479</b>	<b>2,655,479</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
HAZARDOUS MATERIAL RESPONSE FUND

	1989-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
GRANTS & REIMBURSEMENTS	1,468,026	96,195	66,049	75,140	104,555	151,700	86,332	100,671	2,148,668
DEPARTMENTAL EARNINGS	1,187,565	70,225	65,475	70,950	72,875	73,975	69,475	65,700	1,676,240
INTEREST INCOME	115,496	280	274	109	4	228	293	354	117,038
OTHER REVENUES	14,395						150	0	14,545
<b>TOTAL REVENUES</b>	<b>2,785,482</b>	<b>166,700</b>	<b>131,798</b>	<b>146,199</b>	<b>177,434</b>	<b>225,903</b>	<b>156,250</b>	<b>166,725</b>	<b>3,956,491</b>
<b>EXPENDITURES:</b>									
DISASTER RECOVERY	64,814								64,814
TECHNICAL RESCUE	132,416	18,685	19,125	27,087	17,363	21,154	15,800	7,872	259,502
HAZMAT PERSONNEL & BENEFITS	1,120,308	122,927	115,707	112,251	117,576	121,756	110,596	76,133	1,897,254
HAZMAT EXPENSES	1,359,616	46,365	48,246	73,135	115,057	72,997	128,835	63,864	1,908,115
<b>TOTAL EXPENDITURES</b>	<b>2,677,154</b>	<b>187,977</b>	<b>183,078</b>	<b>212,473</b>	<b>249,996</b>	<b>215,907</b>	<b>255,231</b>	<b>147,869</b>	<b>4,129,685</b>
<b>SOURCES:</b>									
ADOPTED BUDGET	22,502								22,502
BUDGET REVISION	27,110								27,110
1989 ORDINANCE #148	20,000								20,000
1991 ORDINANCE #109	90,000								90,000
TRF FROM OPERATING	0				94,345		88,985	(16,704)	166,626
<b>TOTAL SOURCES</b>	<b>159,612</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>94,345</b>	<b>0</b>	<b>88,985</b>	<b>(16,704)</b>	<b>326,238</b>
<b>USES:</b>									
TRF TO OPERATING FUND	(3,225)								(3,225)
TRF TO OTHER CAP PROJ	(147,667)								(147,667)
<b>TOTAL USES</b>	<b>(150,892)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(150,892)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>117,048</b>	<b>(21,277)</b>	<b>(51,280)</b>	<b>(66,274)</b>	<b>21,783</b>	<b>9,996</b>	<b>(9,996)</b>	<b>2,152</b>	<b>2,152</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>		<b>117,048</b>	<b>95,771</b>	<b>44,491</b>	<b>(21,783)</b>	<b>0</b>	<b>9,996</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE-END OF YEAR</b>	<b>117,048</b>	<b>95,771</b>	<b>44,491</b>	<b>(21,783)</b>	<b>0</b>	<b>9,996</b>	<b>0</b>	<b>2,152</b>	<b>2,152</b>

NOTE: HAZMAT FUNDS FROM 1989, 1990 AND 1991 WERE INCLUDED IN THE OPERATING FUND.

COUNTY OF LEHIGH  
HISTORICAL DATA  
HOTEL TAX FUND

	2000-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
COUNTY/COMMUNITY TOURISM	4,691,920	426,355	455,932	538,383	564,341	571,565	659,729	623,590	8,531,815
DEV OF FACILITIES/MARKETING	2,013,884	284,236	303,994	358,908	376,214	381,029	439,779	183,392	4,341,436
INTEREST INCOME	226,542	1,091	1,687	2,168	3,996	9,897	25,136	25,502	296,019
DONATIONS	116,100								116,100
<b>TOTAL REVENUES</b>	<b>7,048,446</b>	<b>711,682</b>	<b>761,613</b>	<b>899,459</b>	<b>944,551</b>	<b>962,491</b>	<b>1,124,644</b>	<b>832,484</b>	<b>13,285,370</b>
<b>EXPENDITURES:</b>									
MORE FOR CHILDREN	802,546								802,546
TOURISM DEV-COUNTY	276,421								276,421
TOURISM DEV-COMMUNITY	1,324,327	132,600	119,592	68,390	127,454	137,466	122,000	97,700	2,129,529
DEV OF FACILITIES/MARKETING	143,188								143,188
<b>TOTAL EXPENDITURES</b>	<b>2,546,482</b>	<b>132,600</b>	<b>119,592</b>	<b>68,390</b>	<b>127,454</b>	<b>137,466</b>	<b>122,000</b>	<b>97,700</b>	<b>3,351,684</b>
<b>SOURCES:</b>									
TRF FROM BF 2007 BASEBALL TAX EX	943,184								943,184
<b>TOTAL SOURCES</b>	<b>943,184</b>	<b>0</b>	<b>943,184</b>						
<b>USES:</b>									
TRF TO OPERATING FUND-DEV OF FAC	(46,535)								(46,535)
TRF TO OTHER CAPITAL PROJECTS	(782,655)						(10,456)	(90,192)	(883,303)
TRF TO BF 2007 BASEBALL TAX EX-TOUR DEV-CNTY	(950,800)								(950,800)
TRF TO COUP BF 2007 BASEBALL TAX EX-TOUR DEV-CNTY	(1,525,491)	(135,081)	(141,836)	(148,928)	(156,374)				(2,107,710)
TRF TO COUP BF 2007 BASEBALL TAX EX-DEV OF FAC	(1,569,546)	(374,917)	(393,913)	(375,488)	(440,118)				(3,153,982)
TRF TO SINK BF 2007 BASEBALL TAX EX-DEV OF FAC	(24,947)	(5,000)	(5,000)	(5,000)					(39,947)
TRF TO COUP BF 2017 BASEBALL TAX EX-TOUR DEV-CNTY	0					(86,198)	(126,039)	(62,998)	(275,235)
TRF TO COUP BF 2017 BASEBALL TAX EX-DEV OF FAC	0					(245,335)	(363,726)	(179,302)	(788,363)
TRF TO GAMING - TOUR DEV-CNTY	(220,000)								(220,000)
<b>TOTAL USES</b>	<b>(5,119,974)</b>	<b>(514,998)</b>	<b>(540,749)</b>	<b>(529,416)</b>	<b>(596,492)</b>	<b>(331,533)</b>	<b>(500,221)</b>	<b>(332,492)</b>	<b>(8,465,875)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>325,174</b>	<b>64,084</b>	<b>101,272</b>	<b>301,653</b>	<b>220,605</b>	<b>493,492</b>	<b>502,423</b>	<b>402,292</b>	<b>2,410,995</b>
FUND BALANCE-BEGINNING OF YEAR	0	325,174	389,258	490,530	792,183	1,012,788	1,506,280	2,008,703	0
<b>FUND BALANCE-END OF YEAR</b>	<b>325,174</b>	<b>389,258</b>	<b>490,530</b>	<b>792,183</b>	<b>1,012,788</b>	<b>1,506,280</b>	<b>2,008,703</b>	<b>2,410,995</b>	<b>2,410,995</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
PUBLIC SAFETY FUND

	2008 - 2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
REGIONAL CRIME CENTER	984,074	335,355	349,713	151,800	102,898	119,934	278,215	15,675	2,337,664
INTEREST INCOME	57,337	367	165	532	617	218	4,403	1,070	64,709
<b>TOTAL REVENUES</b>	<b>1,041,411</b>	<b>335,722</b>	<b>349,878</b>	<b>152,332</b>	<b>103,515</b>	<b>120,152</b>	<b>282,618</b>	<b>16,745</b>	<b>2,402,373</b>
<b>EXPENDITURES:</b>									
REGIONAL CRIME CENTER	1,288,369	513,198	743,314	1,014,222	1,074,338	1,040,853	1,288,006	762,301	7,724,601
SAFE STREETS	829,945								829,945
CODY/COBRA	2,070,355	211,615	212,865	213,115	211,615	211,615	211,615	211,615	3,554,410
EMERGENCY TRAINING SITES	880,058	85,000	8,019						973,077
<b>TOTAL EXPENDITURES</b>	<b>5,068,727</b>	<b>809,813</b>	<b>964,198</b>	<b>1,227,337</b>	<b>1,285,953</b>	<b>1,252,468</b>	<b>1,499,621</b>	<b>973,916</b>	<b>13,082,033</b>
<b>SOURCES:</b>									
TRANS FROM OPERATING	2,708,803	510,460	1,028,450	767,786	1,129,817	1,215,067	1,342,984	1,440,673	10,144,040
TRANS FROM OTHER CAPITAL PROJ	1,050,000								1,050,000
TRANS FROM ECON DEVELOP	500,000								500,000
<b>TOTAL SOURCES</b>	<b>4,258,803</b>	<b>510,460</b>	<b>1,028,450</b>	<b>767,786</b>	<b>1,129,817</b>	<b>1,215,067</b>	<b>1,342,984</b>	<b>1,440,673</b>	<b>11,694,040</b>
<b>USES:</b>									
TRANS TO OTHER CAPITAL PROJ	(71,399)								(71,399)
INDIRECT COST ALLOCATION	0	(5,369)	(15,006)	(17,155)	(21,697)	(28,099)	(31,411)	(20,378)	(139,115)
<b>TOTAL USES</b>	<b>(71,399)</b>	<b>(5,369)</b>	<b>(15,006)</b>	<b>(17,155)</b>	<b>(21,697)</b>	<b>(28,099)</b>	<b>(31,411)</b>	<b>(20,378)</b>	<b>(210,514)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>160,088</b>	<b>31,000</b>	<b>399,124</b>	<b>(324,374)</b>	<b>(74,318)</b>	<b>54,652</b>	<b>94,570</b>	<b>463,124</b>	<b>803,866</b>
FUND BALANCE-BEGINNING OF YEAR	0	160,088	191,088	590,212	265,838	191,520	246,172	340,742	0
<b>FUND BALANCE-END OF YEAR</b>	<b>160,088</b>	<b>191,088</b>	<b>590,212</b>	<b>265,838</b>	<b>191,520</b>	<b>246,172</b>	<b>340,742</b>	<b>803,866</b>	<b>803,866</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
RECORDS IMPROVEMENT FUND

	1998-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
JUD REC-DEEDS- RECORDS IMPROVEMENT FEE	2,281,585	142,677	105,729	116,124	113,781	116,022	111,564	65,074	3,052,556
GEN COUNTY - RECORDS IMPROVEMENT FEE	1,604,418	95,118	70,486	77,416	75,854	77,348	74,376	42,436	2,117,452
ORPHANS-ELECTRONIC FILING FEE	0		3,495	3,585	3,455	3,235	3,195	1,848	18,813
CIVIL-ELECTRONIC FILING FEE	0	79,588	73,442	79,401	73,148	71,434	70,307	46,567	493,887
REG-ELECTRONIC FILING FEE	0	7,375	6,760	6,655	6,910	6,475	6,775	4,435	45,385
JUD REC-DEEDS - INTEREST	103,064	452	622	1,146	1,341	897	230	384	108,136
GEN COUNTY - INTEREST	133,108	32	76	(352)	(149)	(40)	221	251	133,147
ELECTRONIC FILING - INTEREST	219	665	778	1,208	1,603	2,191	4,460	3,287	14,411
<b>TOTAL REVENUES</b>	<b>4,122,394</b>	<b>325,907</b>	<b>261,388</b>	<b>285,183</b>	<b>275,943</b>	<b>277,562</b>	<b>271,128</b>	<b>164,282</b>	<b>5,983,787</b>
<b>EXPENDITURES:</b>									
JUD REC-DEEDS	104,297		2,782		12,545				119,624
GEN COUNTY	228,299	49,665	51,463	50,587	54,778	51,309	50,915	35,646	572,662
E FILING SVC FEE	0	61,950	73,575	71,804	68,977	65,369	91,937	86,194	519,806
<b>TOTAL EXPENDITURES</b>	<b>332,596</b>	<b>111,615</b>	<b>127,820</b>	<b>122,391</b>	<b>136,300</b>	<b>116,678</b>	<b>142,852</b>	<b>121,840</b>	<b>1,212,092</b>
<b>SOURCES:</b>									
TRF FROM OPERATING FUND									
ELECTRONIC FILING	335,462								337,412
<b>TOTAL SOURCES</b>	<b>335,462</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>337,412</b>
<b>USES:</b>									
TRF TO OPERATING FUND									
JUD REC-DEEDS-DEBT SVC	(147,363)	(19,675)							(167,038)
JUD REC-DEEDS-CT INFO SYS DEBT SVC	0		(44,000)	(44,000)	(44,000)	(44,000)	(44,000)	(44,000)	(264,000)
GENERAL OPERATIONS-DEBT SVC	(246,498)	(88,000)							(334,498)
TRF TO OTHER CAPITAL PROJECTS FUND	0								
JUD REC-DEEDS-TWO COPIERS	(17,335)						(2,949)		(20,284)
JUD REC-DEEDS-DIGITIZED INDEXING	(1,015,871)								(1,015,871)
JUD REC-DEEDS-NETWORK GROWTH	(19,025)								(19,025)
JUD REC-DEEDS-HECON BUTTON CONTROLLERS	(6,216)								(6,216)
JUD REC-DEEDS-WORK STATIONS	(3,487)								(3,487)
JUD REC-DEEDS-LANDEX SOFTWARE UPGRADE	(251,210)								(251,210)
JUD REC-DEEDS-COMPUTER HARDWARE UPGRADE	(131,351)								(131,351)
JUD REC-DEEDS-REDESIGN OFFICE LAYOUT	(21,900)								(21,900)
JUD REC-DEEDS-BACKSCANNING OF MAPS	(152,963)								(152,963)
JUD REC-DEEDS-MICROFILM STORAGE TRANSFER	(20,018)	(1,365)							(21,383)
JUD REC-DEEDS-REDACTION OF SS#	0	(37,500)							(37,500)
JUD REC-DEEDS-CARD READER	0		(7,355)						(7,355)
JUD REC-DEEDS-RUSSELL CONV TO LANDEX	0			(110,624)	(26,796)				(137,420)
JUD REC-DEEDS-MICROFILM / SCANNING	0					(220,930)	(175,388)		(398,804)
JUD REC-DEEDS-MAP CAB, FILE HANG, MICRO FLM SCAN	0					0	(15,948)		(15,948)
GEN COUNTY-JUD REC-MICROFILM/SVANNING	0				(50,114)				(50,114)
GEN COUNTY-JUD REC-CIV DOCUMENT IMAGING	(126,066)								(126,066)
GEN COUNTY-JUD REC-CRIM MICROFILMING	(72,500)								(72,500)
GEN COUNTY-JUD REC-CIV MICROFILMING	(175,798)								(175,798)
GEN COUNTY-REG WILLS/ORPH CT MICROFILM	(86,157)	(14)							(86,171)
GEN COUNTY-JUD REC-LEKTRIEVER	(3,921)								(3,921)
GEN COUNTY-JUD REC-REMOVE SS # MARRIAGE LIC	(16,954)			(66,175)					(83,129)
E FILING - ODYSSEY ENHANCEMENTS - TYLER	0				(57,800)	(14,865)			(72,665)
TRF TO COUPON SERIES 2001 FUND									
JUD REC-DEEDS COMPUTERIZATION-DEBT SVC									
PROJECT COSTS INCURRED \$499,440	(332,402)								(332,402)
COURTS INFO SYSTEM									
PROJECT COSTS INCURRED \$4,232,664	(721,502)								(721,502)
<b>TOTAL USES</b>	<b>(3,568,537)</b>	<b>(146,554)</b>	<b>(51,355)</b>	<b>(220,799)</b>	<b>(178,710)</b>	<b>(279,795)</b>	<b>(238,285)</b>	<b>(44,000)</b>	<b>(4,730,321)</b>

NOTE: RECORDS IMPROVEMENT FUNDS FROM 1998 AND 1999 WERE INCLUDED IN THE OPERATING FUND.

COUNTY OF LEHIGH  
HISTORICAL DATA  
RECORDS IMPROVEMENT FUND

	1998-2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES									
JUD REC-DEEDS	161,211	84,589	52,214	(37,354)	31,781	(148,011)	(126,491)	19,172	37,111
GEN COUNTY	59,831	(42,529)	19,099	(39,698)	(29,187)	25,999	23,682	7,041	24,238
ELECTRONIC FILING	335,681	25,678	10,900	19,045	(41,661)	3,101	(5,250)	(30,057)	317,437
	<u>556,723</u>	<u>67,738</u>	<u>82,213</u>	<u>(58,007)</u>	<u>(39,067)</u>	<u>(118,911)</u>	<u>(108,059)</u>	<u>(3,844)</u>	<u>378,786</u>
<b>COMPONENT BREAKOUT</b>									
FUND BALANCE-BEGINNING OF YEAR									
JUD REC-DEEDS	0	161,211	245,800	298,014	260,660	292,441	144,430	17,939	0
GEN COUNTY	0	59,831	17,302	36,401	(3,297)	(32,484)	(6,485)	17,197	0
ELECTRONIC FILING	0	335,681	361,359	372,259	391,304	349,643	352,744	347,494	0
	<u>0</u>	<u>556,723</u>	<u>624,461</u>	<u>706,674</u>	<u>648,667</u>	<u>609,600</u>	<u>490,689</u>	<u>382,630</u>	<u>0</u>
FUND BALANCE-END OF YEAR									
JUD REC-DEEDS	161,211	245,800	298,014	260,660	292,441	144,430	17,939	37,111	37,111
GEN COUNTY	59,831	17,302	36,401	(3,297)	(32,484)	(6,485)	17,197	24,238	24,238
ELECTRONIC FILING	335,681	361,359	372,259	391,304	349,643	352,744	347,494	317,437	317,437
	<u>556,723</u>	<u>624,461</u>	<u>706,674</u>	<u>648,667</u>	<u>609,600</u>	<u>490,689</u>	<u>382,630</u>	<u>378,786</u>	<u>378,786</u>

NOTE: RECORDS IMPROVEMENT FUNDS FROM 1998 AND 1999 WERE INCLUDED IN THE OPERATING FUND.

COUNTY OF LEHIGH  
HISTORICAL DATA  
STABILIZATION FUND

	1992 - 2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
GRANTS & REIMBURSEMENTS	18,154,701								18,154,701
INVESTMENT INCOME	16,496,796	50,378	56,698	65,282	100,025	148,231	308,590	168,521	17,394,522
<b>TOTAL REVENUES</b>	<b>34,651,497</b>	<b>50,378</b>	<b>56,698</b>	<b>65,282</b>	<b>100,025</b>	<b>148,231</b>	<b>308,590</b>	<b>168,521</b>	<b>35,549,223</b>
<b>SOURCES:</b>									
TRF FROM OPERATING FUND	4,710,303								4,710,303
BUDGETARY ADJUSTMENT	9,475,000								9,475,000
TRF FROM WEISENBERGER FUND	3,000,000								3,000,000
TRF FROM CEDARBROOK FUND DEP FUND	3,076,000								3,076,000
TRF FROM SPECIAL PARK DEV FUND	750,000								750,000
TRF FROM BOND FUND 2001	3,962,868								3,962,868
TRF FROM BOND FUND 2004	770,583								770,583
TRF FROM BF 2007-BASEBALL TAX EX	6,714,078								6,714,078
TRF FROM BOND FUND 2007	8,793,982								8,793,982
TRF FROM GREEN FUTURE	1,999,999								1,999,999
TRF FROM GAMING FUND	2,000,000								2,000,000
TRF FROM CEDARBROOK FUND	0				8,011,644	10,609,315	12,637,065	12,007,167	43,265,191
<b>TOTAL SOURCES</b>	<b>45,252,813</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,011,644</b>	<b>10,609,315</b>	<b>12,637,065</b>	<b>12,007,167</b>	<b>88,518,004</b>
<b>USES:</b>									
TRF TO OPERATING FUND									
INTEREST	(23,559,655)	(50,378)	(56,698)	(65,282)	(208,936)	(39,321)	(308,590)		(24,288,860)
BUDGETARY ADJUSTMENT	(11,043,230)								(11,043,230)
TRF TO CEDARBROOK	0				(8,011,644)	(10,609,315)	(12,637,065)	(12,007,167)	(43,265,191)
TRF TO OTHER CAPITAL PROJ-									
BURNSIDE PLANTATION	(75,000)								(75,000)
OLD COURTHOUSE RENOVATIONS	(119,457)								(119,457)
TRANSFORMERS	(85,000)								(85,000)
VELODROME IMPROVEMENTS	(164,982)								(164,982)
HOUSEHOLD HAZARDOUS WASTE	(39,956)								(39,956)
SAYLOR PARK	(9,857)								(9,857)
SUMNER AVENUE PAVING	(4,800)								(4,800)
MOTORAMP	(29,951)								(29,951)
RECREATION REINVESTMENT	(86,632)								(86,632)
ROUTE 309 NORTH WHITEHALL	(100,000)								(100,000)
PARKS OFFICE UPGRADE	(14,033)								(14,033)
JUVENILE DETENTION HOME	(347,127)								(347,127)
COMPUTER EQUIPMENT	(99,998)								(99,998)
AGRICULTURAL LAND PRESERVATION	(736,417)								(736,417)
LESTA FACILITY IMPROVEMENT	(137,232)								(137,232)
DOCUMENT IMAGING	(64,391)								(64,391)
PRETREATMENT PLANT	(252,000)								(252,000)
ELECTRONIC MONITORING EQUIP	(112,945)								(112,945)
DIST JUST NEW TELEPHONE SYSTEM	(58,571)								(58,571)
MAIL MACHINE	(23,974)								(23,974)
2001 ORDINANCE #117-PARKING LOTS	(396,885)								(396,885)
WATER INTRUSION	(20,319)								(20,319)

COUNTY OF LEHIGH  
HISTORICAL DATA  
STABILIZATION FUND

	1992 - 2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
COURTHOUSE RENOVATIONS	(1,399,856)								(1,399,856)
PAVING-WALNUT & CHURCH ST LOTS	(52,500)								(52,500)
GEOGRAPHIC INFORMATION SYSTEM	(83,829)								(83,829)
UTILITY GARAGE ROOF	(142,392)								(142,392)
OLD COURTHOUSE ELEVATOR	(45,000)								(45,000)
SCHERERSVILLE PARKING UPGRADE	(54,163)								(54,163)
TRANSCRIPTION DIGITAL RECORD SYS	(22,826)								(22,826)
2001 ORDINANCE #197 ZIATYK PROPERTY	(100,000)								(100,000)
COURT INFO SYSTEM	(109,121)								(109,121)
BOND FUND 2007 RESOLUTION	(10,710,681)								(10,710,681)
BOND FUND 2007 BASEBALL	(6,714,078)								(6,714,078)
BOND FUND 2019 PROJECTS	0							(608,200)	(608,200)
TRF TO INFRASTRUCTURE FUND									
2007 RESOLUTION #13 LINDEN ST BRIDGE	(83,300)								(83,300)
<b>TOTAL USES</b>	<b>(57,100,158)</b>	<b>(50,378)</b>	<b>(56,698)</b>	<b>(65,282)</b>	<b>(8,220,580)</b>	<b>(10,648,636)</b>	<b>(12,945,655)</b>	<b>(12,615,367)</b>	<b>(101,702,754)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>22,804,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(108,911)</b>	<b>108,910</b>	<b>0</b>	<b>(439,679)</b>	<b>22,364,473</b>
FUND BALANCE-BEGINNING OF YEAR	0	25,000,000	25,000,000	25,000,000	25,000,000	24,891,090	25,000,000	25,000,000	0
FUND BALANCE ADJUSTMENT	2,195,848 (1)	\							2,195,848
<b>FUND BALANCE-END OF YEAR</b>	<b>25,000,000</b>	<b>25,000,000</b>	<b>25,000,000</b>	<b>25,000,000</b>	<b>24,891,090</b>	<b>25,000,000</b>	<b>25,000,000</b>	<b>24,560,321</b>	<b>24,560,321</b>

NOTE: (1) THE BEGINNING FUND BALANCE FOR THE STABILIZATION FUND WAS ADJUSTED FOR THE CONSOLIDATION OF THE WEISENBERGER FUND AND CONTRACTUAL INVESTMENT FUND WHICH PREVIOUSLY WERE SEPARATELY REPORTED.

COUNTY OF LEHIGH  
HISTORICAL DATA  
TREXLER NATURE PRESERVE FUND

	2005 -2012	2013	2014	2015	2016	2017	2018	8/2 2019	TOTAL ALL YEARS
<b>REVENUES:</b>									
TREXLER ESTATE GRANT	210,611	8,158	8,665	9,129	9,639	10,031	10,948	33,815	300,996
ENVIRONMENTAL CENTER-TREXLER	700,000								700,000
ENVIRONMENTAL CENTER-GRANTS	590,969								590,969
TRAILS	522,143	392,918							915,061
OTHER GRANTS & REIMB	317,069								317,069
INTEREST INCOME	344,418	2,035	1,800	1,132	216	74	427	228	350,330
OTHER REVENUE	916	1	50	0	2,073	60	0	0	3,100
<b>TOTAL REVENUES</b>	<b>2,686,126</b>	<b>403,112</b>	<b>10,515</b>	<b>10,261</b>	<b>11,928</b>	<b>10,165</b>	<b>11,375</b>	<b>34,043</b>	<b>3,177,525</b>
<b>EXPENDITURES:</b>									
PART TIME-PASSIVE RECREATION	14,286								14,286
WILDLANDS CONSERVANCY	149,500	40,000	40,000	40,000	40,000	40,000	40,000	40,000	429,500
LV ZOOLOGICAL SOCIETY-OPERATIONS	2,955,000	245,000	185,000	185,000	185,000				3,755,000
LV ZOOLOGICAL SOCIETY-ELK/BISON	320,000	80,000	92,500	92,500	92,500	115,000	118,500	59,250	970,250
OTHER OPERATING EXPENSES	79,906	3,948	400		4,003			2,850	91,107
<b>TOTAL EXPENDITURES</b>	<b>3,518,692</b>	<b>368,948</b>	<b>317,900</b>	<b>317,500</b>	<b>321,503</b>	<b>155,000</b>	<b>158,500</b>	<b>102,100</b>	<b>5,260,143</b>
<b>SOURCES:</b>									
TRF FROM OPERATING	3,172,500				300,000	201,598	139,975	0	3,814,073
TRF FROM GREEN FUTURE	1,900,000								1,900,000
TRF FROM ECONOMIC DEVELOPMENT	100,000 (2)								100,000
<b>TOTAL SOURCES</b>	<b>5,172,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>201,598</b>	<b>139,975</b>	<b>0</b>	<b>5,814,073</b>
<b>USES:</b>									
TRF TO OTHER CAP PROJ									
INFRASTRUCTURE CAPITAL	(127,230)								(127,230)
ZOO INFRASTRUCTURE REPAIRS	0	(118,972)	(1,541)				(12,965)		(133,478)
MASTER SITE PLAN	(64,800)								(64,800)
PASSIVE RECREATION	(1,256,951)	(25,097)	(118,341)	(298,742)					(1,699,131)
ELK FENCE	(23,576)								(23,576)
ENVIRONMENTAL CENTER	(1,273,654)								(1,273,654)
TRF TO OPERATING FUND	0								0
ENVIRONMENTAL CENTER	(79,758) (1)								(79,758)
TRF TO GREEN FUTURE	0								0
TRAILS	(333,000)								(333,000)
<b>TOTAL USES</b>	<b>(3,158,969)</b>	<b>(144,069)</b>	<b>(119,882)</b>	<b>(298,742)</b>	<b>0</b>	<b>0</b>	<b>(12,965)</b>	<b>0</b>	<b>(3,734,627)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>1,180,965</b>	<b>(109,905)</b>	<b>(427,267)</b>	<b>(605,981)</b>	<b>(9,575)</b>	<b>56,763</b>	<b>(20,115)</b>	<b>(68,057)</b>	<b>(3,172)</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>	<b>0</b>	<b>1,180,965</b>	<b>1,071,060</b>	<b>643,793</b>	<b>37,812</b>	<b>28,237</b>	<b>85,000</b>	<b>64,885</b>	<b>0</b>
<b>FUND BALANCE-END OF YEAR</b>	<b>1,180,965</b>	<b>1,071,060</b>	<b>643,793</b>	<b>37,812</b>	<b>28,237</b>	<b>85,000</b>	<b>64,885</b>	<b>(3,172)</b>	<b>(3,172)</b>

NOTE: (1) IN 2009 REIMBURSE OPERATING FUND FOR ENVIRONMENTAL CENTER PROJECT.  
(2) IN 2009 ECONOMIC DEVELOPMENT FUNDING FOR LEHIGH VALLEY ZOOLOGICAL SOCIETY LEASE.

COUNTY OF LEHIGH  
SUMMARY OF BOND FUND SERIES 2019 FUND

DESCRIPTION	2020 ADOPTED BUDGET	ACCOUNT #	OBJECT NAME
SHERIFF - SECURITY SYSTEM STANDARDIZATION, UPGRADE & EXPANSION	1,300,000	550104.264.47217	BUILDING IMPROVEMENTS
VOTERS REG - ELECTRONIC POLL BOOKS	2,250,000	550203.248.47441	COMPUTER EQUIPMENT-NEW
IT - DATA CENTER INFRASTRUCTURE LIFECYCLE MGT	750,000	550371.129.47351	COMPUTER EQUIPMENT-REPLACE
IT - APPLICATION ASSESSMENT & APPLICATION	500,000	550371.131.47351	COMPUTER EQUIP-REPL
PARKS - VELEDROME TRACK RESURFACING	160,000	550602.914.47242	VELODROME FACILITY IMPROVE
MAINTENANCE - OLD COURTHOUSE RENOVATIONS/RESTORATION	8,100,000	550607.354.47217	BUILDING IMPROVEMENTS
MAINTENANCE - COURT HOUSE FACILITY SPACE UPGRADE	1,480,000	550607.445.47217	BUILDING IMPROVEMENTS
AGLAND PRESERVATION - AGRICULTURAL CONSERVATION EASEMENTS	3,000,000	550621.800.47131	AGRICULTURAL CONSERV PROG
HAMILTON FIN'S CTR - HFC ROOF REPLACE	325,000	550623.476.47217	BUILDING IMPROVEMENTS
EMERGENCY MGT - BEARCAT POLICE VEHICLE	325,000	550632.501.47492	OTHER EQUIPMENT-NEW
JAIL - AIR CONDITIONING-JAIL 4A	380,000	550801.484.47217	BUILDING IMPROVEMENTS
JAIL - JAIL ROOF	1,400,000	550801.485.47217	BUILDING IMPROVEMENTS
JAIL - ENGINEERING / REPLACEMENT OF ELECTRIC BOILERS	810,000	550801.487.47217	BUILDING IMPROVEMENTS
JAIL - CELL DOORS	450,000	550801.530.47217	BUILDING IMPROVEMENTS
JAIL - WATER SOFTENER REPLACEMENT	230,000	550801.535.47393	OTHER EQUIPMENT-REPLACE
JAIL - FIRE PUMP	180,000	550801.536.47393	OTHER EQUIPMENT-REPLACE
JAIL - BODY SCANNER	150,000	550801.537.47492	OTHER EQUIPMENT-NEW
GOVERNMENT CENTER - PARKADE ELEVATOR UPGRADE	275,000	551201.505.47217	BUILDING IMPROVEMENTS
GOVERNMENT CENTER - PARKADE CONCRETE REPAIRS	500,000	551201.532.47217	BUILDING IMPROVEMENTS
PUBLIC SAFETY - NEW RECORDS MGMT SYSTEM (RMS) FOR ALL POLICE DEPTS	2,600,000	551522.529.47351	COMPUTER EQUIPMENT-REPLACE
CB-FACILITIES - RECONFIGURATION OF BUILDING UNITS	46,700,000	557133.080.47217	BUILDING IMPROVEMENTS
CB-FACILITIES - D-WING AIR CONDITIONING	800,000	557133.546.47217	BUILDING IMPROVEMENTS
 TOTAL	 <u>72,665,000</u>		

COUNTY OF LEHIGH  
SUMMARY OF INFRASTRUCTURE FUND

DESCRIPTION	2020 ADOPTED BUDGET	ACCOUNT #	OBJECT NAME
UTILITY SVCS-BRIDGES - BRIDGES- GENERAL MAJOR MAINT PROJECTS	200,000	380652.182.47934	MAJOR MAINTENANCE
UTILITY SVCS-BRIDGES - CONCRETE STRUCTURAL MEMBERS-SURFACE REPAIRS	25,000	380652.236.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - DEVONSHIRE RD (SALISBURY CHURCH BRIDGE)	1	380652.507.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - RUHETOWN BRIDGE	150,000	380652.508.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - KOCHER'S BRIDGE	50,000	380652.509.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - MOSSERVILLE BRIDGE	100,000	380652.510.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - OSWALD'S MILL BRIDGE	1	380652.511.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - LONG'S BRIDGE	25,000	380652.512.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - URHLICH'S MILL BRIDGE	100,000	380652.513.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - REX'S COVERED BRIDGE	125,000	380652.514.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - SAEGER'S QUARRY BRIDGE	25,000	380652.515.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - HAMILTON STREET JORDAN CREEK BRIDGE	1	380652.516.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - PINE STREET BRIDGE	25,000	380652.517.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - COPLAY/NORTHAMPTON BRIDGE	2,500,000	380652.739.47226	COPLAY/NORTHAMPTON BRIDGE
UTILITY SVCS-BRIDGES - GUIDE RAIL UPGRADE	1	380652.743.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - WEHR'S MILL COVERED BRIDGE OVER JORDAN CREEK	1	380652.905.47224	OTHER BRIDGE IMPROVEMENTS
 TOTAL	 <u><u>3,325,005</u></u>		

COUNTY OF LEHIGH  
SUMMARY OF OTHER CAPITAL PROJECTS FUND

DESCRIPTION	2020 ADOPTED BUDGET		ACCOUNT #	OBJECT NAME
DISTRICT ATTORNEY - VEHICLES FOR DA OFFICE-NARCOTICS (2)	45,000	(1)	240102.482.47421	VEHICLES-NEW
SHERIFF - PERSONAL BULLET RESISTENT VEST REPLACEMENT	20,000	(1)	240104.258.47393	OTHER EQUIPMENT-REPLACE
JUDICIAL RECORDS - JUD REC MICROFILM/SCANNING	150,000	(10)	240191.705.47929	MICROFILMING
GENERAL COUNTY - COUNTY VEHICLE REPLACEMENTS (7)	225,000	(1)	240302.730.47331	VEHICLES-REPLACEMENT
IT - ERP (ENTERPRISE RESOURCE PLAN)	1	(1)	240371.019.47441	COMPUTER EQUIPMENT-NEW
IT - SECURITY INFRASTRUCTURE	95,000	(1)	240371.296.47441	COMPUTER EQUIPMENT-NEW
IT - END USER PLATFORMS	250,000	(1)	240371.712.47351	COMPUTER EQUIPMENT-REPLACE
GENERAL SERVICES - RIVERSIDE DRIVE PAVING	1	(1)	240601.362.47231	PAVING
GENERAL SERVICES - MAJOR MAINTENANCE	200,000	(1)	240601.713.47934	MAJOR MAINTENANCE
PARKS - 8 SECURITY CAMERAS FOR REMOTE PARK LOCATIONS	8,000	(1)	240602.000.47393	OTHER EQUIPMENT-REPLACE
PARKS - LOCKRIDGE PARK ASPHALT PAVING & REPAIRS	150,000	(8)	240602.539.47232	IMPROVEMENTS-LAND
PARKS - ELK FENCE REPLACEMENT	50,000	(8)	240602.541.47233	PARK IMPROVEMENT
PARKS - CEDAR CREEK PARKWAY WEST EXPANSION & IMPROVEMENT	694,000	(8)	240602.721.47233	PARK IMPROVEMENT
PARKS - VELODROME TRACK RESURFACING	260,000	(8)	240602.914.47242	VELODROME FACILITY IMPROVE
PARKS - MOWER - 11 FT DECK	75,000	(8)	240602.945.47393	OTHER EQUIPMENT-REPLACE
MAINTENANCE - RIDE ON FLOOR SCRUBBER	18,800	(1)	240607.000.47393	OTHER EQUIPMENT-REPLACE
MAINTENANCE - DETOX CENTER UPGRADES	20,000	(1)	240607.254.47217	BUILDING IMPROVEMENTS
AGLAND PRESERVATION - COMMUNITY GARDENS DEER FENCING	40,000	(8)	240621.544.47233	PARK IMPROVEMENT
MINOR LEAGUE BALLPARK - COCA COLA PARK	250,000	(12)	240624.144.47217	BUILDING IMPROVEMENTS
COMM CENTER - 20 CHAIRS FOR CALL CENTER	12,000	(1)	240631.000.47393	OTHER EQUIPMENT-REPLACE
EMERGENCY MGMT - 1 HOUR SELF CONTAINED BREATHING TANKS	59,500	(1)	240632.449.47492	OTHER EQUIPMENT-NEW
JAIL - BLODGETT CONVECTION OVEN	16,550	(1)	240801.000.47342	OTHER KITCHEN EQUIPMENT-REP
JAIL - MAJOR MAINTENANCE	150,000	(1)	240801.219.47934	MAJOR MAINTENANCE
JAIL - HANDHELD COMMUNICATION RADIOS	20,000	(1)	240801.364.47332	RADIO-REPLACEMENT
JAIL - HOT WATER HEATER ELEMENT BUNDLE	35,000	(1)	240801.486.47217	BUILDING IMPROVEMENTS
COURT ADMIN - DIGITAL AUDIO RECORDING DEVICES	120,000	(1)	241001.542.47492	OTHER EQUIPMENT-NEW
GOVERNMENT CENTER - HEATING COIL REPLACEMENT	32,000	(3)	241201.191.47217	BUILDING IMPROVEMENTS
AUTO THEFT - NEW VEHICLE - AUTO THEFT TASK FORCE	45,000	(5)	241517.481.47421	VEHICLES-NEW
INSURANCE FRAUD - NEW VEHICLE - INSURANCE FRAUD TASK FORCE	35,000	(6)	241518.483.47421	VEHICLES-NEW
CB-NURSING - RESIDENT CARE EQUIPMENT REPLACEMENT PROJECT	250,000	(2)	247101.276.47393	OTHER EQUIPMENT-REPLACE
CB-ADMIN - IT EQUIPMENT	135,000	(2)	247131.158.47351	COMPUTER EQUIPMENT-REPLACE
CB-FACILITIES - BUILDING & INFRASTRUCTURE SYSTEMS & STRUCTURAL	200,000	(2)	247133.018.47217	BUILDING IMPROVEMENTS
CB-FACILITIES - FACILITY RESIDENT UNIT RENOVATIONS	45,000	(2)	247133.263.47217	BUILDING IMPROVEMENTS
CB-FACILITIES - PARKING LOT/ROADS PAVING	30,000	(2)	247133.270.47231	PAVING
CB-FACILITIES - MAJOR MAINTENANCE	125,000	(2)	247133.338.47934	MAJOR MAINTENANCE
CB-FACILITIES - OUTDOOR MAINTENANCE EQUIPMENT	25,000	(2)	247133.521.47393	OTHER EQUIPMENT-REPLACE

COUNTY OF LEHIGH  
SUMMARY OF OTHER CAPITAL PROJECTS FUND

DESCRIPTION	2020 ADOPTED BUDGET		ACCOUNT #	OBJECT NAME
CB-FACILITIES - SIDEWALK, CURB AND STONE WALL REPAIR	20,000	(2)	247133.863.47217	BUILDING IMPROVEMENTS
CB-ENVIRON SVC - ENVIRONMENTAL SERVICES EQUIPMENT	75,000	(2)	247142.540.47393	OTHER EQUIPMENT-REPLACE
CB-DINING SVC - FOOD SERVICE EQUIPMENT	185,000	(2)	247143.324.47342	OTHER KITCHEN EQUIPMENT-REP
FH-THER REC - RESIDENT TRANSPORT VEHICLES	75,000	(2)	247215.519.47421	VEHICLES-NEW
FH-FACILITIES - RESIDENT ROOM IMPROVEMENT	50,000	(2)	247233.154.47217	BUILDING IMPROVEMENTS
FH-FACILITIES - FURNITURE REPLACEMENT	40,000	(2)	247233.368.47393	OTHER EQUIPMENT-REPLACE
FH-FACILITIES - WALL GUARD NURSING UNITS	30,000	(2)	247233.416.47217	BUILDING IMPROVEMENTS
FH-FACILITIES - MAJOR MAINTENANCE	60,000	(2)	247233.477.47934	MAJOR MAINTENANCE
FH-FACILITIES - BUILDING & INFRASTRUCTURE SYSTEMS & STRUCTURAL	335,000	(2)	247233.518.47217	BUILDING IMPROVEMENTS
FH-DINING SVC - FOOD SERVICE EQUIPMENT	105,000	(2)	247243.441.47342	OTHER KITCHEN EQUIPMENT-REP
TOTAL	<u>4,860,852</u>			
FUNDING SOURCES: (1) OPERATING	1,294,852			
(2) CEDARBROOK	1,785,000			
(3) GOVERNMENT CENTER	32,000			
(4) 911	-			
(5) AUTO THEFT	45,000			
(6) INSURANCE FRAUD	35,000			
(7) GAMING	-			
(8) PARKS FUND	1,269,000			
(10) RECORDS IMPROVEMENT - DEEDS	150,000			
(11) CHILDREN & YOUTH	-			
(12) HOTEL TAX	250,000			
(13) PUBLIC SAFETY	-			
	<u>4,860,852</u>			

EXPENDITURES		C O U N T Y O F L E H I G H 2020 ADOPTED BUDGET VEHICLE REQUESTS	2020 ADOPTED
NUMBER	CHART OF ACCOUNTS TITLE		
1406	OTHER CAPITAL PROJECTS		
240102	OTHER CAP PROJ-DISTRICT ATTY		
240102.482.47421	VEHICLES-NEW (2)		45,000
240302	OTHER CAP PROJ-GENERAL COUNTY		
240302.730.47331	VEHICLES-REPLACEMENT (7)		225,000
241517	OTHER CAP PROJ-AUTO THEFT		
241517.481.47421	VEHICLES-NEW (1)		45,000
241518	OTHER CAP PROJ-INSURANCE FRAUD		
241518.483.47421	VEHICLES-NEW (1)		35,000
241518	OTHER CAP PROJ-CEDARBROOK		
247215.519.47421	VEHICLES-NEW (1)		75,000
TOTAL VEHICLES - 12			----- 425,000 =====
FUNDING: FORFEITURES FUND			45,000
OPERATING FUND			225,000
AUTO THEFT FUND			45,000
INSURANCE FRAUD FUND			35,000
CEDARBROOK FUND			75,000
			----- 425,000 =====

COUNTY OF LEHIGH

2020

ADOPTED PERSONNEL BUDGET

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## COUNTY OF LEHIGH 2020 PAYROLL WORKSHEET

**CLASS TITLE CHANGES IN ACCORDANCE WITH COURTS ARBITRATION AWARD:**

<u>CLASS#</u>	<u>CLASS TITLE FROM:</u>	<u>GRADE</u>	<u>CLASS#</u>	<u>CLASS TITLE TO:</u>	<u>GRADE</u>
2001	OFFICE SUPPORT I	52	2001	OFFICE SUPPORT	53
2002	OFFICE SUPPORT II	53	2001	OFFICE SUPPORT	53
2003	OFFICE SUPPORT III	55	2011	SECRETARIAL SUPPORT 1	55
2006	DISTRICT COURT OPERATIONS CLERK	53	2011	SECRETARIAL SUPPORT 1	55
2011	SECRETARIAL SUPPORT 1	55	2011	SECRETARIAL SUPPORT 1	55
2007	DISTRICT COURT OPERATIONS SPECIALIST	57	2012	SECRETARIAL SUPPORT 2	57
2012	SECRETARIAL SUPPORT 2	57	2012	SECRETARIAL SUPPORT 2	57
2015	CLERICAL SUPPORT	59	2013	SECRETARIAL SUPPORT 3	59

**CLASS GRADE CHANGES IN ACCORDANCE WITH COURTS ARBITRATION AWARD:**

<u>CLASS#</u>	<u>CLASS TITLE</u>	<u>2019 GRADE</u>	<u>2020 GRADE</u>
2040	PROBATION AIDE	59	60

**NEW CLASS TITLES RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS:**

<u>CLASS#</u>	<u>CLASS TITLE</u>	<u>GRADE</u>
653	SOCIAL WORKER	13
654	TRANSLATOR	21
785	BUILDING OPERATIONS MANAGER	26

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 01 COMMISSIONERS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
27 CLERK TO THE COMMISSIONERS	1	101,358				101,358
25 DEPUTY CLERK TO THE BOARD	1	71,074				71,074
TOTAL FULL TIME EMPLOYEES	2	172,432				<u>172,432</u>
96 ELECTED OFFICIALS	9	64,000				64,000
TOTAL ELECTED OFFICIALS	9	64,000				<u>64,000</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **	11	236,434				<u>236,434</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 01 DISTRICT ATTORNEY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	2	153,005				153,005
15 CLERICAL SPECIALIST	3	140,775				140,775
18 OFFICE SUPERVISOR	1	52,562				52,562
11 SECRETARY I	2	72,365				72,365
13 SECRETARY II	3	121,614				121,614
16 EXECUTIVE SECRETARY	5	278,969				278,969
22 CHILD ABUSE INVESTIGATOR	1	63,253				63,253
22 COUNTY DETECTIVE	12	749,235				749,235
24 CHIEF COUNTY DETECTIVE	1	73,965				73,965
28 FIREARM AND TOOLMARK EXAMINER	1	92,560				92,560
24 ATTORNEY I	5	327,996				327,996
26 ATTORNEY II	3	233,042				233,042
28 ATTORNEY III	6	540,613				540,613
30 ATTORNEY IV	9	937,730				937,730
31 SENIOR ATTORNEY	2	243,506				243,506
33 1st ASSIST. DISTRICT ATTORNEY	1	135,845				135,845
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>57</b>	<b>4,217,035</b>				<b>4,217,035</b>
96 ELECTED OFFICIALS	1	185,827				185,827
<b>TOTAL ELECTED OFFICIALS</b>	<b>1</b>	<b>185,827</b>				<b>185,827</b>
99 PART TIME		135,000				135,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 01 DISTRICT ATTORNEY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME EMPLOYEES		135,000				<u>135,000</u>
96 ATTORNEYS	1	63,907				<u>63,907</u>
TOTAL NON-CLASSIFIED SERVICE	1	63,907				<u>63,907</u>
99 OVERTIME		3,500				<u>3,500</u>
TOTAL OVERTIME PAY		3,500				<u>3,500</u>
99 TRANSCRIBING FEES		11,000				<u>11,000</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		11,000				<u>11,000</u>
99 TRANSCRIBING FEE-GRAND JURY		3,500				<u>3,500</u>
TOTAL TRANSCRIBING FEES-GRAND JURY		3,500				<u>3,500</u>

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 01 ELECTED OFFICIALS  
 OFFICE: 02 DISTRICT ATTORNEY  
 BUREAU: 01 DISTRICT ATTORNEY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	59	4,619,769				_____ 4,619,769 =====

NOTE: ONE FULL-TIME CLERICAL TECHNICIAN III POSITION RECLASSIFIED TO ONE FULL-TIME SECRETARY II POSITION.  
 ONE FULL-TIME SECRETARY II POSITION RECLASSIFIED TO ONE FULL-TIME SECRETARY I POSITION.  
 ONE FULL-TIME SECRETARY II POSITION TRANSFERRED TO VICTIM WITNESS (ACCOUNT #010208.41111).  
 ONE FULL-TIME SECRETARY I POSITION TRANSFERRED FROM VICTIM WITNESS (ACCOUNT #010208.41111).  
 ONE FULL-TIME COUNTY DETECTIVE POSITION TRANSFERRED TO FORENSIC LAB (ACCOUNT #010211.41111).  
 ONE FULL-TIME DUI CENTER COORDINATOR POSITION TRANSFERRED FROM REGIONAL BOOKING (ACCOUNT #010209.41111) AND REALLOCATED  
 TO ONE FULL-TIME COUNTY DETECTIVE POSITION.  
 ONE FULL-TIME SPECIAL ASSISTANT POSITION TRANSFERRED FROM HEALTH CHOICES (ACCOUNT #050406.41111) AND REALLOCATED  
 TO ONE FULL-TIME COUNTY DETECTIVE POSITION.  
 25% OF POSITIONS #20538 AND #22676 ARE ALLOCATED TO DOMESTIC VIOLENCE (ACCOUNT #010206.41111).  
 20% OF POSITIONS #13701 AND #18818 ARE ALLOCATED TO DOMESTIC VIOLENCE (ACCOUNT #010206.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 02 NARCOTICS INFORMATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
16 EXECUTIVE SECRETARY	1	59,800				59,800
22 COUNTY DETECTIVE	6	407,991				407,991
24 CHIEF COUNTY DETECTIVE	1	71,822				71,822
TOTAL FULL TIME EMPLOYEES	8	539,613				<u>539,613</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		4,000				<u>4,000</u>
TOTAL OVERTIME PAY		4,000				<u>4,000</u>
** TOTAL **	8	543,614				<u>543,614</u> =====

NOTE: ONE FULL-TIME EXECUTIVE SECRETARY POSITION TRANSFERRED FROM DRUG TASK FORCE (ACCOUNT #151102.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 06 DOMESTIC VIOLENCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE		10,458				10,458
22 COUNTY DETECTIVE		32,171				32,171
24 ATTORNEY I		17,430				17,430
30 ATTORNEY IV		21,025				21,025
TOTAL FULL TIME EMPLOYEES		81,084				81,084
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
** TOTAL **		81,085				81,085

NOTE: 75% OF POSITIONS #20538 AND #22676 ARE ALLOCATED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
80% OF POSITIONS #13701 AND #18818 ARE ALLOCATED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
85% OF POSITION #20681 IS ALLOCATED TO VICTIM WITNESS (ACCOUNT #010208.41111)

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 08 VICTIM WITNESS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	1	59,264				59,264
13 SECRETARY II	1	41,142				41,142
17 PARALEGAL	1	50,107				50,107
TOTAL FULL TIME EMPLOYEES	3	150,513				150,513
99 PART TIME		1,000				1,000
TOTAL PART TIME EMPLOYEES		1,000				1,000
** TOTAL **	3	151,513				151,513 =====

NOTE: ONE FULL-TIME SECRETARY II POSITION TRANSFERRED FROM DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
ONE FULL-TIME SECRETARY I POSITION TRANSFERRED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
15% OF POSITION #20681 IS ALLOCATED TO DOMESTIC VIOLENCE (ACCOUNT #010206.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 09 REGIONAL CENTRAL BOOKING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 COUNTY DETECTIVE	1	61,443				61,443
13 BOOKING OFFICER	5	240,551				240,551
19 BOOKING SUPERVISOR	2	116,023				116,023
TOTAL FULL TIME EMPLOYEES	8	418,017				<u>418,017</u>
99 PART TIME		315,000				<u>315,000</u>
TOTAL PART TIME EMPLOYEES		315,000				<u>315,000</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **	8	733,018				<u>733,018</u> =====

NOTE: ONE FULL TIME DUI CENTER COORDINATOR POSITION TRANSFERRED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111) AND REALLOCATED TO ONE FULL-TIME COUNTY DETECTIVE POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 11 FORENSIC LAB

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 COUNTY DETECTIVE	1	76,902				76,902
28 CHIEF CRIMINAL INVESTIGATOR	1	92,560				92,560
22 CRIMINAL INTELLIGENCE ANALYST	1	67,966				67,966
TOTAL FULL TIME EMPLOYEES	3	237,428				237,428
99 PART TIME		25,000				25,000
TOTAL PART TIME EMPLOYEES		25,000				25,000
99 OVERTIME			1			1
TOTAL OVERTIME PAY			1			1
** TOTAL **	3	262,429				262,429 =====

NOTE: 70% OF POSITION #21331 IS ALLOCATED TO RIIC (ACCOUNT #152201.41111).  
ONE FULL-TIME COUNTY DETECTIVE POSITION TRANSFERRED FROM DISTRICT ATTORNEY (ACCOUNT #010201.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 03 CORONER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 DEPUTY CORONER	10	573,686				573,686
21 CHIEF DEPUTY CORONER	1	75,566				75,566
18 MORGUE TECHNICIAN	1	52,562				52,562
13 SECRETARY II	1	46,384				46,384
21 OPERATIONS MANAGER	2	133,952				133,952
TOTAL FULL TIME EMPLOYEES	15	882,150				882,150
96 ELECTED OFFICIALS	1	71,000				71,000
TOTAL ELECTED OFFICIALS	1	71,000				71,000
18 DEPUTY CORONER	1	44,191				44,191
TOTAL REGULAR PART TIME EMPLOYEES	1	44,191				44,191
99 PART TIME		60,000				60,000
TOTAL PART TIME EMPLOYEES		60,000				60,000
99 OVERTIME		177,000				177,000
99 ON-CALL					33,000	33,000
TOTAL OVERTIME PAY		177,000			33,000	210,000

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
 OFFICE: 03 CORONER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	17	1,234,341			33,000	<u>1,267,341</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 01 SHERIFF-OPERATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	6	235,562				235,562
15 CLERICAL SUPERVISOR	1	49,650				49,650
13 SECRETARY II	2	95,410				95,410
24 CHIEF DEPUTY SHERIFF	2	156,522				156,522
22 DEPUTY SHERIFF LIEUTENANT	2	126,506				126,506
23 DEPUTY SHERIFF CAPTAIN	1	68,432				68,432
TOTAL FULL TIME EMPLOYEES	14	732,082				732,082
96 ELECTED OFFICIALS	1	71,000				71,000
TOTAL ELECTED OFFICIALS	1	71,000				71,000
99 PART TIME		54,000				54,000
TOTAL PART TIME EMPLOYEES		54,000				54,000
** TOTAL **	15	857,082				857,082 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 02 SHERIFF-CIVIL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	4	242,118			3,498	245,616
75 DEPUTY SHERIFF SERGEANT	2	154,212			7,712	161,924
TOTAL FULL TIME BARGAINING UNIT	6	396,330			11,210	<u>407,540</u>
99 OVERTIME		12,500				<u>12,500</u>
TOTAL OVERTIME PAY		12,500				<u>12,500</u>
** TOTAL **	6	408,830			11,210	<u>420,040</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 01 ELECTED OFFICIALS  
 OFFICE: 04 SHERIFF  
 BUREAU: 03 SHERIFF-SECURITY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	1	49,754				49,754
TOTAL FULL TIME BARGAINING UNIT	1	49,754				<u>49,754</u>
99 PART TIME		265,000				265,000
TOTAL PART TIME BARGAINING UNIT		265,000				<u>265,000</u>
99 OVERTIME		100				100
TOTAL OVERTIME PAY		100				<u>100</u>
** TOTAL **	1	314,854				<u>314,854</u> =====

NOTE: ONE FULL-TIME DEPUTY SHERIFF POSITION ADDED TO COMPLEMENT BY ORDINANCE #127 IN 2019.  
 BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 04 SHERIFF-WARRANTS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	11	604,146			3,498	607,644
75 DEPUTY SHERIFF SERGEANT	1	77,106			3,856	80,962
TOTAL FULL TIME BARGAINING UNIT	12	681,252			7,354	688,606
99 OVERTIME		20,000				20,000
TOTAL OVERTIME PAY		20,000				20,000
** TOTAL **	12	701,252			7,354	708,606 =====

NOTE: ONE FULL-TIME DEPUTY SHERIFF POSITION TRANSFERRED FROM SHERIFF-COURTS (ACCOUNT #010405.41121)  
ONE FULL-TIME DEPUTY SHERIFF POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
ONE FULL-TIME DEPUTY SHERIFF POSITION ADDED TO COMPLEMENT BY ORDINANCE #127 IN 2019.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 05 SHERIFF-COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	38	2,164,366			20,988	2,185,354
75 DEPUTY SHERIFF SERGEANT	5	350,415			7,712	358,127
TOTAL FULL TIME BARGAINING UNIT	43	2,514,781			28,700	2,543,481
99 PART TIME						1
TOTAL PART TIME EMPLOYEES						1
99 PART TIME		476,250				476,250
TOTAL PART TIME BARGAINING UNIT		476,250				476,250
99 OVERTIME		44,600				44,600
99 ON-CALL					10,400	10,400
99 OVERTIME-HOSPITAL DUTY		50,000				50,000
TOTAL OVERTIME PAY		94,600			10,400	105,000
** TOTAL **	43	3,085,632			39,100	3,124,732

NOTE: ONE FULL-TIME DEPUTY SHERIFF POSITION TRANSFERRED TO SHERIFF-WARRANTS (ACCOUNT #010404.41121).  
ONE FULL-TIME DEPUTY SHERIFF POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 07 CONTROLLER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ASSOCIATE AUDITOR	1	53,061				53,061
22 AUDITOR	2	128,419				128,419
24 SENIOR AUDITOR	2	170,789				170,789
30 DEPUTY CONTROLLER	1	96,200				96,200
17 ASSISTANT OPERATIONS MANAGER	1	62,837				62,837
TOTAL FULL TIME EMPLOYEES	7	511,306				511,306
96 ELECTED OFFICIALS	1	71,000				71,000
TOTAL ELECTED OFFICIALS	1	71,000				71,000
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	8	582,308				582,308 =====

NOTE: ONE FULL-TIME SENIOR AUDITOR POSITION RECLASSIFIED TO ONE FULL-TIME AUDITOR POSITION.  
ONE FULL-TIME ASSISTANT DEPUTY CONTROLLER POSITION RECLASSIFIED TO ONE FULL-TIME SENIOR AUDITOR POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 09 JUDICIAL RECORDS  
BUREAU: 01 JUDICIAL RECORDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 DEPUTY JUDICIAL RECORDS-WILLS	1	75,462				75,462
19 SPECIAL ASSISTANT	2	109,284				109,284
09 CLERICAL TECHNICIAN II	1	42,702				42,702
11 CLERICAL TECHNICIAN III	4	155,523				155,523
15 CLERICAL SPECIALIST	2	99,799				99,799
18 OFFICE SUPERVISOR	4	216,883				216,883
13 SECRETARY II	2	84,843				84,843
14 COURT STENOGRAPHER II	5	215,905				215,905
16 COURT STENOGRAPHER III	2	107,453				107,453
17 PARALEGAL	8	398,137				398,137
21 ASST DEP JUDICIAL RECORDS-CTS	2	126,069				126,069
25 DEPUTY JUDICIAL RECORDS-COURTS	2	160,764				160,764
17 ASSISTANT OPERATIONS MANAGER	1	51,584				51,584
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>36</b>	<b>1,844,408</b>				<b>1,844,408</b>
96 ELECTED OFFICIALS	1	71,000				71,000
<b>TOTAL ELECTED OFFICIALS</b>	<b>1</b>	<b>71,000</b>				<b>71,000</b>
99 PART TIME		170,000				170,000
<b>TOTAL PART TIME EMPLOYEES</b>		<b>170,000</b>				<b>170,000</b>
99 OVERTIME		6,000				6,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 09 JUDICIAL RECORDS  
BUREAU: 01 JUDICIAL RECORDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		6,000				6,000
99 TRANSCRIBING FEES		25,000				25,000
TOTAL TRANSCRIBE-EXP-EXTERNAL-CRIMIN		25,000				25,000
99 TRANSCRIBING FEES		30,000				30,000
TOTAL TRANSCRIBE EXP-EXTERNAL-CIVIL		30,000				30,000
** TOTAL **	37	2,146,408				2,146,408 =====

NOTE: FIVE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITIONS RECLASSIFIED TO ONE FULL-TIME SPECIAL ASSISTANT POSITION, THREE FULL-TIME OFFICE SUPERVISOR POSITIONS AND ONE FULL-TIME PARALEGAL POSITION.  
ONE FULL-TIME CLERICAL TECHNICIAN III POSITION RECLASSIFIED TO ONE FULL-TIME SECRETARY II POSITION.  
THREE FULL-TIME CLERICAL SPECIALIST POSITIONS RECLASSIFIED TO THREE FULL-TIME PARALEGAL POSITIONS.  
ONE FULL-TIME CLERICAL TECHNICIAN III POSITION TRANSFERRED TO MAGISTERIAL DISTRICT JUDGES (ACCOUNT #100800.41111) AND REALLOCATED TO ONE FULL-TIME SECRETARIAL SUPPORT I POSITION.  
ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED TO JUDICIAL RECORDS-DEEDS (ACCOUNT #010902.41111).  
ONE FULL-TIME SECRETARY II POSITION TRANSFERRED FROM JUDICIAL RECORDS-DEEDS (ACCOUNT #010902.41111).  
ONE FULL-TIME COURT STENOGRAPHER III POSITION RECLASSIFIED TO ONE FULL-TIME OFFICE SUPERVISOR POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 09 JUDICIAL RECORDS  
BUREAU: 02 JUDICIAL RECORDS-DEEDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 DEPUTY JUDICIAL RECORDS-DEEDS	1	73,216				73,216
15 CLERICAL SPECIALIST	3	150,758				150,758
18 OFFICE SUPERVISOR	1	55,744				55,744
13 SECRETARY II	2	92,851				92,851
17 PARALEGAL	1	50,107				50,107
21 ASST DEP JUDICIAL RECORDS-CTS	1	71,926				71,926
TOTAL FULL TIME EMPLOYEES	9	494,602				494,602
99 PART TIME		35,000				35,000
TOTAL PART TIME EMPLOYEES		35,000				35,000
99 OVERTIME		500				500
TOTAL OVERTIME PAY		500				500
** TOTAL **	9	530,102				530,102

NOTE: ONE FULL-TIME SECRETARY II POSITION TRANSFERRED TO JUDICIAL RECORDS (ACCOUNT #010901.41111).  
ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED FROM JUDICIAL RECORDS (ACCOUNT #010901.41111).  
ONE FULL-TIME CLERICAL SPECIALIST POSITION RECLASSIFIED TO ONE FULL-TIME OFFICE SUPERVISOR POSITION.  
ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION RECLASSIFIED TO ONE FULL-TIME CLERICAL SPECIALIST POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 15 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(225,000)				(225,000)
TOTAL BUDGETED VACANCY FACTOR		(225,000)				<u>(225,000)</u>
** TOTAL **		(225,000)				<u>(225,000)</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 01 COUNTY EXECUTIVE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	1	61,526				61,526
15 CLERICAL SPECIALIST	1	45,490				45,490
TOTAL FULL TIME EMPLOYEES	2	107,016				<u>107,016</u>
96 ELECTED OFFICIALS	1	75,000				75,000
TOTAL ELECTED OFFICIALS	1	75,000				<u>75,000</u>
** TOTAL **	3	182,016				<u>182,016</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 03 VOTERS REGISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 CHIEF CLK - ELEC & REG	1	73,965				73,965
19 CHIEF DEP CLK - ELEC & REG	1	61,526				61,526
11 CLERICAL TECHNICIAN III	2	76,087				76,087
13 SECRETARY II	1	42,390				42,390
17 ASSISTANT OPERATIONS MANAGER	1	50,107				50,107
17 LEAD VOTING MACHINE CUSTODIAN	1	50,107				50,107
TOTAL FULL TIME EMPLOYEES	7	354,182				<u>354,182</u>
99 PART TIME		130,000				<u>130,000</u>
TOTAL PART TIME EMPLOYEES		130,000				<u>130,000</u>
99 OVERTIME		50,000				<u>50,000</u>
TOTAL OVERTIME PAY		50,000				<u>50,000</u>
** TOTAL **	7	534,182				<u>534,182</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 04 PUBLIC DEFENDER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 SECRETARY I	1	37,482				37,482
13 SECRETARY II	2	82,284				82,284
16 EXECUTIVE SECRETARY	1	59,800				59,800
18 INVESTIGATOR II	2	104,717				104,717
24 ATTORNEY I	3	226,970				226,970
26 ATTORNEY II	6	487,782				487,782
28 ATTORNEY III	3	302,640				302,640
30 ATTORNEY IV	1	117,229				117,229
31 SENIOR ATTORNEY	1	123,261				123,261
32 CHIEF PUBLIC DEFENDER	1	112,611				112,611
13 SOCIAL WORKER	1	38,106				38,106
TOTAL FULL TIME EMPLOYEES	22	1,692,882				1,692,882
99 PART TIME		20,000				20,000
TOTAL PART TIME EMPLOYEES		20,000				20,000
96 ATTORNEYS	5	247,792				247,792
TOTAL NON-CLASSIFIED SERVICE	5	247,792				247,792
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 04 PUBLIC DEFENDER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 TRANSCRIBING FEES		6,500				6,500
TOTAL TRANSCRIBING EXPENSE-INTERNAL		6,500				<u>6,500</u>
** TOTAL **	27	1,967,175				<u>1,967,175</u> =====

NOTE: ONE FULL-TIME SOCIAL WORKER POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 01 DIRECTOR OF ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
32 DIRECTOR OF ADMINISTRATION	1	112,611				112,611
TOTAL FULL TIME EMPLOYEES	1	112,611				112,611
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	1	112,613				112,613 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 04 FISCAL AFFAIRS  
BUREAU: 01 FISCAL OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ACCOUNTANT I	3	191,630				191,630
22 ACCOUNTANT II	1	79,394				79,394
24 LEAD ACCOUNTANT	4	315,785				315,785
30 SUPERVISORY ACCOUNTANT	1	117,229				117,229
31 FISCAL OFFICER	1	120,245				120,245
11 CLERICAL TECHNICIAN III	4	162,865				162,865
15 CLERICAL SPECIALIST	4	212,181				212,181
28 ASST SUPERVISORY ACCOUNTANT	1	89,898				89,898
TOTAL FULL TIME EMPLOYEES	19	1,289,227				1,289,227
99 PART TIME		30,000				30,000
TOTAL PART TIME EMPLOYEES		30,000				30,000
99 OVERTIME		3,500				3,500
TOTAL OVERTIME PAY		3,500				3,500
** TOTAL **	19	1,322,727				1,322,727 =====

NOTE: ONE FULL-TIME ACCOUNTANT II POSITION TRANSFERRED TO HUMAN RESOURCES (ACCOUNT #032100.41111) AND REALLOCATED TO ONE FULL-TIME HR ADMINISTRATOR 3 POSITION.  
ONE FULL-TIME HR ADMINISTRATOR 3 POSITION TRANSFERRED FROM HUMAN RESOURCES (ACCOUNT #032100.41111) AND REALLOCATED TO ONE FULL-TIME ASSISTANT SUPERVISORY ACCOUNTANT POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 04 FISCAL AFFAIRS  
BUREAU: 03 BUREAU OF COLLECTIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
14 COLLECTIONS HEARING OFF. AIDE	1	43,181				43,181
19 ACCOUNTANT I	1	61,526				61,526
19 COLLECTIONS HEARING OFFICER	4	232,504				232,504
22 COLLECTIONS HEARING OFF - MGR	1	75,566				75,566
11 CLERICAL TECHNICIAN III	3	125,439				125,439
15 CLERICAL SPECIALIST	1	44,117				44,117
TOTAL FULL TIME EMPLOYEES	11	582,333				582,333
99 PART TIME		70,000				70,000
TOTAL PART TIME EMPLOYEES		70,000				70,000
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	11	652,334				652,334 =====

NOTE: ONE FULL-TIME LEAD ACCOUNTANT POSITION RECLASSIFIED TO ONE FULL-TIME ACCOUNTANT I POSITION.  
ONE FULL-TIME OFFICE SUPERVISOR POSITION RECLASSIFIED TO ONE FULL-TIME CLERICAL SPECIALIST POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 06 ASSESSMENT  
BUREAU: 01 ASSESSMENT OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
20 COMMERCIAL/INDUS APPRAISER	3	186,409				186,409
15 APPRAISER I	1	43,713				43,713
17 APPRAISER II	6	325,562				325,562
24 ASST REAL ESTATE APPRAISAL DIR	1	69,722				69,722
28 REAL ESTATE APPRAISAL DIRECTOR	1	89,898				89,898
11 CLERICAL TECHNICIAN III	1	47,029				47,029
15 CLERICAL SPECIALIST	3	152,319				152,319
13 SECRETARY II	1	51,709				51,709
16 EXECUTIVE SECRETARY	1	59,800				59,800
TOTAL FULL TIME EMPLOYEES	18	1,026,161				<u>1,026,161</u>
99 PART TIME					1	<u>1</u>
TOTAL PART TIME EMPLOYEES					1	<u>1</u>
99 OVERTIME					1	<u>1</u>
TOTAL OVERTIME PAY					1	<u>1</u>
** TOTAL **	18	1,026,163				<u>1,026,163</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 06 ASSESSMENT  
BUREAU: 02 ASSESSMENT APPEALS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
96 ATTORNEYS	1	19,853				19,853
96 PROFESSIONAL STAFF	3	64,404				64,404
TOTAL NON-CLASSIFIED SERVICE	4	84,257				<u>84,257</u>
** TOTAL **	4	84,257				<u>84,257</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 07 INFORMATION TECHNOLOGY  
BUREAU: 01 INFORMATION TECHNOLOGY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 BUYER II	1	68,578				68,578
25 SYSTEMS ANALYST	3	252,366				252,366
18 HELP DESK TECHNICIAN	2	108,284				108,284
30 SOFTWARE DEVELOPMENT MANAGER	3	346,050				346,050
23 ASSISTANT SYSTEMS MANAGER	1	66,435				66,435
28 SYSTEMS MANAGER	7	689,998				689,998
20 PC SPECIALIST	3	184,621				184,621
19 GIS ANALYST	3	205,734				205,734
20 SENIOR GIS ANALYST	1	72,030				72,030
27 SOFTWARE ANALYST	1	80,746				80,746
29 SENIOR SOFTWARE ANALYST	4	407,286				407,286
30 SECURITY INFORMATION OFFICER	1	86,362				86,362
 TOTAL FULL TIME EMPLOYEES	 30	 2,568,490				 <u>2,568,490</u>
 99 PART TIME		 80,000				 <u>80,000</u>
 TOTAL PART TIME EMPLOYEES		 80,000				 <u>80,000</u>
 99 OVERTIME		 1				 <u>1</u>
 TOTAL OVERTIME PAY		 1				 <u>1</u>
  ** TOTAL **	  30	  2,648,491				  <u>2,648,491</u> =====

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 03 ADMINISTRATION  
 OFFICE: 12 RETIREMENT FUND  
 BUREAU: 01 RETIREMENT ADMIN EXPENSES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ACCOUNTANT I	1	59,717				59,717
TOTAL FULL TIME EMPLOYEES	1	59,717				<u>59,717</u>
99 OVERTIME		500				500
TOTAL OVERTIME PAY		500				<u>500</u>
** TOTAL **	1	60,217				<u>60,217</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 13 VETERAN'S AFFAIRS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 DIRECTOR OF VETERAN'S AFFAIRS	1	69,722				69,722
13 VETERAN SERVICES OFFICER I	1	49,213				49,213
16 VETERAN SERVICES OFFICER II	1	59,800				59,800
TOTAL FULL TIME EMPLOYEES	3	178,735				<u>178,735</u>
99 PART TIME		20,000				<u>20,000</u>
TOTAL PART TIME EMPLOYEES		20,000				<u>20,000</u>
99 OVERTIME		750				<u>750</u>
TOTAL OVERTIME PAY		750				<u>750</u>
** TOTAL **	3	199,485				<u>199,485</u> =====

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 03 ADMINISTRATION  
 OFFICE: 15 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(225,000)				(225,000)
TOTAL BUDGETED VACANCY FACTOR		(225,000)				<u>(225,000)</u>
** TOTAL **		(225,000)				<u>(225,000)</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 18 PROCUREMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 BUYER II	1	56,306				56,306
17 BUYER	1	50,107				50,107
22 SENIOR BUYER	1	63,253				63,253
30 CHIEF PROCUREMENT OFFICER	1	117,229				117,229
25 PROCUREMENT MANAGER	1	75,462				75,462
15 CLERICAL SPECIALIST	1	45,490				45,490
13 SECRETARY II	1	41,142				41,142
TOTAL FULL TIME EMPLOYEES	7	448,989				<u>448,989</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **	7	448,991				<u>448,991</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 21 HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 HR ADMINISTRATOR 3	2	174,366				174,366
30 HUMAN RESOURCES OFFICER	1	94,378				94,378
15 CLERICAL SPECIALIST	1	51,168				51,168
18 OFFICE SUPERVISOR	1	64,355				64,355
17 ASSISTANT OPERATIONS MANAGER	2	107,869				107,869
TOTAL FULL TIME EMPLOYEES	7	492,136				492,136
11 CLERICAL TECHNICIAN III	1	27,440				27,440
TOTAL REGULAR PART TIME EMPLOYEES	1	27,440				27,440
99 PART TIME		57,400				57,400
TOTAL PART TIME EMPLOYEES		57,400				57,400
99 OVERTIME		1,000				1,000
TOTAL OVERTIME PAY		1,000				1,000
** TOTAL **	8	577,976				577,976 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 21 HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
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NOTE: ONE FULL-TIME ACCOUNTANT II POSITION TRANSFERRED FROM FISCAL OFFICE (ACCOUNT #030401.41111) AND REALLOCATED TO ONE FULL-TIME HR ADMINISTRATOR 3 POSITION.  
ONE FULL-TIME HR ADMINISTRATOR 3 POSITION TRANSFERRED TO FISCAL OFFICE (ACCOUNT #030401.41111) AND REALLOCATED TO ONE FULL-TIME ASSISTANT SUPERVISORY ACCOUNTANT POSITION.  
ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED TO HEALTH CHOICES (ACCOUNT #050406.41111) AND REALLOCATED TO ONE FULL-TIME OFFICE SUPERVISOR POSITION.  
ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION TRANSFERRED TO HUMAN SERVICE ADMINISTRATION (ACCOUNT #050103.41111).

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
 OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
 BUREAU: 01 DIRECTOR OF HUMAN SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	1	57,990				57,990
32 HUMAN SERVICES DIRECTOR	1	109,366				109,366
TOTAL FULL TIME EMPLOYEES	2	167,356				<u>167,356</u>
** TOTAL **	2	167,356				<u>167,356</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 01 GENERAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	1	56,306				56,306
32 DIRECTOR OF GENERAL SERVICES	1	112,611				112,611
13 SECRETARY II	2	92,851				92,851
17 ASSISTANT OPERATIONS MANAGER	1	62,837				62,837
21 OPERATIONS MANAGER	1	55,702				55,702
26 BUILDING OPERATIONS MGR	1	86,528				86,528
25 GENERAL SERVICES MANAGER	1	67,725				67,725
TOTAL FULL TIME EMPLOYEES	8	534,560				534,560
99 PART TIME		25,000				25,000
TOTAL PART TIME EMPLOYEES		25,000				25,000
** TOTAL **	8	559,560				559,560 =====

NOTE: ONE FULL-TIME OPERATIONS MANAGER POSITION RECLASSIFIED TO ONE FULL-TIME GENERAL SERVICES MANAGER POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
ONE FULL-TIME GENERAL SERVICES MANAGER POSITION RECLASSIFIED TO ONE FULL-TIME BUILDING OPERATIONS MANAGER POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
ONE FULL-TIME CAPITAL PROJECTS MANAGER POSITION DELETED FROM COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
ONE FULL-TIME OPERATIONS MANAGER POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 02 OFFICE OF PARKS & RECREATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 GROUNDSKEEPER	5	195,480				195,480
13 LEAD GROUNDSKEEPER	1	51,709				51,709
15 SUPERVISORY GROUNDSKEEPER	2	111,363				111,363
12 RESIDENT GROUNDSKEEPER	3	140,317				140,317
17 ASSISTANT OPERATIONS MANAGER	1	54,725				54,725
14 CARPENTER	1	54,184				54,184
17 TRADES FOREMAN	1	62,837				62,837
25 PARKS DIRECTOR	1	82,430				82,430
TOTAL FULL TIME EMPLOYEES	15	753,045				753,045
99 PART TIME		80,000				80,000
TOTAL PART TIME EMPLOYEES		80,000				80,000
99 OVERTIME		1,500				1,500
TOTAL OVERTIME PAY		1,500				1,500
** TOTAL **	15	834,545				834,545 =====

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
 OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
 BUREAU: 02 EMERGENCY MANAGEMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	51,709				51,709
25 DIRECTOR OF EMERGENCY MGMT	1	67,725				67,725
17 ASSISTANT OPERATIONS MANAGER	3	158,059				158,059
TOTAL FULL TIME EMPLOYEES	5	277,493				<u>277,493</u>
** TOTAL **	5	277,493				<u>277,493</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 05 UTILITY SERVICES  
BUREAU: 01 UTILITY SVC-VEHICLES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
14 MAINTENANCE MECHANIC	1	45,802				45,802
15 AUTOMOTIVE MECHANIC	1	34,118				34,118
17 TRADES FOREMAN	1	51,584				51,584
TOTAL FULL TIME EMPLOYEES	3	131,504				<u>131,504</u>
** TOTAL **	3	131,504				<u>131,504</u> =====

NOTE: 25% OF POSITION #22273 IS ALLOCATED TO UTILITY SERVICES - BRIDGES (ACCOUNT #060502.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 07 MAINTENANCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CUSTODIAN	11	401,918		10,296		412,214
11 LEAD CUSTODIAN	1	37,482		936		38,418
12 MAINTENANCE WORKER	2	86,489				86,489
14 MAINTENANCE MECHANIC	1	57,969				57,969
14 CARPENTER	1	45,802				45,802
15 PLUMBER	1	45,490				45,490
17 TRADES FOREMAN	2	100,214				100,214
24 BUILDING MANAGER	1	71,822				71,822
TOTAL FULL TIME EMPLOYEES	20	847,186		11,232		858,418
99 PART TIME		35,000				35,000
TOTAL PART TIME EMPLOYEES		35,000				35,000
99 OVERTIME		10,000				10,000
TOTAL OVERTIME PAY		10,000				10,000
** TOTAL **	20	892,186		11,232		903,418 =====

NOTE: 50% OF POSITION #21052 IS ALLOCATED TO AGRICULTURE EXTENSION (ACCOUNT #060900.41111) AND 25% IS ALLOCATED TO CEDAR VIEW APARTMENTS (ACCOUNT #050802.41111).

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
 OFFICE: 08 WORK PROGRAM

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 WORK PROGRAM LEADER I	1	62,837				62,837
18 WORK PROGRAM LEADER II	1	65,957				65,957
21 WORK PROGRAM SUPERVISOR	1	73,715				73,715
TOTAL FULL TIME EMPLOYEES	3	202,509				<u>202,509</u>
99 PART TIME		30,000				<u>30,000</u>
TOTAL PART TIME EMPLOYEES		30,000				<u>30,000</u>
** TOTAL **	3	232,509				<u>232,509</u> =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 09 AGRICULTURE EXTENSION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
14 MAINTENANCE MECHANIC	1	21,591				21,591
TOTAL FULL TIME EMPLOYEES	1	21,591				<u>21,591</u>
** TOTAL **	1	21,591				<u>21,591</u> =====

NOTE: 25% OF POSITION #21052 IS ALLOCATED TO MAINTENANCE (ACCOUNT #060700.41111) AND 25% IS ALLOCATED TO CEDAR VIEW APARTMENTS (ACCOUNT #050802.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 14 MAIL ROOM

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 MAIL SERVICE TECHNICIAN	1	49,213				49,213
09 DELIVERY WORKER	1	42,702				42,702
TOTAL FULL TIME EMPLOYEES	2	91,915				<u>91,915</u>
99 PART TIME		26,000				<u>26,000</u>
TOTAL PART TIME EMPLOYEES		26,000				<u>26,000</u>
** TOTAL **	2	117,915				<u>117,915</u> =====

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
 OFFICE: 16 DUPLICATING SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		40,000				40,000
TOTAL PART TIME EMPLOYEES		40,000				<u>40,000</u>
** TOTAL **		40,000				<u>40,000</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 21 OFFICE OF ENVIRONMENTAL RESOUR  
BUREAU: 02 AGRICULTURAL LAND PRESERVATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 CONSERVATION PROG. SPECIALIST	1	48,522				48,522
23 DIRECTOR OF FARMLAND PRESERVE	1	66,435				66,435
TOTAL FULL TIME EMPLOYEES	2	114,957				<u>114,957</u>
99 PART TIME		45,000				45,000
TOTAL PART TIME EMPLOYEES		45,000				<u>45,000</u>
** TOTAL **	2	159,957				<u>159,957</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 23 HAMILTON FINANCIAL CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CUSTODIAN	1	21,351		468		21,819
TOTAL FULL TIME EMPLOYEES	1	21,351		468		<u>21,819</u>
** TOTAL **	1	21,351		468		<u>21,819</u> =====

NOTE: 50% OF POSITION #15177 IS ALLOCATED TO GOVERNMENT CENTER (ACCOUNT #120100.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 01 JAIL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	3	126,673				126,673
15 CLERICAL SPECIALIST	1	45,490				45,490
11 SECRETARY I	1	42,162				42,162
13 SECRETARY II	1	51,709				51,709
21 CORRECTIONS SERGEANT	11	689,772		9,048		698,820
23 CORRECTIONS LIEUTENANT	11	856,378		4,368		860,746
27 DEPUTY WARDEN OF SECURITY	1	96,470				96,470
26 DEPUTY WARDEN OF TREATMENT	1	81,578				81,578
21 CORRECTIONS TREATMENT SUPRV	2	139,526				139,526
19 TREATMENT CASE MANAGER	12	733,203				733,203
31 WARDEN II	1	100,996				100,996
18 CORRECTIONS I.D. SPECIALIST I	5	321,278				321,278
21 CORRECTIONS I.D. SUPERVISOR	1	75,566				75,566
TOTAL FULL TIME EMPLOYEES	51	3,360,801		13,416		3,374,217
98 CORRECTIONS OFFICER	193	10,119,730		92,976		10,212,706
99 SHIFT DIFFERENTIAL				99,500		99,500
TOTAL FULL TIME BARGAINING UNIT	193	10,119,730		192,476		10,312,206
99 PART TIME		138,000				138,000
TOTAL PART TIME EMPLOYEES		138,000				138,000
99 PART TIME		10,000				10,000



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 06 COMMUNITY CORRECTIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	38,106				38,106
21 CORRECTIONS SERGEANT	2	115,960		936		116,896
21 CORRECTIONS TREATMENT SUPRV	1	62,026				62,026
19 TREATMENT CASE MANAGER	5	289,806				289,806
28 WARDEN I	1	84,760				84,760
TOTAL FULL TIME EMPLOYEES	10	590,658		936		591,594
98 CORRECTIONS OFFICER	17	994,932		9,048		1,003,980
TOTAL FULL TIME BARGAINING UNIT	17	994,932		9,048		1,003,980
99 PART TIME		66,000				66,000
TOTAL PART TIME EMPLOYEES		66,000				66,000
99 OVERTIME		109,000				109,000
TOTAL OVERTIME PAY		109,000				109,000
99 HOLIDAY		40,000				40,000
TOTAL HOLIDAY PAY		40,000				40,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 06 COMMUNITY CORRECTIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	27	1,800,590		9,984		<u>1,810,574</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 09 DIRECTOR OF CORRECTIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 ACCOUNTANT II	1	79,394				79,394
18 HR ADMINISTRATOR 1	1	52,562				52,562
15 CLERICAL SPECIALIST	1	54,309				54,309
33 DIRECTOR/DEPT OF CORRECTIONS	1	114,899				114,899
26 ASST. DIRECTOR OF CORRECTIONS	1	81,578				81,578
28 CORRECTIONS INST. MAINT. MGR	1	87,256				87,256
TOTAL FULL TIME EMPLOYEES	6	469,998				469,998
99 PART TIME		11,000				11,000
TOTAL PART TIME EMPLOYEES		11,000				11,000
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	6	480,999				480,999 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 15 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(325,000)				(325,000)
TOTAL BUDGETED VACANCY FACTOR		(325,000)				<u>(325,000)</u>
** TOTAL **		(325,000)				<u>(325,000)</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 09 DEPARTMENT OF LAW  
OFFICE: 01 DEPARTMENT OF LAW

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	2	105,144				105,144
28 ATTORNEY III	1	95,347				95,347
31 SENIOR ATTORNEY	1	123,261				123,261
TOTAL FULL TIME EMPLOYEES	4	323,752				323,752
99 PART TIME		57,700				57,700
TOTAL PART TIME EMPLOYEES		57,700				57,700
96 ATTORNEYS	8	489,251				489,251
TOTAL NON-CLASSIFIED SERVICE	8	489,251				489,251
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
99 TRANSCRIBING FEES		500				500
TOTAL TRANSCRIBING EXPENSE-INTERNAL		500				500
** TOTAL **	12	871,204				871,204

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 01 COURT ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CLERICAL TECHNICIAN II	10	349,107				349,107
19 SPECIAL ASSISTANT-COURTS	11	656,263				656,263
23 SUPERVISORY COURT REPORTER	1	83,450				83,450
21 COURT OPERATIONS OFFICER	1	73,715				73,715
27 COURT OPERATIONS DIRECTOR	1	88,234				88,234
24 ATTORNEY I	10	732,801				732,801
26 ATTORNEY II	1	96,491				96,491
30 ATTORNEY IV	4	424,071				424,071
23 CASA ASST. DIRECTOR	1	66,435				66,435
25 CASA DIRECTOR	1	73,216				73,216
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>41</b>	<b>2,643,783</b>				<b>2,643,783</b>
65 LEAD COURT INTERPRETER	1	57,657				57,657
59 SECRETARIAL SUPPORT 3	7	315,306	2,000			317,306
60 COURT REPORTING MONITOR	1	58,695	2,000			60,695
64 COURT REPORTER	12	708,966	4,000			712,966
63 DATA TECHNICIAN	1	67,978	2,000			69,978
60 CALENDAR CONTROL OFFICER	5	293,477	8,000			301,477
65 OPERATIONS SUPPORT OFFICER	7	514,038	9,600			523,638
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>34</b>	<b>2,016,117</b>	<b>27,600</b>			<b>2,043,717</b>
99 PART TIME		130,000				130,000
<b>TOTAL PART TIME EMPLOYEES</b>		<b>130,000</b>				<b>130,000</b>



C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
 OFFICE: 01 COURT ADMINISTRATION  
 BUREAU: 50 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(225,000)				(225,000)
TOTAL BUDGETED VACANCY FACTOR		(225,000)				<u>(225,000)</u>
** TOTAL **		(225,000)				<u>(225,000)</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 01 ADULT PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 OFFICE SUPERVISOR	1	65,957				65,957
25 SUPERVISORY ADULT PROB OFFICER	5	382,032				382,032
27 DEP CHIEF ADULT PROB OFFICER	1	98,883				98,883
29 CHIEF ADULT PROBATION OFFICER	1	111,717				111,717
21 COURT OPERATIONS OFFICER	1	65,811				65,811
TOTAL FULL TIME EMPLOYEES	9	724,400				724,400
55 SECRETARIAL SUPPORT 1	5	191,793	2,585			194,378
60 PROBATION AIDE	6	329,062	7,600			336,662
62 ADULT PROBATION OFFICER I	20	1,079,768	10,200			1,089,968
64 ADULT PROBATION OFFICER II	14	906,564	10,799			917,363
TOTAL FULL TIME BARGAINING UNIT	45	2,507,187	31,184			2,538,371
99 PART TIME		85,000				85,000
TOTAL PART TIME BARGAINING UNIT		85,000				85,000
99 OVERTIME		90,000				90,000
TOTAL OVERTIME PAY		90,000				90,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 01 ADULT PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	54	3,406,587	31,184			<u>3,437,771</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 02 JUVENILE PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 OFFICE SUPERVISOR	1	65,957				65,957
26 ASST.CHIEF OF ADMINISTRATION	1	91,853				91,853
25 SUPERVISORY JUV PROB OFFICER	5	408,076				408,076
27 DEPUTY CHIEF JUV PROB OFFICER	1	88,234				88,234
29 CHIEF JUVENILE PROB OFFICER	1	111,717				111,717
21 COURT OPERATIONS OFFICER	1	75,566				75,566
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>10</b>	<b>841,403</b>				<b>841,403</b>
57 SECRETARIAL SUPPORT 2	4	188,206	4,800			193,006
59 SECRETARIAL SUPPORT 3	1	40,105				40,105
60 PROBATION AIDE	7	371,522	5,846			377,368
62 JUVENILE PROBATION OFFICER I	14	707,340	1,200			708,540
64 JUVENILE PROBATION OFF II	12	847,804	16,277			864,081
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>38</b>	<b>2,154,977</b>	<b>28,123</b>			<b>2,183,100</b>
99 PART TIME		31,500				31,500
<b>TOTAL PART TIME EMPLOYEES</b>		<b>31,500</b>				<b>31,500</b>
99 PART TIME		95,000				95,000
<b>TOTAL PART TIME BARGAINING UNIT</b>		<b>95,000</b>				<b>95,000</b>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 02 JUVENILE PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 OVERTIME		60,000				60,000
TOTAL OVERTIME PAY		60,000				<u>60,000</u>
** TOTAL **	48	3,182,880	28,123			<u>3,211,003</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 04 CLERK OF ORPHANS COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
21 COURT OPERATIONS OFFICER	1	67,787				67,787
30 ATTORNEY IV	1	117,229				117,229
TOTAL FULL TIME EMPLOYEES	2	185,016				<u>185,016</u>
59 SECRETARIAL SUPPORT 3	1	40,875				40,875
59 ORPHANS COURT ASSISTANT	1	40,645				40,645
60 CALENDAR CONTROL OFFICER	1	58,696	1,600			60,296
65 OPERATIONS SUPPORT OFFICER	1	74,911	1,200			76,111
TOTAL FULL TIME BARGAINING UNIT	4	215,127	2,800			<u>217,927</u>
99 PART TIME		11,000				<u>11,000</u>
TOTAL PART TIME BARGAINING UNIT		11,000				<u>11,000</u>
99 OVERTIME		1,000				<u>1,000</u>
TOTAL OVERTIME PAY		1,000				<u>1,000</u>
99 TRANSCRIBING FEES		1,000				<u>1,000</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		1,000				<u>1,000</u>
99 TRANSCRIBING FEES		1,000				<u>1,000</u>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 04 CLERK OF ORPHANS COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL TRANSCRIBING EXPENSE-EXTERNAL		1,000				1,000
 ** TOTAL **	6	414,143	2,800			416,943

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 08 MAGISTERIAL DISTRICT JUDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	1	78,478				78,478
21 COURT OPERATIONS OFFICER	1	75,566				75,566
20 DISTRICT COURT OPERATION MGR	13	789,794				789,794
TOTAL FULL TIME EMPLOYEES	15	943,838				943,838
55 SECRETARIAL SUPPORT 1	19	638,799	400			639,199
57 SECRETARIAL SUPPORT 2	15	675,018	9,985			685,003
59 SECRETARIAL SUPPORT 3	3	168,060	5,600			173,660
TOTAL FULL TIME BARGAINING UNIT	37	1,481,877	15,985			1,497,862
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		125,000				125,000
TOTAL PART TIME BARGAINING UNIT		125,000				125,000
99 OVERTIME		70,000				70,000
TOTAL OVERTIME PAY		70,000				70,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 08 MAGISTERIAL DISTRICT JUDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	52	2,620,716	15,985			<u>2,636,701</u> =====

NOTE: ONE FULL-TIME CLERICAL TECHNICIAN III POSITION TRANSFERRED FROM JUDICIAL RECORDS (ACCOUNT #010901.41111) AND REALLOCATED TO ONE FULL-TIME SECRETARIAL SUPPORT 1 POSITION (41121).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 09 LAW LIBRARY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	1	87,506				87,506
TOTAL FULL TIME EMPLOYEES	1	87,506				<u>87,506</u>
99 PART TIME			1			1
TOTAL PART TIME EMPLOYEES			1			<u>1</u>
99 PART TIME		91,000				91,000
TOTAL PART TIME BARGAINING UNIT		91,000				<u>91,000</u>
99 OVERTIME		2,500				2,500
TOTAL OVERTIME PAY		2,500				<u>2,500</u>
** TOTAL **	1	181,007				<u>181,007</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 01 DIR OF COMMUNITY & ECON DEV

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 COMMUNITY REVIT & DEVELP MGR	1	87,506				87,506
32 DIRECTOR OF DEVELOPMENT	1	109,366				109,366
16 EXECUTIVE SECRETARY	1	26,910				26,910
TOTAL FULL TIME EMPLOYEES	3	223,782				<u>223,782</u>
99 PART TIME		14,000				<u>14,000</u>
TOTAL PART TIME EMPLOYEES		14,000				<u>14,000</u>
** TOTAL **	3	237,782				<u>237,782</u> =====

NOTE: 10% OF POSITION #16825 IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111) AND 45% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 04 COMMUNITY DEVELOPMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER		8,751				8,751
TOTAL FULL TIME EMPLOYEES		8,751				<u>8,751</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **		8,753				<u>8,753</u> =====

NOTE: 15% OF POSITION #16215 IS ALLOCATED TO HOME-PA (ACCOUNT# 111300.41111), 60% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111) AND 15% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 13 HOME-PA

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER		8,751				8,751
TOTAL FULL TIME EMPLOYEES		8,751				<u>8,751</u>
** TOTAL **		8,751				<u>8,751</u> =====

NOTE: 10% OF POSITION #16215 IS ALLOCATED COMMUNITY DEVELOPMENT (ACCOUNT #110400.41111), 65% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111) AND 15% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	969	62,187,108	105,692	227,576	90,664	----- 62,611,040 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 05 UTILITY SERVICES  
BUREAU: 02 UTILITY SVC-BRIDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 BRIDGE SUPERINTENDENT	1	78,478				78,478
12 MAINTENANCE WORKER	4	172,017				172,017
14 MAINTENANCE MECHANIC	2	94,120				94,120
15 AUTOMOTIVE MECHANIC		11,373				11,373
17 TRADES FOREMAN	1	61,298				61,298
TOTAL FULL TIME EMPLOYEES	8	417,286				417,286
99 OVERTIME		6,000				6,000
TOTAL OVERTIME PAY		6,000				6,000
** TOTAL **	8	423,286				423,286

NOTE: 75% OF POSITION #22273 IS ALLOCATED TO UTILITY SERVICES - VEHICLES (ACCOUNT #060501.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 05 UTILITY SERVICES  
BUREAU: 02 UTILITY SVC-BRIDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	8	423,286				----- 423,286 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 01 MENTAL HEALTH

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ADMINISTRATIVE ASSISTANT 2	1	61,526				61,526
43 COUNTY CASEWORK SUPERVISOR	3	218,089				218,089
24 COUNTY MH PROGRAM SPEC 1	2	175,012				175,012
25 COUNTY MH PROG SPECIALIST 2	1	80,018				80,018
26 COUNTY DEPUTY MH ADMIN 2	1	86,528				86,528
TOTAL FULL TIME EMPLOYEES	8	621,173				621,173
19 ACCOUNTANT I	1	65,124				65,124
10 CLERK TYPIST 2	2	69,456				69,456
17 FISCAL TECHNICIAN	2	95,139				95,139
17 COUNTY CASEWORKER 2	6	265,157				265,157
21 COUNTY CASEWORKER 2 SENIOR	13	819,491				819,491
22 COUNTY CASEWORKER 3	6	421,107				421,107
14 DATA ANALYST 2	1	38,117				38,117
17 COUNTY SOCIAL SERVICE AIDE 3	1	59,077				59,077
TOTAL FULL TIME BARGAINING UNIT	32	1,832,668				1,832,668
99 PART TIME		50,000				50,000
TOTAL PART TIME EMPLOYEES		50,000				50,000
99 PART TIME		175,000				175,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 01 MENTAL HEALTH

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME BARGAINING UNIT		175,000				<u>175,000</u>
99 OVERTIME		85,000				85,000
99 ON-CALL					40,000	<u>40,000</u>
TOTAL OVERTIME PAY		85,000			40,000	<u>125,000</u>
99 VACANCY FACTOR		(100,000)				<u>(100,000)</u>
TOTAL BUDGETED VACANCY FACTOR		(100,000)				<u>(100,000)</u>
** TOTAL **	40	2,663,841			40,000	<u>2,703,841</u> =====

NOTE: ONE FULL-TIME COUNTY CASEWORKER 2 (SENIOR) POSITION RECLASSIFIED TO ONE FULL-TIME COUNTY CASEWORKER 2 POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
 OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
 BUREAU: 01 MENTAL HEALTH

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	40	2,663,841			40,000	----- 2,703,841 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 05 DOMESTIC RELATIONS  
BUREAU: 01 DOMESTIC RELATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 ACCOUNTANT II	1	75,566				75,566
25 CONFERENCE OFFICER MANAGER	4	334,860				334,860
27 DOM. RELATIONS DEPUTY DIRECTOR	1	98,883				98,883
29 DOMESTIC RELATIONS DIRECTOR	1	106,330				106,330
21 COURT OPERATIONS OFFICER	3	201,635				201,635
30 ATTORNEY IV	1	111,592				111,592
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>11</b>	<b>928,866</b>				<b>928,866</b>
53 OFFICE SUPPORT I	1	30,113				30,113
55 SECRETARIAL SUPPORT 1	7	261,872	2,738			264,610
57 SECRETARIAL SUPPORT 2	2	101,520	2,000			103,520
59 SECRETARIAL SUPPORT 3	18	836,019	7,200			843,219
62 DOMESTIC RELATIONS OFFICER I	14	727,923	5,200			733,123
64 DOMESTIC RELATIONS OFF II	7	437,553	5,600			443,153
63 FINANCIAL ANALYST	1	63,244				63,244
65 OPERATIONS SUPPORT OFFICER	1	74,911	1,200			76,111
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>51</b>	<b>2,533,155</b>	<b>23,938</b>			<b>2,557,093</b>
99 PART TIME		1				1
<b>TOTAL PART TIME EMPLOYEES</b>		<b>1</b>				<b>1</b>
99 PART TIME		115,000				115,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 05 DOMESTIC RELATIONS  
BUREAU: 01 DOMESTIC RELATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME BARGAINING UNIT		115,000				<u>115,000</u>
99 OVERTIME		3,000				<u>3,000</u>
TOTAL OVERTIME PAY		3,000				<u>3,000</u>
99 TRANSCRIBING FEES		1				<u>1</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		1				<u>1</u>
99 VACANCY FACTOR		(25,000)				<u>(25,000)</u>
TOTAL BUDGETED VACANCY FACTOR		(25,000)				<u>(25,000)</u>
** TOTAL **	62	3,555,023	23,938			<u>3,578,961</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 10 COURTS  
 OFFICE: 05 DOMESTIC RELATIONS  
 BUREAU: 01 DOMESTIC RELATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	62	3,555,023	23,938			----- 3,578,961 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 06 HEALTH CHOICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 OFFICE SUPERVISOR	1	48,610				48,610
21 ADMINISTRATIVE OFFICER 1	1	55,702				55,702
26 ADMIN OFFICER 3 - HC	1	81,578				81,578
24 COUNTY MH PROGRAM SPEC 1	3	242,591				242,591
TOTAL FULL TIME EMPLOYEES	6	428,481				428,481
21 COUNTY CASEWORKER 2 SENIOR	1	59,077				59,077
22 COUNTY CASEWORKER 3	1	75,366				75,366
TOTAL FULL TIME BARGAINING UNIT	2	134,443				134,443
99 PART TIME			1			1
TOTAL PART TIME EMPLOYEES			1			1
99 OVERTIME			1			1
TOTAL OVERTIME PAY			1			1

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 06 HEALTH CHOICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	8	562,926				562,926

NOTE: ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED FROM HUMAN RESOURCES (ACCOUNT #032100.41111) AND REALLOCATED TO ONE FULL-TIME OFFICE SUPERVISOR POSITION.  
ONE FULL-TIME SPECIAL ASSISTANT POSITION TRANSFERRED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111) AND REALLOCATED TO ONE FULL-TIME COUNTY DETECTIVE POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 06 HEALTH CHOICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	8	562,926				----- 562,926 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 03 DRUG AND ALCOHOL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 DRUG & ALCOHOL ASST ADMIN	1	79,394				79,394
25 D & A ADMINISTRATOR 1	1	73,216				73,216
TOTAL FULL TIME EMPLOYEES	2	152,610				<u>152,610</u>
17 FISCAL TECHNICIAN	1	44,193				44,193
17 D&A CASE MANAGEMENT SPECIALIST	2	88,386				88,386
TOTAL FULL TIME BARGAINING UNIT	3	132,579				<u>132,579</u>
99 PART TIME		18,000				<u>18,000</u>
TOTAL PART TIME BARGAINING UNIT		18,000				<u>18,000</u>
99 OVERTIME		15,000				<u>15,000</u>
TOTAL OVERTIME PAY		15,000				<u>15,000</u>
** TOTAL **	5	318,189				<u>318,189</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 03 DRUG AND ALCOHOL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	5	318,189				----- 318,189 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
26 ATTORNEY II	3	269,547				269,547
29 CHILDREN & YOUTH SERVICES DIR	1	89,024				89,024
17 ADMINISTRATIVE ASSISTANT 1	1	53,144				53,144
19 ADMINISTRATIVE ASSISTANT 2	1	68,578				68,578
23 CHILD INTERVIEW SPECIALIST	1	63,118				63,118
21 ADMINISTRATIVE OFFICER 1	2	121,513				121,513
41 CLERICAL SUPERVISOR 2	1	46,363				46,363
24 COUNTY C&Y PROG SPECIALIST 1	2	157,228				157,228
25 COUNTY C&Y PROG. SPECIALIST 2	2	155,646				155,646
43 COUNTY CASEWORK SUPERVISOR	14	1,045,993				1,045,993
24 COUNTY CASEWORK MANAGER 1	1	87,506				87,506
26 COUNTY CASEWORK MANAGER 2	2	178,381				178,381
41 DATA ANALYST 3	1	46,363				46,363
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>32</b>	<b>2,382,404</b>				<b>2,382,404</b>
19 ACCOUNTANT I	1	48,582				48,582
10 CLERK TYPIST 2	5	179,081				179,081
14 CLERK TYPIST 3	2	98,419				98,419
17 FISCAL TECHNICIAN	2	112,665				112,665
17 COUNTY CASEWORKER 2	41	1,904,683				1,904,683
21 COUNTY CASEWORKER 2 SENIOR	9	516,474				516,474
22 COUNTY CASEWORKER 3	15	953,120				953,120
14 DATA ANALYST 2	5	196,661				196,661
17 COUNTY SOCIAL SERVICE AIDE 3	2	103,270				103,270
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>82</b>	<b>4,112,955</b>				<b>4,112,955</b>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		100,000				100,000
TOTAL PART TIME EMPLOYEES		100,000				100,000
99 PART TIME		135,000				135,000
TOTAL PART TIME BARGAINING UNIT		135,000				135,000
96 ATTORNEYS	1	57,490				57,490
TOTAL NON-CLASSIFIED SERVICE	1	57,490				57,490
99 OVERTIME		50,000				50,000
99 ON-CALL					50,000	50,000
TOTAL OVERTIME PAY		50,000			50,000	100,000
99 TRANSCRIBING FEES		2,000				2,000
TOTAL TRANSCRIBING EXPENSE-INTERNAL		2,000				2,000
99 VACANCY FACTOR		(125,000)				(125,000)

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL BUDGETED VACANCY FACTOR		(125,000)				(125,000)
** TOTAL **	115	6,714,849			50,000	6,764,849 =====

NOTE: ONE FULL-TIME LEAD ACCOUNTANT POSITION TRANSFERRED FROM HUMAN SERVICE ADMINISTRATION (ACCOUNT #050103.41111) AND REALLOCATED TO ONE FULL-TIME COUNTY CASEWORK SUPERVISOR POSITION.  
FIVE FULL-TIME COUNTY CASEWORKER 2 (SENIOR) POSITIONS RECLASSIFIED TO FIVE FULL-TIME COUNTY CASEWORKER 2 POSITIONS.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	115	6,714,849			50,000	----- 6,764,849 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
29 AGING SERVICES DIRECTOR	1	108,992				108,992
14 CLERK TYPIST 3	4	189,509				189,509
12 LABORER	1	49,296				49,296
19 HOME CHORE SERVICES SUPRV 2	1	68,578				68,578
19 ADMINISTRATIVE ASSISTANT 2	1	54,642				54,642
17 FISCAL TECHNICIAN	1	53,144				53,144
24 AGING CARE MANAGEMENT SUPV 2	1	71,822				71,822
19 CASEWORKER 2 (AGING)	1	54,642				54,642
21 AGING CARE MANAGER 2 (SENIOR)	2	151,132				151,132
19 AGING CARE MANAGER 2	17	969,515				969,515
22 AGING CARE MANAGER 3	6	393,308				393,308
23 AGING CARE MANAGEMENT SUPV 1	3	205,504				205,504
19 BUDGET ANALYST 1	1	54,642				54,642
17 AGING CASE AIDE 2	2	109,179				109,179
22 PROGRAM ANALYST 1	2	146,516				146,516
26 DEPUTY AAA ADMINISTRATOR 3	2	167,565				167,565
TOTAL FULL TIME EMPLOYEES	46	2,847,986				2,847,986
13 SR CENTER MANAGER 1	2	61,220				61,220
TOTAL REGULAR PART TIME EMPLOYEES	2	61,220				61,220
99 PART TIME		60,000				60,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME EMPLOYEES		60,000				<u>60,000</u>
99 OVERTIME		80,000				<u>80,000</u>
TOTAL OVERTIME PAY		80,000				<u>80,000</u>
99 TRANSCRIBING FEES		500				<u>500</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		500				<u>500</u>
99 VACANCY FACTOR		(150,000)				<u>(150,000)</u>
TOTAL BUDGETED VACANCY FACTOR		(150,000)				<u>(150,000)</u>
** TOTAL **	48	2,899,706				<u>2,899,706</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	48	2,899,706				----- 2,899,706 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 02 INFORMATION REFERRAL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
21 TRANSLATOR	1	55,702				55,702
25 COUNTY MH PROG SPECIALIST 2	1	80,018				80,018
TOTAL FULL TIME EMPLOYEES	2	135,720				<u>135,720</u>
14 CLERK TYPIST 3	1	50,946				50,946
14 CLERK 3	1	38,117				38,117
17 COUNTY CASEWORKER 2	2	88,386				88,386
22 COUNTY CASEWORKER 3	1	73,552				73,552
17 COUNTY SOCIAL SERVICE AIDE 3	1	49,764				49,764
TOTAL FULL TIME BARGAINING UNIT	6	300,765				<u>300,765</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME BARGAINING UNIT		1				<u>1</u>
99 OVERTIME		2,000				2,000

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 02 INFORMATION REFERRAL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		2,000				2,000
** TOTAL **	8	438,487				438,487

NOTE: ONE FULL-TIME TRANSLATOR POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
 OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
 BUREAU: 02 INFORMATION REFERRAL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	8	438,487				----- 438,487 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 02 INTELLECTUAL DISABILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
29 MH/ID DIRECTOR	1	108,992				108,992
14 CLERK TYPIST 3	1	43,181				43,181
17 ADMINISTRATIVE ASSISTANT 1	1	62,837				62,837
43 COUNTY CASEWORK SUPERVISOR	3	205,318				205,318
26 COUNTY CASEWORK MANAGER 2	1	86,528				86,528
25 COUNTY ID PROG SPECIALIST 2	1	91,936				91,936
24 COUNTY ID PROG SPECIALIST 1	5	370,551				370,551
TOTAL FULL TIME EMPLOYEES	13	969,343				969,343
19 ACCOUNTANT I	2	127,124				127,124
17 COUNTY CASEWORKER 2	2	88,386				88,386
21 COUNTY CASEWORKER 2 SENIOR	14	921,469				921,469
22 COUNTY CASEWORKER 3	2	150,732				150,732
TOTAL FULL TIME BARGAINING UNIT	20	1,287,711				1,287,711
99 PART TIME		50,000				50,000
TOTAL PART TIME BARGAINING UNIT		50,000				50,000
99 OVERTIME		35,000				35,000
TOTAL OVERTIME PAY		35,000				35,000

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
 OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
 BUREAU: 02 INTELLECTUAL DISABILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	33	2,342,054				_____ 2,342,054 =====

NOTE: ONE FULL-TIME COUNTY ID PROGRAM SPECIALIST POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
 BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
 OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
 BUREAU: 02 INTELLECTUAL DISABILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	33	2,342,054				----- 2,342,054 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 03 HUMAN SVCS ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 LEAD ACCOUNTANT	1	87,506				87,506
29 HUMAN SERVICE ADMINISTRATOR	1	82,326				82,326
21 ADMINISTRATIVE OFFICER 1	1	62,026				62,026
24 ADMINISTRATIVE OFFICER 2	1	87,506				87,506
42 PROGRAM ANALYST 1	1	77,126				77,126
24 PROGRAM ANALYST 2	1	69,722				69,722
24 COUNTY FISCAL OFFICER 2	3	244,734				244,734
22 BUDGET ANALYST 2	1	58,469				58,469
22 ACCOUNTANT 2	3	226,138				226,138
TOTAL FULL TIME EMPLOYEES	13	995,553				995,553
99 PART TIME		50,000				50,000
TOTAL PART TIME EMPLOYEES		50,000				50,000
** TOTAL **	13	1,045,553				1,045,553 =====

NOTE: ONE FULL-TIME LEAD ACCOUNTANT POSITION TRANSFERRED TO CHILDREN & YOUTH SERVICES (ACCOUNT #050200.41111) AND REALLOCATED TO ONE FULL-TIME COUNTY CASEWORK SUPERVISOR POSITION.  
ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION TRANSFERRED FROM HUMAN RESOURCES (ACCOUNT #032100.41111).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 03 HUMAN SVCS ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	13	1,045,553				----- 1,045,553 =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV

OFFICE: 10 HUD CDBG

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER	1	56,879				56,879
20 CDBG PROGRAM COORDINATOR	1	57,366				57,366
16 EXECUTIVE SECRETARY		26,910				26,910
TOTAL FULL TIME EMPLOYEES	2	141,155				<u>141,155</u>
99 PART TIME		14,000				<u>14,000</u>
TOTAL PART TIME EMPLOYEES		14,000				<u>14,000</u>
** TOTAL **	2	155,155				<u>155,155</u> =====

NOTE: 10% OF POSITION #16215 IS ALLOCATED TO COMMUNITY DEVELOPMENT (ACCOUNT #110400.41111), 10% IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111) AND 15% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).  
45% OF POSITION #16825 IS ALLOCATED TO DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT (ACCOUNT #110100.41111) AND 10% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 10 HUD CDBG

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	2	155,155				----- 155,155 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 11 ATTORNEY GENERAL  
BUREAU: 02 DRUG TASK FORCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 OVERTIME		22,500				22,500
TOTAL OVERTIME PAY		22,500				22,500
 						<hr/>
** TOTAL **		22,500				22,500 =====

NOTE: ONE FULL-TIME EXECUTIVE SECRETARY POSITION TRANSFERRED TO NARCOTICS INFORMATION (ACCOUNT #010202.41111).

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
 OFFICE: 11 ATTORNEY GENERAL  
 BUREAU: 02 DRUG TASK FORCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **		22,500				----- 22,500 =====

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
 OFFICE: 12 HAZARDOUS MATERIAL RESPONSE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 HAZMAT TEAM COORDINATOR	1	57,990				57,990
TOTAL FULL TIME EMPLOYEES	1	57,990				<u>57,990</u>
99 PART TIME		40,000				40,000
TOTAL PART TIME EMPLOYEES		40,000				<u>40,000</u>
** TOTAL **	1	97,990				<u>97,990</u> =====

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
 OFFICE: 12 HAZARDOUS MATERIAL RESPONSE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	1	97,990				----- 97,990 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
BUREAU: 01 COMMUNICATIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 TELECOMMUNICATIONS OPERATOR	53	2,689,116		29,016		2,718,132
21 COMMUNICATIONS COORDINATOR	3	224,847				224,847
17 SHIFT SUPERVISOR	10	610,101		4,680		614,781
19 TRAINING COORDINATOR	1	50,502				50,502
23 911 COORDINATOR	1	83,450				83,450
21 QUALITY ASSURANCE/IMPROV COORD	1	73,646				73,646
TOTAL FULL TIME EMPLOYEES	69	3,731,662		33,696		3,765,358
99 PART TIME		40,000				40,000
TOTAL PART TIME EMPLOYEES		40,000				40,000
99 OVERTIME		225,000				225,000
TOTAL OVERTIME PAY		225,000				225,000
** TOTAL **	69	3,996,662		33,696		4,030,358 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
BUREAU: 01 COMMUNICATIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	69	3,996,662		33,696		----- 4,030,358 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 17 AUTO THEFT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	1	24,107				24,107
22 COUNTY DETECTIVE	1	65,166				65,166
30 ATTORNEY IV	1	48,100				48,100
TOTAL FULL TIME EMPLOYEES	3	137,373				<u>137,373</u>
** TOTAL **	3	137,373				<u>137,373</u> =====

NOTE: 50% OF POSITIONS #16998 AND #19516 ARE ALLOCATED TO INSURANCE FRAUD (ACCOUNT #151800.41111).

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
 OFFICE: 17 AUTO THEFT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	3	137,373				----- 137,373 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 18 INSURANCE FRAUD

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST		24,107				24,107
22 COUNTY DETECTIVE	1	69,118				69,118
30 ATTORNEY IV		48,100				48,100
TOTAL FULL TIME EMPLOYEES	1	141,325				<u>141,325</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		500				<u>500</u>
TOTAL OVERTIME PAY		500				<u>500</u>
** TOTAL **	1	141,826				<u>141,826</u> =====

NOTE: 50% OF POSITIONS #16998 AND #19516 ARE ALLOCATED TO AUTO THEFT (ACCOUNT #151700.41111).

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 15 SPECIAL USE  
 OFFICE: 18 INSURANCE FRAUD

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	1	141,826				----- 141,826 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 20 AFFORDABLE HOUSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER		13,126				13,126
16 EXECUTIVE SECRETARY		5,980				5,980
TOTAL FULL TIME EMPLOYEES		19,106				<u>19,106</u>
** TOTAL **		19,106				<u>19,106</u> =====

NOTE: 10% OF POSITION #16215 IS ALLOCATED TO COMMUNITY DEVELOPMENT (ACCOUNT #110400.41111), 10% IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111) AND 65% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111).  
45% OF POSITION #16825 IS ALLOCATED TO DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT (ACCOUNT #110100.41111) AND 45% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 20 AFFORDABLE HOUSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **		19,106				----- 19,106 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 22 PUBLIC SAFETY  
BUREAU: 01 REG INTELL & INVESTIGATION CTR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	41,142				41,142
22 COUNTY DETECTIVE	2	101,479				101,479
28 CHIEF CRIMINAL INVESTIGATOR	1	89,898				89,898
30 DIRECTOR OF THE RIIC	1	102,086				102,086
22 CRIMINAL INTELLIGENCE ANALYST	3	188,844				188,844
23 SR CRIMINAL INTEL ANALYST	1	68,432				68,432
TOTAL FULL TIME EMPLOYEES	9	591,881				591,881
99 PART TIME		10,000				10,000
TOTAL PART TIME EMPLOYEES		10,000				10,000
** TOTAL **	9	601,881				601,881 =====

NOTE: ONE FULL-TIME COUNTY DETECTIVE POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME CRIMINAL INTELLIGENCE ANALYST POSITION ADDED TO COMPLEMENT BY ORDINANCE #127 IN 2019.  
30% OF POSITION #21331 IS ALLOCATED TO FORENSIC LAB (ACCOUNT #010211.41111).

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 15 SPECIAL USE  
 OFFICE: 22 PUBLIC SAFETY  
 BUREAU: 01 REG INTELL & INVESTIGATION CTR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	9	601,881				----- 601,881 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 01 CB-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
86 LICENSE PRACTICAL NURSE	48	2,617,594		136,864	24,128	2,778,586
89 REGISTERED NURSE	24	1,814,898		56,576	21,840	1,893,314
90 RN UNIT MGR	10	793,770		6,240	28,080	828,090
50 MGR-RN	1	82,680				82,680
99 SHIFT DIFFERENTIAL				5,000		5,000
99 SERVICE DIFFERENTIAL					4,050	4,050
99 WEEKEND SHIFT DIFFERENTIAL				40,890		40,890
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>83</b>	<b>5,308,942</b>		<b>245,570</b>	<b>78,098</b>	<b>5,632,610</b>
83 CERTIFIED NURSES AIDE	174	6,820,417		246,376		7,066,793
99 CHARGE DIFFERENTIAL					82,500	82,500
99 SERVICE DIFFERENTIAL					9,450	9,450
99 WEEKEND SHIFT DIFFERENTIAL				30,070		30,070
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>174</b>	<b>6,820,417</b>		<b>276,446</b>	<b>91,950</b>	<b>7,188,813</b>
86 LICENSE PRACTICAL NURSE	6	211,704		12,105		223,809
89 REGISTERED NURSE	7	341,196		15,516	2,090	358,802
<b>TOTAL REGULAR PART TIME EMPLOYEES</b>	<b>13</b>	<b>552,900</b>		<b>27,621</b>	<b>2,090</b>	<b>582,611</b>
09 TRANSPORTATION AIDE	2	53,320				53,320
83 CERTIFIED NURSES AIDE	28	691,501		41,933		733,434
99 WEEKEND SHIFT DIFFERENTIAL				44,500		44,500

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 01 CB-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL REG PART TIME BARGAINING UNIT	30	744,821		86,433		831,254
99 PART TIME		800,000				800,000
TOTAL PART TIME EMPLOYEES		800,000				800,000
99 PART TIME		480,000				480,000
TOTAL PART TIME BARGAINING UNIT		480,000				480,000
99 OVERTIME		800,000				800,000
TOTAL OVERTIME PAY		800,000				800,000
** TOTAL **	300	15,507,080		636,070	172,138	16,315,288
						=====

NOTE: FIVE REGULAR PART-TIME CERTIFIED NURSES' AIDE POSITIONS (41221) RECLASSIFIED TO FIVE FULL-TIME CERTIFIED NURSES AIDE POSITIONS (41121).  
ONE FULL-TIME CERTIFIED NURSES' AIDE POSITION TRANSFERRED TO FOUNTAIN HILL-NURSING (ACCOUNT #070201.41121).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 01 CB-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
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NOTE: ONE FULL-TIME CERTIFIED NURSES' AIDE POSITION (41121) TRANSFERRED TO CEDARBROOK-NURSING OFFICE (ACCOUNT #070106.41111)  
AND REALLOCATED TO ONE FULL-TIME SECRETARY II POSITION.  
ONE FULL-TIME CERTIFIED NURSES' AIDE POSITION TRANSFERRED TO CEDARBROOK-LIFE ENRICHMENT (ACCOUNT #070115.41111) AND  
REALLOCATED TO ONE FULL-TIME LIFE ENRICHMENT ASSISTANT POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 02 CB-CENTRAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 BUYER	1	65,291				65,291
TOTAL FULL TIME EMPLOYEES	1	65,291				<u>65,291</u>
79 NURSING ANCILLARY AIDE/CSR	1	34,570				34,570
TOTAL FULL TIME BARGAINING UNIT	1	34,570				<u>34,570</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		15,000				15,000
TOTAL PART TIME BARGAINING UNIT		15,000				<u>15,000</u>
99 OVERTIME		2,000				2,000
TOTAL OVERTIME PAY		2,000				<u>2,000</u>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 02 CB-CENTRAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	2	116,862				116,862

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 03 CB-SOCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 MED. SOCIAL WORKER/SERV. COORD	4	251,660				251,660
23 MEDICAL SOCIAL WORKER DIRECTOR	1	81,411				81,411
TOTAL FULL TIME EMPLOYEES	5	333,071				<u>333,071</u>
99 PART TIME		70,000				<u>70,000</u>
TOTAL PART TIME EMPLOYEES		70,000				<u>70,000</u>
99 OVERTIME		200				<u>200</u>
TOTAL OVERTIME PAY		200				<u>200</u>
** TOTAL **	5	403,271				<u>403,271</u> =====

NOTE: ONE FULL-TIME SECRETARY II POSITION TRANSFERRED TO CEDARBROOK-ADMISSIONS (ACCOUNT #070104.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 04 CB-ADMISSIONS & MARKETING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	51,709				51,709
26 BUS. DEV.- DIR. OF ADMISSIONS	1	91,853				91,853
19 MED. SOCIAL WORKER/SERV. COORD	1	68,578				68,578
TOTAL FULL TIME EMPLOYEES	3	212,140				212,140
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		500				500
TOTAL OVERTIME PAY		500				500
** TOTAL **	3	212,641				212,641 =====

NOTE: ONE FULL-TIME SECRETARY II POSITION TRANSFERRED FROM CEDARBROOK-SOCIAL SERVICES (ACCOUNT #070103.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 05 CB-FAITH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		18,000				18,000
TOTAL PART TIME EMPLOYEES		18,000				<u>18,000</u>
99 OVERTIME		600				600
TOTAL OVERTIME PAY		600				<u>600</u>
** TOTAL **		18,600				<u>18,600</u> =====

NOTE: ONE FULL-TIME CHAPLAIN POSITION (41111) TRANSFERRED TO CEDARBROOK-LIFE ENRICHMENT (ACCOUNT #070115.41121) AND REALLOCATED TO ONE FULL-TIME LIFE ENRICHMENT AIDE II POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 06 CB-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	1	55,661				55,661
13 SECRETARY II	3	141,524				141,524
52 MGR-SPECIALTY COORDINATOR	3	265,950				265,950
53 MGR-NURSE SUPERVISOR	10	882,772		41,600		924,372
54 MGR-ASST DIRECTOR OF NURSING	1	104,187				104,187
99 WEEKEND SHIFT DIFFERENTIAL				5,408		5,408
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>18</b>	<b>1,450,094</b>		<b>47,008</b>		<b>1,497,102</b>
11 CLERICAL TECHNICIAN III	1	46,592				46,592
12 UNIT CLERK	5	230,570				230,570
99 WEEKEND SHIFT DIFFERENTIAL				5,408		5,408
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>6</b>	<b>277,162</b>		<b>5,408</b>		<b>282,570</b>
99 PART TIME		20,000				20,000
<b>TOTAL PART TIME EMPLOYEES</b>		<b>20,000</b>				<b>20,000</b>
99 PART TIME		90,000				90,000
<b>TOTAL PART TIME BARGAINING UNIT</b>		<b>90,000</b>				<b>90,000</b>
99 OVERTIME		25,000				25,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 06 CB-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		25,000				25,000
** TOTAL **	24	1,862,256		52,416		1,914,672

NOTE: ONE FULL-TIME CERTIFIED NURSES' AIDE POSITION TRANSFERRED FROM CEDARBROOK-NURSING (ACCOUNT #070101.41121) AND REALLOCATED TO ONE FULL-TIME SECRETARY II POSITION (41111).  
ONE FULL-TIME MGR-NURSING SUPERVISOR POSITION TRANSFERRED TO FOUNTAIN HILL-NURSING OFFICE (ACCOUNT #070206.41111).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 07 CB-EDUCATIONAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
89 REGISTERED NURSE	3	235,622		1,872	3,120	240,614
99 CHARGE DIFFERENTIAL					5,928	5,928
TOTAL FULL TIME EMPLOYEES	3	235,622		1,872	9,048	246,542
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		2,500				2,500
TOTAL OVERTIME PAY		2,500				2,500
** TOTAL **	3	238,123		1,872	9,048	249,043 =====

NOTE: ONE FULL-TIME REGISTERED NURSE POSITION TRANSFERRED TO CEDARBROOK-FINANCIAL SERVICES (ACCOUNT #070135.41111)  
AND REALLOCATED TO ONE FULL-TIME ACCOUNTANT II POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 08 CB-RESIDENT ASSESSMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	1	47,029				47,029
50 MGR-RN	6	484,973				484,973
52 MGR-SPECIALTY COORDINATOR	1	88,650				88,650
TOTAL FULL TIME EMPLOYEES	8	620,652				620,652
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		2,000				2,000
TOTAL OVERTIME PAY		2,000				2,000
** TOTAL **	8	622,653				622,653

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 09 CB-MEDICAL RECORDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
20 HEALTH INFORMATION OFFICER	1	62,733				62,733
17 ASSISTANT OPERATIONS MANAGER	1	46,342				46,342
TOTAL FULL TIME EMPLOYEES	2	109,075				<u>109,075</u>
11 CLERICAL TECHNICIAN III	1	46,592				46,592
TOTAL FULL TIME BARGAINING UNIT	1	46,592				<u>46,592</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		15,100				15,100
TOTAL PART TIME BARGAINING UNIT		15,100				<u>15,100</u>
99 OVERTIME		500				500
TOTAL OVERTIME PAY		500				<u>500</u>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 09 CB-MEDICAL RECORDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	3	171,268				<hr/> 171,268 =====

NOTE: ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION TRANSFERRED FROM FOUNTAIN HILL-LIFE ENRICHMENT (ACCOUNT #070215.41121).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 10 CB-PHYSICAL THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		27,500				27,500
TOTAL PART TIME BARGAINING UNIT		27,500				<u>27,500</u>
99 OVERTIME		200				200
TOTAL OVERTIME PAY		200				<u>200</u>
** TOTAL **		27,701				<u>27,701</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 15 CB-LIFE ENRICHMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	1	39,749				39,749
23 LIFE ENRICHMENT DIRECTOR	1	66,435				66,435
17 ASSISTANT OPERATIONS MANAGER	1	50,107				50,107
16 VOLUNTEER COORDINATOR	1	47,653				47,653
TOTAL FULL TIME EMPLOYEES	4	203,944				203,944
13 LIFE ENRICHMENT AIDE II	4	154,336				154,336
15 LIFE ENRICHMENT ASSISTANT	6	312,291		4,992		317,283
TOTAL FULL TIME BARGAINING UNIT	10	466,627		4,992		471,619
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		120,000				120,000
TOTAL PART TIME BARGAINING UNIT		120,000				120,000
99 OVERTIME		1,250				1,250
TOTAL OVERTIME PAY		1,250				1,250

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 15 CB-LIFE ENRICHMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	14	791,822		4,992		796,814

NOTE: ONE FULL-TIME CHAPLAIN POSITION TRANSFERRED FROM CEDARBROOK-FAITH SERVICES (ACCOUNT #070105.41111) AND REALLOCATED TO ONE FULL-TIME LIFE ENRICHMENT AIDE II POSITION (41121).  
ONE FULL-TIME CERTIFIED NURSES' AIDE POSITION TRANSFERRED FROM CEDARBROOK-NURSING (ACCOUNT #070101.41121) AND REALLOCATED TO ONE FULL-TIME LIFE ENRICHMENT ASSISTANT POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 31 CB-ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	51,709				51,709
32 CEDARBROOK DIRECTOR/ADMIN	1	126,214				126,214
22 ENVIRONMENTAL SERV. OPER. MGR.	1	77,459				77,459
55 MGR-DIRECTOR OF NURSING	1	111,322				111,322
TOTAL FULL TIME EMPLOYEES	4	366,704				<u>366,704</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **	4	366,706				<u>366,706</u> =====

NOTE: ONE FULL-TIME CEDARBROOK DIRECTOR/ADMINISTRATOR POSITION ADDED BY ORDINANCE #107 IN 2019.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 33 CB-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
26 FACILITIES DIRECTOR	1	81,578				81,578
21 BUILDING SUPERINTENDENT	1	60,258				60,258
TOTAL FULL TIME EMPLOYEES	2	141,836				<u>141,836</u>
13 MAINTENANCE MECHANIC	2	77,168		2,112		79,280
15 EQUIP MAINTENANCE MECHANIC	5	216,696		4,656		221,352
15 ELECTRICIAN	1	42,474		432		42,906
15 PLUMBER	1	56,347		432		56,779
15 ELECTRONICS TECHNICIAN	1	56,347		432		56,779
16 HEAT, VENT, & REFRIG MECHANIC	1	44,554		432		44,986
99 WEEKEND SHIFT DIFFERENTIAL				1,248		1,248
TOTAL FULL TIME BARGAINING UNIT	11	493,586		9,744		<u>503,330</u>
99 PART TIME		16,000				16,000
TOTAL PART TIME EMPLOYEES		16,000				<u>16,000</u>
99 PART TIME		50,000				50,000
TOTAL PART TIME BARGAINING UNIT		50,000				<u>50,000</u>
99 OVERTIME		20,000				20,000

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
 OFFICE: 01 CEDARBROOK  
 BUREAU: 33 CB-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		20,000				<u>20,000</u>
** TOTAL **	13	721,422		9,744		<u>731,166</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 34 CB-HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 HR ADMINISTRATOR 2	1	66,746				66,746
26 HR COORDINATOR	1	79,206				79,206
15 CLERICAL SPECIALIST	2	108,618				108,618
TOTAL FULL TIME EMPLOYEES	4	254,570				<u>254,570</u>
99 PART TIME		20,000				<u>20,000</u>
TOTAL PART TIME EMPLOYEES		20,000				<u>20,000</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME BARGAINING UNIT		1				<u>1</u>
99 OVERTIME		4,000				<u>4,000</u>
TOTAL OVERTIME PAY		4,000				<u>4,000</u>
** TOTAL **	4	278,571				<u>278,571</u> =====

NOTE: ONE FULL-TIME HR ADMINISTRATOR 1 POSITION RECLASSIFIED TO ONE FULL-TIME HR ADMINISTRATOR 2 POSITION.  
ONE FULL-TIME EXECUTIVE SECRETARY POSITION RECLASSIFIED TO ONE FULL-TIME CLERICAL SPECIALIST POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 35 CB-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 ACCOUNTANT II	1	58,469				58,469
30 SUPERVISORY ACCOUNTANT	1	113,093				113,093
15 CLERICAL SPECIALIST	3	145,289				145,289
18 OFFICE SUPERVISOR	1	65,957				65,957
12 PATIENT ACCOUNT SPECIALIST	1	39,291				39,291
TOTAL FULL TIME EMPLOYEES	7	422,099				<u>422,099</u>
99 PART TIME		82,000				<u>82,000</u>
TOTAL PART TIME EMPLOYEES		82,000				<u>82,000</u>
99 PART TIME		72,000				<u>72,000</u>
TOTAL PART TIME BARGAINING UNIT		72,000				<u>72,000</u>
99 OVERTIME		5,000				<u>5,000</u>
TOTAL OVERTIME PAY		5,000				<u>5,000</u>

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
 OFFICE: 01 CEDARBROOK  
 BUREAU: 35 CB-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	7	581,099				581,099

NOTE: ONE FULL-TIME SUPERVISORY ACCOUNTANT POSITION ADDED BY ORDINANCE #109 IN 2019.  
 ONE FULL-TIME REGISTERED NURSE POSITION TRANSFERRED FROM CEDARBROOK-EDUCATIONAL SERVICES (ACCOUNT #070107.41111)  
 AND REALLOCATED TO ONE FULL-TIME ACCOUNTANT II POSITION.  
 BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 36 CB-SECURITY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **		2				<u>2</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 41 CB-LAUNDRY/LINEN

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 LAUNDRY SERVICES WORKER	4	138,112		3,236		141,348
99 WEEKEND SHIFT DIFFERENTIAL				624		624
TOTAL FULL TIME BARGAINING UNIT	4	138,112		3,860		<u>141,972</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		30,000				<u>30,000</u>
TOTAL PART TIME BARGAINING UNIT		30,000				<u>30,000</u>
99 OVERTIME		2,000				<u>2,000</u>
TOTAL OVERTIME PAY		2,000				<u>2,000</u>
						<u> </u>
** TOTAL **	4	170,113		3,860		<u>173,973</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 42 CB-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 SECRETARY I	1	37,482				37,482
17 ASSISTANT OPERATIONS MANAGER	1	50,107				50,107
99 WEEKEND SHIFT DIFFERENTIAL				2,490		2,490
TOTAL FULL TIME EMPLOYEES	2	87,589		2,490		90,079
09 DELIVERY WORKER	1	38,355				38,355
09 ENVIRONMENTAL SERVICE TECH	29	1,064,003		18,096		1,082,099
99 WEEKEND SHIFT DIFFERENTIAL				1,248		1,248
TOTAL FULL TIME BARGAINING UNIT	30	1,102,358		19,344		1,121,702
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		120,000				120,000
TOTAL PART TIME BARGAINING UNIT		120,000				120,000
99 OVERTIME		10,000				10,000
TOTAL OVERTIME PAY		10,000				10,000

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 42 CB-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	32	1,319,948		21,834		<u>1,341,782</u> =====

NOTE: ONE FULL-TIME SUPERVISORY CUSTODIAN POSITION RECLASSIFIED TO ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION.  
ONE FULL-TIME SUPERVISORY CUSTODIAN POSITION TRANSFERRED TO FOUNTAIN HILL-NURSING (070201.41111) AND REALLOCATED  
TO ONE FULL-TIME LICENSED PRACTICAL NURSE POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
 OFFICE: 01 CEDARBROOK  
 BUREAU: 50 CB-VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(800,000)				(800,000)
TOTAL BUDGETED VACANCY FACTOR		(800,000)				(800,000)
 						<hr/>
** TOTAL **		(800,000)				(800,000) =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 01 FH-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
86 LICENSE PRACTICAL NURSE	26	1,446,306		70,304	3,120	1,519,730
89 REGISTERED NURSE	8	591,924		13,312	3,120	608,356
90 RN UNIT MGR	1	72,613		624	3,120	76,357
50 MGR-RN	2	149,531		4,160	3,120	156,811
51 MGR-UNIT MANAGER	4	340,288			12,480	352,768
99 SHIFT DIFFERENTIAL				5,000		5,000
99 SERVICE DIFFERENTIAL					3,120	3,120
99 WEEKEND SHIFT DIFFERENTIAL				2,496		2,496
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>41</b>	<b>2,600,662</b>		<b>95,896</b>	<b>28,080</b>	<b>2,724,638</b>
83 CERTIFIED NURSES AIDE	66	2,532,296		93,496		2,625,792
99 CHARGE DIFFERENTIAL					40,400	40,400
99 WEEKEND SHIFT DIFFERENTIAL				2,496		2,496
<b>TOTAL FULL TIME BARGAINING UNIT</b>	<b>66</b>	<b>2,532,296</b>		<b>95,992</b>	<b>40,400</b>	<b>2,668,688</b>
86 LICENSE PRACTICAL NURSE	1	34,492		624		35,116
89 REGISTERED NURSE	3	147,416		4,659		152,075
58 MGR-LPN/RAD	1	32,805				32,805
99 WEEKEND SHIFT DIFFERENTIAL				1,248		1,248
<b>TOTAL REGULAR PART TIME EMPLOYEES</b>	<b>5</b>	<b>214,713</b>		<b>6,531</b>		<b>221,244</b>
83 CERTIFIED NURSES AIDE	14	353,088		19,886		372,974
99 CHARGE DIFFERENTIAL					9,198	9,198

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 01 FH-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 WEEKEND SHIFT DIFFERENTIAL				20,568		20,568
TOTAL REG PART TIME BARGAINING UNIT	14	353,088		40,454	9,198	402,740
99 PART TIME		325,000				325,000
TOTAL PART TIME EMPLOYEES		325,000				325,000
99 PART TIME		440,000				440,000
TOTAL PART TIME BARGAINING UNIT		440,000				440,000
99 OVERTIME		425,000				425,000
TOTAL OVERTIME PAY		425,000				425,000
** TOTAL **	126	6,890,759		238,873	77,678	7,207,310 =====

NOTE: ONE FULL-TIME SUPERVISORY CUSTODIAN POSITION TRANSFERRED FROM CEDARBROOK-HOUSEKEEPING (ACCOUNT #070142.41111) AND REALLOCATED TO ONE FULL-TIME LICENSED PRACTICAL NURSE POSITION.  
ONE FULL-TIME CERTIFIED NURSES' AIDE POSITION TRANSFERRED FROM CEDARBROOK-NURSING (ACCOUNT #070101.41121).  
ONE REGULAR PART-TIME REGISTERED NURSE POSITION RECLASSIFIED TO ONE REGULAR PART-TIME LICENSED PRACTICAL NURSE POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 02 FH-CENTRAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
56 MGR-LEAD CSR WORKER	1	45,094				45,094
TOTAL FULL TIME EMPLOYEES	1	45,094				<u>45,094</u>
99 PART TIME			1			<u>1</u>
TOTAL PART TIME EMPLOYEES			1			<u>1</u>
99 PART TIME		18,000				<u>18,000</u>
TOTAL PART TIME BARGAINING UNIT		18,000				<u>18,000</u>
99 OVERTIME			1			<u>1</u>
TOTAL OVERTIME PAY			1			<u>1</u>
** TOTAL **	1	63,096				<u>63,096</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 03 FH-SOCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 MED. SOCIAL WORKER/SERV. COORD	2	116,168				116,168
TOTAL FULL TIME EMPLOYEES	2	116,168				<u>116,168</u>
99 PART TIME		50,000				50,000
TOTAL PART TIME EMPLOYEES		50,000				<u>50,000</u>
99 PART TIME		1				1
TOTAL PART TIME BARGAINING UNIT		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **	2	166,170				<u>166,170</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 06 FH-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	1	44,762				44,762
53 MGR-NURSE SUPERVISOR	5	465,981		15,600		481,581
54 MGR-ASST DIRECTOR OF NURSING	1	99,174				99,174
TOTAL FULL TIME EMPLOYEES	7	609,917		15,600		625,517
12 UNIT CLERK	3	110,511				110,511
TOTAL FULL TIME BARGAINING UNIT	3	110,511				110,511
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		62,000				62,000
TOTAL PART TIME BARGAINING UNIT		62,000				62,000
99 OVERTIME		5,000				5,000
TOTAL OVERTIME PAY		5,000				5,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 06 FH-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	10	787,429		15,600		803,029

NOTE: ONE FULL-TIME MGR-NURSING SUPERVISOR POSITION TRANSFERRED FROM CEDARBROOK-NURSING OFFICE (ACCOUNT #070106.41111).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 07 FH-EDUCATIONAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **		2				<u>2</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 08 FH-RESIDENT ASSESSMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
50 MGR-RN	2	165,360				165,360
TOTAL FULL TIME EMPLOYEES	2	165,360				<u>165,360</u>
99 PART TIME		46,500				46,500
TOTAL PART TIME EMPLOYEES		46,500				<u>46,500</u>
99 OVERTIME		1,000				1,000
TOTAL OVERTIME PAY		1,000				<u>1,000</u>
** TOTAL **	2	212,860				<u>212,860</u> =====



C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
 OFFICE: 02 FOUNTAIN HILL  
 BUREAU: 11 FH-OCCUPATIONAL THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **		2				<u>2</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 14 FH-SPEECH THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
 						<u>          </u>
** TOTAL **		2				<u>2</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 15 FH-LIFE ENRICHMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 LIFE ENRICHMENT AIDE II	3	124,883		2,496		127,379
15 LIFE ENRICHMENT ASSISTANT	1	48,235		832		49,067
TOTAL FULL TIME BARGAINING UNIT	4	173,118		3,328		<u>176,446</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		62,000				<u>62,000</u>
TOTAL PART TIME BARGAINING UNIT		62,000				<u>62,000</u>
99 OVERTIME		1,250				<u>1,250</u>
TOTAL OVERTIME PAY		1,250				<u>1,250</u>
** TOTAL **	4	236,369		3,328		<u>239,697</u> =====

NOTE: ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION TRANSFERRED TO CEDARBROOK-MEDICAL RECORDS (ACCOUNT #070109.41111).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 31 FH-ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	41,142				41,142
30 ASST NURSING HOME ADMIN	1	117,229				117,229
TOTAL FULL TIME EMPLOYEES	2	158,371				<u>158,371</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		500				<u>500</u>
TOTAL OVERTIME PAY		500				<u>500</u>
** TOTAL **	2	158,872				<u>158,872</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 33 FH-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
21 BUILDING SUPERINTENDENT	1	60,258				60,258
TOTAL FULL TIME EMPLOYEES	1	60,258				60,258
13 MAINTENANCE MECHANIC	3	115,752		1,296		117,048
16 HEAT, VENT, & REFRIG MECHANIC	1	55,203		432		55,635
99 WEEKEND SHIFT DIFFERENTIAL				4,528		4,528
TOTAL FULL TIME BARGAINING UNIT	4	170,955		6,256		177,211
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		20,000				20,000
TOTAL PART TIME BARGAINING UNIT		20,000				20,000
99 OVERTIME		8,000				8,000
TOTAL OVERTIME PAY		8,000				8,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 33 FH-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	5	259,214		6,256		<u>265,470</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 34 FH-HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	1	57,054				57,054
TOTAL FULL TIME EMPLOYEES	1	57,054				<u>57,054</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		2,000				2,000
TOTAL OVERTIME PAY		2,000				<u>2,000</u>
** TOTAL **	1	59,055				<u>59,055</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 35 FH-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 ASSISTANT OPERATIONS MANAGER	1	50,107				50,107
TOTAL FULL TIME EMPLOYEES	1	50,107				50,107
11 CLERICAL TECHNICIAN III	1	42,224				42,224
TOTAL FULL TIME BARGAINING UNIT	1	42,224				42,224
99 PART TIME		21,000				21,000
TOTAL PART TIME EMPLOYEES		21,000				21,000
99 PART TIME		25,000				25,000
TOTAL PART TIME BARGAINING UNIT		25,000				25,000
99 OVERTIME		2,000				2,000
TOTAL OVERTIME PAY		2,000				2,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 35 FH-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	2	140,331				<hr/> 140,331 =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 41 FH-LAUNDRY/LINEN

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 LAUNDRY SERVICES WORKER	1	42,328				42,328
99 WEEKEND SHIFT DIFFERENTIAL				2,560		2,560
TOTAL FULL TIME BARGAINING UNIT	1	42,328		2,560		<u>44,888</u>
09 LAUNDRY SERVICES WORKER	1	22,493				22,493
TOTAL REG PART TIME BARGAINING UNIT	1	22,493				<u>22,493</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		65,000				65,000
TOTAL PART TIME BARGAINING UNIT		65,000				<u>65,000</u>
99 OVERTIME		1,500				1,500
TOTAL OVERTIME PAY		1,500				<u>1,500</u>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 41 FH-LAUNDRY/LINEN

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	2	131,322		2,560		<u>133,882</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 42 FH-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 ASSISTANT OPERATIONS MANAGER	1	59,800				59,800
TOTAL FULL TIME EMPLOYEES	1	59,800				59,800
09 ENVIRONMENTAL SERVICE TECH	11	418,537		6,864		425,401
99 WEEKEND SHIFT DIFFERENTIAL				3,488		3,488
TOTAL FULL TIME BARGAINING UNIT	11	418,537		10,352		428,889
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		50,000				50,000
TOTAL PART TIME BARGAINING UNIT		50,000				50,000
99 OVERTIME		5,000				5,000
TOTAL OVERTIME PAY		5,000				5,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 42 FH-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	12	533,338		10,352		<u>543,690</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
 OFFICE: 02 FOUNTAIN HILL  
 BUREAU: 50 FH-VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(400,000)				(400,000)
TOTAL BUDGETED VACANCY FACTOR		(400,000)				(400,000)
 						<hr/>
** TOTAL **		(400,000)				(400,000) =====

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	595	31,848,961		1,007,757	258,864	----- 33,115,582 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 08 ADULT AND RESIDENTIAL SERVICES  
BUREAU: 02 CEDAR VIEW APARTMENTS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 HOUSING SUPERVISOR	1	61,526				61,526
17 ASSISTANT OPERATIONS MANAGER	1	50,107				50,107
12 MAINTENANCE WORKER	1	39,291				39,291
14 MAINTENANCE MECHANIC		10,795				10,795
14 CARPENTER	1	43,181				43,181
TOTAL FULL TIME EMPLOYEES	4	204,900				<u>204,900</u>
99 PART TIME		20,000				20,000
TOTAL PART TIME EMPLOYEES		20,000				<u>20,000</u>
99 OVERTIME		10,000				10,000
99 ON-CALL					5,200	5,200
TOTAL OVERTIME PAY		10,000			5,200	<u>15,200</u>
** TOTAL **	4	234,900			5,200	<u>240,100</u> =====

NOTE: 25% OF POSITION #21052 IS ALLOCATED TO MAINTENANCE (ACCOUNT #060700.41111) AND 50% IS ALLOCATED TO AGRICULTURE EXTENSION (ACCOUNT #060900.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 08 ADULT AND RESIDENTIAL SERVICES  
BUREAU: 02 CEDAR VIEW APARTMENTS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	4	234,900			5,200	----- 240,100 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 12 GOVERNMENT CENTER  
OFFICE: 01 GOVERNMENT CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CUSTODIAN	10	399,846		9,828		409,674
14 SUPERVISORY CUSTODIAN	1	45,802		936		46,738
11 LEAD CUSTODIAN	1	38,605		936		39,541
09 COURIER/EXPEDITER	1	42,702				42,702
12 MAINTENANCE WORKER	3	132,746				132,746
15 ELECTRICIAN	1	46,779				46,779
15 PLUMBER	1	46,779				46,779
17 TRADES FOREMAN	1	54,725				54,725
21 BUILDING SUPERINTENDENT	1	67,787				67,787
TOTAL FULL TIME EMPLOYEES	20	875,771		11,700		887,471
99 OVERTIME		6,000				6,000
TOTAL OVERTIME PAY		6,000				6,000
** TOTAL **	20	881,771		11,700		893,471

NOTE: 50% OF POSITION #15177 IS ALLOCATED TO HAMILTON FINANCIAL CENTER (ACCOUNT #062300.41111).

C O U N T Y O F L E H I G H  
 P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 12 GOVERNMENT CENTER  
 OFFICE: 01 GOVERNMENT CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	20	881,771		11,700		----- 893,471 =====

C O U N T Y O F L E H I G H  
 PERSONNEL SERVICES SUMMARY

DEPARTMENT: 12 GOVERNMENT CENTER  
 OFFICE: 01 GOVERNMENT CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTALS:	TOTAL POSITIONS:		2,013			
	TOTAL BUDGETED SALARIES:	121,289,147				
	TOTAL LONGEVITY:		129,630			
	TOTAL SHIFT:			1,280,729		
	TOTAL OTHER:				444,728	
	TOTAL ANNUAL:					123,144,234