

# COUNTY OF LEHIGH



## 2019 ADOPTED BUDGET

**COUNTY OF LEHIGH  
2019 BUDGETED FUND STRUCTURE**

**GOVERNMENTAL**

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**GENERAL**

1101 OPERATING  
1142 STABILIZATION

**SPECIAL REVENUE**

1201 LIQUID FUELS  
1202 MENTAL HEALTH  
1203 FEDERAL IV-D  
1204 HEALTH CHOICES  
1205 DRUG AND ALCOHOL  
1206 CHILDREN AND YOUTH  
1207 AREA AGENCY ON AGING  
1208 INFORMATION REFERRAL  
1209 BROOKVIEW-INDEPENDENT LIVING  
1212 INTELLECTUAL DISABILITIES  
1213 HUMAN SERVICES ADMINISTRATION  
1214 HUD CDBG  
1215 WORKERS COMPENSATION TRUST  
1216 TREXLER NATURE PRESERVE  
1218 GENERAL INSURANCE RESERVE  
1219 ATTORNEY GENERAL  
1221 HAZARDOUS MATERIAL RESPONSE  
1222 ECONOMIC/COMMUNITY DEVELOPMENT  
1223 911  
1224 RECORDS IMPROVEMENT  
1225 AUTO THEFT  
1226 INSURANCE FRAUD  
1227 HOTEL TAX  
1228 AFFORDABLE HOUSING  
1231 PUBLIC SAFETY  
1232 GAMING  
1233 CEDARBROOK  
1234 PARKS FUND

**DEBT SERVICE**

1321 SINKING FUND ESCO PROJECTS PHASE I  
1323 SINKING FUND ESCO PROJECTS PHASE II  
1326 SINKING FUND SERIES 2014  
1327 SINKING FUND SERIES 2016  
1328 SINKING FUND SERIES 2016 BASEBALL-TAXABLE  
1329 SINKING FUND SERIES 2017 BASEBALL-TAX EXEMPT  
1331 SINKING FUND SERIES 2017  
1369 COUPON ACCOUNT SERIES 2007 BASEBALL-TAXABLE  
1371 COUPON ACCOUNT ESCO PROJECTS PHASE I  
1373 COUPON ACCOUNT ESCO PROJECTS PHASE II  
1376 COUPON ACCOUNT SERIES 2014  
1377 COUPON ACCOUNT SERIES 2016  
1378 COUPON ACCOUNT SERIES 2016 BASEBALL-TAXABLE  
1379 COUPON ACCOUNT SERIES 2017 BASEBALL-TAX EXEMPT  
1381 COUPON ACCOUNT SERIES 2017

**CAPITAL PROJECTS**

1406 OTHER CAPITAL PROJECTS  
1419 INFRASTRUCTURE  
1429 BOND FUND SERIES 2016  
1434 BOND FUND SERIES 2018

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**PROPRIETARY**

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**ENTERPRISE**

2101 CEDAR VIEW APARTMENTS

**INTERNAL SERVICE**

2111 GOVERNMENT CENTER

COUNTY OF LEHIGH

2019

ADOPTED BUDGET

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COUNTY OF LEHIGH  
STATEMENT OF GROSS INDEBTEDNESS  
As of August 31, 2018

ISSUE	DATE OF ISSUE	AMOUNT OF ISSUE	DATE OF MATURITY	AMOUNT OUTSTANDING
General Obligation Bonds	10/26/2016	\$16,690,000	11/15/2025	\$16,690,000
General Obligation Bonds	12/06/2016	\$16,230,000	12/15/2045	\$16,225,000
General Obligation Bonds	03/29/2017	\$13,120,000	12/15/2037	\$13,120,000
General Obligation Bonds	05/09/2017	\$76,300,000	11/15/2022	\$67,280,000
TOTAL ALL BONDS				<u>\$113,315,000</u>
General Obligation Note	02/23/2009	\$4,975,756	09/1/2024	\$2,443,000
General Obligation Note	08/11/2010	\$4,768,538	11/15/2025	\$2,782,452
General Obligation Note	04/15/2014	\$11,685,000	11/15/2017	\$0
TOTAL ALL DEBT				<u><u>\$118,540,452</u></u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
SUMMARY ALL FUND TYPES

	2019 ADOPTED BUDGET					
	.....GOVERNMENTAL.....				..PROPRIETARY..	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	TOTAL (MEMORANDUM ONLY)
REVENUES:						
TAXES	107,958,523					107,958,523
GRANTS & REIMBURSEMENTS	6,988,303	266,498,580	40,087	6,075,002	1	279,601,973
DEPARTMENTAL EARNINGS	12,117,933	10,410,239			90,100	22,618,272
JUDICIAL COSTS & FINES	4,019,552	27,500				4,047,052
INVESTMENT INCOME	580,001	537,275		20,001	12,502	1,149,779
RENTS	447,831	2	936,700		3,470,412	4,854,945
PAYMENTS IN LIEU OF TAXES	174,000					174,000
OTHER REVENUES	164,495	118,110			1,502	284,107
TOTAL REVENUES	132,450,638	277,591,706	976,787	6,095,003	3,574,517	420,688,651
EXPENDITURES:						
ELECTED OFFICIALS	24,119,816	2,633,202		315,640		27,068,658
COUNTY EXECUTIVE	4,094,070			3,500,000		7,594,070
ADMINISTRATION	24,882,087	724,814		880,001		26,486,902
HUMAN SERVICES	229,422	182,158,629		30,000	903,539	183,321,590
GENERAL SERVICES	8,381,703	7,502,676		11,747,412	1,600,471	29,232,262
NURSING HOMES		77,603,680		69,095,000		146,698,680
CORRECTIONS	32,412,385			959,400		33,371,785
DEPARTMENT OF LAW	1,183,530					1,183,530
COURTS	26,748,894	5,032,967				31,781,861
COMMUNITY & ECONOMIC DEV	936,705	1,710,934				2,647,639
DEBT SERVICE			17,744,748			17,744,748
TOTAL EXPENDITURES	122,988,612	277,366,902	17,744,748	86,527,453	2,504,010	507,131,725
OTHER FINANCING SOURCES (USES):						
OTHER FINANCING SOURCES	27,050,575	14,687,046	16,767,961	80,451,546		138,957,128
OTHER FINANCING USES	(44,895,172)	(19,403,027)			(688,930)	(64,987,129)
TOTAL OTHER FINANCING SOURCES (USES)	(17,844,597)	(4,715,981)	16,767,961	80,451,546	(688,930)	73,969,999
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	(8,382,571)	(4,491,177)		19,096	381,577	(12,473,075)
FUND BALANCES AT BEGINNING OF YEAR	30,000,000	41,052,000		1,200,000	1,660,000	73,912,000
FUND BALANCES AT END OF YEAR	21,617,429	36,560,823		1,219,096	2,041,577	61,438,925

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1101 OPERATING FUND

	..... 1101 OPERATING FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
TAXES	106,201,662	107,389,136	107,389,136	107,958,523
GRANTS & REIMBURSEMENTS	6,623,665	6,386,242	6,509,070	6,988,303
DEPARTMENTAL EARNINGS	13,930,879	13,814,016	13,821,511	12,117,933
JUDICIAL COSTS & FINES	4,014,380	4,076,802	4,076,802	4,019,552
INVESTMENT INCOME	289,625	70,001	70,001	280,001
RENTS	433,088	469,619	469,619	447,831
PAYMENTS IN LIEU OF TAXES	172,007	189,000	189,000	174,000
OTHER REVENUES	184,212	136,994	213,839	164,495
TOTAL REVENUES	131,849,518	132,531,810	132,738,978	132,150,638
EXPENDITURES:				
ELECTED OFFICIALS	22,572,402	23,604,714	24,099,093	24,119,816
COUNTY EXECUTIVE	3,710,434	3,979,513	4,014,372	4,094,070
ADMINISTRATION	23,829,301	25,570,687	25,676,733	24,882,087
HUMAN SERVICES	229,372	236,143	236,143	229,422
GENERAL SERVICES	7,842,362	8,335,034	8,411,804	8,381,703
CORRECTIONS	30,954,920	32,984,635	33,070,028	32,412,385
DEPARTMENT OF LAW	1,320,042	1,152,685	1,152,685	1,183,530
COURTS	24,702,758	26,147,415	26,460,037	26,748,894
COMMUNITY & ECONOMIC DEV	420,868	492,124	593,882	936,705
TOTAL EXPENDITURES	115,582,459	122,502,950	123,714,777	122,988,612
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	17,497,612	21,841,821	26,907,129	21,080,575
OTHER FINANCING USES	(31,430,058)	(40,563,636)	(50,924,864)	(35,242,601)
TOTAL OTHER FINANCING SOURCES (USES)	(13,932,446)	(18,721,815)	(24,017,735)	(14,162,026)
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	2,334,613	(8,692,955)	(14,993,534)	(5,000,000)
FUND BALANCES AT BEGINNING OF YEAR	14,884,121	8,700,000	15,224,334	5,000,000
FUND BALANCES AT END OF YEAR	17,218,734	7,045	230,800	

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
ELECTED OFFICIALS					
<hr/>					
010000.32000	GRANTS & REIMBURSEMENTS	1,097,460	1,114,390	1,136,528	1,066,390
010000.33000	DEPARTMENT EARNINGS	6,532,900	6,267,211	6,274,827	6,043,112
010000.39000	OTHER	110,174	74,602	135,102	105,102
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TOTALS:		7,740,534	7,456,203	7,546,457	7,214,604

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
ELECTED OFFICIALS					
010000.41000	PERSONNEL SERVICES	19,994,704	20,660,389	20,698,889	21,233,819
010000.42000	TRAVEL & TRANSPORTATION	216,490	252,953	252,153	247,003
010000.43000	PROF & TECHNICAL SERVICES	480,361	642,082	796,126	590,632
010000.44000	GRANTS, SUBSIDIES, CONTRACTS	35,000	35,000	35,000	35,000
010000.45000	MATERIALS & OPERATING SUPPLIES	260,047	306,705	358,211	309,206
010000.46000	OTHER OPERATING EXPENSES	1,460,027	1,622,818	1,863,446	1,634,639
010000.47000	CAPITAL EXPENDITURES	125,773	84,767	95,268	69,517
TOTALS:		22,572,402	23,604,714	24,099,093	24,119,816

## COMMISSIONERS

The Board of Commissioners is the legislative branch of County government and has all the legislative powers that may be exercised by the County under the Constitution, the laws of the Commonwealth of Pennsylvania, and the Lehigh County Home Rule Charter. Some of the Board's powers are: to enact, amend or repeal ordinances, resolutions, and motions; to make appropriations; to incur indebtedness; to adopt the budget; to levy taxes, assessments and service charges; and to adopt the Administrative Code and the Personnel Code.

010100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	334,013	337,206	337,206	343,016
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,991	2,600	2,600	2,600
Departmental Earnings	0	0	0	0	Professional / Technical Services	155,073	275,502	381,104	215,502
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,287	2,151	3,151	2,151
Pension Contributions	0	0	0	0	Other Operating Expenses	2,438	2,801	3,608	2,801
Rents	0	0	0	0	Capital Expenditures	0	5	1,242	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	494,802	620,265	728,911	566,075
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## DISTRICT ATTORNEY

The core function of the office of District Attorney is to effectively and fairly prosecute all misdemeanors and felonies committed by both adults and juveniles in Lehigh County. One of our continuing priorities is to pursue juveniles who commit violent crimes and, where appropriate, treat them as adults. Through our Victim/Witness Coordinator, we will continue to adhere to the model standards for victims services. We have created Task Forces and specialized investigators to combat a variety of crimes. We intend to continue our specialized investigations (i.e. Child Abuse, Domestic Violence, Auto Theft, Insurance Fraud, Drug Offenses) and create new initiatives to combat crime. We have assigned our Child Abuse Investigator, on site, to the Child Advocacy Center to aid victims of abuse. Two County Detectives have been assigned to work exclusively with domestic violence victims, and our Central Booking Center continues to save our municipal police departments valuable time. Our office continues to work closely with law enforcement, victims of crime and the Administration of Lehigh County. Beginning in August, 2001, we began to utilize the resources of an Investigating Grand Jury to combat crime. The 9th Investigating Grand Jury was empaneled in May, 2017. In 2012, the DA and other county offices began a Veterans' Mentoring Program for veterans in the community to be paired with veterans involved in the criminal justice system. So far over 30 volunteer mentors have been trained, and are working with veterans/defendants. In recent years a Firearms and Tool Mark Laboratory (Ballistics) has been established and is housed at the Cetronia Ambulance Co. Also the Officer David M. Petzold Digital Forensics Laboratory of Lehigh County has been operating on the campus of DeSales University in Center Valley since 2011 and Northampton County partnered in the Petzold Lab in 2016. Both have been of great assistance to local law enforcement.

010201	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	5,660,677	5,899,828	5,884,894	6,053,720
Grants and Reimbursements	314,551	265,003	269,141	217,003	Travel / Transportation	18,098	21,501	21,501	21,501
Departmental Earnings	0	0	0	0	Professional / Technical Services	25,074	27,502	35,366	27,502
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	47,248	49,000	49,152	48,000
Pension Contributions	0	0	0	0	Other Operating Expenses	313,361	379,506	426,775	380,506
Rents	0	0	0	0	Capital Expenditures	12,907	8,501	10,122	8,501
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	23,473	28,500	28,500	28,500	Total	6,077,365	6,385,838	6,427,810	6,539,730
Other Financing Sources	0	0	0	0					
Total	338,024	293,503	297,641	245,503					

## NARCOTICS INFORMATION

The mission of the Narcotics Division is consistent with the overall mission of the Office of the District Attorney. The Drug Task Force, with the assistance of other enforcement agencies, removes drug dealers from the community and thereby improves the quality of life in the community. The Task Force is funded, in part, by the Pennsylvania Attorney General and forfeiture funds, in addition to County tax dollars.

010202	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	559,050	540,918	540,918	635,621
Grants and Reimbursements	306,980	350,000	350,000	350,000	Travel / Transportation	838	7,500	6,700	6,100
Departmental Earnings	0	0	0	0	Professional / Technical Services	5,750	5,925	5,925	5,925
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	9,562	13,800	13,818	10,300
Pension Contributions	0	0	0	0	Other Operating Expenses	5,308	4,825	6,346	6,225
Rents	0	0	0	0	Capital Expenditures	210	1,251	1,251	1,251
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	580,718	574,219	574,958	665,422
Other Financing Sources	0	0	0	0					
Total	306,980	350,000	350,000	350,000					



## DOMESTIC VIOLENCE

The function of the Domestic Violence Prosecution Section is to combat domestic violence in Lehigh County and is consistent with the mission of the Office of the District Attorney. The section is funded by a grant from PCCD. With this grant and county tax dollars, we have hired two County Detectives whose sole duties are to investigate domestic violence cases and assist both the victims of domestic violence, as well as local police departments. In addition, we have two grant-funded Assistant District Attorneys who specialize in the prosecution of domestic violence cases and devote their time to such cases. All such cases are now prosecuted before a single judge.

010206	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	105,413	108,184	108,184	111,977
Grants and Reimbursements	132,822	125,000	125,000	125,000	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	55,473	53,750	53,750	62,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	160,886	161,934	161,934	174,477
Other Financing Sources	0	0	0	0					
Total	132,822	125,000	125,000	125,000					

## VICTIM WITNESS

The Victim/Witness Unit of the Lehigh County District Attorney's Office provides a wide range of services to victims and witnesses of crimes. The unit is comprised of three full-time staff members: a Victim/Witness Coordinator, an Assistant (a Paralegal), a Clerical Specialist and a part-time Secretary. The Victim Witness staff provides direct services to victims and witnesses and treats all victims and witnesses of crimes with respect and dignity. The main objective of this program is to ensure that all victims are afforded their rights as delineated in the PA Victim's Bill of Rights and are provided services under the Rights and Services Act (RSA) standards. A Victim/Witness handbook is provided to every victim. Each staff member attends PCCD-approved trainings each year.

010208	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	181,720	192,856	192,856	197,935
Grants and Reimbursements	198,022	224,384	224,384	224,384	Travel / Transportation	54	2,000	2,000	2,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	35,000	35,000	35,000	35,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	1
Pension Contributions	0	0	0	0	Other Operating Expenses	1,818	9,728	9,728	9,700
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	218,592	239,585	239,585	244,636
Other Financing Sources	0	0	0	0					
Total	198,022	224,384	224,384	224,384					

## REGIONAL CENTRAL BOOKING

The Regional Central Booking Center enables law enforcement agencies in Lehigh County to avoid wasting valuable officer-hours in booking suspects. Further, it utilizes technology that permits swifter and more accurate identification, thereby reducing the possibility that persons with outstanding warrants will not be detained or that those with serious prior records will be discharged on low bail. This facility enhances public safety and police efficiency through the use of modern technology and Booking Officers. It also saves time and adds to court efficiency through video preliminary arraignments. Public safety benefits because the transport of prisoners to Magisterial District Judge's offices is eliminated by use of the video system. Most importantly, the cost of operating the center is completely paid for by defendants who are processed through it, and not by tax dollars.

010209	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,048,701	996,203	996,203	1,016,307
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,707	2,401	2,401	2,401
Departmental Earnings	1,288,910	1,254,500	1,254,500	1,305,000	Professional / Technical Services	184,634	211,600	248,106	206,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	12,354	12,000	12,000	12,000
Pension Contributions	0	0	0	0	Other Operating Expenses	29,212	28,001	31,001	28,001
Rents	0	0	0	0	Capital Expenditures	0	6,001	6,001	5,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,276,608	1,256,206	1,295,712	1,270,210
Other Financing Sources	0	0	0	0					
Total	1,288,910	1,254,500	1,254,500	1,305,000					

# FORENSIC LAB

The Officer David M. Petzold Digital Forensics Laboratory of Lehigh County opened in March, 2011, on the campus of DeSales University in Center Valley. The lab was initially funded by a \$64,000 contribution from the Memorial Foundation named after the fallen Upper Saucon Township police officer, a \$31,250 contribution from nondrug forfeiture funds by District Attorney James B. Martin and a \$31,250 grant provided by the Lehigh County Executive and Board of Commissioners. DeSales University donated the space for the laboratory and all labor and materials needed to install equipment and prepare the laboratory for use. The project was a collaborative effort resulting in a state-of-the-art facility for forensic computer analysis that is the first of its kind in Pennsylvania. It is presently staffed by three county employees and by officers from municipal police departments throughout the county. DeSales student-interns also work in the lab. These officers are specially trained to examine all types of electronic evidence. Since 2011, the Petzold Memorial Foundation has donated a total of \$170,000 to the County of Lehigh for the use of the District Attorney to equip the lab. Continuing future donations are anticipated. In 2016 Northampton County law enforcement partnered in the lab and a contribution from forfeiture funds by the Northampton County District Attorney is used to help offset the cost.

010211	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	213,369	262,705	262,705	246,277
Grants and Reimbursements	56,280	100,001	108,001	100,001	Travel / Transportation	759	3,500	3,500	2,750
Departmental Earnings	748	1	1	200	Professional / Technical Services	0	3	3	3
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	42	1,500	1,500	1,500
Pension Contributions	0	0	0	0	Other Operating Expenses	19,983	87,501	115,998	87,751
Rents	0	0	0	0	Capital Expenditures	27,200	3,500	3,500	4,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	13,180	10,001	30,001	5,001	Total	261,353	358,709	387,206	342,281
Other Financing Sources	0	0	0	0					
Total	70,208	110,003	138,003	105,202					

# CORONER

The Lehigh County Coroner's Office and Forensics Center delivers services to the Citizens of and those who die within the County of Lehigh, 24 hours a day, seven days a week. The Lehigh County Coroner's Office is an independent investigative agency staffed by highly trained personnel whose function is to investigate the facts and circumstances surrounding a death over which the Coroner has jurisdiction and to determine the Cause and Manner of Death. Investigative services performed include: forensic death investigations, forensic post mortem examinations, forensic photography, forensic fingerprinting, forensic entomology, forensic anthropology, forensic temperature analysis, forensic child and infant death analysis, forensics bloodstain pattern analysis, forensic odontology and forensic ophthalmology. Death scene investigations include: natural deaths, accidents, suicides, homicides as well as deaths due to neglect, abuse, terrorism, fire/arson, industrial accidents and mass disasters. The investigations and rulings of The Lehigh County Coroner's Office and Forensics Center concerning criminal acts or criminal neglect or those that affect public health and safety are the foundation for follow-up actions other investigative agencies.

010300	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,576,308	1,630,165	1,630,165	1,657,573
Grants and Reimbursements	0	1	9,001	1	Travel / Transportation	145,293	141,501	141,501	141,501
Departmental Earnings	198,515	200,000	207,616	220,000	Professional / Technical Services	13,761	16,000	16,072	15,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	75,591	90,301	96,260	96,001
Pension Contributions	0	0	0	0	Other Operating Expenses	852,594	856,503	966,355	883,503
Rents	0	0	0	0	Capital Expenditures	247	2,005	2,005	1,505
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	2,663,794	2,736,475	2,852,358	2,795,083
Other Financing Sources	0	0	0	0					
Total	198,515	200,002	216,618	220,002					

# SHERIFF-OPERATIONS

The Lehigh County Sheriff's Office is led by Sheriff Joseph N. Hanna. The Office of Sheriff consists of 5 Divisions. These Divisions are Operations, Civil, Security, Warrants, and Courts/Transportation. The Office of Sheriff in Lehigh County serves all Court Papers for the Court of Common Pleas and Domestic Relations, investigates, locates and apprehends wanted parties as well as transporting over 11000 individuals to Court proceedings. The Sheriff is responsible for security and safety in Two Courthouses, a Government Center which houses Executive and Legislative branches of County Government as well as the County Human Services Department and intake. The Lehigh County Sheriff's Office is committed to meeting the ever-increasing responsibilities and challenges in today's world; advancing the office into the 21st century while meeting the mandate to do so with fiscal responsibility for the residents of Lehigh County. Although the expectation for financial relief from State Legislation did not materialize, alternative Funding Sources are aggressively sought by the Office of the Sheriff. The handout provided by Sheriff Hanna will list the Office statistics for 2017, the status of the initiatives started in 2018, as well as performance benchmarks for the County's return on investment in modernizing the Office and bringing it into compliance with Law Enforcement's best practices through accreditation.

010401	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	869,041	1,000,257	1,000,257	1,117,101
Grants and Reimbursements	88,805	50,000	51,000	50,000	Travel / Transportation	773	3,250	3,250	2,500
Departmental Earnings	1,248,008	1,055,200	1,055,200	1,054,200	Professional / Technical Services	3,677	9,000	9,000	13,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	32,479	33,000	41,019	54,000
Pension Contributions	0	0	0	0	Other Operating Expenses	63,264	60,001	67,262	62,500
Rents	0	0	0	0	Capital Expenditures	47,676	24,050	24,713	15,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	115	600	600	600	Total	1,016,910	1,129,558	1,145,501	1,264,601
Other Financing Sources	0	0	0	0					
Total	1,334,928	1,105,800	1,106,800	1,104,800					

## SHERIFF-CIVIL

010402	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	583,286	550,169	550,169	567,337
Grants and Reimbursements	0	0	0	0	Travel / Transportation	8,817	13,000	13,000	11,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	3,436	3,800	3,800	6,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	546	9,500	15,900	5,000
Pension Contributions	0	0	0	0	Other Operating Expenses	5,601	7,500	10,097	2,500
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	601,686	583,969	592,966	592,337
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# SHERIFF-SECURITY

010403	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	294,872	287,389	287,389	286,701
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1,000	1,000	750
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	579	750	750	751
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	295,451	289,139	289,139	288,202
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



# SHERIFF-WARRANTS

010404	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	744,294	753,662	763,662	755,043
Grants and Reimbursements	0	0	0	0	Travel / Transportation	3,772	5,000	5,000	5,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	6,785	7,500	7,500	9,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,733	10,500	17,329	7,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	757,584	776,662	793,491	776,543
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# SHERIFF-COURT

010405	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,832,325	4,072,656	4,058,830	4,120,724
Grants and Reimbursements	0	0	0	0	Travel / Transportation	24,001	36,000	36,000	35,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	4,011	3,800	3,800	5,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	23,232	35,200	51,547	26,000
Pension Contributions	0	0	0	0	Other Operating Expenses	672	1,750	1,750	750
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,884,241	4,149,406	4,151,927	4,187,474
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# CONTROLLER

To fulfill the duties and responsibilities of the Office of the Controller as mandated by the County charter and the taxpayers of Lehigh County, we..., perform quality audits of County revenue and expenditures on a cyclical basis to measure financial integrity; provide oversight on County management's compliance with applicable federal, state, and County laws/regulations; review the adequacy of internal control to assure proper checks and balances are in place and are working; seek economies and efficiencies resulting in improved operations, cost savings and/or increased revenue to the County; monitor the major County disbursements on a continuous basis (weekly vendor checks, bi-weekly payroll checks, monthly pension checks); secure all replies to advertised bids and supervise the public bid openings; and administer the Ethics Hotline, handle special requests and provide support to other County offices, as requested (District Attorney, etc.).

010700	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	700,240	771,310	730,617	804,219
Grants and Reimbursements	0	0	0	0	Travel / Transportation	4,124	6,200	6,200	6,200
Departmental Earnings	136	1	1	1	Professional / Technical Services	9,759	11,200	15,200	11,200
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,654	5,500	5,500	3,500
Pension Contributions	0	0	0	0	Other Operating Expenses	17,393	20,500	20,500	18,500
Rents	0	0	0	0	Capital Expenditures	7,646	8,251	12,063	8,251
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	741,816	822,961	790,080	851,870
Other Financing Sources	0	0	0	0					
Total	136	1	1	1					

## JUDICIAL RECORDS

As a result of an amendment to the Home Rule Charter, effective January, 2008, the offices of Clerk of Courts, including Civil and Criminal Divisions (Prothonotary and Clerk of Courts), Register of Wills and Recorder of Deeds were abolished and a new position of Clerk of Judicial Records was created to combine four divisions into one office. In March 2011, the Recorder of Deeds Office was relocated to the courthouse and completed consolidation of all four divisions into one office area. A central file review area was created adjacent to the Clerk's Office. The Elected Clerk of Judicial Records is responsible for maintaining complete, accurate and up-to-date file records for the Civil, Criminal and Register of Wills Divisions of the Lehigh County Court system in accordance with existing laws and remains current with all new legislation. The Clerk is also responsible for recording all deeds and mortgages and real estate matters in the Recorder of Deeds Division. The Register of Wills Division probates wills and collects inheritance taxes for the Commonwealth of Pennsylvania. To fulfill this responsibility, it is the mission of the Clerk of Judicial Records' Divisions to provide various services to the Courts, attorneys, title companies, other government agencies and the general public. It is the Clerk of Judicial Records' goal to maintain efficient quality services. The objectives to meet this goal are timely completion and submission of all required reports to various agencies of the Court system and other state agencies and to receive, process and maintain complete and accurate records of all moneys received, including moneys collected on behalf of individuals and held in escrow for the Court. The Clerk of Judicial Records Office files date back to 1812. The Clerk of Judicial Records' Divisions are an integral part of the Court System and Land Records of Lehigh County.

010901	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,595,927	2,740,679	2,727,010	2,863,403
Grants and Reimbursements	0	1	1	1	Travel / Transportation	4,047	5,000	5,000	5,000
Departmental Earnings	2,156,929	2,281,208	2,281,208	2,096,410	Professional / Technical Services	485	1,000	1,000	500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	39,074	28,001	34,689	33,001
Pension Contributions	0	0	0	0	Other Operating Expenses	99,518	112,602	112,602	102,302
Rents	0	0	0	0	Capital Expenditures	23,065	22,203	22,898	17,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	56,516	14,500	55,000	55,000	Total	2,762,116	2,909,485	2,903,199	3,021,209
Other Financing Sources	0	0	0	0					
Total	2,213,445	2,295,709	2,336,209	2,151,411					

## JUDICIAL RECORDS-DEEDS

As a result of an amendment to the Home Rule Charter, effective January, 2008, the offices of Clerk of Courts, including Civil and Criminal Divisions (Prothonotary and Clerk of Courts), Register of Wills and Recorder of Deeds were abolished and a new position of Clerk of Judicial Records was created to combine four divisions into one office. In March 2011, the Recorder of Deeds Office was relocated to the courthouse and completed consolidation of all four divisions into one office area. A central file review area was created adjacent to the Clerk's Office. The Elected Clerk of Judicial Records is responsible for maintaining complete, accurate and up-to-date file records for the Civil, Criminal and Register of Wills Divisions of the Lehigh County Court system in accordance with existing laws and remains current with all new legislation. The Clerk is also responsible for recording all deeds and mortgages and real estate matters in the Recorder of Deeds Division. The Register of Wills Division probates wills and collects inheritance taxes for the Commonwealth of Pennsylvania. To fulfill this responsibility, it is the mission of the Clerk of Judicial Records' Divisions to provide various services to the Courts, attorneys, title companies, other government agencies and the general public. It is the Clerk of Judicial Records' goal to maintain efficient quality services. The objectives to meet this goal are timely completion and submission of all required reports to various agencies of the Court system and other state agencies and to receive, process and maintain complete and accurate records of all moneys received, including moneys collected on behalf of individuals and held in escrow for the Court. The Clerk of Judicial Records Office files date back to 1812. The Clerk of Judicial Records' Divisions are an integral part of the Court System and Land Records of Lehigh County.

010902	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	695,468	716,202	710,619	681,865
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,216	2,500	2,500	2,700
Departmental Earnings	1,641,654	1,476,301	1,476,301	1,367,301	Professional / Technical Services	12,443	15,500	15,500	11,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	12,666	15,501	15,595	10,001
Pension Contributions	0	0	0	0	Other Operating Expenses	48,865	51,600	91,424	49,600
Rents	0	0	0	0	Capital Expenditures	6,822	9,000	11,473	9,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	16,890	21,000	21,000	16,000	Total	778,480	810,303	847,111	764,666
Other Financing Sources	0	0	0	0					
Total	1,658,544	1,497,301	1,497,301	1,383,301					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
COUNTY EXECUTIVE					
020000.32000	GRANTS & REIMBURSEMENTS	210	1	1	350,001
020000.33000	DEPARTMENT EARNINGS	6,628	4	4	4
020000.39000	OTHER	2,219	652	652	652
TOTALS:		9,057	657	657	350,657

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
COUNTY EXECUTIVE					
020000.41000	PERSONNEL SERVICES	3,043,634	3,213,258	3,213,258	3,365,299
020000.42000	TRAVEL & TRANSPORTATION	10,085	11,392	12,642	12,642
020000.43000	PROF & TECHNICAL SERVICES	340,523	421,804	417,590	372,004
020000.45000	MATERIALS & OPERATING SUPPLIES	122,801	139,500	149,598	127,096
020000.46000	OTHER OPERATING EXPENSES	183,164	185,253	211,755	205,223
020000.47000	CAPITAL EXPENDITURES	10,227	8,306	9,529	11,806
TOTALS:		3,710,434	3,979,513	4,014,372	4,094,070

## OFFICE OF COUNTY EXECUTIVE

The County Executive has executive and administrative powers as conferred upon him under the Home Rule Charter or by ordinance. Some of the powers and duties include supervising and directing the administration and the internal organization of County government agencies; preparing of the annual operating and capital budgets; representing the County in deliberations with other governmental bodies; and assuring that all laws relating to the affairs of the County are duly executed and enforced within the County. The Office of the County Executive includes Voter Registration, the Election Board and the Office of the Public Defender.

020100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	180,593	181,467	181,467	243,686
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,180	941	1,191	1,191
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	715	700	896	1,096
Pension Contributions	0	0	0	0	Other Operating Expenses	4,764	4,400	4,170	4,170
Rents	0	0	0	0	Capital Expenditures	3,929	2	2	1,502
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	81	1	1	1	Total	192,181	187,511	187,727	251,646
Other Financing Sources	0	0	0	0					
Total	81	1	1	1					



## OFFICE OF VOTERS REGISTRATION

The Office of Voter Registration and Elections is committed to the proper administration of the Statewide uniform Registry of Electors (SURE), as prescribed by the Election Code of the Commonwealth of Pennsylvania, adhering to specific deadlines and requirements as mandated by statute prescribed by the PA Department of State as well as the Federal Government's Department of Justice, while striving to provide excellent customer service. This office is responsible for the conduct of Federal, State, County, Local and Party elections. Office personnel provide information and guidance pertaining to all the various procedures of voter registration and elections. Some of the responsibilities include establishing voting precincts and polling places, the training of 900+ district election officers, the preparation and testing of Direct Recording Electronic (DRE) voting systems and absentee ballots in multiple languages. We have longevity in our office that speaks for itself. The entire staff takes pride in their work and does their best to maintain the highest level of credibility.

020300	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	555,459	551,967	550,246	552,767
Grants and Reimbursements	210	1	1	350,001	Travel / Transportation	4,535	5,001	5,001	5,001
Departmental Earnings	6,628	4	4	4	Professional / Technical Services	314,832	380,201	380,487	330,201
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	106,978	118,100	123,193	110,000
Pension Contributions	0	0	0	0	Other Operating Expenses	70,905	57,950	59,159	57,950
Rents	0	0	0	0	Capital Expenditures	182	303	26	303
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	2,138	651	651	651	Total	1,052,891	1,113,522	1,118,112	1,056,222
Other Financing Sources	0	0	0	0					
Total	8,976	656	656	350,656					

## OFFICE OF PUBLIC DEFENDER

The Public Defender provides representation to indigent persons as mandated by the Constitutions of the United States and the Commonwealth of Pennsylvania. We protect the rights of our clients by providing vigorous, compassionate and ethical legal representation to individuals who cannot afford to pay for an attorney. We provide free representation to eligible individuals in all misdemeanors and felonies (excluding 1st offense driving under the influence charges). We represent individuals pre-trial, through trial and through the appeal process. We also represent juveniles in delinquency matters, and individuals in involuntary mental health commitment proceedings, and any other matter where representation is constitutionally required. Our staff is comprised of 20 attorneys, 2 investigators and 4 full-time administrative assistants and one part-time administrative assistant. In 2017 the public defender opened 5451 adult cases, 572 juvenile cases, 235 mental health commitment cases and 21 appeals. We handle approximately 80-85% of all criminal cases and 95% of all juvenile cases filed in the county. Our office is wholly funded by the county and does not receive any state or federal funds.

020400	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,307,582	2,479,824	2,460,000	2,568,846
Grants and Reimbursements	0	0	0	0	Travel / Transportation	3,370	5,450	6,450	6,450
Departmental Earnings	0	0	0	0	Professional / Technical Services	25,691	41,602	37,102	41,802
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	15,108	20,700	25,509	16,000
Pension Contributions	0	0	0	0	Other Operating Expenses	107,495	122,903	148,426	143,103
Rents	0	0	0	0	Capital Expenditures	6,116	8,001	9,501	10,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,465,362	2,678,480	2,686,988	2,786,202
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
ADMINISTRATION					
030000.31000	TAXES	106,201,662	107,389,136	107,389,136	107,958,523
030000.32000	GRANTS & REIMBURSEMENTS	369,087	87,601	97,913	99,803
030000.33000	DEPARTMENT EARNINGS	2,759,223	2,536,709	2,536,588	2,478,159
030000.35000	INVESTMENT INC	247,001	50,001	50,001	250,001
030000.37000	RENTS	169,961	195,001	195,001	195,001
030000.38000	PAYMENTS IN LIEU OF TAXES	172,007	189,000	189,000	174,000
030000.39000	OTHER	35,585	1,502	5,128	3,502
030000.51000	OTHER FINANCING SOURCES	17,497,612	21,841,821	26,907,129	21,080,575
TOTALS:		127,452,138	132,290,771	137,369,896	132,239,564

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
ADMINISTRATION					
030000.41000	PERSONNEL SERVICES	18,737,332	20,172,318	20,173,761	19,625,414
030000.42000	TRAVEL & TRANSPORTATION	26,946	33,605	33,605	35,505
030000.43000	PROF & TECHNICAL SERVICES	1,876,030	1,964,579	1,969,813	1,952,756
030000.44000	GRANTS, SUBSIDIES, CONTRACTS	100,285	114,703	124,893	115,004
030000.45000	MATERIALS & OPERATING SUPPLIES	192,020	199,376	221,196	201,175
030000.46000	OTHER OPERATING EXPENSES	2,880,070	3,063,626	3,116,579	2,928,755
030000.47000	CAPITAL EXPENDITURES	16,618	22,480	36,886	23,478
030000.61000	OTHER FINANCING USES	24,915,414	33,831,566	44,192,794	29,396,723
TOTALS:		48,744,715	59,402,253	69,869,527	54,278,810

## DIRECTOR OF ADMINISTRATION

The Department of Administration's mission is: "To maintain the public trust through effective, efficient and responsive service while providing an enriching work experience for our employees". This office coordinates the functions and activities of the Department of Administration, which includes Assessment, Information Technology, Fiscal Affairs, Purchasing, Human Resources and Veteran's Affairs. It also supports the efforts of the County Executive in interdepartmental issues within the Executive branch, as well as with the Legislative, Judicial and Row Offices, and with intergovernmental and community liaison issues.

030100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	143,719	143,719	143,546
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	101	101	101
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	137	501	626	501
Pension Contributions	0	0	0	0	Other Operating Expenses	276	1,150	1,020	1,150
Rents	0	0	0	0	Capital Expenditures	0	3	133	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	413	145,475	145,600	145,302
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## GENERAL COUNTY

The General County portion of the budget contains provisions for insurance premiums, payment for Constable service, interest income, bail bond forfeitures revenue, debt service, and miscellaneous general County revenue and expenses. It also includes contracts with Lehigh County Historical Society for Museum management and Lehigh Valley Pretrial Services for court supervised bail services.

030200	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	25,000
Grants and Reimbursements	19,961	10,000	10,000	20,000	Travel / Transportation	0	0	0	0
Departmental Earnings	220,915	120,001	120,001	85,001	Professional / Technical Services	1,041,979	1,067,765	1,067,765	1,080,672
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	89,685	103,500	103,500	101,000
Investment Income	247,001	50,001	50,001	250,001	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	2,577,077	2,700,615	2,705,441	2,599,395
Rents	169,961	195,001	195,001	195,001	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	24,915,414	33,831,566	44,192,794	29,396,723
Other Revenues	23,975	1,001	1,001	1,001	Total	28,624,155	37,703,446	48,069,500	33,202,790
Other Financing Sources	17,497,612	21,841,821	26,907,129	21,080,575					
Total	18,179,425	22,217,825	27,283,133	21,631,579					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
030200.000.51112	TRANS FROM CEDARBROOK FUND	70,000			
030200.000.51114	TRANS FROM CHILDREN & YOUTH FD	125,800	130,200	130,200	138,000
030200.000.51115	TRANS FROM AGENCY ON AGING FD	47,000			
030200.000.51116	TRANS FROM DRUG & ALCOHOL FUND	57,771	58,000	58,000	59,600
030200.000.51122	TRANS FROM MENTAL HEALTH	125,800	130,200	130,200	138,000
030200.000.51123	TRANS FROM FEDERAL IV-D FUND	426,597	415,500	415,500	422,700
030200.000.51129	TRANS FROM GOVT CTR FUND	119,700	1,522,700	1,522,700	125,700
030200.000.51134	TRANS FROM RECORDS IMPROVEMENT	44,000	44,000	44,000	44,000
030200.000.51137	TRANS FROM HEALTH CHOICES FUND	147,200	152,300	152,300	155,900
030200.000.51141	TRANS FROM AFFORDABLE HOUSING	12,613	7,600	7,600	6,700
030200.000.51189	TRANS FROM STABILIZATION FUND	39,321	2,850,196	2,850,196	3,682,571
030200.000.51193	TRANS FROM ECONOMIC DEVELOPMEN				15,000
030200.000.51226	TRF FR COUP BF 2007-BB-TAXABLE	52,812			
030200.000.51229	TRANS FROM GAMING FUND	432,741	250,000	250,000	500,000
030200.000.51511	PROCEEDS OF GEN OBLIG BONDS			5,065,308	
030200.000.51611	INDIRECT COST ALLOCATION	15,796,257	16,281,125	16,281,125	15,792,404
		<hr/>	<hr/>	<hr/>	<hr/>
51000	OTHER FINANCING SOURCES	17,497,612	21,841,821	26,907,129	21,080,575
		<hr/>	<hr/>	<hr/>	<hr/>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
030200.000.61112	TRANS TO CEDARBROOK FUND	2,318,434	5,434,524	5,434,524	3,054,972
030200.000.61114	TRANS TO CHILDREN & YOUTH FD	3,973,778	3,973,778	3,973,980	4,064,210
030200.000.61115	TRANS TO AGENCY ON AGING FD		200,001	200,001	200,001
030200.000.61116	TRANS TO DRUG & ALCOHOL FUND	149,552	149,552	149,552	149,552
030200.000.61119	TRANS TO TREXLER NAT PRES FUND	201,598	148,498	148,498	157,054
030200.000.61122	TRANS TO MENTAL HEALTH	423,833	423,833	423,833	466,833
030200.000.61123	TRANS TO FEDERAL IV-D FUND	2,153,842	1,932,711	1,932,711	1,596,791
030200.000.61144	TRANS TO INTELLECTUAL DISABIL	728,444	728,444	728,444	595,012
030200.000.61171	TRANS TO OTHER CAP PROJ FUND	2,381,368	4,005,121	14,366,147	2,150,542
030200.000.61177	TRANS TO GEN INSUR RESERVE	261,264	424,625	424,625	461,750
030200.000.61188	TRANS TO HAZMAT		53,080	53,080	51,999
030200.000.61231	TRANS TO PUBLIC SAFETY FUND	1,215,067	1,342,984	1,342,984	1,440,673
030200.000.61233	TRF TO SINK ESCO PROJ PHASE I	8,911	9,229	9,229	9,603
030200.000.61234	TRF TO COUP ESCO PROJ PHASE I	2,801	2,467	2,467	2,117
030200.000.61238	TRF TO SINK ESCO PROJ PHASE II	221,723	228,104	228,104	234,521
030200.000.61239	TRF TO COUP ESCO PROJ PHASE II	67,561	60,998	60,998	54,047
030200.000.61254	TRF TO SINKING FUND 2014	1,285,000			
030200.000.61255	TRF TO COUPON ACCT 2014	10,493			
030200.000.61259	TRF TO SINKING BD FD 2016		4,300	4,300	25,800
030200.000.61265	TRF TO SINK BOND FUND 2017	8,632,140	13,053,480	13,053,480	13,244,880
030200.000.61266	TRF TO COUP BOND FUND 2017	879,605	1,081,701	1,081,701	862,402
030200.000.61267	TRF TO COUPON BD FD 2016		574,136	574,136	573,964
61000	OTHER FINANCING USES	24,915,414	33,831,566	44,192,794	29,396,723



## FISCAL OFFICE

The Lehigh County Office of Fiscal Affairs will continue to provide services to the Citizens of Lehigh County, as well as to the various Offices of County Government. The primary goals of the Office of Fiscal Affairs are three fold: 1). To maintain the sound financial position of the County. 2). To continue to promote fiscal integrity among the Departments, Offices, and Bureaus operating within County Government. 3). To provide financial analysis and various alternatives to County management when evaluating present County operating practices. To accomplish these goals the Fiscal Office will continue to monitor departmental revenues and expenditures, operating trends, and previous policies established to maintain the sound financial condition.

030401	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	103,941,127	104,389,136	104,389,136	105,458,523	Personnel Services	1,800,296	1,802,092	1,715,896	1,729,633
Grants and Reimbursements	0	0	0	0	Travel / Transportation	127	2,000	2,000	2,000
Departmental Earnings	164,231	205,001	205,001	162,501	Professional / Technical Services	9,800	10,000	10,000	10,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	88,328	90,300	90,479	85,300
Pension Contributions	0	0	0	0	Other Operating Expenses	5,833	6,100	6,275	6,600
Rents	0	0	0	0	Capital Expenditures	3,749	2,505	4,096	3,504
Payments in Lieu of Taxes	172,007	189,000	189,000	174,000	Other Financing Uses	0	0	0	0
Other Revenues	5,546	500	500	2,500	Total	1,908,133	1,912,997	1,828,746	1,837,037
Other Financing Sources	0	0	0	0					
Total	104,282,911	104,783,637	104,783,637	105,797,524					

## BUREAU OF COLLECTIONS

The Bureau of Collections is responsible for the collection of criminal court costs, fines, restitution, civil court PFA filings and prison room and board. The Bureau utilizes the Common Pleas Case Management System (CPCMS), a computer software application centralizing collections throughout the State of Pennsylvania. Local fines and restitution are disbursed directly to the local governments and the crime victims, respectively.

030403	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	852,151	863,439	861,497	888,522
Grants and Reimbursements	0	0	121	1	Travel / Transportation	179	200	200	200
Departmental Earnings	1,389,635	1,280,450	1,280,329	1,274,400	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	15,701	23,450	23,353	15,950
Pension Contributions	0	0	0	0	Other Operating Expenses	49,165	56,050	56,240	50,000
Rents	0	0	0	0	Capital Expenditures	499	5	180	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	917,695	943,144	941,470	954,677
Other Financing Sources	0	0	0	0					
Total	1,389,635	1,280,450	1,280,450	1,274,401					

## BUREAU OF TAX CLAIMS

All local taxing districts in the Commonwealth of Pennsylvania operate under a Tax Claim Bureau in accordance with Act No. 542 of 1947, as amended, with the exception of Philadelphia (a consolidated city/county of the first class), Allegheny County (a second class county), the political subdivisions therein, and Scranton (a second class A city) and its school districts. The Tax Claim Bureau's objective is the enforcement of the Pennsylvania Real Estate Tax Sale Law, Public Law 1368, Act 542 of July 7, 1947. Act 542 provides a fair and efficient means for local governments in Pennsylvania to secure the collection of delinquent taxes. The Act further meets the provision that legislation be enacted to govern the sale of property for delinquent taxes so that title, free from liens and encumbrances, may be transferred to the purchasers of properties sold at County Treasurer's sales i.e. Upset and Judicial sales. Northeast Revenue is currently acting as the agent for the County's collection of delinquent taxes and sale of properties. The Upset sale is scheduled during September of each year and the Judicial sale is scheduled sometime thereafter. Tax parcels subject to Upset sale will be posted each year. Advertising of parcels subject to Upset sale will occur in the Morning Call, the East Penn Press and the Lehigh Law Journal.

030404	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	2,260,535	3,000,000	3,000,000	2,500,000	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	518,312	500,004	500,004	525,004	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	4	4	3
Pension Contributions	0	0	0	0	Other Operating Expenses	0	5	5	5
Rents	0	0	0	0	Capital Expenditures	0	5	5	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	6,064	1	1	1	Total	0	16	16	15
Other Financing Sources	0	0	0	0					
Total	2,784,911	3,500,005	3,500,005	3,025,005					

# ASSESSMENT OFFICE

The Assessment Office is mandated by Pennsylvania Law to prepare the Tax Duplicate listing all properties in the County and their assessed values. The Tax Duplicate becomes the warrant for the collection of real estate taxes for all taxing authorities. Beginning in January of each year, the start of our cycle of operation, this office maintains and authorizes revisions to the Tax Duplicate and maintains other recorded documents to accurately adjust the assessment records to reflect transfers of ownership. The Assessment Office also maintains a data base of information for public use. The most recent changes effecting assessment operations is Act 72 of 2004 known as the Homeowners Taxpayer Relief Act Special Session Act 1 of 2006, Act 235 of 2004, this act amends the PA Farmland and Forest Land Act of 1974 and Act 4 of 2006, for property preserved by an Agricultural Conservation Easement, which if adopted by the governing body of each district would freeze further millage increases imposed on such eligible property, in Lehigh County eight of the governing bodies have adopted resolutions.

030601	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,360,310	1,353,372	1,326,642	1,387,946
Grants and Reimbursements	1,697	701	701	701	Travel / Transportation	6,615	12,101	12,101	12,101
Departmental Earnings	30,938	22,002	22,002	22,002	Professional / Technical Services	0	20,003	14,703	20,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	11,380	6,301	6,443	6,301
Pension Contributions	0	0	0	0	Other Operating Expenses	7,536	10,804	16,104	10,804
Rents	0	0	0	0	Capital Expenditures	0	4,002	4,002	4,002
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,385,841	1,406,583	1,379,995	1,441,157
Other Financing Sources	0	0	0	0					
Total	32,635	22,703	22,703	22,703					

## ASSESSMENT APPEALS

The Board of Assessment Appeals is composed of three members and its Solicitor. The Board follows State law as it pertains to Act 93 of 2010 (Consolidated County Assessment Law). The Board hears approximately 400 appeals annually. In addition to assessment appeal hearings, the Board will also hear appeals on Homestead/Farmstead Exclusion properties as mandated by Act 72 of 2004, Public Utility Realty Tax Act (PURTA) properties as mandated by Act 4 of 1999, as well as annual exemption requests.

030602	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	107,289	86,833	86,833	88,794
Grants and Reimbursements	0	0	0	0	Travel / Transportation	26	200	200	200
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	400	400	400
Pension Contributions	0	0	0	0	Other Operating Expenses	345	625	625	625
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	107,660	88,059	88,059	90,020
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## INFORMATION TECHNOLOGY

IT is dedicated to meeting the needs of Lehigh County, balancing individual office needs with the overall County objectives resulting in properly aligned IT. IT provides reliable, cost-effective and secure solutions for all offices, supporting business process optimization. The data centers are near optimal in performance and fault tolerant by design. Internally developed, browser-based applications and 3rd party commercial solutions are being implemented. IT will continue to develop interfaces and innovative data access and analysis tools in support of data sharing projects. The proposed budget provides the requisite funding to maintain the environment as reliance on technology increases. IT supports growth and functionality enhancements, increasing operational efficiency and reducing work error resulting from manual and duplicate data entry. IT will continue the effort to replace legacy systems with purchased or in-house written solutions to maintain flexibility and achieve cost containment. Replacing the County's Fiscal, HR, Payroll, and Procurement systems continues to be important as we migrate to new technology as the top priority of IT. Replacing other ADMINIS applications, like Public Defender, District Attorney, Assessment, and Human Services Systems will also be a priority as outlined in the IT Strategic Plan. In summary, IT will continue to leverage technology to reduce manual, repetitive and costly tasks and introduce systems that reduce operating expenses and maintaining security and stability.

030701	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,224,310	3,423,120	3,423,120	3,483,882
Grants and Reimbursements	0	0	0	0	Travel / Transportation	14,615	13,200	13,200	13,200
Departmental Earnings	434,658	409,000	409,000	409,000	Professional / Technical Services	790,726	835,328	845,862	815,828
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	25,527	21,770	24,324	21,270
Pension Contributions	0	0	0	0	Other Operating Expenses	162,547	189,000	226,476	172,000
Rents	0	0	0	0	Capital Expenditures	7,912	14,700	26,690	14,700
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,225,637	4,497,118	4,559,672	4,520,880
Other Financing Sources	0	0	0	0					
Total	434,658	409,000	409,000	409,000					

## RETIREMENT ADMIN EXPENSES

This portion of the budget contains the County funding for Health care, Life and Cancer Insurance premiums and minor administrative costs for Lehigh County retirees.

031201	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	9,567,902	10,240,238	10,240,663	9,893,100
Grants and Reimbursements	347,429	76,900	76,900	79,100	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	100	0	0	100
Pension Contributions	0	0	0	0	Other Operating Expenses	16	250	250	150
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	9,568,018	10,240,488	10,240,913	9,893,350
Other Financing Sources	0	0	0	0					
Total	347,429	76,900	76,900	79,100					

## VETERAN'S AFFAIRS

The Office of Veterans Affairs has three U.S. Department of Veterans Affairs (VA) accredited Veteran Service Officers who directly assist veterans, their families, and survivors in obtaining the federal, state, and county benefits for which they are eligible as a consequence of military service. We counsel and assist in preparing and submitting claims and applications for benefits such as: service-connected disabilities, pensions and gratuities, emergency financial assistance, tax relief, education, and burials and memorials. We act as their representative before the VA and its various offices such as the Board of Veterans Appeals, and departments and commissions of the Commonwealth of Pennsylvania and Lehigh County. The office monitors the progress of claims through adjudication and intercedes if problems arise, with the ultimate goal of an award of benefits to the veteran and their family. We coordinate with and assist government agencies and non-governmental organizations in providing outreach and services to veterans with an emphasis on veteran homelessness and unemployment. Our office is a member of the steering committee for the Lehigh County District Attorney's Veteran Mentoring Program which works with justice-involved veterans. We attend senior expos, job fairs, and other community events as outreach. In addition, we provide seminars and information sessions at senior centers, nursing homes, veteran service organizations, military organizations, and community organizations. The office participates in Memorial Day, Veteran's Day, and other military and patriotic activities. Our office provides American flags and memorial markers to organizations charged with placing them on veterans graves at cemeteries county-wide.

031300	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	238,246	253,345	253,345	261,225
Grants and Reimbursements	0	0	10,190	0	Travel / Transportation	3,195	3,350	3,350	3,750
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,071	2,000	2,000	2,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	10,600	11,203	21,393	14,004
Investment Income	0	0	0	0	Materials & Operating Supplies	41,748	46,600	68,133	62,000
Pension Contributions	0	0	0	0	Other Operating Expenses	54,875	66,391	70,017	61,390
Rents	0	0	0	0	Capital Expenditures	0	3	3	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	3,626	0	Total	350,735	382,892	418,241	404,372
Other Financing Sources	0	0	0	0					
Total	0	0	13,816	0					



## EMPLOYEE BENEFITS

This portion of the budget contains employee workers compensation; health, life and cancer insurance premiums; federal old age and state unemployment insurance; retirement and various health and wellness programs.

031400	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	0 Personnel Services	362,933	819,964	819,965	459,686
Grants and Reimbursements	0	0	1	1	1 Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	0 Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	0 Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	0 Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	0 Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	0 Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	0 Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	362,933	819,964	819,965	459,686
Other Financing Sources	0	0	0	0					
Total	0	0	1	1					

# PROCUREMENT

The Office of Procurement is primarily responsible for the purchase of all equipment, furniture, materials, non-professional services, and supplies at the lowest possible cost, consistent with the quality needed for proper and effective operation of all County departments. Procurement works closely with the Office of Information Technology to improve services through technology. Our internet site is a valuable electronic tool that is used by businesses interested in offering goods and services to the County. Procurement currently uses the internet site to post all Invitations to Bid and Requests for Proposal for download by prospective bidders. Additionally, a free internet based service called Public Purchase is currently used to publicly advertise and solicit Requests for Quotation and manage our Vendor Application System. The implementation of an ERP System would dramatically change how the Procurement Office does business, both internally and externally. The full extent of this is not yet completely known. As the result, implementation of any additional technological improvements are on hold until a final decision is made on when/if migration to a new ERP system will take place.

031800	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	507,404	506,830	536,745	589,482
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,099	2,200	2,200	3,700
Departmental Earnings	0	1	1	1	Professional / Technical Services	193	480	480	250
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,915	2,850	3,581	2,850
Pension Contributions	0	0	0	0	Other Operating Expenses	2,944	8,336	8,336	3,336
Rents	0	0	0	0	Capital Expenditures	0	1,252	1,252	1,252
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	514,555	521,948	552,594	600,870
Other Financing Sources	0	0	0	0					
Total	0	1	1	1					

# HUMAN RESOURCES

Human Resources is composed of three specialty components working together to efficiently and effectively meet the needs of County employees and the public. Personnel Management component will assist managers in the recruitment, selection and retention of the most qualified of applicants, maintain conformity with related employment laws, and encourage innovation and diversity. Functions include, but are not limited to, the planning, development and administration of Personnel Policies and Procedures, Compensation Plans, Employee appeal systems, Performance Evaluations, Personnel Records and transactions, Leave maintenance, Equal Employment Opportunity policies, Workers' Compensation, Unemployment Insurance, Right-to-Know, and Labor Relations. Training component provides quality training program opportunities to County employees utilizing the most organizationally effective and cost efficient modalities. Programs, organizational development initiatives, and seminars include, but are not limited to, the Tuition Reimbursement Program; In-Service Training; Out-Sourced Training; County Leadership Institute and Computer Training. The Training component will develop or acquire appropriate programs, plan, organize, integrate, coordinate, present, and administer County training initiatives. Risk Management component will provide employees of Lehigh County with health, life, dental, cancer, vision, workers' compensation benefits and insurances. This component also provides the County with property, general liability and umbrella coverage insurance to protect from risk to its assets. The main goals are to contain costs of all insurances while at the same time maintaining the best possible coverage. Since safety is our priority and everyone's responsibility, County employees are offered Health, Safety and Wellness programs which provides for a healthy, safe and productive workforce.

032100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	716,491	879,366	827,924	899,598
Grants and Reimbursements	0	0	0	0	Travel / Transportation	90	251	251	251
Departmental Earnings	534	250	250	250	Professional / Technical Services	31,261	29,001	29,001	24,001
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,184	7,200	3,853	6,500
Pension Contributions	0	0	0	0	Other Operating Expenses	19,456	24,300	25,790	23,300
Rents	0	0	0	0	Capital Expenditures	4,458	5	525	4
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	778,940	940,123	887,344	953,654
Other Financing Sources	0	0	0	0					
Total	534	250	250	250					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	1,138	1	1	1
050000.39000	OTHER		1	1	1
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TOTALS:		1,138	2	2	2

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	223,767	228,782	223,782	221,361
050000.42000	TRAVEL & TRANSPORTATION	2,217	1,401	1,401	1,901
050000.43000	PROF & TECHNICAL SERVICES		4	4	4
050000.45000	MATERIALS & OPERATING SUPPLIES	(240)	1,450	1,430	1,450
050000.46000	OTHER OPERATING EXPENSES	3,628	4,501	9,521	4,701
050000.47000	CAPITAL EXPENDITURES		5	5	5
TOTALS:		229,372	236,143	236,143	229,422

## DIRECTOR OF HUMAN SERVICES

The Lehigh County Department of Human Services is a taxpayer supported organization whose mission is to assist individuals and families as they move toward becoming self-sufficient in order to improve their quality of life, for themselves and the community. The Department of Human Services administers the delivery of services to Lehigh County citizens through the Offices of Aging and Adult Services, Children and Youth, Mental Health, Intellectual Disabilities/Early Intervention, Drug and Alcohol, HealthChoices, and the Information and Referral Unit as required by local, state and federal mandates. The role of the Department of Human Services is to ensure that each of the offices provide high quality, cost effective services that protect citizens, respect culture and diversity, promote self-reliance, and encourage community partnerships and supports.

050101	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	223,767	228,782	223,782	221,361
Grants and Reimbursements	1,138	1	1	1	Travel / Transportation	2,217	1,401	1,401	1,901
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	4	4	4
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	-240	1,450	1,430	1,450
Pension Contributions	0	0	0	0	Other Operating Expenses	3,628	4,501	9,521	4,701
Rents	0	0	0	0	Capital Expenditures	0	5	5	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	229,372	236,143	236,143	229,422
Other Financing Sources	0	0	0	0					
Total	1,138	2	2	2					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
GENERAL SERVICES					
<hr/>					
060000.32000	GRANTS & REIMBURSEMENTS	652,777	754,707	772,682	469,508
060000.33000	DEPARTMENT EARNINGS	27,433	28,004	28,004	27,504
060000.35000	INVESTMENT INC	42,624	20,000	20,000	30,000
060000.37000	RENTS	263,127	274,618	274,618	252,830
060000.39000	OTHER	29,168	35,004	47,723	35,004
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TOTALS:		1,015,129	1,112,333	1,143,027	814,846
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C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
GENERAL SERVICES					
060000.41000	PERSONNEL SERVICES	3,998,945	4,152,963	4,152,963	4,453,914
060000.42000	TRAVEL & TRANSPORTATION	126,749	156,400	154,340	156,400
060000.43000	PROF & TECHNICAL SERVICES	460,946	467,139	429,027	449,459
060000.44000	GRANTS, SUBSIDIES, CONTRACTS	1,389,521	1,565,453	1,574,572	1,493,895
060000.45000	MATERIALS & OPERATING SUPPLIES	643,557	690,093	707,494	655,904
060000.46000	OTHER OPERATING EXPENSES	1,210,441	1,283,063	1,371,380	1,152,211
060000.47000	CAPITAL EXPENDITURES	12,203	19,923	22,028	19,920
TOTALS:		7,842,362	8,335,034	8,411,804	8,381,703



## GENERAL SERVICES

The Department of General Services provides functional leadership support to the Bureaus of Building Maintenance, Parks and Recreation, Bridge Utility, Vehicle Utility, Duplicating, Mail Services, Record Retention, 911 Communications Center, Emergency Management Services, Solid Waste and Recycling, Compost Facility, Public Information, Inmate Work Program and Agriculture Extension including Farmland Preservation and the Conservation District. This office also coordinates the County utility functions and services, parking plans, vehicle fleet management and serves as a management center for all construction and modification projects for the County's general operations. General Services coordinates and supports capital improvement projects for the County in general and will seek to prioritize capital maintenance in order to maximize effective budget application. We will continue to provide management and supervisory development and training for each manager and supervisor sufficient to permit them to perform their duties effectively and comfortably. Targeted training for line employees will continue with an emphasis on safety and team work. We continue to instill a service mentality throughout the various bureaus.

060100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	627,988	646,931	646,931	767,162
Grants and Reimbursements	6,242	35,002	35,002	3	Travel / Transportation	383	950	950	950
Departmental Earnings	6,082	7,003	7,003	7,003	Professional / Technical Services	85,146	52,363	11,923	48,183
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	1	1	1
Investment Income	0	0	0	0	Materials & Operating Supplies	3,170	5,501	4,473	3,001
Pension Contributions	0	0	0	0	Other Operating Expenses	135,024	54,302	54,302	82,302
Rents	21,310	20,000	20,000	20,000	Capital Expenditures	395	1,003	1,003	1,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	29,168	35,001	35,001	35,002	Total	852,106	761,051	719,583	902,602
Other Financing Sources	0	0	0	0					
Total	62,802	97,006	97,006	62,008					

## OFFICE OF PARKS & RECREATION

The Office of Parks and Recreation is responsible for the management of 12 primary parks and other County green space areas consisting of approximately 4,023 acres of land with various types of sports and recreational opportunities. Continual efforts are made to upgrade equipment and increase employee efficiency; make park improvements & facility repairs ; acquire grant funding for improvement projects as well as keeping up with increased daily maintenance fueled by the county's population growth and increased popularity of our parks. In addition to typical park maintenance, responsibilities include maintenance of the Velodrome facility, D&L Trail stretching 11.5 miles from the Lehigh Gap to Cementon , 20 + miles of trail and the Environmental Education Facility at the Trexler Nature Preserve. The Parks Dept. has 15 FTE's including the Director ,with limited manpower and increased material costs it will continue to be a challenge to keep up with our current and future responsibilities . To date the Parks Dept has been able to meet this challenge through team work , efficient use of resources and improvising . The Parks Department routinely assists other County Offices such as Voter Registration, Nursing Homes, County Bridge & Utilities Dept.'s, Gov't Center,Farmland Preservation and others as needed and is an active partner with groups such as PA Fish and Boat Commission and PA Game Commission, Wildlands, D&L Heritage Corridor and others working on various projects to improve our parks for the benefit of Lehigh County residents. The Office of Parks is committed to providing the citizens of Lehigh County with an affordable, well-maintained network of parks that offers a wide variety of leisure and recreational opportunities in the great outdoors.

060200	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,021,047	1,075,252	1,075,252	1,107,169
Grants and Reimbursements	0	1	7,461		1 Travel / Transportation	26,230	30,000	30,000	30,000
Departmental Earnings	0	0	0		0 Professional / Technical Services	16,897	18,000	18,344	18,000
Judicial Costs and Fines	0	0	0		0 Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0		0 Materials & Operating Supplies	64,638	69,090	75,914	67,000
Pension Contributions	0	0	0		0 Other Operating Expenses	42,807	42,600	50,065	40,600
Rents	40,693	45,000	45,000	40,000	Capital Expenditures	3,775	4,002	4,002	4,002
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	12,719	1	Total	1,175,394	1,238,944	1,253,577	1,266,771
Other Financing Sources	0	0	0	0					
Total	40,693	45,001	65,180	40,002					

## EMERGENCY MANAGEMENT

The Emergency Management Agency provides integrated preparedness in coordinated planning and emergency operations for hazard vulnerability analysis, warning, emergency services and general public training and education, communications, fire safety, hazardous materials, technical rescue, counter-terrorism and radiological protection. Its primary goal is to promptly and effectively protect life and property and minimize human suffering from natural or man-made disasters. This department also works to mitigate the effects of possible terrorist activity or full-scale conflict while maintaining continuity of government. US EPA Title III and PA Haz Mat legislation require the county to maintain a complex and diverse planning effort including a full-time planning/response capability. Also required is the assurance of full legal compliance by material or chemical users and dissemination of current information regarding hazardous material to individuals, government and businesses. The County maintains a state-certified Hazardous Material Response Team (D.O.B. #151200) to respond to spills or threats of exposure at both transportation accidents and fixed facility sites. By contract the County HMRT provides HazMat emergency response to Northampton County. EMA also directs the Technical Rescue Team capable of response to specialized rescue situations. Under PA Act 147, EMA maintains a radiological program and active planning effort to serve as a support County for Limerick Nuclear Generating Station incident evacuees who may require mass care assistance in the event of an emergency. The Lehigh County 911/Communications Center (D.O.B. #060301) is also integrated under the Emergency Management Agency umbrella and operates within PEMA Directives, PA Act 78 legislation and FCC regulations.

060302	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	364,762	376,981	366,549	403,959
Grants and Reimbursements	375,216	329,402	329,402	221,103	Travel / Transportation	1,091	1,200	1,200	1,200
Departmental Earnings	0	0	0	0	Professional / Technical Services	8,147	8,775	8,775	8,775
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	52,716	190,000	199,119	63,751
Investment Income	0	0	0	0	Materials & Operating Supplies	2,230	3,190	3,190	3,190
Pension Contributions	0	0	0	0	Other Operating Expenses	20,551	27,602	28,554	22,602
Rents	0	0	0	0	Capital Expenditures	0	4	4	4
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	449,497	607,752	607,391	503,481
Other Financing Sources	0	0	0	0					
Total	375,216	329,402	329,402	221,103					

## UTILITY SVC-VEHICLES

Utility Services - Vehicles, is responsible for a broad range of services related to maintenance of over 180 vehicles, numerous pieces of specialized equipment and small power mowers, saws, trimmers, pumps, etc. Preventative maintenance, repairs and state-mandated inspections are completed through in-house maintenance mechanics. Major body work and wheel alignments are contracted through local commercial businesses. The greater portion of this Bureau's budget is expended in direct support of fleet maintenance. This Bureau also operates the County's fuel dispensing system and assists the bridge crews in general work requirements. This Bureau completes all Auction Vehicle Title work for the County Auction. Areas of concentration will continue to include the preventative maintenance control process and implementing a stable vehicle replacement process based on condition, age and function.

060501	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	163,751	163,114	163,114	170,476
Grants and Reimbursements	7,790	2,000	2,000	2,000	Travel / Transportation	91,681	113,500	111,440	113,500
Departmental Earnings	260	1	1	1	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	28,442	34,950	35,160	29,950
Pension Contributions	0	0	0	0	Other Operating Expenses	6,423	11,200	11,200	8,200
Rents	0	0	0	0	Capital Expenditures	3,100	3	2,168	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	293,397	322,767	323,082	322,129
Other Financing Sources	0	0	0	0					
Total	8,050	2,001	2,001	2,001					

# MAINTENANCE

The Maintenance department provides skilled trades, custodial and support services for Lehigh County owned and leased properties. Various tasks including: carpentry, plumbing, electrical and mechanical skills are provided to our downtown complex which includes the Historic Courthouse, Courthouse, Government Center, Hamilton Financial Center and Parking areas. In addition to the downtown Allentown complex the Maintenance department oversees maintenance and construction services of all types at many other county facilities including: Voting Machine Building, Cedar Village, Agricultural Extension Building, Utility Garage, Detox Center, Coca Cola Park, Trexler Nature Preserve and the Velodrome. This department also provides shipping and receiving services, courier service and after-hours building security.

060700	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,093,676	1,179,726	1,174,882	1,203,732
Grants and Reimbursements	0	1	1	1	Travel / Transportation	446	900	900	900
Departmental Earnings	0	0	0	0	Professional / Technical Services	12,837	14,900	16,884	14,900
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	82,602	98,200	103,445	86,200
Pension Contributions	0	0	0	0	Other Operating Expenses	627,561	661,600	672,547	611,600
Rents	0	0	0	0	Capital Expenditures	2,516	3,902	3,042	3,902
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	0	Total	1,819,638	1,959,228	1,971,700	1,921,234
Other Financing Sources	0	0	0	0					
Total	0	2	2	1					

## WORK PROGRAM

The Inmate Work Program accomplishes special projects throughout the County on an individual basis in order to provide many services and work which otherwise go uncompleted. Through work experience and vocational training, a sense of pride and accomplishment is instilled in participating inmates. Some of the many tasks undertaken include painting, landscaping, carpentry, cleanup, moving equipment and furnishings and snow removal. The program responds to projects that are requested from individual departments and offices throughout the County. Those involved in this department take pride in the significant increase in tasks completed in recent years, including painting at Cedarbrook campuses, support for County Auction, assistance with various Trexler Nature Preserve development and maintenance projects, moving archival material, painting parking light fixtures at Cedar View parking lot and handling office relocations.

060800	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	294,982	299,416	299,416	310,108
Grants and Reimbursements	0	0	0	0	Travel / Transportation	6,070	7,350	7,350	7,350
Departmental Earnings	0	0	0	0	Professional / Technical Services	431	250	250	250
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	5,621	5,600	4,800	5,600
Pension Contributions	0	0	0	0	Other Operating Expenses	9,558	13,701	13,701	10,701
Rents	0	0	0	0	Capital Expenditures	1,668	1,003	1,803	1,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	318,330	327,320	327,320	335,012
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

# AGRICULTURE EXTENSION

The Penn State Extension in Lehigh County continues to serve our citizens in solving individual, business, and community problems. As part of the national land grant system, Penn State Extension, an extension of the College of Agriculture, is funded through federal, state, and county cooperation. The pillar of the unique network of partners is people working together—extension educators, community volunteers, business leaders, and government sharing resources and expertise at the local level. In addition to the five Lehigh County-based extension educators, several part-time assistants, hundreds of volunteers who plan, deliver, and evaluate educational programs, we also have access to nearly 100 faculty members to assist residents. Our statewide programmatic teams are functioning well and pooling expertise and assistance to our local communities. Our major program areas continue to include: Lehigh County 4-H; West Nile Program; Sustainable Agriculture; New and Beginning Farmer Program which includes The Seed Farm; Lehigh Valley Grain Marketing; Promoting School-community-university Partnerships to Enhance Resilience (PROSPER); Farm Safety; Better Kid Care Training for child care providers; Integrated Pest Management for homeowners.

060900	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	26,852	27,129	27,129	28,555
Grants and Reimbursements	115,257	119,500	130,015		Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0		Professional / Technical Services	891	850	850	850
Judicial Costs and Fines	0	0	0		Grants, Subsidies, Contracts	261,750	261,750	261,750	261,750
Investment Income	0	0	0		Materials & Operating Supplies	761	751	751	751
Pension Contributions	0	0	0		Other Operating Expenses	65,589	133,503	144,018	14,002
Rents	2,400	2,400	2,400	2,400	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	0	Total	355,843	423,983	434,498	305,908
Other Financing Sources	0	0	0	0					
Total	117,657	121,901	132,416	2,400					

## MAIL ROOM

All incoming and outgoing mail for the County is processed in two mailrooms. One, located at the Courthouse, handles mail for the Courthouse, and Old Courthouse. The second mailroom is located in the Government Center and has responsibility for Administrative, Human Services Offices and Domestic Relations mail. In addition to managing United States Postal Service material, a significant amount of internal correspondence is processed at each location, with daily transfers between the facilities.

061400	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	145,505	158,461	158,461	162,217
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	404,108	412,911	412,911	405,411
Pension Contributions	0	0	0	0	Other Operating Expenses	7,200	6,001	6,001	6,001
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	556,813	577,373	577,373	573,629
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



## DUPLICATING SERVICES

Duplicating Services operates from the Courthouse. All projects are processed at this location. In addition to routine duplication, the copy room also processes NCR multi-page forms, note pads, special card stock requests, and document binding. A significant portion of the daily workload involves high priority duplication of court documents for a wide variety of customers. Some of the major undertakings associated with this department are the semiannual reproduction of the voter street lists and county budget submissions.

061600	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	50,806	43,352	43,352	43,301
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	233	500	500	500	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	9,717	10,200	10,200	9,001
Pension Contributions	0	0	0	0	Other Operating Expenses	17,271	27,552	27,552	17,052
Rents	0	0	0	0	Capital Expenditures	749	3	3	3
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	1	Total	78,543	81,108	81,108	69,358
Other Financing Sources	0	0	0	0					
Total	233	501	501	501					

## TRANSPORTATION SERVICES

The Lehigh and Northampton Transportation Authority is the primary provider of mass transportation service in the Lehigh Valley. Recognizing the importance of mass transit to County residents, this item provides funding assistance to LANTA for their operations.

061901	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	510,055	523,701	523,701	553,393
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	510,055	523,701	523,701	553,393
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## JOINT PLANNING

Assessing the region's needs for land use planning, infrastructure development, open space preservation, and recreational development the County works in partnership with Lehigh Valley Planning Commission, Wildlands Conservancy, municipalities, and other interested organizations to create a sustainable plan.

061902	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	565,000	590,001	590,001	615,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	565,000	590,001	590,001	615,000
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CONSERVATION DISTRICT

The Lehigh County Conservation District is a County supported agency whose primary goal is the improvement and conservation of the County's soil, water and related resources. By delegation agreement with Pennsylvania Department of Environmental Protection this agency is responsible for reviewing and approving erosion and sedimentation, and storm water management plans. Additionally they are tasked with monitoring compliance with the approved plans and the continued functionality of the installed storm water management infrastructure. The District works to protect water quality for the County's citizens through erosion and sediment control in urban development; soil conservation and nutrient management in farming areas; environmentally sensitive maintenance of dirt and gravel roads in rural townships; and assistance with watershed and streamside protection in all municipalities. The agency provides technical support to the County's Farmland Preservation Program. It strives to educate school students, the regulated community and the general public on the importance of water quality and nonpoint source pollution prevention.

062101	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	100,000	100,000	100,000	100,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	100,000	100,000	100,000	100,000
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## AGRICULTURAL LAND PRESERVATION

The Bureau of Agricultural Land Preservation and the nine member Sterling Raber Agricultural Land Preservation Board of Lehigh County purchase perpetual agricultural conservation easements from participating farmland owners using a state approved ranking system. The program has preserved 307 farms covering 23,376 acres using state, county, federal, and municipal funds. The Bureau monitors the preserved farms for easement compliance in accordance with state regulations. The Bureau also manages Lehigh County's Community Gardens Program and provides support for The Seed Farm, Lehigh County's Agricultural Business Incubator and New Farmer Training program. The Seed Farm facility is located on a 44 acre portion of the County's 453 acre Seem Seed Farm.

062102	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	182,445	204,991	204,991	228,212
Grants and Reimbursements	148,272	268,801	268,801	246,400	Travel / Transportation	848	2,500	2,500	2,500
Departmental Earnings	20,858	20,500	20,500	20,000	Professional / Technical Services	236,597	271,500	271,500	258,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	42,624	20,000	20,000	30,000	Materials & Operating Supplies	3,983	8,400	9,712	5,500
Pension Contributions	0	0	0	0	Other Operating Expenses	11,269	12,000	12,070	11,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	435,142	499,391	500,773	505,212
Other Financing Sources	0	0	0	0					
Total	211,754	309,301	309,301	296,400					

## HAMILTON FINANCIAL CENTER

Lehigh County owns the 10 story Hamilton Financial Center located at 640 Hamilton Street Allentown. County functions presently housed in this building include 911 Emergency Communications Center, Emergency Management Agency including Emergency Operations Center and the new Crime Data Center. Various tenants occupy the building, and we continue to search for new tenants to maximize revenue potential.

062300	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	27,131	27,610	27,610	29,023
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	12,414	12,550	17,003	12,550
Pension Contributions	0	0	0	0	Other Operating Expenses	143,053	150,500	194,558	195,650
Rents	146,724	159,218	159,218	142,430	Capital Expenditures	0	1	1	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	182,598	190,661	239,172	237,223
Other Financing Sources	0	0	0	0					
Total	146,724	159,218	159,218	142,430					

## MINOR LEAGUE BALLPARK

County required maintenance per the terms of our lease to minor league ballpark stadium. As the facility ages, our maintenance efforts will increase.

062400	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	12,389	12,000	13,185	12,000
Pension Contributions	0	0	0	0	Other Operating Expenses	77,704	75,001	85,854	75,001
Rents	0	0	0	0	Capital Expenditures	0	10,000	10,000	10,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	90,093	97,001	109,039	97,001
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## DETOX CENTER MAINTENANCE

General, routine and/or unforeseen maintenance of building, building systems and grounds including products used and/or services required to maintain the facility.

062500	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	13,324	15,000	15,000	15,000
Pension Contributions	0	0	0	0	Other Operating Expenses	5,597	25,000	26,457	15,000
Rents	52,000	48,000	48,000	48,000	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	18,921	40,000	41,457	30,000
Other Financing Sources	0	0	0	0					
Total	52,000	48,000	48,000	48,000					



## 370 S CEDARBROOK ROAD

General, routine and/or unforeseen maintenance of building, building systems and grounds including products used and/or services required to maintain the facility.

062600	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	500	500	500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	158	1,750	1,750	750
Pension Contributions	0	0	0	0	Other Operating Expenses	40,834	42,501	44,501	42,500
Rents	0	0	0	0	Capital Expenditures	0	2	2	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	40,992	44,753	46,753	43,750
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
CORRECTIONS					
080000.32000	GRANTS & REIMBURSEMENTS	1,111,503	1,007,940	1,007,940	1,027,176
080000.33000	DEPARTMENT EARNINGS	4,124,417	4,464,864	4,464,864	3,106,630
080000.39000	OTHER		2	2	2
TOTALS:		5,235,920	5,472,806	5,472,806	4,133,808

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
CORRECTIONS					
080000.41000	PERSONNEL SERVICES	22,260,640	23,491,709	23,491,709	23,531,003
080000.42000	TRAVEL & TRANSPORTATION	7,605	13,550	13,550	13,550
080000.43000	PROF & TECHNICAL SERVICES	4,606,686	4,778,380	4,782,381	4,544,768
080000.45000	MATERIALS & OPERATING SUPPLIES	1,976,948	2,241,250	2,268,192	2,053,165
080000.46000	OTHER OPERATING EXPENSES	2,078,072	2,436,387	2,485,477	2,240,173
080000.47000	CAPITAL EXPENDITURES	24,969	23,359	28,719	29,726
TOTALS:		30,954,920	32,984,635	33,070,028	32,412,385

## OFFICE OF THE JAIL

Opened in 1992, the jail is a state-of-the-art, 250,000 square foot, direct supervision high-rise facility with the capacity to house 1,364 people. The 2019 budget is predicated on an average daily population of 975, including some detainees from other jurisdictions, for which the County receives per diem compensation. Facility staff is committed to maintaining a safe, healthful, and humane environment in which to live and work, while ensuring public safety via the secure confinement of pre-trial and sentenced populations. Corrections personnel recognize the difference between a crisis and a catastrophe in a jail setting equates directly to the level of proactive training and preparation.

080100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	19,468,502	20,660,938	20,428,739	20,760,562
Grants and Reimbursements	66,800	142,200	142,200	135,200	Travel / Transportation	5,324	10,000	10,000	10,000
Departmental Earnings	3,188,546	3,269,413	3,269,413	2,206,706	Professional / Technical Services	4,073,584	4,217,991	4,220,247	3,996,691
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,670,402	1,874,000	1,897,712	1,751,250
Pension Contributions	0	0	0	0	Other Operating Expenses	1,014,139	1,233,803	1,277,628	1,110,103
Rents	0	0	0	0	Capital Expenditures	24,065	23,341	23,356	26,160
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	2	2	2	Total	26,256,016	28,020,073	27,857,682	27,654,766
Other Financing Sources	0	0	0	0					
Total	3,255,346	3,411,615	3,411,615	2,341,908					

# COMMUNITY CORRECTIONS CENTER

The Lehigh County Community Corrections Center houses select sentenced male and female residents in a minimum security setting. Fully renovated in 2011, this center affords individuals the opportunity to participate in rehabilitative programs, secure/maintain employment, and pay their court costs, child support, room and board, etc. The 2019 budget is predicated on an average daily population of 175 residents including some state offenders, for which the county receives per diem compensation. As a form of intermediate punishment, community corrections is widely used for short-term, low custody level offenders, who pose minimal risk to society. Prescriptive programming is provided in an effort to reduce recidivism. The facility also provides highly structured programming and supervision for people who would otherwise be incarcerated for technical violations of parole supervision.

080600	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,138,384	2,372,850	2,298,570	2,445,505
Grants and Reimbursements	266,945	242,700	242,700	310,000	Travel / Transportation	80	900	900	900
Departmental Earnings	935,871	1,195,451	1,195,451	899,924	Professional / Technical Services	518,114	527,386	529,131	525,074
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	306,546	367,250	370,480	301,915
Pension Contributions	0	0	0	0	Other Operating Expenses	216,240	238,262	243,527	225,062
Rents	0	0	0	0	Capital Expenditures	904	10	5,355	3,558
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,180,268	3,506,658	3,447,963	3,502,014
Other Financing Sources	0	0	0	0					
Total	1,202,816	1,438,151	1,438,151	1,209,924					

## DIRECTOR OF CORRECTIONS

The Office of the Director of Corrections is responsible for the overall administration of Lehigh County's Department of Corrections, including the Lehigh County Jail in Allentown and the Community Corrections Center in Salisbury Township, as well as the facilitation of Juvenile Detention services via contracts with neighboring counties. System wide, the department encompasses more than 1,200 men, women, and juveniles remanded to the custody of Lehigh County. Due to a favorably low Juvenile Detention census, the detention center was closed in March 2014 and we have since been contracting for detention beds. For 2019 we are projecting an average daily detention population of 9 juveniles at a per diem rate of \$300, and the associated costs and reimbursement revenue are included in the Director of Corrections budget. It is the Director's responsibility to insure that each facility operation comports with state and federal constitutional standards and regulations, current case law, as well as to insure that all personnel act in accordance with established policy and procedure developed for each facility respectively. The Director's office is also charged with the fiscal stewardship of all correctional operations and provides a critical linkage between the Department of Corrections, other branches of County government, as well as law enforcement agencies and the community. Lastly, it is the responsibility of the Director to ensure that the noble pursuits of security and rehabilitation remain balanced within the greater pursuit, the principle of justice.

080900	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	653,754	657,921	656,305	649,936
Grants and Reimbursements	777,758	623,040	623,040	581,976	Travel / Transportation	2,201	2,650	2,650	2,650
Departmental Earnings	0	0	0	0	Professional / Technical Services	14,988	33,003	33,003	23,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	847,693	964,322	964,322	905,008
Rents	0	0	0	0	Capital Expenditures	0	8	8	8
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,518,636	1,657,904	1,656,288	1,580,605
Other Financing Sources	0	0	0	0					
Total	777,758	623,040	623,040	581,976					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
DEPARTMENT OF LAW					
<hr/>					
090000.33000	DEPARTMENT EARNINGS	170,560	178,200	178,200	127,800
090000.39000	OTHER	435	225	225	225
TOTALS:		<hr/> 170,995	<hr/> 178,425	<hr/> 178,425	<hr/> 128,025

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
DEPARTMENT OF LAW					
090000.41000	PERSONNEL SERVICES	1,111,646	1,134,526	1,134,526	1,164,821
090000.42000	TRAVEL & TRANSPORTATION	87	1,600	1,600	1,600
090000.43000	PROF & TECHNICAL SERVICES	199,200	2,003	2,003	2,003
090000.45000	MATERIALS & OPERATING SUPPLIES	6,278	7,150	7,150	7,000
090000.46000	OTHER OPERATING EXPENSES	2,831	4,402	4,402	5,102
090000.47000	CAPITAL EXPENDITURES		3,004	3,004	3,004
TOTALS:		1,320,042	1,152,685	1,152,685	1,183,530



## DEPARTMENT OF LAW

The Department of Law provides virtually all legal services for the County of Lehigh, including all three branches of government and all of the row offices. These services include reviewing all contracts, defending and handling all litigation against the County and its representatives, collecting bail forfeitures, and advising the County on diverse matters involving employment, real estate, purchasing, intergovernmental relations and human services. Further, the Department of Law drafts or reviews all legislation and related matters for the Board of Commissioners. The Department also prepares all of the necessary materials for each month's Sheriff Sales of real estate, including legal notices, property postings and deeds.

090100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,111,646	1,134,526	1,134,526	1,164,821
Grants and Reimbursements	0	0	0	0	Travel / Transportation	87	1,600	1,600	1,600
Departmental Earnings	170,560	178,200	178,200	127,800	Professional / Technical Services	199,200	2,003	2,003	2,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,278	7,150	7,150	7,000
Pension Contributions	0	0	0	0	Other Operating Expenses	2,831	4,402	4,402	5,102
Rents	0	0	0	0	Capital Expenditures	0	3,004	3,004	3,004
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	435	225	225	225	Total	1,320,042	1,152,685	1,152,685	1,183,530
Other Financing Sources	0	0	0	0					
Total	170,995	178,425	178,425	128,025					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
COURTS					
100000.32000	GRANTS & REIMBURSEMENTS	3,191,220	3,267,112	3,339,515	3,475,417
100000.33000	DEPARTMENT EARNINGS	309,718	339,024	339,024	334,724
100000.34000	JUDICIAL COSTS & FINES	4,014,380	4,076,802	4,076,802	4,019,552
100000.39000	OTHER	6,631	20,004	20,004	20,004
TOTALS:		<u>7,521,949</u>	<u>7,702,942</u>	<u>7,775,345</u>	<u>7,849,697</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
COURTS					
100000.41000	PERSONNEL SERVICES	18,523,694	18,677,891	18,678,006	19,624,981
100000.42000	TRAVEL & TRANSPORTATION	64,276	74,953	74,953	68,153
100000.43000	PROF & TECHNICAL SERVICES	968,709	1,362,634	1,415,674	1,343,738
100000.44000	GRANTS, SUBSIDIES, CONTRACTS	2,839,650	3,500,000	3,527,811	3,200,000
100000.45000	MATERIALS & OPERATING SUPPLIES	772,041	777,162	779,878	731,662
100000.46000	OTHER OPERATING EXPENSES	1,439,068	1,640,860	1,852,571	1,664,945
100000.47000	CAPITAL EXPENDITURES	95,320	113,915	131,144	115,415
100000.61000	OTHER FINANCING USES	6,514,644	6,732,070	6,732,070	5,845,878
TOTALS:		31,217,402	32,879,485	33,192,107	32,594,772

# COURT ADMINISTRATION

The Office of the Court Administrator is responsible for the management of non-judicial matters for the Court of Common Pleas. The District Court Administrator, who reports to the President Judge, supervises the offices of Court Administration, Adult Probation, Juvenile Probation, District Justice Administration, the Law Library and Domestic Relations in addition to Orphans' Court and District Justice staff personnel. The Court Administrator's skills must be managerial rather than legal, in order to bring professional administrative knowledge and experience to the problems of the Judiciary. The Court Administrator performs the functions of personnel and fiscal management, court calendar management, and records management. In addition, the Court Administrator has responsibility for physical space allocation, public information, and intergovernmental relations. Jury management and administration is another function of the Court Administrator, and, along with the duties noted above, indicates the variety of tasks falling within the overall responsibility of the Court Administrator.

100100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	6,155,879	6,600,291	6,507,656	7,196,911
Grants and Reimbursements	561,254	816,000	816,000	843,000	Travel / Transportation	1,768	2,000	2,000	1,700
Departmental Earnings	230,531	216,000	216,000	232,000	Professional / Technical Services	659,030	947,117	960,490	972,221
Judicial Costs and Fines	100,185	101,000	101,000	106,000	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	44,675	61,100	61,515	51,100
Pension Contributions	0	0	0	0	Other Operating Expenses	513,862	643,678	645,722	543,653
Rents	0	0	0	0	Capital Expenditures	10,307	25,000	28,090	31,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	6,514,644	6,732,070	6,732,070	5,845,878
Other Revenues	0	1	1	1	Total	13,900,165	15,011,256	14,937,543	14,642,463
Other Financing Sources	0	0	0	0					
Total	891,970	1,133,001	1,133,001	1,181,001					

## ADULT PROBATION

The Lehigh County Adult Probation and Parole Department, as a mission, seeks to aid in the reduction of crime in the community through field-based supervision, treatment and rehabilitation of the offender, thus protecting the public from recurring criminal and anti-social behavior. In addition, the Department assists the Court in sentencing offenders through the completion of pre-sentence investigations as directed. Special services and intensive supervision are provided to those offenders who have a history of substance use and abuse and to those where mental health disorders or intellectual disability are evident. In 1996, Restorative Justice was introduced as an innovative, philosophical approach to supervision. This new paradigm, stressing the development of competencies and accountability within offenders, led to the introduction of educational programming for those under the Department's supervision. Included in these classroom presentations are Alcohol Highway Safety, Finance, Health Education Awareness, Life Skills, Prevention through Anti-Violence Education (PAVE), Retail Theft Rehabilitation and Substance Abuse Education. Other services offered by the Department include the Community Work Service Project and Electronic Monitoring. Going forward, the Department will be exploring and implementing various Evidence Based Practices (EBP) to improve the effectiveness of probation and parole services by reducing offender recidivism and improving public safety. Implementation of EBP represents a large and complex organizational change effort in almost every county of the Commonwealth and will take several years to achieve. Research has shown that positive outcomes for both offenders and communities are possible.

100301	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	4,441,105	4,449,630	4,434,350	4,485,013
Grants and Reimbursements	1,776,692	1,560,986	1,560,986	1,548,242	Travel / Transportation	26,261	27,100	27,100	24,350
Departmental Earnings	0	0	0	0	Professional / Technical Services	133,624	220,000	220,000	189,000
Judicial Costs and Fines	1,906,362	1,979,301	1,979,301	1,903,551	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	46,612	43,750	43,527	35,000
Pension Contributions	0	0	0	0	Other Operating Expenses	6,216	17,751	18,506	6,652
Rents	0	0	0	0	Capital Expenditures	70,016	16,505	23,535	14,505
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,723,834	4,774,736	4,767,018	4,754,520
Other Financing Sources	0	0	0	0					
Total	3,683,054	3,540,287	3,540,287	3,451,793					

# JUVENILE PROBATION

The Lehigh County Juvenile Probation Department is responsible to the Court and the community for delivering necessary and appropriate services to those juveniles referred to the Department. The jurisdiction of the Juvenile Court and the Juvenile Probation Department extends to both "delinquent" and "dependent" children as defined in the Pennsylvania Juvenile Act, Section 6302. In light of the mandate of this Act, it is essential for the Department to have operational principles to guide its decision making and delivery of services. Accordingly, operational procedures have been formulated to coincide with Balanced and Restorative Justice. The department works with juvenile offenders, their families, victims, and the community by utilizing evidence-based practices to build competencies, restore victims, hold youth accountable and protect the community.

100302	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	4,019,453	4,044,578	4,035,074	4,091,395
Grants and Reimbursements	497,969	477,390	549,793	620,611	Travel / Transportation	28,676	39,001	39,001	35,001
Departmental Earnings	1,939	2,000	2,000	1,700	Professional / Technical Services	68,987	61,740	102,756	61,740
Judicial Costs and Fines	18,289	14,501	14,501	12,501	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	19,110	21,250	22,849	22,000
Pension Contributions	0	0	0	0	Other Operating Expenses	45,836	13,552	62,552	150,372
Rents	0	0	0	0	Capital Expenditures	5,336	8,700	8,700	8,700
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,187,398	4,188,821	4,270,932	4,369,208
Other Financing Sources	0	0	0	0					
Total	518,197	493,891	566,294	634,812					

## JUVENILE WORK PROGRAM

The Juvenile Work Program requires juveniles who have been adjudicated delinquent and assigned to this program to perform community service at various non-profit agencies within Lehigh County. They are credited with wages for performing this service and the wages earned by the offending juvenile are given to the victim of that youth's crime as restitution for any loss incurred. The most conspicuous success of this program in the past few years has been the Allentown Recycling Center at 15th Street and Martin Luther King, Jr. Boulevard. The assigned juveniles gather and sort recyclable materials which are then sold. Since 1988, the proceeds from this endeavor have been returned as restitution to crime victims. The guiding principle of this program is to establish a sense of responsibility in the youthful offender by requiring him or her to repay any losses incurred by the victim of the crime for which the juvenile was adjudicated delinquent.

100303	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	21,549	25,000	25,000	20,000	Travel / Transportation	0	0	0	0
Departmental Earnings	434	2,500	2,500	2,500	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	22,005	28,001	178,514	23,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	5,586	1	1	1	Total	22,005	28,001	178,514	23,000
Other Financing Sources	0	0	0	0					
Total	27,569	27,501	27,501	22,501					

# CLERK OF ORPHANS COURT

The Orphans' Court Division of the Court of Common Pleas is charged with the responsibility of supervising the administration of decedent's estates and trusts and the processing of adoptions, incapacity hearings, parental termination cases and miscellaneous disputes regarding these matters. The name is an anachronism derived from an era in which those persons who traditionally had no legal "voice" (minor children, widows, orphans, deceased persons) required an objective entity, the Court, to "speak" for them and assure that their rights and interests were protected. Today, the administration of non-profit organizations also comes within the jurisdiction of the Orphans' Court, and, in Lehigh County, settlements of lawsuits or claims in which minors are to receive money must be approved by the Orphans' Court Division. This process also insures that the proceeds are deposited and preserved until the minor attains the age of majority. The Clerk of the Orphans' Court is also responsible to issue marriage licenses upon "in-person" application by the couple.

100400	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	557,611	589,169	589,284	537,150
Grants and Reimbursements	6,035	3,500	3,500	3,500	Travel / Transportation	363	600	600	600
Departmental Earnings	5,366	6,521	6,521	6,521	Professional / Technical Services	24,289	41,277	39,928	36,277
Judicial Costs and Fines	181,393	190,000	190,000	190,000	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	4,734	5,812	5,681	5,812
Pension Contributions	0	0	0	0	Other Operating Expenses	10,769	15,265	15,305	13,265
Rents	0	0	0	0	Capital Expenditures	0	3,006	4,355	3,006
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	1,045	20,002	20,002	20,002	Total	597,766	655,129	655,153	596,110
Other Financing Sources	0	0	0	0					
Total	193,839	220,023	220,023	220,023					



# JUVENILES

The Juvenile Maintenance Program provides funding for the cost of community based counseling services and residential placement costs of those youths determined by the Court to be in need of such services. Some of these costs are shared with the Lehigh County Office of Children and Youth Services, when both that Office and the Juvenile Probation Office are providing services to the same children. A portion of this outlay is reimbursable by the Commonwealth of Pennsylvania. The amount of the reimbursement is dependent upon the type of program to which the juvenile is assigned, with the most funds returned to the County if the youth is utilizing community based services. Some of these juveniles, however, due to the severity of the crime, dysfunctional home environment, or past criminal involvement, need to be placed in residential treatment facilities, the most costly option. It is a goal of the Juvenile Probation Office and the Judiciary to increase the number of community based services provided to juveniles adjudicated by the Court, so that there are sufficient funds available to provide for those youths in need of residential treatment.

100601	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	323,021	384,234	384,234	440,062	Travel / Transportation	0	0	0	0
Departmental Earnings	64,837	100,000	100,000	80,000	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,839,650	3,500,000	3,527,811	3,200,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,839,650	3,500,000	3,527,811	3,200,000
Other Financing Sources	0	0	0	0					
Total	387,858	484,234	484,234	520,062					

## MAGISTERIAL DISTRICT JUDGES

The Department of District Justice Administration within the Thirty-First Judicial District oversees the operation of fourteen District Court offices, Central Court and Night Court operations. Responsibilities include personnel administration, budgeting, supply requisition, case flow management, and communications between the District Courts and the Court of Common Pleas. Innovative programming over the course of the past several years has allowed the District Courts to remain efficient even as office caseloads increased and case processing requirements expanded. Automated docketing, via the Internet, the use of credit cards, video arraignments, additions in the areas of office technology and the dedication of the District Court staff have allowed them to operate in an era of fiscal restraint. In an effort to address staffing issues, a review was completed which determined that no single statewide staffing standard existed. Utilizing certain need based formulas developed by the state administrative office, formulas utilized by other counties in addition to a weighted caseload system, an objective formula for staffing was developed. The weighted caseload system assigns values to the differing types of district court cases (criminal, civil, summary) based upon complexity and case processing time. This system permits an ongoing review of staffing to case filing ratios to allow for staffing adjustments throughout the year. The timely and efficient administration of justice will continue to be the hallmark of the District Court system.

100800	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,132,040	3,215,164	3,190,690	3,296,674
Grants and Reimbursements	4,700	1	1	1	Travel / Transportation	7,208	6,250	6,250	6,500
Departmental Earnings	0	2	2	2	Professional / Technical Services	82,779	92,500	92,500	84,500
Judicial Costs and Fines	1,808,151	1,792,000	1,792,000	1,807,500	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	413,532	397,500	398,556	391,000
Pension Contributions	0	0	0	0	Other Operating Expenses	665,648	753,261	762,620	745,151
Rents	0	0	0	0	Capital Expenditures	9,501	60,000	65,760	57,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	4,310,708	4,524,675	4,516,376	4,581,325
Other Financing Sources	0	0	0	0					
Total	1,812,851	1,792,003	1,792,003	1,807,503					

# LAW LIBRARY

The Lehigh County Law Library offers full law library services to the public, attorneys, County employees, and the Court. In the absence of local law schools, the Law Library stands alone in providing legal material and legal research in this region. The Library is the legal classroom for many local college students. The collection consists of 28,000 volumes in print, electronic and microform formats. The primary objective of the Library's budget is to provide current Pennsylvania and federal law, regulations and practice material. Online legal research and court and county related Internet websites are available. The public records of Pennsylvania Courts and Lehigh County public offices are available in the Law Library. To its dues paying patrons, the Law Library offers lending privileges, a rarity among law libraries. The cloud-based circulation system and public catalogue tracks circulating books while inventorying all books in the public law library as well as in the Judges' chamber libraries and court and county offices. Equally important is the responsibility of Law Library staff to budget for, purchase, and distribute all law and other books procured for those Judges' chambers, MDJs, Judicial offices, and County offices that rely on the laws and other legal material to perform their functions. Book ordering, bill preparation, cataloging of all offices' books, and library maintenance are performed by the Library staff. As library staff has implemented a county-wide reduction of print books over the past decade, online resources have become the primary method of delivery to the bench and county employees. Members of the law library staff are a part of the larger court management team providing support to the court administrator in areas such as annual report and other document production and court employee training.

100900	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	217,606	229,059	229,059	242,838
Grants and Reimbursements	0	1	1	1	Travel / Transportation	0	2	2	2
Departmental Earnings	6,611	12,001	12,001	12,001	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	243,378	247,750	247,750	226,750
Pension Contributions	0	0	0	0	Other Operating Expenses	174,732	169,352	169,352	182,852
Rents	0	0	0	0	Capital Expenditures	160	704	704	704
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	635,876	646,867	646,867	653,146
Other Financing Sources	0	0	0	0					
Total	6,611	12,002	12,002	12,002					

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
COMMUNITY & ECONOMIC DEV					
110000.32000	GRANTS & REIMBURSEMENTS	200,270	154,490	154,490	500,007
110000.39000	OTHER		5,002	5,002	3
TOTALS:		<u>200,270</u>	<u>159,492</u>	<u>159,492</u>	<u>500,010</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
OPERATING					
COMMUNITY & ECONOMIC DEV					
110000.41000	PERSONNEL SERVICES	276,284	301,392	301,392	340,212
110000.42000	TRAVEL & TRANSPORTATION	696	586	2,086	2,701
110000.43000	PROF & TECHNICAL SERVICES	119,928	160,698	162,087	5,301
110000.44000	GRANTS, SUBSIDIES, CONTRACTS	15,000	15,003	115,003	574,905
110000.45000	MATERIALS & OPERATING SUPPLIES	3,340	3,931	3,931	3,331
110000.46000	OTHER OPERATING EXPENSES	5,497	10,292	9,161	8,252
110000.47000	CAPITAL EXPENDITURES	123	222	222	2,003
TOTALS:		420,868	492,124	593,882	936,705

## DIR OF COMMUNITY & ECON DEV

The Department of Community and Economic Development (DCED) will continue to facilitate resources for Lehigh County communities. Programs developed and managed by the DCED staff will enhance relationships between local governments, nonprofits and local companies. Networking with the Lehigh County's 25 municipalities will continue to be enhanced through the Lehigh County Congress of Governments (COG). Economic development efforts will focus on preserving existing businesses, attracting new companies, promoting business incentives, maintaining a positive relationship with the Commonwealth and focusing on partnerships with regional economic development groups. Special emphasis will be placed on business revitalization in Allentown's urban core and Lehigh County's older boroughs. Lehigh County's grants programs will be used to support high priority projects that enhance quality of life and community and economic development.

110100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	265,556	290,470	288,608	304,178
Grants and Reimbursements	110,000	4	4	4	Travel / Transportation	681	501	2,001	2,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	6,245	6,300	7,689	5,300
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	100,000	89,902
Investment Income	0	0	0	0	Materials & Operating Supplies	3,340	3,930	3,930	3,330
Pension Contributions	0	0	0	0	Other Operating Expenses	5,432	10,291	9,160	8,251
Rents	0	0	0	0	Capital Expenditures	123	222	222	2,003
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	5,002	5,002	3	Total	281,377	311,714	411,610	415,464
Other Financing Sources	0	0	0	0					
Total	110,000	5,006	5,006	7					

## ECONOMIC RELATIONS

Business development is one of the Department of Community and Economic Development's highest priority. Through the Economic Relations Program, the County of Lehigh supports a number of organizations that help improve the economic outlook of the region. These organizations include the Lehigh Valley Economic Development Corporation, the Greater Lehigh Valley Chamber of Commerce and the Lehigh Valley Land Recycling Initiative.

110200	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	15,000	15,000	15,000	15,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	15,000	15,000	15,000	15,000
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## COMMUNITY DEVELOPMENT

The Office of Community Development administers the pass through grants for organizations based in Lehigh County. The Office of Community Development will continue to develop its working relationships with businesses, non-profits, county departments and local municipalities in 2014.

110400	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	10,728	10,922	10,922	11,235
Grants and Reimbursements	90,270	154,486	154,486	3	Travel / Transportation	15	85	85	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	113,683	154,398	154,398	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	2	2	2
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	1
Pension Contributions	0	0	0	0	Other Operating Expenses	65	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	124,491	165,409	165,409	11,241
Total	90,270	154,486	154,486	3					



## COMM REVITALIZATION & DEVELOP

110800	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	1	1	1
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	1	1	1
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## HOME-PA

The HOME program will assist low-to moderate-income homeowners within a Neighborhood Stabilization Program area within Catasauqua, bring their homes up to code. The area is two blocks in length, on Walnut Street, between 3rd and 5th streets, and properties at the corners on Limestone Street. 15 owner-occupied properties within the target area will be rehabilitated following HOME rehabilitation guidelines.

111300	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	24,799
Grants and Reimbursements	0	0	0	500,000	Travel / Transportation	0	0	0	200
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	470,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	0	0	494,999
Other Financing Sources	0	0	0	0					
Total	0	0	0	500,000					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1142 STABILIZATION FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1142 STABILIZATION FUND .....				
REVENUES:				
INVESTMENT INCOME	148,231	100,000	100,000	300,000
TOTAL REVENUES	<u>148,231</u>	<u>100,000</u>	<u>100,000</u>	<u>300,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	10,609,315		12,637,065	5,970,000
OTHER FINANCING USES	(10,648,636)	(2,850,196)	(17,487,261)	(9,652,571)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(39,321)</u>	<u>(2,850,196)</u>	<u>(4,850,196)</u>	<u>(3,682,571)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>108,910</u>	<u>(2,750,196)</u>	<u>(4,750,196)</u>	<u>(3,382,571)</u>
FUND BALANCES AT BEGINNING OF YEAR	24,891,090	22,955,000	22,955,000	25,000,000
FUND BALANCES AT END OF YEAR	<u>25,000,000</u> =====	<u>20,204,804</u> =====	<u>18,204,804</u> =====	<u>21,617,429</u> =====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1201 LIQUID FUELS FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1201 LIQUID FUELS FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	953,783	675,003	675,003	675,002
INVESTMENT INCOME	3,584	1,501	1,501	3,000
RENTS	25	1	1	1
OTHER REVENUES	46,298	50,000	50,000	50,000
TOTAL REVENUES	<u>1,003,690</u>	<u>726,505</u>	<u>726,505</u>	<u>728,003</u>
EXPENDITURES:				
GENERAL SERVICES	619,429	755,385	756,326	759,446
TOTAL EXPENDITURES	<u>619,429</u>	<u>755,385</u>	<u>756,326</u>	<u>759,446</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(73,986)	(70,000)	(70,000)	(65,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(73,986)</u>	<u>(70,000)</u>	<u>(70,000)</u>	<u>(65,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>310,275</u>	<u>(98,880)</u>	<u>(99,821)</u>	<u>(96,443)</u>
FUND BALANCES AT BEGINNING OF YEAR	627,277	810,000	810,941	900,000
FUND BALANCES AT END OF YEAR	<u>937,552</u> =====	<u>711,120</u> =====	<u>711,120</u> =====	<u>803,557</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
LIQUID FUELS					
GENERAL SERVICES					
060000.32000	GRANTS & REIMBURSEMENTS	953,783	675,003	675,003	675,002
060000.35000	INVESTMENT INC	3,584	1,501	1,501	3,000
060000.37000	RENTS	25	1	1	1
060000.39000	OTHER	46,298	50,000	50,000	50,000
TOTALS:		<u>1,003,690</u>	<u>726,505</u>	<u>726,505</u>	<u>728,003</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
LIQUID FUELS					
GENERAL SERVICES					
<hr/>					
060000.41000	PERSONNEL SERVICES	458,556	547,812	547,812	557,837
060000.42000	TRAVEL & TRANSPORTATION	6,652	17,501	17,501	10,001
060000.43000	PROF & TECHNICAL SERVICES	217	240	1,360	1,920
060000.45000	MATERIALS & OPERATING SUPPLIES	8,112	25,045	24,809	25,000
060000.46000	OTHER OPERATING EXPENSES	145,346	163,584	163,641	163,485
060000.47000	CAPITAL EXPENDITURES	546	1,203	1,203	1,203
060000.61000	OTHER FINANCING USES	73,986	70,000	70,000	65,000
<hr/>					
TOTALS:		693,415	825,385	826,326	824,446

## UTILITY SVC-BRIDGES

The Bridge Engineer is in charge of the Utility Services – Bridges Unit and manages Unit personnel on a daily basis making decisions regarding routine bridge repairs and/or required construction work, developing plans for repair work, whether conducted by Unit personnel or by contracted work forces; securing and assigning equipment and material for internal projects; preparing Requests for Statements of Qualification and Requests For Proposal for the acquisition of professional services, reviewing/evaluating proposals and bids for recommendations to award; acting as liaison for the County during the duration of consultant design and contracted construction projects, monitoring progress, and reviewing/approving requests for payment; providing inspection services as may be necessary on contracted construction projects; inspecting and preparing inspection reports for four (4) bridges owned by the County of Lehigh which are less than 20 feet long; participating in the preparation of the County of Lehigh Capital Budget process as it pertains to bridges and infrastructure; maintaining the Unit's plans, files, and budgets; and interacting with the public and/or municipal officials as may be required. Utility Services – Bridges Unit personnel are responsible for the general maintenance of the 43 bridges owned by the County of Lehigh, including the bridges themselves as well as the area and improvements adjoining each bridge, including, but not limited to, deck, superstructure, and substructure steel and/or concrete repair; deck, superstructure, and substructure cleaning; painting; stone masonry repair & re-pointing; signage installation & maintenance; guiderail maintenance & repair; deck surface and approach paving & joint/crack sealing; brush clearing/tree trimming; stream channel clearing; traffic control; graffiti removal; and trash collection.

060502	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	458,556	547,812	547,812	557,837
Grants and Reimbursements	953,783	675,003	675,003	675,002	Travel / Transportation	6,652	17,501	17,501	10,001
Departmental Earnings	0	0	0	0	Professional / Technical Services	217	240	1,360	1,920
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	3,584	1,501	1,501	3,000	Materials & Operating Supplies	8,112	25,045	24,809	25,000
Pension Contributions	0	0	0	0	Other Operating Expenses	145,346	163,584	163,641	163,485
Rents	25	1	1	1	Capital Expenditures	546	1,203	1,203	1,203
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	73,986	70,000	70,000	65,000
Other Revenues	46,298	50,000	50,000	50,000	Total	693,415	825,385	826,326	824,446
Other Financing Sources	0	0	0	0					
Total	1,003,690	726,505	726,505	728,003					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1202 MENTAL HEALTH FUND

	..... 1202 MENTAL HEALTH FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	14,523,394	14,764,748	14,859,928	14,837,600
DEPARTMENTAL EARNINGS	5,238	8,234	8,234	10,002
INVESTMENT INCOME	25,243	10,651	10,651	15,001
OTHER REVENUES	150	2	2	2
TOTAL REVENUES	<u>14,554,025</u>	<u>14,783,635</u>	<u>14,878,815</u>	<u>14,862,605</u>
EXPENDITURES:				
HUMAN SERVICES	14,327,872	14,678,035	14,908,302	14,527,176
TOTAL EXPENDITURES	<u>14,327,872</u>	<u>14,678,035</u>	<u>14,908,302</u>	<u>14,527,176</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	581,162	606,442	606,442	545,647
OTHER FINANCING USES	(774,670)	(712,042)	(712,042)	(881,076)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(193,508)</u>	<u>(105,600)</u>	<u>(105,600)</u>	<u>(335,429)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>32,645</u>		<u>(135,087)</u>	
FUND BALANCES AT BEGINNING OF YEAR	5,738,296		162,322	
FUND BALANCES AT END OF YEAR	<u>5,770,941</u> =====	<u>=====</u>	<u>27,235</u> =====	<u>=====</u>



C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
MENTAL HEALTH					
HUMAN SERVICES					
050000.32000	GRANTS & REIMBURSEMENTS	14,523,394	14,764,748	14,859,928	14,837,600
050000.33000	DEPARTMENT EARNINGS	5,238	8,234	8,234	10,002
050000.35000	INVESTMENT INC	25,243	10,651	10,651	15,001
050000.39000	OTHER	150	2	2	2
050000.51000	OTHER FINANCING SOURCES	581,162	606,442	606,442	545,647
TOTALS:		15,135,187	15,390,077	15,485,257	15,408,252

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
MENTAL HEALTH					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	4,030,977	4,040,037	4,040,037	3,797,941
050000.42000	TRAVEL & TRANSPORTATION	29,215	39,297	40,297	38,100
050000.43000	PROF & TECHNICAL SERVICES	110,687	84,774	182,609	70,085
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	9,787,362	10,309,632	10,407,238	10,405,422
050000.45000	MATERIALS & OPERATING SUPPLIES	11,073	7,900	7,900	10,001
050000.46000	OTHER OPERATING EXPENSES	356,010	196,391	227,018	205,623
050000.47000	CAPITAL EXPENDITURES	2,548	4	3,203	4
050000.61000	OTHER FINANCING USES	774,670	712,042	712,042	881,076
TOTALS:		15,102,542	15,390,077	15,620,344	15,408,252

# MENTAL HEALTH

The Mental Health Program manages State, Federal and County resources to provide a comprehensive array of community based services to individuals with mental illness and their families. Priorities include medical assistance eligible and uninsured children and adults and their families. The mental health program directly provides two levels of case management (blended and administrative) to adults. The program also provides crisis intervention services to all County residents. Additional services including outpatient treatment, assertive community treatment teams, Community Treatment Teams, partial hospitalization, psychiatric rehabilitation, residential, crisis residential, social rehabilitation, vocational services, and transportation are provided through contracts with local agencies; the County MH program administratively manages and provides authorization for treatment services provided through the contracted agencies. Strategic planning designed to integrate the administration and information systems of the mental health and HealthChoices Program continues. The services are mandated under the Mental Health / Intellectual Disability Act of 1966 and the Mental Health Procedures Act of 1976.

050401	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	4,030,977	4,040,037	4,040,037	3,797,941
Grants and Reimbursements	3,523,983	4,092,932	4,092,932	3,964,374	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,340	2,579	2,579	2,396
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	301,329	319,005	319,005	343,258
Other Revenues	0	0	0	0	Total	4,334,646	4,361,621	4,361,621	4,143,595
Other Financing Sources	268,434	268,689	268,689	179,221					
Total	3,792,417	4,361,621	4,361,621	4,143,595					

# MENTAL HEALTH

## OPERATIONS

The Operations budget includes travel expenses, employee training costs as required by DHS OMHSAS regulations, administrative supplies, indirect costs, public awareness related costs, and building and utility costs.

050401 098	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	473,720	570,677	606,177	742,801	Travel / Transportation	29,215	39,297	40,297	38,100
Departmental Earnings	0	0	0	0	Professional / Technical Services	11,480	4,801	11,801	12,031
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	25,243	10,651	10,651	15,001	Materials & Operating Supplies	11,073	7,900	7,900	10,001
Pension Contributions	0	0	0	0	Other Operating Expenses	355,762	196,388	227,015	205,620
Rents	0	0	0	0	Capital Expenditures	2,548	4	3,203	4
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	473,341	393,037	393,037	537,818
Other Revenues	0	1	1	1	Total	883,419	641,427	683,253	803,574
Other Financing Sources	35,073	60,098	60,098	45,771					
Total	534,036	641,427	676,927	803,574					

# MENTAL HEALTH

## EMERGENCY/CRISIS INTERVENTION

The Crisis Intervention Program provides three services that are licensed by the State Department to residents of Lehigh County. These crisis services include telephone, walk-in, and mobile crisis intervention. Services provided by the Crisis Unit are counseling, assessing individuals to determine appropriate level of care, referring individuals to the appropriate resources, coordinating emergency services, facilitating voluntary and involuntary hospitalizations, consulting with community partners, and complying with State Act 77 requirements regarding the reporting of involuntary hospitalizations. This cost center also includes the cost of legal counsel pursuant to the Mental Health Procedures Act. Services provided through contracts in this cost center include the Crisis Residence Program.

050401 401	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	161,992	68,153	188,333	57,650	Travel / Transportation	0	0	0	0
Departmental Earnings	5,028	8,232	8,232	10,000	Professional / Technical Services	96,867	77,393	168,228	55,657
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	29,868	2,501	27,501	15,502
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	248	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	150	1	1	1	Total	126,983	79,895	195,730	71,160
Other Financing Sources	3,509	3,509	3,509	3,509					
Total	170,679	79,895	200,075	71,160					

# MENTAL HEALTH

## TREATMENT

Mental Health treatment services consist of comprehensive, individualized assessment and a range of community and inpatient services for both children and adults. Services, provided through contracts with community agencies, include individual and group outpatient treatment, partial hospitalization, family based, community treatment teams, assessments, intensive case management, psychiatric rehabilitation, and inpatient. The Student Assistance Program is also included in this cost center.

050401 402	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,131,449	850,752	1,035,252	1,136,310	Travel / Transportation	0	0	0	0
Departmental Earnings	0	1	1	1	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	785,102	870,598	1,084,248	1,156,158
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	785,102	870,600	1,084,250	1,156,158
Other Financing Sources	19,847	19,847	19,847	19,847					
Total	1,151,296	870,600	1,055,100	1,156,158					

# MENTAL HEALTH

## VOCATIONAL REHABILITATION

This cost center includes educational, rehabilitative and vocational services designed to assist individuals to work and live as independently as possible in the community. Services include sheltered employment, supported employment and job coaching and the Clubhouse Program.

050401 403	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	187,216	214,922	106,422	262,519	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	275,835	221,501	140,381	269,098
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	275,835	221,501	140,381	269,098
Other Financing Sources	6,579	6,579	6,579	6,579					
Total	193,795	221,501	113,001	269,098					

# MENTAL HEALTH

## SOCIAL RECREATION

These recovery focused services are designed to provide opportunities for the individual to develop and maintain appropriate social skills, both with their peers and in the community, by cultivating talents and fostering skill development through supervised vocational and recreational activities. These services are provided through contracts with the Conference of Churches (Daybreak). Other services include Warmline and Compeer.

050401 404	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	399,381	361,777	559,777	990,353	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	813,867	374,840	577,813	1,003,416
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	813,867	374,840	577,813	1,003,416
Other Financing Sources	13,063	13,063	13,063	13,063					
Total	412,444	374,840	572,840	1,003,416					



# MENTAL HEALTH

## RESIDENTIAL SERVICES

These services provide a variety of supported community living opportunities for persons with mental illness. A comprehensive evaluation to identify the strengths and needs of individuals assists in identifying the appropriate level of supports necessary. Services include residential programs with 24 hour supervision and independent apartments with varying levels of staff support. Providers under contract include: Lehigh Valley Health Network, Step-By-Step, Resources for Human Development, Horizon House, Merakey, Salisbury Behavioral Health, Valley Housing Development Corporation, and a number of personal care boarding homes.

050401 405	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	8,099,968	8,411,496	8,118,996	7,489,554	Travel / Transportation	0	0	0	0
Departmental Earnings	210	1	1	1	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	7,690,305	8,629,690	8,381,081	7,750,748
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	7,690,305	8,629,690	8,381,081	7,750,748
Other Financing Sources	218,193	218,193	218,193	261,193					
Total	8,318,371	8,629,690	8,337,190	7,750,748					

# MENTAL HEALTH

## CLIENT TRANSPORT/COMMUNITY SVC

This cost center includes funding utilized to provide ambulance and taxi transportation for individuals in need of emergency services when no other alternatives are available. Also within community services are contracts promoting recovery for consumer and families through the Alliance for the Mentally Ill, Recovery Partnership, Inc, and Guardianship Support Agency.

050401 406	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	545,685	194,039	152,039	194,039	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	192,385	210,502	196,214	210,502
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	192,385	210,503	196,215	210,503
Other Financing Sources	16,464	16,464	16,464	16,464					
Total	562,149	210,503	168,503	210,503					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1203 FEDERAL IV-D FUND

	..... 1203 FEDERAL IV-D FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	3,627,630	4,040,001	4,040,001	4,250,001
DEPARTMENTAL EARNINGS	30,152	30,001	30,001	30,001
JUDICIAL COSTS & FINES	22,214	31,000	31,000	27,500
INVESTMENT INCOME	167	21	21	101
OTHER REVENUES	7,957	10,100	15,100	10,300
TOTAL REVENUES	<u>3,688,120</u>	<u>4,111,123</u>	<u>4,116,123</u>	<u>4,317,903</u>
EXPENDITURES:				
COURTS	5,002,492	5,215,461	5,232,986	5,032,967
TOTAL EXPENDITURES	<u>5,002,492</u>	<u>5,215,461</u>	<u>5,232,986</u>	<u>5,032,967</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	2,153,842	1,932,711	1,932,711	1,596,791
OTHER FINANCING USES	(839,470)	(828,373)	(828,873)	(881,727)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,314,372</u>	<u>1,104,338</u>	<u>1,103,838</u>	<u>715,064</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES			(13,025)	
FUND BALANCES AT BEGINNING OF YEAR			13,025	
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
FEDERAL IV-D					
COURTS					
100000.32000	GRANTS & REIMBURSEMENTS	3,627,630	4,040,001	4,040,001	4,250,001
100000.33000	DEPARTMENT EARNINGS	30,152	30,001	30,001	30,001
100000.34000	JUDICIAL COSTS & FINES	22,214	31,000	31,000	27,500
100000.35000	INVESTMENT INC	167	21	21	101
100000.39000	OTHER	7,957	10,100	15,100	10,300
100000.51000	OTHER FINANCING SOURCES	2,153,842	1,932,711	1,932,711	1,596,791
TOTALS:		5,841,962	6,043,834	6,048,834	5,914,694

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
FEDERAL IV-D					
COURTS					
100000.41000	PERSONNEL SERVICES	4,638,438	4,766,972	4,766,972	4,799,545
100000.42000	TRAVEL & TRANSPORTATION	4,901	7,500	7,500	7,500
100000.43000	PROF & TECHNICAL SERVICES	48,138	96,136	106,036	66,217
100000.45000	MATERIALS & OPERATING SUPPLIES	20,892	26,201	26,201	26,201
100000.46000	OTHER OPERATING EXPENSES	283,205	304,651	310,912	119,503
100000.47000	CAPITAL EXPENDITURES	6,918	14,001	15,365	14,001
100000.61000	OTHER FINANCING USES	839,470	828,373	828,873	881,727
TOTALS:		5,841,962	6,043,834	6,061,859	5,914,694

## DOMESTIC RELATIONS

The Lehigh County Domestic Relations Office is responsible for establishing paternity, establishing orders of support, and enforcing support orders on behalf of children and spouses. Once a complaint for support is filed and paternity is established (if necessary), the case proceeds to a support conference. At the support conference, a Domestic Relations Officer determines the parents' abilities to pay monetary and medical support for the minor children and/or spouse using state-wide support guidelines. The officer facilitates an agreement or prepares an interim support order to be approved by the Court if no agreement can be reached. If no agreement, the case proceeds to a full hearing before a hearing officer, and ultimately, before a judge if the hearing officer order is appealed. Domestic Relations Officers are also responsible for the enforcement of support orders by utilizing both administrative and judicial enforcement remedies available, and by presenting contempt petitions before the Court for those failing to meet their support obligations. The Domestic Relations Office also provides location services for absent parents, when necessary to proceed with a support action, by utilizing locate tools, including national and international searches. Domestic Relations uses the statewide Pennsylvania Automated Child Support and Enforcement System (PACSES), which is designed to track case activity more efficiently, locate absent parents, and alert officers to remedies available to assist in the collection of delinquent support. There are currently over 10,700 open support cases in Lehigh County and the office collected over \$46.5 million in child support in 2017.

100501	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	4,638,438	4,766,972	4,766,972	4,799,545
Grants and Reimbursements	3,627,630	4,040,001	4,040,001	4,250,001	Travel / Transportation	4,901	7,500	7,500	7,500
Departmental Earnings	30,152	30,001	30,001	30,001	Professional / Technical Services	48,138	96,136	106,036	66,217
Judicial Costs and Fines	22,214	31,000	31,000	27,500	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	167	21	21	101	Materials & Operating Supplies	20,892	26,201	26,201	26,201
Pension Contributions	0	0	0	0	Other Operating Expenses	283,205	304,651	310,912	119,503
Rents	0	0	0	0	Capital Expenditures	6,918	14,001	15,365	14,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	839,470	828,373	828,873	881,727
Other Revenues	7,957	10,100	15,100	10,300	Total	5,841,962	6,043,834	6,061,859	5,914,694
Other Financing Sources	2,153,842	1,932,711	1,932,711	1,596,791					
Total	5,841,962	6,043,834	6,048,834	5,914,694					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1204 HEALTH CHOICES FUND

	..... 1204 HEALTH CHOICES FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	95,726,950	103,112,908	103,112,909	112,779,875
INVESTMENT INCOME	217,780	153,001	153,001	396,001
TOTAL REVENUES	<u>95,944,730</u>	<u>103,265,909</u>	<u>103,265,910</u>	<u>113,175,876</u>
EXPENDITURES:				
HUMAN SERVICES	97,289,206	106,093,231	106,423,339	115,937,722
TOTAL EXPENDITURES	<u>97,289,206</u>	<u>106,093,231</u>	<u>106,423,339</u>	<u>115,937,722</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(1,146,189)	(1,147,677)	(1,148,677)	(1,063,153)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(1,146,189)</u>	<u>(1,147,677)</u>	<u>(1,148,677)</u>	<u>(1,063,153)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(2,490,665)</u>	<u>(3,974,999)</u>	<u>(4,306,106)</u>	<u>(3,824,999)</u>
FUND BALANCES AT BEGINNING OF YEAR	33,942,397	27,500,000	27,831,107	27,957,000
FUND BALANCES AT END OF YEAR	<u>31,451,732</u> =====	<u>23,525,001</u> =====	<u>23,525,001</u> =====	<u>24,132,001</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
HEALTH CHOICES					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	95,726,950	103,112,908	103,112,909	112,779,875
050000.35000	INVESTMENT INC	217,780	153,001	153,001	396,001
 TOTALS:		<hr/> 95,944,730	<hr/> 103,265,909	<hr/> 103,265,910	<hr/> 113,175,876



C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
HEALTH CHOICES					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	508,671	480,386	480,386	763,372
050000.42000	TRAVEL & TRANSPORTATION	8,939	11,002	11,002	12,002
050000.43000	PROF & TECHNICAL SERVICES	628	3,455	118,676	126,481
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	96,728,460	105,038,277	105,242,557	114,864,519
050000.45000	MATERIALS & OPERATING SUPPLIES	3,086	9,000	9,000	8,000
050000.46000	OTHER OPERATING EXPENSES	36,812	545,110	545,217	154,347
050000.47000	CAPITAL EXPENDITURES	2,610	6,001	16,501	9,001
050000.61000	OTHER FINANCING USES	1,146,189	1,147,677	1,148,677	1,063,153
TOTALS:		98,435,395	107,240,908	107,572,016	117,000,875

## HEALTH CHOICES

The Lehigh County HealthChoices program provides Behavioral Health services, both Mental Health and Substance Abuse, to county citizens eligible for Medical Assistance funding. The goals for the HealthChoices program are to 1) ensure greater access to services, 2) improve service quality, and 3) manage costs, while ensuring total compliance with Federal Medicaid law. In partnership with the County's contracted Managed Care Organization, HealthChoices has expanded the provider network in response to needs of citizens, and service quality continues to climb through both piloting to determine best practices and the consistent outcomes review of network providers. The fiscal responsibility of the program is evidenced by the provision of service to an increasing pool of recipients while remaining within budget. Tools to more fully ensure and measure compliance and accountability have been introduced and range from provider regulatory training sessions to member verification of services received. Reinvestment dollars from the program have been used to enhance and create better services for citizens. Reinvestment dollars are used based on stakeholder feedback and their prioritization of need and any identified gap in service.

050406	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	508,671	480,386	480,386	763,372
Grants and Reimbursements	1,090,289	1,098,493	1,098,493	1,317,376	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	266	293	293	479
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	605,203	617,814	617,814	553,525
Other Revenues	0	0	0	0	Total	1,114,140	1,098,493	1,098,493	1,317,376
Other Financing Sources	0	0	0	0					
Total	1,090,289	1,098,493	1,098,493	1,317,376					

# HEALTH CHOICES

## OPERATIONS

The Operations budget includes travel expense, employee training costs as required by the Department of Human Services Office of Mental Health Substance Abuse Services regulations, administrative supplies, indirect costs, public awareness related costs, and building and utility costs.

050406 098	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	13,547,034	15,868,493	15,868,493	21,854,367	Travel / Transportation	8,939	11,002	11,002	12,002
Departmental Earnings	0	0	0	0	Professional / Technical Services	362	3,162	118,383	126,002
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	17,443,932	15,417,356	15,291,635	21,431,388
Investment Income	217,780	153,001	153,001	396,001	Materials & Operating Supplies	3,086	9,000	9,000	8,000
Pension Contributions	0	0	0	0	Other Operating Expenses	36,812	45,110	45,217	54,347
Rents	0	0	0	0	Capital Expenditures	2,610	6,001	16,501	9,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	540,986	529,863	530,863	509,628
Other Revenues	0	0	0	0	Total	18,036,727	16,021,494	16,022,601	22,150,368
Other Financing Sources	0	0	0	0					
Total	13,764,814	16,021,494	16,021,494	22,250,368					

# HEALTH CHOICES

## MEDICAL CLAIMS TRUST

This program includes funding for behavioral health medical claims incurred in the HealthChoices program. This account is utilized for the payment of medical claims by the subcontracted Managed Care Organization.

050406 461	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	70,826,047	77,452,494	77,452,495	79,798,988	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	69,152,417	76,952,494	76,952,495	79,698,988
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	500,000	500,000	100,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	69,152,417	77,452,494	77,452,495	79,798,988
Other Financing Sources	0	0	0	0					
Total	70,826,047	77,452,494	77,452,495	79,798,988					

# HEALTH CHOICES

## INCENTIVE FUND

A designated portion of the capitation payment from Department of Human Services (DHS) has been set aside for funding for special program and service initiatives. The funds from this account will be used to pay medical claims in the event that the Managed Care Organization incurs claims expense which exceeds a designated limit. Funds not utilized for services are available to the County for service expansion with approval from DPW.

050406 463	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	600,000	600,000	600,000	600,000	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	600,000	600,000	600,000	600,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	600,000	600,000	600,000	600,000
Other Financing Sources	0	0	0	0					
Total	600,000	600,000	600,000	600,000					

# HEALTH CHOICES

## PROVIDER GEN/ADMIN

The subcontract with the contracted Managed Care Organization specifies that the entity shall be paid a designated administrative fee on a per member per month basis. This program covers the subcontracted administrative costs for the HealthChoices program.

050406 464	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	9,663,580	8,093,427	8,093,427	9,209,143	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	6,556,525	8,093,427	8,093,427	9,209,143
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	6,556,525	8,093,427	8,093,427	9,209,143
Other Financing Sources	0	0	0	0					
Total	9,663,580	8,093,427	8,093,427	9,209,143					

# HEALTH CHOICES

## REINVESTMENT PLAN

The HealthChoices program is allowed to retain Capitation revenues and investment income not expended during the contract year to reinvest in behavioral health programs and services within Lehigh County. Reinvestment Funds must be spent in accordance with a Department of Human Services (DHS), Office of Mental Health and Substance Abuse Services (OMHSAS) approved reinvestment plan. Reinvestment Funds provide a unique opportunity for a financial incentive to reward sound financial management practices and allow the creative use of funds to fill identified gaps in the treatment system, to test new innovative treatment approaches, and to develop cost-effective alternatives to traditional services. Stakeholders and members assist in identifying and prioritizing the programs and services for which reinvestment funds are used.

050406 465	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	1	1	1	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,975,586	3,975,000	4,305,000	3,925,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,975,586	3,975,000	4,305,000	3,925,000
Other Financing Sources	0	0	0	0					
Total	0	1	1	1					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1205 DRUG AND ALCOHOL FUND

	..... 1205 DRUG AND ALCOHOL FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	4,349,973	4,119,458	5,141,345	5,077,983
INVESTMENT INCOME	22,454	3,201	3,201	3,201
OTHER REVENUES		1	1	1
TOTAL REVENUES	<u>4,372,427</u>	<u>4,122,660</u>	<u>5,144,547</u>	<u>5,081,185</u>
EXPENDITURES:				
HUMAN SERVICES	4,256,827	4,049,800	5,977,159	4,939,304
TOTAL EXPENDITURES	<u>4,256,827</u>	<u>4,049,800</u>	<u>5,977,159</u>	<u>4,939,304</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	149,552	149,552	149,552	149,552
OTHER FINANCING USES	(191,891)	(222,412)	(222,412)	(291,433)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(42,339)</u>	<u>(72,860)</u>	<u>(72,860)</u>	<u>(141,881)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>73,261</u>		<u>(905,472)</u>	
FUND BALANCES AT BEGINNING OF YEAR	3,560,615		905,472	
FUND BALANCES AT END OF YEAR	<u>3,633,876</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>



C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
DRUG AND ALCOHOL					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	4,349,973	4,119,458	5,141,345	5,077,983
050000.35000	INVESTMENT INC	22,454	3,201	3,201	3,201
050000.39000	OTHER		1	1	1
050000.51000	OTHER FINANCING SOURCES	149,552	149,552	149,552	149,552
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TOTALS:		4,521,979	4,272,212	5,294,099	5,230,737

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
DRUG AND ALCOHOL					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	325,383	425,348	425,348	426,628
050000.42000	TRAVEL & TRANSPORTATION	5,444	3,239	3,239	3,239
050000.43000	PROF & TECHNICAL SERVICES	1,395	1,453	1,453	1,355
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	3,893,339	3,584,116	5,510,335	4,477,511
050000.45000	MATERIALS & OPERATING SUPPLIES	668	500	500	426
050000.46000	OTHER OPERATING EXPENSES	29,425	35,140	36,180	30,140
050000.47000	CAPITAL EXPENDITURES	1,173	4	104	5
050000.61000	OTHER FINANCING USES	191,891	222,412	222,412	291,433
TOTALS:		4,448,718	4,272,212	6,199,571	5,230,737

## DRUG AND ALCOHOL

The Drug and Alcohol Program manages Federal, State and County resources to provide a comprehensive system of prevention, intervention and treatment services to Lehigh County residents regarding substance abuse, gambling addiction, and sexually transmitted diseases (HIV/HEP C). Services are provided through contracts with local and out-of-county agencies. Prevention and intervention services are provided to all Lehigh County Schools and the community at large. Treatment services include: detoxification, residential, halfway house, partial, intensive outpatient, outpatient and medication assisted treatment. Additional services include intensive case management, resource coordination, Student Assistance Programs, and specialized programs for pregnant women and women with children with a substance abuse/mental illness condition.

050403	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	325,383	425,348	425,348	426,628
Grants and Reimbursements	239,951	442,087	442,087	464,696	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	266	352	352	299
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	44,784	46,219	46,219	67,601
Other Revenues	0	0	0	0	Total	370,433	471,919	471,919	494,528
Other Financing Sources	29,832	29,832	29,832	29,832					
Total	269,783	471,919	471,919	494,528					

# DRUG AND ALCOHOL

## OPERATIONS

The Operations budget includes travel expense, employee training costs as required by DDAP and DPW/OMHSAS regulations, administrative supplies, indirect costs, public awareness exhibiting related costs, and building and utility costs.

050403 098	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	256,285	140,923	142,023	181,844	Travel / Transportation	5,444	3,239	3,239	3,239
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,129	1,101	1,101	1,056
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	22,454	3,201	3,201	3,201	Materials & Operating Supplies	668	500	500	426
Pension Contributions	0	0	0	0	Other Operating Expenses	29,425	35,140	36,180	30,140
Rents	0	0	0	0	Capital Expenditures	1,173	4	104	5
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	89,336	118,193	118,193	164,232
Other Revenues	0	1	1	1	Total	127,175	158,177	159,317	199,098
Other Financing Sources	14,052	14,052	14,052	14,052					
Total	292,791	158,177	159,277	199,098					

# DRUG AND ALCOHOL

## TREATMENT

Licensed services designed to assist individuals to arrest the disease of addiction and develop the capacities for a productive life. A comprehensive array of treatment services is provided through contracts with community agencies and includes: hospital and non-hospital detoxification, hospital and non-hospital rehabilitation, halfway house, partial, intensive outpatient, outpatient and medication assisted treatment.

050403 301	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,986,814	2,008,288	2,643,783	2,835,613	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,132,776	2,068,146	3,297,148	2,895,471
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,132,776	2,068,146	3,297,148	2,895,471
Other Financing Sources	59,858	59,858	59,858	59,858					
Total	2,046,672	2,068,146	2,703,641	2,895,471					

# DRUG AND ALCOHOL

## PREVENTION

Prevention/intervention services are designed to prevent or reduce the use of alcohol, tobacco and other drugs and gambling addictions. Services are delivered in school, community, and criminal justice settings through contracts with local providers.

050403 302	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	872,323	724,649	1,035,820	614,514	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	983,870	762,978	1,074,149	652,843
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	983,870	762,978	1,074,149	652,843
Other Financing Sources	38,329	38,329	38,329	38,329					
Total	910,652	762,978	1,074,149	652,843					

# DRUG AND ALCOHOL

## ASSESSMENT / CASE MANAGEMENT

Assessment services provide assessment, referral, and service recommendation. Case Management provides utilization review for individuals seeking or receiving substance abuse treatment and is provided by the County. Intensive Case Management is an individualized service designed to coordinate treatment and ancillary services and to support the individual through the continuum of care. These services are provided through contracts with Pyramid Healthcare, White Deer Run, Step-by-Step, Mid Atlantic Rehabilitative Services, Inc., Confront, and Livengrin.

050403 303	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	994,600	803,511	877,632	981,316	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	776,693	752,992	1,139,038	929,197
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	57,771	58,000	58,000	59,600
Other Revenues	0	0	0	0	Total	834,464	810,992	1,197,038	988,797
Other Financing Sources	7,481	7,481	7,481	7,481					
Total	1,002,081	810,992	885,113	988,797					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1206 CHILDREN AND YOUTH FUND

	..... 1206 CHILDREN AND YOUTH FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	22,138,394	24,976,673	24,976,673	25,279,606
DEPARTMENTAL EARNINGS		2,000	2,000	2,000
INVESTMENT INCOME	17,211	501	501	501
OTHER REVENUES	9,685	2,000	2,000	2,000
TOTAL REVENUES	<u>22,165,290</u>	<u>24,981,174</u>	<u>24,981,174</u>	<u>25,284,107</u>
EXPENDITURES:				
HUMAN SERVICES	25,757,428	27,356,774	27,362,599	27,498,463
TOTAL EXPENDITURES	<u>25,757,428</u>	<u>27,356,774</u>	<u>27,362,599</u>	<u>27,498,463</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	3,973,778	3,973,778	3,973,980	4,064,210
OTHER FINANCING USES	(1,758,494)	(1,598,178)	(1,600,053)	(1,849,854)
TOTAL OTHER FINANCING SOURCES (USES)	<u>2,215,284</u>	<u>2,375,600</u>	<u>2,373,927</u>	<u>2,214,356</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(1,376,854)</u>		<u>(7,498)</u>	
FUND BALANCES AT BEGINNING OF YEAR	1,651,219		7,498	
FUND BALANCES AT END OF YEAR	<u>274,365</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>



C O U N T Y   O F   L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
CHILDREN AND YOUTH					
HUMAN SERVICES					
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050000.32000	GRANTS & REIMBURSEMENTS	22,138,394	24,976,673	24,976,673	25,279,606
050000.33000	DEPARTMENT EARNINGS		2,000	2,000	2,000
050000.35000	INVESTMENT INC	17,211	501	501	501
050000.39000	OTHER	9,685	2,000	2,000	2,000
050000.51000	OTHER FINANCING SOURCES	3,973,778	3,973,778	3,973,980	4,064,210
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TOTALS:		26,139,068	28,954,952	28,955,154	29,348,317
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C O U N T Y   O F   L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
CHILDREN AND YOUTH					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	8,879,183	9,219,370	9,217,495	9,577,521
050000.42000	TRAVEL & TRANSPORTATION	109,820	106,871	106,871	106,871
050000.43000	PROF & TECHNICAL SERVICES	234,796	328,046	358,046	569,095
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	15,912,895	16,984,041	16,954,041	16,498,860
050000.45000	MATERIALS & OPERATING SUPPLIES	38,656	46,119	47,717	39,582
050000.46000	OTHER OPERATING EXPENSES	541,838	600,654	602,834	634,861
050000.47000	CAPITAL EXPENDITURES	40,240	71,673	75,595	71,673
050000.61000	OTHER FINANCING USES	1,758,494	1,598,178	1,600,053	1,849,854
TOTALS:		27,515,922	28,954,952	28,962,652	29,348,317

## CHILDREN AND YOUTH

The goal of the Office of Children and Youth Services is to ensure that each child in Lehigh County who is referred to the agency for services is assured a safe and permanent living arrangement that enhances the child's wellbeing, consistent with the Commonwealth of Pennsylvania and Department of Public Welfare standards. The number of children and families referred to the agency for services continues to rise and the agency makes every effort to approach these referrals effectively by providing ongoing training and support to staff as well as implementing best practice initiatives.

050200	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	8,879,183	9,219,370	9,217,495	9,577,521
Grants and Reimbursements	7,029,454	7,374,295	7,374,295	7,850,274	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	6,010	6,565	6,565	6,830
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	600	600	600
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	457,235	462,369	464,244	579,932
Other Revenues	0	0	0	0	Total	9,342,428	9,688,904	9,688,904	10,164,883
Other Financing Sources	2,314,609	2,314,609	2,314,609	2,314,609					
Total	9,344,063	9,688,904	9,688,904	10,164,883					

# CHILDREN AND YOUTH

## OPERATIONS

The Operations budget includes indirect costs, travel expenses, employee training costs as mandated by Department of Public Welfare, administrative supplies, and building and utilities costs.

050200 098	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,617,929	1,700,429	1,730,429	2,102,996	Travel / Transportation	109,060	101,371	101,371	101,371
Departmental Earnings	0	2	2	2	Professional / Technical Services	104,560	188,124	218,124	428,908
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	1	1	1
Investment Income	17,211	501	501	501	Materials & Operating Supplies	38,656	46,119	47,717	39,582
Pension Contributions	0	0	0	0	Other Operating Expenses	537,714	554,993	556,989	589,200
Rents	0	0	0	0	Capital Expenditures	40,240	71,673	75,595	71,673
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	1,301,259	1,135,809	1,135,809	1,269,922
Other Revenues	9,685	2,000	2,000	2,000	Total	2,131,489	2,098,090	2,135,606	2,500,657
Other Financing Sources	395,158	395,158	395,360	395,158					
Total	2,039,983	2,098,090	2,128,292	2,500,657					

# CHILDREN AND YOUTH

## CHILD ABUSE & PROTECTIVE SVCS

This cost center reflects expenses related to Child Protective Services (child abuse) and General Protective Services (neglect and exploitation) which includes case management services, counseling, and advocacy services provided directly by agency caseworkers and through contracted provider agreements. The goal of these services is to protect the child, maintain the integrity of the family, and ensure an opportunity for healthy growth and development. The majority of these dollars are allocated through our contracting process during which vendors submit proposals and budgets for specific programs and are expected to deliver services based on best practice and proven outcomes models. Finally, the charges for required Guardian ad Litems are in this budget.

050200 201	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	1,009,006	1,037,176	1,037,176	837,176	Travel / Transportation	0	0	0	0
Departmental Earnings	0	1	1	1	Professional / Technical Services	124,226	133,356	133,356	133,356
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	765,153	1,262,806	1,262,806	1,062,806
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	2,034	2,500	2,500	2,500
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	891,413	1,398,662	1,398,662	1,198,662
Other Financing Sources	361,485	361,485	361,485	361,485					
Total	1,370,491	1,398,662	1,398,662	1,198,662					

# CHILDREN AND YOUTH

## INTENSIVE COUNSELING SERVICES

Services within this cost center include purchased homemaker and counseling services that include traditional, individual, group, and family therapies. In addition, a wide range of intensive, in-home programs is provided to stabilize families in crisis, prevent child placement, and prevent future involvement in the juvenile justice system. The majority of these dollars are allocated through our contracting process during which vendors submit proposals and budgets for specific programs and are expected to deliver services based on best practice and proven outcomes models. Continued increases within this cost center are funded primarily by State and Federal dollars and savings are realized by a reduction in out of home placement costs.

050200 202	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	2,296,414	3,544,138	3,544,138	3,106,247	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	3,352,383	3,544,138	3,544,138	3,106,247
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,352,383	3,544,138	3,544,138	3,106,247
Other Financing Sources	0	0	0	0					
Total	2,296,414	3,544,138	3,544,138	3,106,247					

# CHILDREN AND YOUTH

## LIFE SKILLS EDUCATION

The primary service funded through this cost center is a home based, one to one, parent education program, which is used in conjunction with an array of other services geared toward child protective services (abuse) and general protective services (neglect) cases. In addition to teaching critical parenting skills, the program places a worker in direct contact with children on a regular basis to ensure their continued safety. The costs for these programs that have experienced much success in reducing child abuse and improving overall child well- being are in this budget. These are services that had in the past been funded largely through TANF.

050200 203	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	180,633	177,365	177,365	177,365	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	162,167	224,413	224,413	224,413
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	162,167	224,413	224,413	224,413
Other Financing Sources	47,048	47,048	47,048	47,048					
Total	227,681	224,413	224,413	224,413					

# CHILDREN AND YOUTH

## DAY CARE & DAY TREATMENT

Day care and therapeutic day care services funded through this program are utilized in child protective (abuse) and general protective (neglect) service cases in order to prevent placement when the primary caretaker is either unable to provide adequate care during the day or is unavailable. Often the service is provided to assist relatives in providing interim care for children in lieu of placement.

050200 204	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	628,144	935,350	935,350	935,350	Travel / Transportation	0	0	0	0
Departmental Earnings	0	1	1	1	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	995,184	964,000	964,000	964,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	995,184	964,000	964,000	964,000
Other Financing Sources	28,649	28,649	28,649	28,649					
Total	656,793	964,000	964,000	964,000					



# CHILDREN AND YOUTH

## FOSTER CARE/GROUP HOME/ILP

This cost center includes all agency placement services with the exception of institutional care. Types of care range from the least restrictive, kinship care, out of home stranger care, to the most restrictive, group home care. All placement settings enable the child to remain within the community for basic services such as education. Shelter costs provide for temporary placements while caseworkers intervene to alleviate family crisis and enable the child to return home safely. Stranger care settings provide a family unit for the child in out of home care. Group Home care places children in a more restrictive setting in order to address special needs while enabling continued, though monitored, interaction within the community. Over the past few years the agency has been involved in a nationwide effort to safely reduce the number of children in out of home care; as a result, the children who enter placement evidence significant behavioral and mental health issues thus requiring a more structured, high level placement facility and as a result we are seeing an increase in group home care as well as the need for children and youth to enter into a diagnostic evaluative setting. Also included in this cost center are independent living programs that are intended to prepare older children for emancipation from the system by teaching the skills necessary for an autonomous life style. Adoption subsidies are regular monthly payments to adoptive parents to assist with living expenses and are paid through the child's eighteenth birthday or twenty first birthday if Act 80 eligible. Subsidized Permanent Legal Custodian subsidies are regular monthly payments to permanent custodians providing daily care to a child and are paid through the child's eighteenth birthday or twenty first birthday if Act 80 eligible.

050200 205	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	8,738,833	9,700,055	9,585,055	9,762,333	Travel / Transportation	760	5,500	5,500	5,500
Departmental Earnings	0	1,996	1,996	1,996	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	10,252,523	10,439,418	10,324,418	10,592,128
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	2,090	42,561	42,745	42,561
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	10,255,373	10,487,480	10,372,664	10,640,190
Other Financing Sources	785,429	785,429	785,429	875,861					
Total	9,524,262	10,487,480	10,372,480	10,640,190					

# CHILDREN AND YOUTH

## INSTITUTIONAL PLACEMENTS

Institutional care includes residential treatment facilities and shelters with greater than an eight-bed capacity. Demands for this type of placement continues to rise and costs are difficult to contain. Although children are deemed appropriate for a less restrictive setting by the managed care organization, they continue to exhibit emotional difficulties requiring extended stay. As a result, the agency is required to cover the high costs of lengthy placements in these facilities. In addition, the needs of children whom the agency serves have become increasingly complex requiring diagnostic evaluation and likely, a more structured placement setting. When parents are unable to manage the children in their own home it is necessary to provide a placement that may not have been medically approved prior to placement date; therefore the facility looks to the agency to provide funding for the placement. A majority of these costs are MA eligible and are passed into that funding stream and while we have seen a recent drop as a result of this, there continue to be areas where the agency is required to provide the funding as noted above.

050200 206	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	637,981	507,865	592,865	507,865	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	385,485	549,265	634,265	549,265
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	385,485	549,265	634,265	549,265
Other Financing Sources	41,400	41,400	41,400	41,400					
Total	679,381	549,265	634,265	549,265					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1207 AREA AGENCY ON AGING FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1207 AREA AGENCY ON AGING FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	13,865,341	10,889,022	10,889,022	10,074,663
DEPARTMENTAL EARNINGS	106,409	115,001	115,001	103,001
INVESTMENT INCOME	9,292	2,000	2,000	8,001
OTHER REVENUES	2,409	5,500	5,500	6,400
TOTAL REVENUES	<u>13,983,451</u>	<u>11,011,523</u>	<u>11,011,523</u>	<u>10,192,065</u>
EXPENDITURES:				
HUMAN SERVICES	13,640,940	10,254,509	11,138,244	9,389,345
TOTAL EXPENDITURES	<u>13,640,940</u>	<u>10,254,509</u>	<u>11,138,244</u>	<u>9,389,345</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	39,405	235,001	235,001	235,001
OTHER FINANCING USES	(1,058,810)	(992,015)	(992,015)	(1,037,721)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(1,019,405)</u>	<u>(757,014)</u>	<u>(757,014)</u>	<u>(802,720)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(676,894)</u>		<u>(883,735)</u>	
FUND BALANCES AT BEGINNING OF YEAR	1,836,332		883,735	
FUND BALANCES AT END OF YEAR	<u>1,159,438</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
AREA AGENCY ON AGING					
HUMAN SERVICES					
050000.32000	GRANTS & REIMBURSEMENTS	13,865,341	10,889,022	10,889,022	10,074,663
050000.33000	DEPARTMENT EARNINGS	106,409	115,001	115,001	103,001
050000.35000	INVESTMENT INC	9,292	2,000	2,000	8,001
050000.39000	OTHER	2,409	5,500	5,500	6,400
050000.51000	OTHER FINANCING SOURCES	39,405	235,001	235,001	235,001
TOTALS:		14,022,856	11,246,524	11,246,524	10,427,066

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
AREA AGENCY ON AGING					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	4,202,796	4,298,990	4,298,990	3,950,526
050000.42000	TRAVEL & TRANSPORTATION	38,496	38,900	36,185	43,900
050000.43000	PROF & TECHNICAL SERVICES	1,921,458	1,921,788	1,922,538	1,661,013
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	7,021,192	3,600,034	4,471,523	3,441,706
050000.45000	MATERIALS & OPERATING SUPPLIES	47,814	20,701	20,296	21,401
050000.46000	OTHER OPERATING EXPENSES	326,388	374,090	374,327	270,793
050000.47000	CAPITAL EXPENDITURES	82,796	6	14,385	6
050000.61000	OTHER FINANCING USES	1,058,810	992,015	992,015	1,037,721
TOTALS:		14,699,750	11,246,524	12,130,259	10,427,066

## AREA AGENCY ON AGING

Aging/Adult Services is a consolidated budget. This consolidation enables the office to review all programmatic items and to coordinate availability of comprehensive services to the 18 year-old through 60+ population. Services include Assessment, Care Management, Case Planning, Home and Community Based Care, Protective Services and Guardianship. Comprehensive assessment and case planning provide supportive assistance and care in a community setting for each individual. Developing a case plan involves accessing the full spectrum of available community resources, both directly and contractually, to enable the best use of Federal, State and local funding in each care plan and case situation. In addition to the wide variety of other services offered, CHORE Services are available to provide semi-skilled home maintenance, home modification and minor household repair for eligible individuals. There has been an increasing community demand for Aging/Adult Services due to the increasing local demographics of those 60 years and older. State Waiver programs provided through Aging and Adult Services enable individuals who are clinically eligible for nursing home care to continue to reside in their community with supportive services. Aging and Adult Services Administration develops and presents a clear blueprint for providing high quality, individualized and cost effective systems for Lehigh County residents who require supportive services to maintain their personal independence. The Agency is committed to providing supportive services, as well as educating the public concerning available community resources, programs and entitlements through individualized contact as well as the participation in area health fairs and through the sponsorship and coordination of conferences.

050601	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	4,202,796	4,298,990	4,298,990	3,950,526
Grants and Reimbursements	4,294,511	4,492,913	4,492,913	4,159,454	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,819	3,106	3,106	2,876
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	209,483	225,818	225,818	241,053
Other Revenues	0	0	0	0	Total	4,415,098	4,527,914	4,527,914	4,194,455
Other Financing Sources	39,405	35,001	35,001	35,001					
Total	4,333,916	4,527,914	4,527,914	4,194,455					

# AREA AGENCY ON AGING

## OPERATIONS

Aging/Adult Services Operations consist of staff travel and transportation, supplies, materials, occupancy costs, dues, furniture and equipment. Cooperative arrangements with local agencies also augment services provided directly. Operating costs are summarized under this category as they relate to activities and services provided within the scope of Aging and Adult Services and encompass all applied indirect costs associated with program operations within the parameter of Agency operations.

050601 098	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	919,983	987,532	987,532	999,877	Travel / Transportation	38,496	38,900	36,185	43,900
Departmental Earnings	0	1	1	1	Professional / Technical Services	13,702	20,000	20,000	20,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	1	Materials & Operating Supplies	34,931	19,501	15,906	19,501
Pension Contributions	0	0	0	0	Other Operating Expenses	257,970	276,848	278,150	265,792
Rents	0	0	0	0	Capital Expenditures	82,796	6	14,385	6
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	710,067	632,278	632,278	650,680
Other Revenues	897	0	0	0	Total	1,137,962	987,533	996,904	999,879
Other Financing Sources	0	0	0	0					
Total	920,880	987,533	987,533	999,879					

# AREA AGENCY ON AGING

## IN-HOME SERVICES

The service costs in this program have been grouped together to more effectively communicate core purchased service areas with Aging/Adult Services. Purchased services within this program grouping consist of: Information and Referral; Personal Care; Personal Assistance; Home Health Care; Home Support; Legal Services; Guardianship services; Nutrition and Center Services; Adult Day Care; Consumer Reimbursement (both Federal and State Family Caregiver Support Programs); Registered Nurse review and Physician assessments and all augmented home based community care services; Assessment and Long Term Care Pre-Admission Assessment; APPRISE Health Insurance Counseling; Health Promotion; Life-Skills Education; Medication Management; CHORE Services; Home Delivered Meals; Respite and Transportation. The County also participates in Title 11 Commodities Program distribution, in which surplus government commodities are distributed to eligible County residents through local food banks.

050601 602	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	2,990,831	2,646,043	2,646,043	2,381,126	Travel / Transportation	0	0	0	0
Departmental Earnings	106,409	115,000	115,000	103,000	Professional / Technical Services	1,904,937	1,898,682	1,899,432	1,638,137
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	901,603	837,500	844,669	907,500
Investment Income	9,292	2,000	2,000	8,000	Materials & Operating Supplies	12,883	1,200	4,390	1,900
Pension Contributions	0	0	0	0	Other Operating Expenses	68,418	97,242	96,177	5,001
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	139,260	133,919	133,919	145,988
Other Revenues	1,512	5,500	5,500	6,400	Total	3,027,101	2,968,543	2,978,587	2,698,526
Other Financing Sources	0	200,000	200,000	200,000					
Total	3,108,044	2,968,543	2,968,543	2,698,526					



# AREA AGENCY ON AGING

## PASS-THROUGH FUNDING

The service costs have been grouped together to communicate the distinct nature of these programs as Aging and Adult Services is a conduit from the state to these programs - Medical Assistance Transportation Program (MATP) and Rental Assistance.

050601 605	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	5,660,016	2,762,534	2,762,534	2,534,206	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	6,119,589	2,762,534	3,626,854	2,534,206
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	6,119,589	2,762,534	3,626,854	2,534,206
Other Financing Sources	0	0	0	0					
Total	5,660,016	2,762,534	2,762,534	2,534,206					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1208 INFORMATION REFERRAL FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1208 INFORMATION REFERRAL FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	17,500	17,501	17,501	17,501
INVESTMENT INCOME	825	511	511	1,501
TOTAL REVENUES	<u>18,325</u>	<u>18,012</u>	<u>18,012</u>	<u>19,002</u>
EXPENDITURES:				
HUMAN SERVICES	501,372	601,067	601,162	587,989
TOTAL EXPENDITURES	<u>501,372</u>	<u>601,067</u>	<u>601,162</u>	<u>587,989</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	651,241	709,693	709,693	700,854
OTHER FINANCING USES	(120,214)	(126,638)	(126,638)	(131,867)
TOTAL OTHER FINANCING SOURCES (USES)	<u>531,027</u>	<u>583,055</u>	<u>583,055</u>	<u>568,987</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>47,980</u>		(95)	
FUND BALANCES AT BEGINNING OF YEAR	35,952		95	
FUND BALANCES AT END OF YEAR	<u>83,932</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
INFORMATION REFERRAL					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	17,500	17,501	17,501	17,501
050000.35000	INVESTMENT INC	825	511	511	1,501
050000.51000	OTHER FINANCING SOURCES	651,241	709,693	709,693	700,854
TOTALS:		<hr/> 669,566	<hr/> 727,705	<hr/> 727,705	<hr/> 719,856

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
INFORMATION REFERRAL					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	461,008	540,503	541,003	528,026
050000.42000	TRAVEL & TRANSPORTATION	16	250	720	2,201
050000.43000	PROF & TECHNICAL SERVICES	768	951	951	960
050000.45000	MATERIALS & OPERATING SUPPLIES	983	2,500	2,521	3,000
050000.46000	OTHER OPERATING EXPENSES	38,597	56,859	55,963	53,798
050000.47000	CAPITAL EXPENDITURES		4	4	4
050000.61000	OTHER FINANCING USES	120,214	126,638	126,638	131,867
TOTALS:		621,586	727,705	727,800	719,856

## INFORMATION REFERRAL

The Information & Referral Unit (I&R) serves as the central intake and information center for the Department of Human Services (DHS). Cross-trained caseworkers provide information about DHS services, connect county residents to community resources, and provide preliminary assessment, screening, and referrals to all DHS offices. The goal of I&R is to simplify the process of obtaining assistance in Lehigh County and improve service with a holistic approach to consumer needs. Additional I&R responsibilities include management of DHS High Density File Room, Bilingual Employee Pool, and System of Care Initiative. The System of Care initiative includes coordination of Crisis Intervention, Children's Mental Health, and the Children and Adolescent Service System Program (CASSP).

050102	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	461,008	540,503	541,003	528,026
Grants and Reimbursements	17,500	17,501	17,501	17,501	Travel / Transportation	16	250	720	2,201
Departmental Earnings	0	0	0	0	Professional / Technical Services	768	951	951	960
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	825	511	511	1,501	Materials & Operating Supplies	983	2,500	2,521	3,000
Pension Contributions	0	0	0	0	Other Operating Expenses	38,597	56,859	55,963	53,798
Rents	0	0	0	0	Capital Expenditures	0	4	4	4
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	120,214	126,638	126,638	131,867
Other Revenues	0	0	0	0	Total	621,586	727,705	727,800	719,856
Other Financing Sources	651,241	709,693	709,693	700,854					
Total	669,566	727,705	727,705	719,856					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1209 BROOKVIEW-INDEPENDENT LIVING FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1209 BROOKVIEW-INDEPENDENT LIVING FUND .....				
REVENUES:				
DEPARTMENTAL EARNINGS	301,335	300,002	300,002	306,002
INVESTMENT INCOME	3,433	1,200	1,200	2,501
OTHER REVENUES	45,851	44,001	44,001	44,001
TOTAL REVENUES	<u>350,619</u>	<u>345,203</u>	<u>345,203</u>	<u>352,504</u>
EXPENDITURES:				
NURSING HOMES	131,728	176,001	177,376	200,701
TOTAL EXPENDITURES	<u>131,728</u>	<u>176,001</u>	<u>177,376</u>	<u>200,701</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(117,489)	(124,416)	(124,416)	(144,408)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(117,489)</u>	<u>(124,416)</u>	<u>(124,416)</u>	<u>(144,408)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>101,402</u>	<u>44,786</u>	<u>43,411</u>	<u>7,395</u>
FUND BALANCES AT BEGINNING OF YEAR	466,718	550,000	551,375	650,000
FUND BALANCES AT END OF YEAR	<u>568,120</u> =====	<u>594,786</u> =====	<u>594,786</u> =====	<u>657,395</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
BROOKVIEW-INDEPENDENT LIVING					
NURSING HOMES					
<hr/>					
070000.33000	DEPARTMENT EARNINGS	301,335	300,002	300,002	306,002
070000.35000	INVESTMENT INC	3,433	1,200	1,200	2,501
070000.39000	OTHER	45,851	44,001	44,001	44,001
<hr/>					
TOTALS:		350,619	345,203	345,203	352,504
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C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
BROOKVIEW-INDEPENDENT LIVING					
NURSING HOMES					
070000.43000	PROF & TECHNICAL SERVICES		2,000	2,000	2,000
070000.45000	MATERIALS & OPERATING SUPPLIES	49,399	58,000	59,375	65,000
070000.46000	OTHER OPERATING EXPENSES	82,329	116,001	116,001	128,701
070000.47000	CAPITAL EXPENDITURES				5,000
070000.61000	OTHER FINANCING USES	117,489	124,416	124,416	144,408
TOTALS:		249,217	300,417	301,792	345,109



## BROOKVIEW-INDEPENDENT LIVING

Commonly known as Brookview Independent Living, three floors of the former A Wing of Cedarbrook Nursing Home have been converted to 57 independent living beds in 42 units of single, double and two person units. The facility provides an affordable community alternative to nursing home placement and enjoys a waiting list of persons desiring residency. Services available for purchase include daily meals, house cleaning, laundry and barber/beauty shop.

070900	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	301,335	300,002	300,002	306,002	Professional / Technical Services	0	2,000	2,000	2,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	3,433	1,200	1,200	2,501	Materials & Operating Supplies	49,399	58,000	59,375	65,000
Pension Contributions	0	0	0	0	Other Operating Expenses	82,329	116,001	116,001	128,701
Rents	0	0	0	0	Capital Expenditures	0	0	0	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	117,489	124,416	124,416	144,408
Other Revenues	45,851	44,001	44,001	44,001	Total	249,217	300,417	301,792	345,109
Other Financing Sources	0	0	0	0					
Total	350,619	345,203	345,203	352,504					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1212 INTELLECTUAL DISABILITIES FUND

	..... 1212 INTELLECTUAL DISABILITIES FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	7,591,093	7,683,788	7,683,788	7,764,398
INVESTMENT INCOME	10,888	1,400	1,400	7,001
TOTAL REVENUES	<u>7,601,981</u>	<u>7,685,188</u>	<u>7,685,188</u>	<u>7,771,399</u>
EXPENDITURES:				
HUMAN SERVICES	7,169,610	7,964,677	7,964,957	7,905,316
TOTAL EXPENDITURES	<u>7,169,610</u>	<u>7,964,677</u>	<u>7,964,957</u>	<u>7,905,316</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	728,444	728,445	728,445	595,013
OTHER FINANCING USES	(429,251)	(448,956)	(450,956)	(461,096)
TOTAL OTHER FINANCING SOURCES (USES)	<u>299,193</u>	<u>279,489</u>	<u>277,489</u>	<u>133,917</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>731,564</u>		<u>(2,280)</u>	
FUND BALANCES AT BEGINNING OF YEAR	1,302,767		2,280	
FUND BALANCES AT END OF YEAR	<u>2,034,331</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
INTELLECTUAL DISABILITIES					
HUMAN SERVICES					
<hr/>					
050000.32000	GRANTS & REIMBURSEMENTS	7,591,093	7,683,788	7,683,788	7,764,398
050000.35000	INVESTMENT INC	10,888	1,400	1,400	7,001
050000.51000	OTHER FINANCING SOURCES	728,444	728,445	728,445	595,013
		<hr/>	<hr/>	<hr/>	<hr/>
TOTALS:		8,330,425	8,413,633	8,413,633	8,366,412

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
INTELLECTUAL DISABILITIES					
HUMAN SERVICES					
050000.41000	PERSONNEL SERVICES	2,748,720	2,751,067	2,751,067	3,109,654
050000.42000	TRAVEL & TRANSPORTATION	18,024	21,100	21,100	20,600
050000.43000	PROF & TECHNICAL SERVICES	8,465	12,858	12,858	13,017
050000.44000	GRANTS, SUBSIDIES, CONTRACTS	4,243,148	5,015,415	4,999,415	4,593,229
050000.45000	MATERIALS & OPERATING SUPPLIES	23,252	14,900	14,900	14,600
050000.46000	OTHER OPERATING EXPENSES	128,001	147,837	148,117	152,716
050000.47000	CAPITAL EXPENDITURES		1,500	17,500	1,500
050000.61000	OTHER FINANCING USES	429,251	448,956	450,956	461,096
TOTALS:		7,598,861	8,413,633	8,415,913	8,366,412

# INTELLECTUAL DISABILITIES

The Intellectual Disabilities Program provides a wide array of developmental and support services to eligible consumers and their families. These include Family Support, Day/Employment, and Residential services. There are currently more than 1410 individuals and families receiving services from the program. The Intellectual Disabilities Program operates under a customer driven support system based on self-determination which emphasizes individualized plans and budgets for home and community based services and offers individuals and their families the maximum amount of choice, control and flexibility in how those services are organized and delivered. A total of 869 individuals receive services through the Home and Community Based Waiver.

050402	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,748,720	2,751,067	2,751,067	3,109,654
Grants and Reimbursements	2,754,470	2,730,828	2,730,828	3,133,306	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,595	1,758	1,758	1,917
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	10,888	1,400	1,400	7,000	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	158,317	150,110	150,110	176,230
Other Revenues	0	0	0	0	Total	2,908,632	2,902,935	2,902,935	3,287,801
Other Financing Sources	182,537	170,707	170,707	147,495					
Total	2,947,895	2,902,935	2,902,935	3,287,801					

# INTELLECTUAL DISABILITIES

## OPERATIONS

The Operations budget includes travel expense, indirect costs, employee training costs as mandated by Department of Human Services, administrative supplies, and building and utility costs

050402 098	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	528,794	472,081	488,081	459,544	Travel / Transportation	18,024	21,100	21,100	20,600
Departmental Earnings	0	0	0	0	Professional / Technical Services	6,870	11,100	11,100	11,100
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	23,252	14,900	14,900	14,600
Pension Contributions	0	0	0	0	Other Operating Expenses	128,001	145,837	146,117	150,716
Rents	0	0	0	0	Capital Expenditures	0	1,500	17,500	1,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	270,934	298,846	300,846	284,866
Other Revenues	0	0	0	0	Total	447,081	493,283	511,563	483,382
Other Financing Sources	22,720	21,202	21,202	23,837					
Total	551,514	493,283	509,283	483,382					

# INTELLECTUAL DISABILITIES

## FAMILY SUPPORT SERVICES

This program provides support to individuals and families by allowing them direct control over an array of eligible services and supports. Individual allocations are established based on level of need. Data indicates families utilize support funds to purchase respite, family aide services, recreation, adaptive equipment, therapy, and other services, enabling the person with a disability to remain with their family in the community. A contract with Easter Seals streamlines payments to families.

050402 451	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	380,024	395,156	379,156	360,750	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	274,800	407,000	391,000	373,408
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	274,800	407,000	391,000	373,408
Other Financing Sources	14,367	11,844	11,844	12,658					
Total	394,391	407,000	391,000	373,408					

# INTELLECTUAL DISABILITIES

## ADULT DAY PROGRAMS

Adult Day Services are provided to individuals with intellectual disabilities who have graduated from high school. Individualized Service Plans now allow many people with intellectual disabilities and/or their families to purchase the day services they want from the provider of their choice. Contractors include: The ARC, Community Services Group, LifePath, Mercy Special Learning Center, APS, ACCESS, and VIA. Since July 2010 the county no longer holds the contracts with waiver service providers; these Providers hold contracts directly with DPW and payment for services rendered occurs through the State Treasury. County retains responsibility for management of the allocation, provider qualification, approval of service, and monitoring and quality assurance.

050402 452	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	285,006	356,874	356,874	308,814	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	173,280	363,000	363,000	313,500
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	173,280	363,000	363,000	313,500
Other Financing Sources	5,702	6,126	6,126	4,686					
Total	290,708	363,000	363,000	313,500					



# INTELLECTUAL DISABILITIES

## EARLY INTERVENTION

This program offers a wide array of services to infants/toddlers (birth to age three) and their families when the infant/toddler has been diagnosed by an independent team with a developmental delay. These services are delivered utilizing a family-centered approach and occur in the child's natural environment to the maximum extent possible. This program also offers periodic screening for infants/toddlers who are "at risk" of a developmental delay. Contractors include: Easter Seals, VIA, and a number of individual therapists and group practices. The Early Intervention Program receives an average of 177 referrals per month and serves approximately 1,486 children per month.

050402 453	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	2,682,331	2,727,356	2,727,356	2,495,670	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	2,966,890	3,028,396	3,028,396	2,793,189
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	2,000	2,000	2,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,966,890	3,030,396	3,030,396	2,795,189
Other Financing Sources	262,968	303,040	303,040	299,519					
Total	2,945,299	3,030,396	3,030,396	2,795,189					

# INTELLECTUAL DISABILITIES

## RESIDENTIAL SERVICES

This program supports individuals by providing services in licensed group homes and life-sharing settings. It also provides support for individuals who are living on their own. Demand for residential services as always, exceeded supply and funding opportunities, particularly for those consumers with a diagnosis of intellectual disabilities and mental health.

050402 454	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	935,133	978,191	978,191	991,750	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	811,950	1,193,019	1,193,019	1,098,132
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	811,950	1,193,019	1,193,019	1,098,132
Other Financing Sources	239,303	214,828	214,828	106,382					
Total	1,174,436	1,193,019	1,193,019	1,098,132					

# INTELLECTUAL DISABILITIES

## CLIENT TRANSPORTATION

Under this category, the Intellectual Disabilities Program provides transportation services to eligible consumers who are not able to use the public transportation system. Transportation is provided to eligible consumers so that they can attend a day service.

050402 455	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	25,335	23,302	23,302	14,564	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	16,228	24,000	24,000	15,000
Investment Income	0	0	0	0	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	16,228	24,000	24,000	15,000
Other Financing Sources	847	698	698	436					
Total	26,182	24,000	24,000	15,000					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1213 HUMAN SVCS ADMINISTRATION FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1213 HUMAN SVCS ADMINISTRATION FUND .....				
REVENUES:				
INVESTMENT INCOME	807	500	500	500
TOTAL REVENUES	<u>807</u>	<u>500</u>	<u>500</u>	<u>500</u>
EXPENDITURES:				
HUMAN SERVICES	1,132,195	1,164,668	1,181,544	1,373,314
TOTAL EXPENDITURES	<u>1,132,195</u>	<u>1,164,668</u>	<u>1,181,544</u>	<u>1,373,314</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,175,845	1,212,306	1,229,182	1,426,279
OTHER FINANCING USES	(44,457)	(48,138)	(48,138)	(53,465)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,131,388</u>	<u>1,164,168</u>	<u>1,181,044</u>	<u>1,372,814</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
HUMAN SVCS ADMINISTRATION					
HUMAN SERVICES					
<hr/>					
050000.35000	INVESTMENT INC	807	500	500	500
050000.51000	OTHER FINANCING SOURCES	1,175,845	1,212,306	1,229,182	1,426,279
 TOTALS:		<hr/> 1,176,652	<hr/> 1,212,806	<hr/> 1,229,682	<hr/> 1,426,779

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
HUMAN SVCS ADMINISTRATION					
HUMAN SERVICES					
<hr/>					
050000.41000	PERSONNEL SERVICES	1,131,556	1,163,965	1,180,841	1,372,535
050000.43000	PROF & TECHNICAL SERVICES	639	703	703	779
050000.61000	OTHER FINANCING USES	44,457	48,138	48,138	53,465
 TOTALS:		<hr/> 1,176,652	<hr/> 1,212,806	<hr/> 1,229,682	<hr/> 1,426,779

## HUMAN SVCS ADMINISTRATION

Department of Human Services Administration serves to centralize the management, direction, and supervision of the fiscal function for all Offices of the Department. It provides for consistent application of fiscal management tools and the sharing of best practices among the offices, recognizing the individual program and fiscal requirements that are imposed by the PA Departments of Human Services, Aging, and Drug and Alcohol Programs, as well as other sources of intergovernmental funding. It ensures accurate and consistent billing and payment procedures are applied by all Offices in their administration of service provider contracts. DHS Administration has a strong tie with the Personnel aspects of the Department, including both Civil Service and County, to ensure funding requirements for staff costs are met and providing for consistency and adherence to regulations. This centralization of the fiscal and budgetary components of the Department provides the fiscal integrity and analysis necessary for the most effective use of resources in meeting the needs of citizens. The centralized structure allows for a smooth transition to the DPW Human Services Block Grant form of funding, from annual planning to final reporting.

050103	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,131,556	1,163,965	1,180,841	1,372,535
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	639	703	703	779
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	807	500	500	500	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	44,457	48,138	48,138	53,465
Other Revenues	0	0	0	0	Total	1,176,652	1,212,806	1,229,682	1,426,779
Other Financing Sources	1,175,845	1,212,306	1,229,182	1,426,279					
Total	1,176,652	1,212,806	1,229,682	1,426,779					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1214 HUD CDBG FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1214 HUD CDBG FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	1,266,366	1,118,858	1,118,858	1,380,188
DEPARTMENTAL EARNINGS		1	1	1
INVESTMENT INCOME	572	1	1	500
TOTAL REVENUES	<u>1,266,938</u>	<u>1,118,860</u>	<u>1,118,860</u>	<u>1,380,689</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	1,116,503	1,083,775	1,083,809	1,348,154
TOTAL EXPENDITURES	<u>1,116,503</u>	<u>1,083,775</u>	<u>1,083,809</u>	<u>1,348,154</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES		1	1	
OTHER FINANCING USES				(32,534)
TOTAL OTHER FINANCING SOURCES (USES)		<u>1</u>	<u>1</u>	<u>(32,534)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>150,435</u>	<u>35,086</u>	<u>35,052</u>	<u>1</u>
FUND BALANCES AT BEGINNING OF YEAR			34	
FUND BALANCES AT END OF YEAR	<u>150,435</u> =====	<u>35,086</u> =====	<u>35,086</u> =====	<u>1</u> =====



C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
HUD CDBG					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.32000	GRANTS & REIMBURSEMENTS	1,266,366	1,118,858	1,118,858	1,380,188
110000.33000	DEPARTMENT EARNINGS		1	1	1
110000.35000	INVESTMENT INC	572	1	1	500
110000.51000	OTHER FINANCING SOURCES		1	1	
<hr/>					
TOTALS:		1,266,938	1,118,861	1,118,861	1,380,689
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C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
HUD CDBG					
COMMUNITY & ECONOMIC DEV					
110000.41000	PERSONNEL SERVICES	203,849	219,563	219,563	197,857
110000.42000	TRAVEL & TRANSPORTATION	3,371	6,600	3,600	6,600
110000.43000	PROF & TECHNICAL SERVICES	21,356	45,494	50,209	45,497
110000.44000	GRANTS, SUBSIDIES, CONTRACTS	876,164	795,111	795,111	1,081,787
110000.45000	MATERIALS & OPERATING SUPPLIES		1	501	1
110000.46000	OTHER OPERATING EXPENSES	11,763	17,005	14,824	16,411
110000.47000	CAPITAL EXPENDITURES		1	1	1
110000.61000	OTHER FINANCING USES				32,534
TOTALS:		1,116,503	1,083,775	1,083,809	1,380,688

## HUD CDBG

The Office of Community Development is responsible for administering Lehigh County's federal Community Development Block Grant program. As a direct federal entitlement thru HUD, the County will administer in excess of \$1.1 million dollars in funding per year aiding programs which benefit low-to-moderate income populations, prevent blight and provide economic development opportunities for those residing within eligible areas of Lehigh County. All projects are supported by the municipalities and viewed as essential to the welfare of the local communities.

111000	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	203,849	219,563	219,563	197,857
Grants and Reimbursements	1,266,366	1,118,858	1,118,858	1,380,188	Travel / Transportation	3,371	6,600	3,600	6,600
Departmental Earnings	0	1	1	1	Professional / Technical Services	21,356	45,494	50,209	45,497
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	876,164	795,111	795,111	1,081,787
Investment Income	572	1	1	500	Materials & Operating Supplies	0	1	501	1
Pension Contributions	0	0	0	0	Other Operating Expenses	11,763	17,005	14,824	16,411
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	32,534
Other Revenues	0	0	0	0	Total	1,116,503	1,083,775	1,083,809	1,380,688
Other Financing Sources	0	1	1	0					
Total	1,266,938	1,118,861	1,118,861	1,380,689					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1215 WORKERS COMPENSATION TRUST FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1215 WORKERS COMPENSATION TRUST FUND .....				
REVENUES:				
INVESTMENT INCOME	28,754	10,000	10,000	40,000
TOTAL REVENUES	<u>28,754</u>	<u>10,000</u>	<u>10,000</u>	<u>40,000</u>
EXPENDITURES:				
ADMINISTRATION		1	1	1
TOTAL EXPENDITURES		<u>1</u>	<u>1</u>	<u>1</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	28,754	9,999	9,999	39,999
FUND BALANCES AT BEGINNING OF YEAR	4,976,752	4,980,000	4,980,000	5,030,000
FUND BALANCES AT END OF YEAR	<u>5,005,506</u> =====	<u>4,989,999</u> =====	<u>4,989,999</u> =====	<u>5,069,999</u> =====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1216 TREXLER NATURE PRESERVE FUND

	..... 1216 TREXLER NATURE PRESERVE FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	10,031	5,001	5,001	5,001
INVESTMENT INCOME	74	2	2	2
RENTS		1	1	1
OTHER REVENUES	60	1	1	1
TOTAL REVENUES	<u>10,165</u>	<u>5,005</u>	<u>5,005</u>	<u>5,005</u>
EXPENDITURES:				
GENERAL SERVICES	155,000	163,503	163,503	162,059
TOTAL EXPENDITURES	<u>155,000</u>	<u>163,503</u>	<u>163,503</u>	<u>162,059</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	201,598	148,498	148,498	157,054
OTHER FINANCING USES			(75,000)	
TOTAL OTHER FINANCING SOURCES (USES)	<u>201,598</u>	<u>148,498</u>	<u>73,498</u>	<u>157,054</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>56,763</u>	<u>(10,000)</u>	<u>(85,000)</u>	
FUND BALANCES AT BEGINNING OF YEAR	28,237	10,000	85,000	
FUND BALANCES AT END OF YEAR	<u>85,000</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
TREXLER NATURE PRESERVE					
GENERAL SERVICES					
<hr/>					
060000.32000	GRANTS & REIMBURSEMENTS	10,031	5,001	5,001	5,001
060000.35000	INVESTMENT INC	74	2	2	2
060000.37000	RENTS		1	1	1
060000.39000	OTHER	60	1	1	1
060000.51000	OTHER FINANCING SOURCES	201,598	148,498	148,498	157,054
TOTALS:		<hr/> 211,763	<hr/> 153,503	<hr/> 153,503	<hr/> 162,059

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
TREXLER NATURE PRESERVE					
GENERAL SERVICES					
060000.43000	PROF & TECHNICAL SERVICES		1	1	1
060000.44000	GRANTS, SUBSIDIES, CONTRACTS	155,000	158,501	158,501	162,056
060000.45000	MATERIALS & OPERATING SUPPLIES		5,000	5,000	1
060000.46000	OTHER OPERATING EXPENSES		1	1	1
060000.61000	OTHER FINANCING USES			75,000	
TOTALS:		155,000	163,503	238,503	162,059

## TREXLER NATURE PRESERVE

Lehigh County is one of the few Counties in Pennsylvania that doesn't have a State Park within its borders. We compensate for the lack of a State Park with the Trexler Nature Preserve, consisting of 1108 acres in Schnecksville which is maintained by the County Bureau of Parks and Recreation. The preserve contains a nearly 30-mile trail network and an array of outdoor recreational opportunities including: bicycling, kayaking, picnicking, cross country skiing and fishing. The bison and elk herds, along with Lehigh Valley Zoo all call the nature preserve home. Hundreds of thousands of guests visit the preserve on an annual basis, and each have fond family memories. The Trexler Environmental Center serves as a visitor center, park office and education/community room.

060401	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	10,031	5,001	5,001	5,001	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	155,000	158,501	158,501	162,056
Investment Income	74	2	2	2	Materials & Operating Supplies	0	5,000	5,000	1
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	1	1	1	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	75,000	0
Other Revenues	60	1	1	1	Total	155,000	163,503	238,503	162,059
Other Financing Sources	201,598	148,498	148,498	157,054					
Total	211,763	153,503	153,503	162,059					



COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1218 GENERAL INSURANCE RESERVE FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1218 GENERAL INSURANCE RESERVE FUND .....				
REVENUES:				
INVESTMENT INCOME	1,357	500	500	1,000
TOTAL REVENUES	<u>1,357</u>	<u>500</u>	<u>500</u>	<u>1,000</u>
EXPENDITURES:				
ADMINISTRATION	349,709	500,000	504,342	550,000
TOTAL EXPENDITURES	<u>349,709</u>	<u>500,000</u>	<u>504,342</u>	<u>550,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	348,352	499,500	499,500	549,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>348,352</u>	<u>499,500</u>	<u>499,500</u>	<u>549,000</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES			(4,342)	
FUND BALANCES AT BEGINNING OF YEAR	350,000	350,000	354,342	350,000
FUND BALANCES AT END OF YEAR	<u>350,000</u> =====	<u>350,000</u> =====	<u>350,000</u> =====	<u>350,000</u> =====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1219 ATTORNEY GENERAL FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	135,272	134,902	187,402	214,901
INVESTMENT INCOME	17	1	1	1
TOTAL REVENUES	<u>135,289</u>	<u>134,903</u>	<u>187,403</u>	<u>214,902</u>
EXPENDITURES:				
ELECTED OFFICIALS	135,289	134,903	191,100	214,902
TOTAL EXPENDITURES	<u>135,289</u>	<u>134,903</u>	<u>191,100</u>	<u>214,902</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES			(3,697)	
FUND BALANCES AT BEGINNING OF YEAR			3,697	
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1221 HAZARDOUS MATERIAL RESPONSE FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1221 HAZARDOUS MATERIAL RESPONSE FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	151,700	133,928	151,858	132,225
DEPARTMENTAL EARNINGS	73,975	72,975	72,975	73,275
INVESTMENT INCOME	228	2,001	2,001	200
OTHER REVENUES		1	1	
TOTAL REVENUES	<u>225,903</u>	<u>208,905</u>	<u>226,835</u>	<u>205,700</u>
EXPENDITURES:				
GENERAL SERVICES	215,908	261,985	281,439	257,699
TOTAL EXPENDITURES	<u>215,908</u>	<u>261,985</u>	<u>281,439</u>	<u>257,699</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES		53,080	53,080	51,999
TOTAL OTHER FINANCING SOURCES (USES)		<u>53,080</u>	<u>53,080</u>	<u>51,999</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>9,995</u>		<u>(1,524)</u>	
FUND BALANCES AT BEGINNING OF YEAR			1,524	
FUND BALANCES AT END OF YEAR	<u>9,995</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
HAZARDOUS MATERIAL RESPONSE					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	151,700	133,928	151,858	132,225
150000.33000	DEPARTMENT EARNINGS	73,975	72,975	72,975	73,275
150000.35000	INVESTMENT INC	228	2,001	2,001	200
150000.39000	OTHER		1	1	
150000.51000	OTHER FINANCING SOURCES		53,080	53,080	51,999
TOTALS:		<hr/> 225,903	<hr/> 261,985	<hr/> 279,915	<hr/> 257,699

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
HAZARDOUS MATERIAL RESPONSE					
SPECIAL USE					
150000.41000	PERSONNEL SERVICES	121,756	122,319	122,319	124,416
150000.42000	TRAVEL & TRANSPORTATION	2,374	7,000	7,000	7,000
150000.43000	PROF & TECHNICAL SERVICES	2,732	3,059	3,059	3,060
150000.44000	GRANTS, SUBSIDIES, CONTRACTS	87,175	124,928	144,302	119,225
150000.46000	OTHER OPERATING EXPENSES	1,871	4,677	4,757	3,996
150000.47000	CAPITAL EXPENDITURES		2	2	2
TOTALS:		215,908	261,985	281,439	257,699

# HAZARDOUS MATERIAL RESPONSE

The US EPA SARA Title III legislation and PA Hazardous Material Emergency Planning and Response Act (Act 165) control a complex and diverse planning effort requiring full-time planning/response capability. The primary emphasis of these programs is to ensure full legal compliance by material or chemical users and dissemination of current information regarding hazardous material to individuals, government and businesses. Lehigh County maintains a state-certified Hazardous Material Response Team to respond to spills or threats of exposure at both transportation accidents and fixed facility sites. By contract, Lehigh County HMRT provides Hazmat emergency response to Northampton County. This specialty also includes the Technical Rescue Team capable of response to structural collapse, confined space, high angle rope/terrain and trench rescues. Under PA Act 147, EMA maintains a radiological program and active planning effort to serve as a support County for Limerick Nuclear Generating Station evacuees from Montgomery County who might require mass care assistance in the event of an emergency.

151200	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	121,756	122,319	122,319	124,416
Grants and Reimbursements	151,700	133,928	151,858	132,225	Travel / Transportation	2,374	7,000	7,000	7,000
Departmental Earnings	73,975	72,975	72,975	73,275	Professional / Technical Services	2,732	3,059	3,059	3,060
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	87,175	124,928	144,302	119,225
Investment Income	228	2,001	2,001	200	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	1,871	4,677	4,757	3,996
Rents	0	0	0	0	Capital Expenditures	0	2	2	2
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	1	1	0	Total	215,908	261,985	281,439	257,699
Other Financing Sources	0	53,080	53,080	51,999					
Total	225,903	261,985	279,915	257,699					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1222 ECONOMIC/COMMUNITY DEVELOPMENT FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1222 ECONOMIC/COMMUNITY DEVELOPMENT FUND .....				
REVENUES:				
DEPARTMENTAL EARNINGS	146,790	1	1	1
INVESTMENT INCOME	4,247	1	1	2
OTHER REVENUES		1	2	1
TOTAL REVENUES	151,037	3	4	4
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	249,265	285,124	295,374	240,080
TOTAL EXPENDITURES	249,265	285,124	295,374	240,080
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES				(15,000)
TOTAL OTHER FINANCING SOURCES (USES)				(15,000)
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	(98,228)	(285,121)	(295,370)	(255,076)
FUND BALANCES AT BEGINNING OF YEAR	848,218	635,000	645,250	460,000
FUND BALANCES AT END OF YEAR	749,990	349,879	349,880	204,924
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1223 911 FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1223 911 FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	9,780,085	3,835,001	9,921,970	7,035,001
DEPARTMENTAL EARNINGS	1,409	1,001	1,001	1,000
INVESTMENT INCOME	30,355	2,000	2,000	30,001
OTHER REVENUES		1	1	
TOTAL REVENUES	<u>9,811,849</u>	<u>3,838,003</u>	<u>9,924,972</u>	<u>7,066,002</u>
EXPENDITURES:				
GENERAL SERVICES	3,622,146	3,890,668	4,915,246	6,195,221
TOTAL EXPENDITURES	<u>3,622,146</u>	<u>3,890,668</u>	<u>4,915,246</u>	<u>6,195,221</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(4,164,517)	(923,109)	(7,572,251)	(1,201,734)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(4,164,517)</u>	<u>(923,109)</u>	<u>(7,572,251)</u>	<u>(1,201,734)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>2,025,186</u>	<u>(975,774)</u>	<u>(2,562,525)</u>	<u>(330,953)</u>
FUND BALANCES AT BEGINNING OF YEAR	2,418,858	995,000	4,581,751	2,150,000
FUND BALANCES AT END OF YEAR	<u>4,444,044</u> =====	<u>19,226</u> =====	<u>2,019,226</u> =====	<u>1,819,047</u> =====



C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
911					
GENERAL SERVICES					
060000.32000	GRANTS & REIMBURSEMENTS	9,780,085	3,835,001	9,921,970	7,035,001
060000.33000	DEPARTMENT EARNINGS	1,409	1,001	1,001	1,000
060000.35000	INVESTMENT INC	30,355	2,000	2,000	30,001
060000.39000	OTHER		1	1	
TOTALS:		9,811,849	3,838,003	9,924,972	7,066,002

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
911					
GENERAL SERVICES					
060000.41000	PERSONNEL SERVICES	2,673,262	2,707,198	3,648,269	5,010,437
060000.42000	TRAVEL & TRANSPORTATION	2,783	2,100	2,100	3,100
060000.43000	PROF & TECHNICAL SERVICES	48,000	72,003	72,003	72,003
060000.45000	MATERIALS & OPERATING SUPPLIES	4,784	4,801	5,301	6,351
060000.46000	OTHER OPERATING EXPENSES	891,687	1,100,066	1,181,677	1,098,330
060000.47000	CAPITAL EXPENDITURES	1,630	4,500	5,896	5,000
060000.61000	OTHER FINANCING USES	4,164,517	923,109	7,572,251	1,201,734
TOTALS:		7,786,663	4,813,777	12,487,497	7,396,955

## COMMUNICATIONS CENTER

The Lehigh County 9-1-1/Communications Center, within Emergency Services, provides 24/7/365 9-1-1 emergency/non-emergency answering and dispatch service for all Lehigh County municipalities. In 2019, Lehigh County will assume the responsibility of 9-1-1 Service for the City of Allentown. Service is also provided under contract to the Boroughs of Walnutport and North Catasauqua in Northampton County. The 9-1-1 Communications Center dispatches 18 police, 43 fire, 13 EMS organizations, the County HazMat/Special Operations Team, and coordinates communications support for the District Attorney, Adult/Juvenile Probation Departments, Children and Youth, Constables, and Sheriff. A formal quality assurance and training program, emergency medical dispatch protocols and training certifications are required for all personnel. Focus is placed annually on continuing education for all personnel in order to continue compliance and pass recertification requirements. Act 12 of 2015 changed the funding for all 9-1-1 Centers across the Commonwealth. One of the initiatives is that Lehigh County is compelled to take on the City of Allentown 9-1-1 functions by the sunset of the law in June 2019. We have worked with the City of Allentown to ensure a smooth transition. Major work remains in progress to consolidate equipment and transition personnel. The Lehigh County portion of the City of Bethlehem will be consolidated into the Northampton 911 system.

060301	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	2,673,262	2,707,198	3,648,269	5,010,437
Grants and Reimbursements	9,780,085	3,835,001	9,921,970	7,035,001	Travel / Transportation	2,783	2,100	2,100	3,100
Departmental Earnings	1,409	1,001	1,001	1,000	Professional / Technical Services	48,000	72,003	72,003	72,003
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	30,355	2,000	2,000	30,001	Materials & Operating Supplies	4,784	4,801	5,301	6,351
Pension Contributions	0	0	0	0	Other Operating Expenses	891,687	1,100,066	1,181,677	1,098,330
Rents	0	0	0	0	Capital Expenditures	1,630	4,500	5,896	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	4,164,517	923,109	7,572,251	1,201,734
Other Revenues	0	1	1	0	Total	7,786,663	4,813,777	12,487,497	7,396,955
Other Financing Sources	0	0	0	0					
Total	9,811,849	3,838,003	9,924,972	7,066,002					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1224 RECORDS IMPROVEMENT FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1224 RECORDS IMPROVEMENT FUND .....				
REVENUES:				
DEPARTMENTAL EARNINGS	274,514	248,000	248,000	248,000
INVESTMENT INCOME	3,048	1,000	1,000	2,001
TOTAL REVENUES	<u>277,562</u>	<u>249,000</u>	<u>249,000</u>	<u>250,001</u>
EXPENDITURES:				
ADMINISTRATION	116,678	135,004	150,019	150,004
TOTAL EXPENDITURES	<u>116,678</u>	<u>135,004</u>	<u>150,019</u>	<u>150,004</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(279,795)	(218,150)	(247,106)	(212,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(279,795)</u>	<u>(218,150)</u>	<u>(247,106)</u>	<u>(212,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(118,911)</u>	<u>(104,154)</u>	<u>(148,125)</u>	<u>(112,003)</u>
FUND BALANCES AT BEGINNING OF YEAR	609,600	425,000	460,501	365,000
FUND BALANCES AT END OF YEAR	<u>490,689</u>	<u>320,846</u>	<u>312,376</u>	<u>252,997</u>
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1225 AUTO THEFT FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1225 AUTO THEFT FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	536,370	664,353	664,474	664,473
INVESTMENT INCOME	2,265	2	2	2,001
OTHER REVENUES		1	1	1
TOTAL REVENUES	<u>538,635</u>	<u>664,356</u>	<u>664,477</u>	<u>666,475</u>
EXPENDITURES:				
ELECTED OFFICIALS	455,273	640,956	641,247	636,475
TOTAL EXPENDITURES	<u>455,273</u>	<u>640,956</u>	<u>641,247</u>	<u>636,475</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(25,299)	(23,400)	(23,400)	(30,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(25,299)</u>	<u>(23,400)</u>	<u>(23,400)</u>	<u>(30,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>58,063</u>		(170)	
FUND BALANCES AT BEGINNING OF YEAR	287,061		170	
FUND BALANCES AT END OF YEAR	<u>345,124</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
AUTO THEFT					
SPECIAL USE					
150000.32000	GRANTS & REIMBURSEMENTS	536,370	664,353	664,474	664,473
150000.35000	INVESTMENT INC	2,265	2	2	2,001
150000.39000	OTHER		1	1	1
TOTALS:		538,635	664,356	664,477	666,475

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
AUTO THEFT					
SPECIAL USE					
150000.41000	PERSONNEL SERVICES	173,220	176,719	176,719	181,707
150000.42000	TRAVEL & TRANSPORTATION	4,251	15,000	15,000	15,000
150000.43000	PROF & TECHNICAL SERVICES	250,520	415,198	415,198	404,625
150000.45000	MATERIALS & OPERATING SUPPLIES	40	800	800	800
150000.46000	OTHER OPERATING EXPENSES	27,242	31,536	31,827	32,640
150000.47000	CAPITAL EXPENDITURES		1,703	1,703	1,703
150000.61000	OTHER FINANCING USES	25,299	23,400	23,400	30,000
TOTALS:		480,572	664,356	664,647	666,475

## AUTO THEFT

The objectives of the Auto Theft Task Force are consistent with the mission of the Office of the District Attorney. Utilizing a grant from the Pennsylvania Automobile Theft Prevention Authority, it's mission is to combat organized and individualized efforts at profiting from the theft of vehicles. We have joined forces with the Northampton County District Attorney to cross-designate detectives in the respective Counties so that a regional approach to auto theft and insurance fraud can be more effectively employed. The Task Force participates in many community events, and has etched VIN numbers on windows of thousands of vehicles in the last several years.

151700	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	173,220	176,719	176,719	181,707
Grants and Reimbursements	536,370	664,353	664,474	664,473	Travel / Transportation	4,251	15,000	15,000	15,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	250,520	415,198	415,198	404,625
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	2,265	2	2	2,001	Materials & Operating Supplies	40	800	800	800
Pension Contributions	0	0	0	0	Other Operating Expenses	27,242	31,536	31,827	32,640
Rents	0	0	0	0	Capital Expenditures	0	1,703	1,703	1,703
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	25,299	23,400	23,400	30,000
Other Revenues	0	1	1	1	Total	480,572	664,356	664,647	666,475
Other Financing Sources	0	0	0	0					
Total	538,635	664,356	664,477	666,475					



COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1226 INSURANCE FRAUD FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1226 INSURANCE FRAUD FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	316,400	415,899	415,899	415,899
INVESTMENT INCOME	1,090	1,002	1,002	1,002
OTHER REVENUES	2,200	1	1	1
TOTAL REVENUES	<u>319,690</u>	<u>416,902</u>	<u>416,902</u>	<u>416,902</u>
EXPENDITURES:				
ELECTED OFFICIALS	270,328	394,382	394,449	381,902
TOTAL EXPENDITURES	<u>270,328</u>	<u>394,382</u>	<u>394,449</u>	<u>381,902</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES		(22,520)	(22,520)	(35,000)
TOTAL OTHER FINANCING SOURCES (USES)		<u>(22,520)</u>	<u>(22,520)</u>	<u>(35,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>49,362</u>		(67)	
FUND BALANCES AT BEGINNING OF YEAR	165,832		67	
FUND BALANCES AT END OF YEAR	<u>215,194</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
INSURANCE FRAUD					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	316,400	415,899	415,899	415,899
150000.35000	INVESTMENT INC	1,090	1,002	1,002	1,002
150000.39000	OTHER	2,200	1	1	1
 TOTALS:		<hr/> 319,690	<hr/> 416,902	<hr/> 416,902	<hr/> 416,902

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
INSURANCE FRAUD					
SPECIAL USE					
150000.41000	PERSONNEL SERVICES	178,195	182,484	182,484	187,662
150000.42000	TRAVEL & TRANSPORTATION	1,992	8,500	8,500	8,500
150000.43000	PROF & TECHNICAL SERVICES	67,162	134,890	134,890	118,326
150000.45000	MATERIALS & OPERATING SUPPLIES	1,257	4,600	4,647	3,600
150000.46000	OTHER OPERATING EXPENSES	21,722	60,408	59,928	59,814
150000.47000	CAPITAL EXPENDITURES		3,500	4,000	4,000
150000.61000	OTHER FINANCING USES		22,520	22,520	35,000
TOTALS:		270,328	416,902	416,969	416,902

# INSURANCE FRAUD

The objectives of the Insurance Fraud Task Force are consistent with the mission of the Office of the District Attorney. Utilizing a grant from the Pennsylvania Insurance Fraud Prevention Authority, it's mission is to combat insurance fraud which results in added costs to everyone. We have joined forces with the Northampton County District Attorney to cross-designate detectives in the respective counties so that a regional approach to auto theft and insurance fraud can be more effectively employed.

151800	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	178,195	182,484	182,484	187,662
Grants and Reimbursements	316,400	415,899	415,899	415,899	Travel / Transportation	1,992	8,500	8,500	8,500
Departmental Earnings	0	0	0	0	Professional / Technical Services	67,162	134,890	134,890	118,326
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	1,090	1,002	1,002	1,002	Materials & Operating Supplies	1,257	4,600	4,647	3,600
Pension Contributions	0	0	0	0	Other Operating Expenses	21,722	60,408	59,928	59,814
Rents	0	0	0	0	Capital Expenditures	0	3,500	4,000	4,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	22,520	22,520	35,000
Other Revenues	2,200	1	1	1	Total	270,328	416,902	416,969	416,902
Other Financing Sources	0	0	0	0					
Total	319,690	416,902	416,902	416,902					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1227 HOTEL TAX FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1227 HOTEL TAX FUND .....				
REVENUES:				
DEPARTMENTAL EARNINGS	952,594	890,058	890,061	950,061
INVESTMENT INCOME	9,897	1,000	997	1,001
TOTAL REVENUES	<u>962,491</u>	<u>891,058</u>	<u>891,058</u>	<u>951,062</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	137,465	133,500	217,723	122,700
TOTAL EXPENDITURES	<u>137,465</u>	<u>133,500</u>	<u>217,723</u>	<u>122,700</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(331,533)	(589,803)	(589,803)	(739,703)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(331,533)</u>	<u>(589,803)</u>	<u>(589,803)</u>	<u>(739,703)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>493,493</u>	<u>167,755</u>	<u>83,532</u>	<u>88,659</u>
FUND BALANCES AT BEGINNING OF YEAR	1,012,788	1,440,000	1,524,223	1,680,000
FUND BALANCES AT END OF YEAR	<u>1,506,281</u> =====	<u>1,607,755</u> =====	<u>1,607,755</u> =====	<u>1,768,659</u> =====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1228 AFFORDABLE HOUSING FUND

	2017 ACTUAL	1228 AFFORDABLE HOUSING FUND		2019 BUDGET ADOPTED
		ADOPTED	BUDGET REVISED AS OF 8/2	
REVENUES:				
GRANTS & REIMBURSEMENTS	957	1	1	1
DEPARTMENTAL EARNINGS	221,789	200,000	200,000	210,000
INVESTMENT INCOME	6,404	2,001	2,001	5,001
TOTAL REVENUES	<u>229,150</u>	<u>202,002</u>	<u>202,002</u>	<u>215,002</u>
EXPENDITURES:				
ADMINISTRATION	125,764	22,400	747,433	24,809
TOTAL EXPENDITURES	<u>125,764</u>	<u>22,400</u>	<u>747,433</u>	<u>24,809</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(12,613)	(7,600)	(7,600)	(6,700)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(12,613)</u>	<u>(7,600)</u>	<u>(7,600)</u>	<u>(6,700)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>90,773</u>	<u>172,002</u>	<u>(553,031)</u>	<u>183,493</u>
FUND BALANCES AT BEGINNING OF YEAR	926,675	1,045,000	1,095,000	485,000
FUND BALANCES AT END OF YEAR	<u>1,017,448</u> =====	<u>1,217,002</u> =====	<u>541,969</u> =====	<u>668,493</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
AFFORDABLE HOUSING					
SPECIAL USE					
<hr/>					
150000.32000	GRANTS & REIMBURSEMENTS	957	1	1	1
150000.33000	DEPARTMENT EARNINGS	221,789	200,000	200,000	210,000
150000.35000	INVESTMENT INC	6,404	2,001	2,001	5,001
<hr/>					
TOTALS:		229,150	202,002	202,002	215,002

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
AFFORDABLE HOUSING					
SPECIAL USE					
150000.41000	PERSONNEL SERVICES	20,656	22,393	22,393	24,799
150000.43000	PROF & TECHNICAL SERVICES	1,200		3,000	1
150000.44000	GRANTS, SUBSIDIES, CONTRACTS	103,908	7	722,040	9
150000.61000	OTHER FINANCING USES	12,613	7,600	7,600	6,700
TOTALS:		138,377	30,000	755,033	31,509



## AFFORDABLE HOUSING

The Department of Community and Economic Development administers the Affordable Housing Trust Fund based on the program which was restructured in 2007. In addition to authorizing grants, designed to strengthen local affordable local housing programs, it will also seek to develop a more comprehensive and systemic approach to housing assistance in Lehigh County.

152000	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	20,656	22,393	22,393	24,799
Grants and Reimbursements	957	1	1	1	Travel / Transportation	0	0	0	0
Departmental Earnings	221,789	200,000	200,000	210,000	Professional / Technical Services	1,200	0	3,000	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	103,908	7	722,040	9
Investment Income	6,404	2,001	2,001	5,001	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	12,613	7,600	7,600	6,700
Other Revenues	0	0	0	0	Total	138,377	30,000	755,033	31,509
Other Financing Sources	0	0	0	0					
Total	229,150	202,002	202,002	215,002					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1231 PUBLIC SAFETY FUND

	..... 1231 PUBLIC SAFETY FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	119,935		271,413	3
INVESTMENT INCOME	218	1	1	2
TOTAL REVENUES	<u>120,153</u>	<u>1</u>	<u>271,414</u>	<u>5</u>
EXPENDITURES:				
ELECTED OFFICIALS	1,252,469	1,311,574	1,708,491	1,399,923
TOTAL EXPENDITURES	<u>1,252,469</u>	<u>1,311,574</u>	<u>1,708,491</u>	<u>1,399,923</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,215,067	1,342,984	1,342,984	1,440,673
OTHER FINANCING USES	(28,099)	(31,411)	(31,411)	(40,755)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,186,968</u>	<u>1,311,573</u>	<u>1,311,573</u>	<u>1,399,918</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>54,652</u>		<u>(125,504)</u>	
FUND BALANCES AT BEGINNING OF YEAR	191,520		125,504	
FUND BALANCES AT END OF YEAR	<u>246,172</u> =====	<u>=====</u>	<u>=====</u>	<u>=====</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
PUBLIC SAFETY					
SPECIAL USE					
150000.32000	GRANTS & REIMBURSEMENTS	119,935		271,413	3
150000.35000	INVESTMENT INC	218	1	1	2
150000.51000	OTHER FINANCING SOURCES	1,215,067	1,342,984	1,342,984	1,440,673
TOTALS:		<u>1,335,220</u>	<u>1,342,985</u>	<u>1,614,398</u>	<u>1,440,678</u>

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
PUBLIC SAFETY					
SPECIAL USE					
150000.41000	PERSONNEL SERVICES	498,662	595,459	595,459	663,725
150000.42000	TRAVEL & TRANSPORTATION	164	2,000	2,000	2,000
150000.43000	PROF & TECHNICAL SERVICES	474,991	426,145	799,594	436,272
150000.44000	GRANTS, SUBSIDIES, CONTRACTS	211,615	211,616	211,616	218,000
150000.45000	MATERIALS & OPERATING SUPPLIES	3,188	5,600	5,600	5,600
150000.46000	OTHER OPERATING EXPENSES	5,622	10,454	10,534	9,526
150000.47000	CAPITAL EXPENDITURES	58,227	60,300	83,688	64,800
150000.61000	OTHER FINANCING USES	28,099	31,411	31,411	40,755
TOTALS:		1,280,568	1,342,985	1,739,902	1,440,678

## PUBLIC SAFETY

This area accounts for the support for the Cody/COBRA records management system that was provided to all municipal police forces by the County to connect them seamlessly on a real-time basis and which provides a critical data source for the Regional Intelligence and Investigation Center.

152200	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	211,615	211,616	211,616	218,000
Investment Income	218	1	1	2	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	211,615	211,616	211,616	218,000
Other Financing Sources	211,655	211,615	211,615	217,998					
Total	211,873	211,616	211,616	218,000					

## REG INTELL & INVESTIGATION CTR

The Regional Intelligence and Investigation Center, under the direction of the District Attorney, opened in 2013. Over 1250 investigators from throughout the County have been trained. The RIIC is staffed by crime analysts who have access to a very broad range of data—some only available to such an entity—and work to identify crime patterns and suspects. The long-range goal is to expand the center's coverage to include other counties, and data from all of the police departments in Northampton County has been integrated; thus making the RIIC truly regional. We have forged a relationship with the Pennsylvania State Police Criminal Intelligence Center (PACIC). The RIIC is the first such Crime Center in the Commonwealth to partner with PACIC. The RIIC is housed in the County-owned Hamilton Financial Center at 640 W. Hamilton Street, Allentown. In 2013 we began rolling out the RIIC web-based Portal for County Task Force personnel regarding operational enablement applications, and the gang intelligence database application was released. That database has been significantly enhanced over the past two years, thanks to grants from PCCD and the Trexler Trust. The RIIC has substantially aided in solving several homicides and other serious crimes. Through the grants from PCCD and The Trexler Trust we have also expanded the data mart and have improved the gang intelligence data base. We are also currently developing a drug tracking and identification application to aid law enforcement in combatting the opioid epidemic.

152201	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	0 Personnel Services	498,662	595,459	595,459	663,725
Grants and Reimbursements	119,935	0	271,413		3 Travel / Transportation	164	2,000	2,000	2,000
Departmental Earnings	0	0	0		0 Professional / Technical Services	474,991	426,145	799,594	436,272
Judicial Costs and Fines	0	0	0		0 Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0		0 Materials & Operating Supplies	3,188	5,600	5,600	5,600
Pension Contributions	0	0	0		0 Other Operating Expenses	5,622	10,454	10,534	9,526
Rents	0	0	0		0 Capital Expenditures	58,227	60,300	83,688	64,800
Payments in Lieu of Taxes	0	0	0		0 Other Financing Uses	28,099	31,411	31,411	40,755
Other Revenues	0	0	0	0	Total	1,068,953	1,131,369	1,528,286	1,222,678
Other Financing Sources	1,003,412	1,131,369	1,131,369	1,222,675					
Total	1,123,347	1,131,369	1,402,782	1,222,678					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1232 GAMING FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
DEPARTMENTAL EARNINGS	1,269,608	1,040,000	1,040,000	699,002
INVESTMENT INCOME	6,573	1,000	1,000	1,001
TOTAL REVENUES	<u>1,276,181</u>	<u>1,041,000</u>	<u>1,041,000</u>	<u>700,003</u>
EXPENDITURES:				
COMMUNITY & ECONOMIC DEV	264,007	290,006	602,362	
TOTAL EXPENDITURES	<u>264,007</u>	<u>290,006</u>	<u>602,362</u>	
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(432,741)	(750,000)	(1,250,000)	(1,000,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(432,741)</u>	<u>(750,000)</u>	<u>(1,250,000)</u>	<u>(1,000,000)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>579,433</u>	<u>994</u>	<u>(811,362)</u>	<u>(299,997)</u>
FUND BALANCES AT BEGINNING OF YEAR	632,084	400,000	1,214,201	365,000
FUND BALANCES AT END OF YEAR	<u>1,211,517</u> =====	<u>400,994</u> =====	<u>402,839</u> =====	<u>65,003</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
GAMING					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.33000	DEPARTMENT EARNINGS	1,269,608	1,040,000	1,040,000	699,002
110000.35000	INVESTMENT INC	6,573	1,000	1,000	1,001
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TOTALS:		1,276,181	1,041,000	1,041,000	700,003



C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
GAMING					
COMMUNITY & ECONOMIC DEV					
<hr/>					
110000.44000	GRANTS, SUBSIDIES, CONTRACTS	264,007	290,006	602,362	
110000.61000	OTHER FINANCING USES	432,741	750,000	1,250,000	1,000,000
<hr/>					
	TOTALS:	696,748	1,040,006	1,852,362	1,000,000
<hr/>					

# GAMING

The Gaming Fund is comprised of revenues and expenditures related to the Sands Casino in Bethlehem.

111100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	1,269,608	1,040,000	1,040,000	699,002	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	264,007	290,006	602,362	0
Investment Income	6,573	1,000	1,000	1,001	Materials & Operating Supplies	0	0	0	0
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	432,741	750,000	1,250,000	1,000,000
Other Revenues	0	0	0	0	Total	696,748	1,040,006	1,852,362	1,000,000
Other Financing Sources	0	0	0	0					
Total	1,276,181	1,041,000	1,041,000	700,003					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1233 CEDARBROOK FUND

	..... 1233 CEDARBROOK FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS	66,881,100	58,393,823	70,987,110	74,381,259
DEPARTMENTAL EARNINGS	7,652,705	7,605,702	7,605,702	7,777,893
INVESTMENT INCOME	18,408	1,000	1,000	1,250
OTHER REVENUES	4,095	5,402	5,402	5,402
TOTAL REVENUES	<u>74,556,308</u>	<u>66,005,927</u>	<u>78,599,214</u>	<u>82,165,804</u>
EXPENDITURES:				
NURSING HOMES	71,184,205	64,086,961	77,230,828	77,402,979
TOTAL EXPENDITURES	<u>71,184,205</u>	<u>64,086,961</u>	<u>77,230,828</u>	<u>77,402,979</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	13,038,860	5,554,525	18,191,590	3,174,973
OTHER FINANCING USES	(17,337,647)	(7,473,491)	(20,409,264)	(7,937,797)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(4,298,787)</u>	<u>(1,918,966)</u>	<u>(2,217,674)</u>	<u>(4,762,824)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(926,684)</u>		<u>(849,288)</u>	<u>1</u>
FUND BALANCES AT BEGINNING OF YEAR	1,775,972		849,288	
FUND BALANCES AT END OF YEAR	<u>849,288</u>	<u>=====</u>	<u>=====</u>	<u>1</u> <u>=====</u>

C O U N T Y   O F   L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
CEDARBROOK					
NURSING HOMES					
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070000.32000	GRANTS & REIMBURSEMENTS	66,881,100	58,393,823	70,987,110	74,381,259
070000.33000	DEPARTMENT EARNINGS	7,652,705	7,605,702	7,605,702	7,777,893
070000.35000	INVESTMENT INC	18,408	1,000	1,000	1,250
070000.39000	OTHER	4,095	5,402	5,402	5,402
070000.51000	OTHER FINANCING SOURCES	13,038,860	5,554,525	18,191,590	3,174,973
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TOTALS:		87,595,168	71,560,452	96,790,804	85,340,777
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C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

ACCOUNT NUMBER	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
CEDARBROOK					
NURSING HOMES					
070000.41000	PERSONNEL SERVICES	43,285,842	44,771,373	44,771,373	44,796,875
070000.42000	TRAVEL & TRANSPORTATION	21,069	42,114	42,994	42,253
070000.43000	PROF & TECHNICAL SERVICES	9,235,084	9,880,564	10,075,866	10,052,054
070000.45000	MATERIALS & OPERATING SUPPLIES	4,459,420	5,139,418	5,358,829	5,335,771
070000.46000	OTHER OPERATING EXPENSES	14,105,329	4,060,785	16,734,554	16,976,668
070000.47000	CAPITAL EXPENDITURES	77,461	192,707	247,212	199,358
070000.61000	OTHER FINANCING USES	17,337,647	7,473,491	20,409,264	7,937,797
TOTALS:		88,521,852	71,560,452	97,640,092	85,340,776

## CB-NURSING

The responsibilities for this office include: delivery of quality nursing care to long term residents and short term patients using sound principles of clinical practice, organization, staffing models, systems of operation, and the development and maintenance of a productive, competent nursing staff through fair personnel practices and continuing education while complying with regulatory and professional standards.

070101	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	15,180,808	15,599,184	15,103,731	16,275,326
Grants and Reimbursements	0	0	0	0	Travel / Transportation	835	1,750	1,550	1,350
Departmental Earnings	0	0	0	0	Professional / Technical Services	377,341	570,000	570,000	565,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	199,590	216,401	347,517	348,001
Pension Contributions	0	0	0	0	Other Operating Expenses	1,591	2,500	2,500	4,500
Rents	0	0	0	0	Capital Expenditures	12,845	15,750	16,331	19,750
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0					
Total	0	0	0	0	Total	15,773,010	16,405,585	16,041,629	17,213,927

## CB-CENTRAL SERVICES

The responsibilities for this office include: preparing, distributing, monitoring and dispensing of all sterile items, non-sterile items and equipment used in all nursing areas of the nursing facility; maintaining inventory control systems; monitor and control Medicare Part B supplier and billing. Ensure the efficient and controlled use of rented equipment when it is determined that leasing is more desirable than purchase of a given item or service.

070102	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	122,830	133,082	130,082	132,889
Grants and Reimbursements	0	0	0	0	Travel / Transportation	6	501	501	201
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,054,930	1,230,001	1,296,221	1,252,001
Pension Contributions	0	0	0	0	Other Operating Expenses	7,455	30,501	29,501	30,501
Rents	0	0	0	0	Capital Expenditures	9,979	11,900	14,669	16,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,195,200	1,405,985	1,470,974	1,431,592
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-SOCIAL SERVICES

Initiatives include: providing information and coordinating admission of persons requiring long-term nursing home care according to medical, social and financial urgency; assisting each resident and their family members to adjust to the social and emotional aspects of nursing home placement; assessing the psychosocial needs of each resident and provide social services to meet these needs; assisting staff in understanding the specific needs of each resident; coordinating existing community resources to meet the needs of elderly persons and their caregivers; encouraging the formation of new programs and resources needed to address problems specific to long-term care residents; acting as a member of the total health care team in planning and implementing the care of each resident; assisting each resident in returning to or in maintaining their highest level of functioning; assisting the public in an understanding of the needs of elderly persons.

070103	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	509,787	560,762	426,228	450,058
Grants and Reimbursements	0	0	0	0	Travel / Transportation	2,938	3,875	3,875	3,875
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,999	4,000	4,000	4,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,673	4,701	5,728	5,001
Pension Contributions	0	0	0	0	Other Operating Expenses	0	501	501	501
Rents	0	0	0	0	Capital Expenditures	0	2,500	2,567	2,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	522,397	576,339	442,899	465,935
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



## CB-ADMISSIONS & MARKETING

The responsibilities for this office include maintaining a physical presence for Cedarbrook at our admission referral sources in the local community, including hospitals discharge departments and other senior care and service providers. In addition, staff ensure that complete clinical and financial information is available to allow the timely and thorough evaluation of potential admissions and obtaining the necessary admission documentation and permissions to admit a resident. Staff follow the progress of resident's care when discharged to another facility to ensure their safe return to Cedarbrook Nursing Homes, if possible. Staff represent Cedarbrook Nursing Homes at various public events and develop promotional materials to inform the public of Cedarbrook's services.

070104	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	501	135,035	153,943
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	3,025	3,025	3,025
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	3,200	3,200	3,200
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	502	502	501
Pension Contributions	0	0	0	0	Other Operating Expenses	0	4,251	4,251	5,051
Rents	0	0	0	0	Capital Expenditures	0	2,500	2,500	2,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	13,979	148,513	167,720
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-FAITH SERVICES

The responsibilities of the Faith Services office at Cedarbrook Nursing Homes is to provide for the spiritual care of the residents and their families thru the chaplaincy program, public and private spiritual services and events, visitation in hospitals, spiritual support at times of life transition and also by maintaining 2 chapels - one at each facility. Staff establish and maintain connections with spiritual and faith resources and persons in the community, as needed, to meet the needs of each individual resident who seeks spiritual support.

070105	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	10,600	55,674	64,485
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1,320	1,320	1,480
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1,050	1,050	700
Pension Contributions	0	0	0	0	Other Operating Expenses	0	920	920	920
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	13,890	58,964	67,585
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-NURSING OFFICE

The responsibility of this office is to monitor effective utilization and provision of quality of care to residents using quality measures developed internally and from data received from CMS. Ensure the accurate, timely and complete reporting of resident data elements required to receive appropriate reimbursement from third party payers. Compliance with resident notification requirements and respond to resident appeal filings to quality assurance organizations.

070106	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,722,337	1,751,211	1,718,152	1,952,013
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,596	4,500	3,800	7,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	7,545	6,001	6,001	6,001
Pension Contributions	0	0	0	0	Other Operating Expenses	9,725	8,050	6,550	7,050
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,741,203	1,769,762	1,734,503	1,972,064
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-EDUCATIONAL SERVICES

Responsibilities for this office include: providing state approved education necessary for C.N.A.'s to become certified and coordinate testing; meeting all state, federal, and local continuing education requirements; providing continuing education opportunities; coordinating services with Lehigh County office of Training and Cedarbrook Fountain Hill; participating in monitoring of staff educational in-services for Quality Assurance Compliance. Administration of the on-line training system.

070107	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	243,272	247,672	241,680	315,189
Grants and Reimbursements	0	0	0	0	Travel / Transportation	592	1,300	900	1,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	40,574	1	20,001	40,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,361	4,201	4,249	4,201
Pension Contributions	0	0	0	0	Other Operating Expenses	6,582	8,001	8,001	6,001
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	293,381	261,175	274,831	366,391
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-RESIDENT ASSESSMENT

Initiatives include: maintaining records reports and statistical data needed for review by the medical staff; completing necessary forms on all admissions, re-admissions, deaths, discharges and medical assistance applicants for appropriate reimbursement; completing admission and continued stay reviews for Medicare eligibility; to review/complete PA-PASS-ID on all admissions, and reporting to Department of Public Welfare those which are in the target and exceptional group; coordinating utilization management team visit and annual review resident review and provide assistance to them in the form of records, reports, and visits with residents; to insure that records meet Federal and State Regulations in order to meet compliance for maximum reimbursement; preparing Minimum Data Set (MDS) assessment and interdisciplinary plan of care schedules and coordinate plan of care meetings, completing and revising care plans to meet Federal Regulations; preparing Minimum Data Set (MDS) assessments on a timely basis to meet compliance with Federal and State Regulations; enter data obtained from the MDS and Pennsylvania Medical Assistance Supplement into the Pennsylvania submission software for transmission to the Dept. of Public Welfare for case mix index calculation and Prospective Payment System (PPS) Medicare A rate calculation; complete certificate of medical necessity forms for reimbursement under Medicare Part B. Prepare for and, if finalized, implement CMS new Patient-Driven Payment Model (PDPM) that would replace the current RUG-IV system. The system will continue the migration away from volume-based payment systems.

070108	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	585,407	611,429	591,429	606,780
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	400	400	500
Departmental Earnings	0	0	0	0	Professional / Technical Services	111,012	120,000	123,620	125,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	2,492	3,901	3,901	3,900
Pension Contributions	0	0	0	0	Other Operating Expenses	2,000	2,200	2,200	2,300
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0					
Total	0	0	0	0	Total	700,911	737,930	721,550	738,480

## CB-MEDICAL RECORDS

Initiatives include: Coding/Abstracting-code and abstract resident records using ICD-10 following CMS rules and regulations and coding guidelines; Record Management-maintain/analyze/finalize/request/release resident records per PA Department of Health and CMS rules and regulations; Credentialing-maintain updated license, insurance, and DEA information for physicians, physician assistants, nurse practitioners and nursing home personnel per PA Department of Health and Department of Justice Regulations; HIPAA Compliance-respond to/identify any privacy issues. Ensure proper record management, retention and destruction in accordance with HIPAA requirements.

070109	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	118,705	124,564	124,564	122,805
Grants and Reimbursements	0	0	0	0	Travel / Transportation	48	1,400	2,700	3,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	12,010	5,001	19,413	7,501
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,299	6,700	6,700	7,500
Pension Contributions	0	0	0	0	Other Operating Expenses	434	1,250	1,550	2,275
Rents	0	0	0	0	Capital Expenditures	129	500	500	500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	137,625	139,415	155,427	143,581
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-PHYSICAL THERAPY

Physical Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to achieve optimal positioning for function, decrease risk of contracture development, achieve highest functional mobility, decrease risk of falls and establish individualized restorative programs to maintain highest functional level.

070110	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	24,866	34,201	31,201	27,701
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,291,063	1,200,000	1,200,000	1,200,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	25,521	30,102	29,791	30,002
Pension Contributions	0	0	0	0	Other Operating Expenses	177	500	500	500
Rents	0	0	0	0	Capital Expenditures	11,432	12,001	47,001	12,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,353,059	1,276,806	1,308,495	1,270,206
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-OCCUPATIONAL THERAPY

Occupational Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to decrease risk of contracture development, maximize ability to perform self feeding and self care, achieve highest functional mobility and establish individualized restorative programs to maintain highest functional level.

070111	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	1,399,096	1,250,000	1,250,000	1,330,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	29,624	27,300	27,973	30,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,428,720	1,277,302	1,277,975	1,360,002
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



## CB-BARBER/BEAUTY SHOP

The responsibility of this office is to provide quality beauty shop and barber services to residents at the Cedarbrook Nursing Homes, Brookview IL and Cedar View.

070112	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1	1	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	118,739	140,000	149,994	140,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	568	2,526	2,526	2,526
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	119,307	142,528	152,522	142,528
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-SPEECH THERAPY

Speech Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to improve speech intelligibility and communication, improve memory and problem solving skills, determine appropriate diet level and swallow precautions and develop individualized programs to maintain highest functional level.

070114	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	740,927	850,000	850,000	775,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	1	1	1
Pension Contributions	0	0	0	0	Other Operating Expenses	0	0	0	0
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	740,927	850,001	850,001	775,001
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-THERAPEUTIC RECREATION

This office provides a variety of alternative therapies, leisure education, and diversional activities for residents. Residents are invited to participate in recreational programs, which occur both on and off the nursing units, and in the community. The Therapeutic Recreation office also recruits and coordinates volunteers to enhance the quality of life for the residents and supplement services.

070115	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	675,734	685,861	685,861	725,766
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,443	1,479	1,479	1,640
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	17,339	14,560	14,778	14,628
Pension Contributions	0	0	0	0	Other Operating Expenses	3,555	4,625	5,164	5,331
Rents	0	0	0	0	Capital Expenditures	0	1,300	1,300	2,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	698,071	707,825	708,582	749,365
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-PHARMACY

The responsibility of this office is to provide pharmaceutical and consulting services to Cedarbrook-Allentown and Fountain Hill meeting professional standards and regulatory compliance.

070122	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	230,803	230,000	230,000	235,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	556,682	875,000	844,000	850,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	787,485	1,105,001	1,074,001	1,085,001
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-ADMINISTRATION

Initiatives include: guiding and directing the operation of the nursing homes in accordance with all Federal, State, and local regulations; operating the nursing homes in a manner which is responsive, efficient, and fiscally responsible to the citizens of Lehigh County.

070131	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	197,692	201,555	145,533	231,569
Grants and Reimbursements	66,063,100	56,926,522	69,519,809	72,935,858	Travel / Transportation	796	1,200	1,950	1,200
Departmental Earnings	5,221,935	5,326,365	5,326,365	5,447,219	Professional / Technical Services	591,359	652,001	678,657	655,501
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	18,408	1,000	1,000	1,250	Materials & Operating Supplies	22,814	30,250	33,192	32,999
Pension Contributions	0	0	0	0	Other Operating Expenses	12,806,262	2,445,343	15,073,901	15,303,863
Rents	0	0	0	0	Capital Expenditures	3,315	52,500	57,618	55,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	15,998,033	5,950,667	18,886,440	6,353,710
Other Revenues	4,007	5,002	5,002	5,002	Total	29,620,271	9,333,516	34,877,291	22,633,842
Other Financing Sources	13,038,860	5,554,525	18,191,590	3,174,973					
Total	84,346,310	67,813,414	93,043,766	81,564,302					

## CB-FACILITIES

Initiatives include: maintaining the physical plant of the Nursing Homes through measures of preventive maintenance; reducing emergency repairs which may affect the resident's quality of life, through an improved inventory control system; managing supplies and reduce redundant stock.

070133	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	669,427	720,686	701,341	762,597
Grants and Reimbursements	0	0	0	0	Travel / Transportation	5,910	11,001	11,001	8,001
Departmental Earnings	0	0	0	0	Professional / Technical Services	28,558	41,500	52,042	46,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	195,109	255,450	267,395	254,450
Pension Contributions	0	0	0	0	Other Operating Expenses	707,777	955,501	982,780	946,000
Rents	0	0	0	0	Capital Expenditures	24,609	35,000	38,628	35,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,631,390	2,019,138	2,053,187	2,052,548
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-HUMAN RESOURCES

Initiatives include: continuing programs that improve recruitment and retention of employees; maintaining all employee safety programs resulting in reduced workers' compensation claims; continuing deficiency free Department of Health surveys; maintaining Employee Health and Wellness Programs.

070134	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	8,508,799	9,412,330	9,412,330	8,767,123
Grants and Reimbursements	0	0	0	0	Travel / Transportation	101	550	550	500
Departmental Earnings	0	0	0	0	Professional / Technical Services	38,709	119,676	99,676	120,522
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	3,567	4,100	8,206	4,100
Pension Contributions	0	0	0	0	Other Operating Expenses	28,804	57,301	55,901	61,501
Rents	0	0	0	0	Capital Expenditures	0	5,250	5,250	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	8,579,980	9,599,207	9,581,913	8,958,746
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-FINANCIAL SERVICES

The responsibilities of this office include: purchasing the best quality items for the facility at the best possible price; optimizing revenue through effective utilization of third party reimbursement programs and collection of revenues; managing resident funds in accordance with governmental agency program requirements; preparing and coordinating an efficient budget with Cedarbrook offices.

070135	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	404,237	404,628	404,628	400,925
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,326	1,300	1,300	1,300
Departmental Earnings	0	0	0	0	Professional / Technical Services	22,093	15,000	16,000	19,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	13,110	10,351	10,358	12,751
Pension Contributions	0	0	0	0	Other Operating Expenses	2,011	2,001	2,001	2,501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	442,777	433,280	434,287	436,977
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



## CB-SECURITY

This office is responsible for ensuring a safe and secure environment for our residents, staff and visitors.

070136	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1	1	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	70,700	270,150	270,150	270,150
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	5	5	4
Pension Contributions	0	0	0	0	Other Operating Expenses	0	4	4	4
Rents	0	0	0	0	Capital Expenditures	0	2	2	2
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	70,700	270,164	270,164	270,163
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-LAUNDRY/LINEN

Laundry Service operations at Cedarbrook-Allentown and Cedarbrook- Fountain Hill are handled off site by an independent contractor. Nursing Home Laundry/Linen Staff ensure that clean linens are available for use on all resident units.

070141	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	167,829	173,409	172,281	188,642
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	685,982	875,000	983,610	880,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	3,103	4,401	5,332	4,401
Pension Contributions	0	0	0	0	Other Operating Expenses	0	202	202	202
Rents	0	0	0	0	Capital Expenditures	1,020	4,500	4,500	5,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	857,934	1,057,514	1,165,927	1,078,247
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-ENVIRONMENTAL SVCS

Initiatives include: providing a clean, sanitary and safe environment for our residents, staff and visitors in accordance with Federal and State regulations; maintaining stockroom inventories at levels as required to meet the residents' needs.

070142	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,374,814	1,389,046	1,371,142	1,367,567
Grants and Reimbursements	0	0	0	0	Travel / Transportation	245	401	401	401
Departmental Earnings	0	0	0	0	Professional / Technical Services	51,286	70,400	81,518	81,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	36,193	65,501	83,667	95,001
Pension Contributions	0	0	0	0	Other Operating Expenses	2,114	3,900	3,900	5,400
Rents	0	0	0	0	Capital Expenditures	2,616	5,500	6,820	6,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,467,268	1,534,748	1,547,448	1,555,369
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## CB-DINING SERVICES

Initiatives include providing meals which meet the nutritional and therapeutic needs of each resident in accordance with all applicable Federal, State and Local rules and regulations, as well as food service best practice standards.

070143	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	2,225,631	2,193,575	2,193,575	2,258,118
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,497,383	1,566,795	1,571,360	1,565,040
Pension Contributions	0	0	0	0	Other Operating Expenses	53,554	32,543	34,724	45,094
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,776,568	3,792,914	3,799,660	3,868,253
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-NURSING

The responsibilities for this office includes: delivery of quality nursing care to residents using sound principles of organization, staffing models, systems of operation, and the development and maintenance of a productive, competent nursing staff through fair personnel practices and continuing education while complying with regulatory and professional standards.

070201	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	6,698,280	6,905,701	6,684,838	7,200,199
Grants and Reimbursements	0	0	0	0	Travel / Transportation	277	501	501	501
Departmental Earnings	0	0	0	0	Professional / Technical Services	271,156	252,550	252,550	270,550
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	4,846	8,004	9,258	8,003
Pension Contributions	0	0	0	0	Other Operating Expenses	0	502	502	502
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	6,974,559	7,167,259	6,947,650	7,479,756
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-CENTRAL SERVICES

The responsibilities for this office includes: preparing, distributing, monitoring and dispensing of sterile items, non-sterile items and equipment used in all nursing areas of the nursing facility; maintaining inventory control systems; monitoring and controlling Medicare Part B supply billing.

070202	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	57,597	57,912	58,112	61,994
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	55,094	58,001	60,355	76,351
Pension Contributions	0	0	0	0	Other Operating Expenses	555	1,701	2,701	2,751
Rents	0	0	0	0	Capital Expenditures	2,516	6,600	8,356	3,601
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	115,762	124,216	129,526	144,699
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-SOCIAL SERVICES

Initiatives include: providing information and coordinating admission of persons requiring long-term nursing home care according to medical, social and financial urgency; assisting each resident and their family members to adjust to the social and emotional aspects of nursing home placement; assessing the psychological needs of each resident and provide social services to meet these needs; assisting staff in understanding the specific needs of each resident; becoming aware of existing community resources available to meet the needs of elderly persons and their caregivers; encouraging the formation of new programs and resources needed to address problems specific to long-term care residents; acting as a member of the total health care team in planning and implementing the care of each resident; assisting each resident in returning to or in maintaining their highest functioning; assisting the public in an understanding of the needs of elderly persons.

070203	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	147,325	144,481	147,481	160,721
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	60	60	60
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	250	250	250
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	709	1,201	1,201	1,201
Pension Contributions	0	0	0	0	Other Operating Expenses	0	252	252	252
Rents	0	0	0	0	Capital Expenditures	854	2,800	3,302	2,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	148,888	149,044	152,546	164,984
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-NURSING OFFICE

The responsibility of this office is to monitor effective utilization and provision of quality of care to residents using quality measures developed internally and from data received from CMS.

070206	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	602,787	706,012	657,264	700,353
Grants and Reimbursements	0	0	0	0	Travel / Transportation	993	1,000	1,000	1,000
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	15,309	11,451	11,451	11,451
Pension Contributions	0	0	0	0	Other Operating Expenses	1,535	1,751	2,951	3,501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	620,624	720,214	672,666	716,305
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



## FH-EDUCATIONAL SERVICES

Responsibilities of this office include: providing State approved education necessary for C.N.A.'s to become certified and coordinate testing; meeting all State, Federal, and local continuing education requirements; providing continuing education opportunities; coordinating services with Lehigh County office of Training and Cedarbrook-Fountain Hill; participating in monitoring of staff for Quality Assurance Compliance.

070207	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	59,291	52,206	52,206	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	201	201	201
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	14	452	452	452
Pension Contributions	0	0	0	0	Other Operating Expenses	0	502	502	502
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	59,305	53,362	53,362	1,158
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-RESIDENT ASSESSMENT

Initiatives include: maintaining records reports and statistical data needed for review by the medical staff; completing necessary forms on all admissions, re-admissions, deaths, discharges and medical assistance applicants for appropriate reimbursement; completing admission and continued stay reviews for Medicare eligibility; reviewing/completing PA-PASS-ID on all admissions, and reporting to Department of Public Welfare those which are in the target and exception group; coordinating utilization management team visit and annual review resident review and provide assistance to them in the form of records, reports, and visits with residents; insure that records meet Federal and State Regulations in order to meet compliance for maximum reimbursement; prepare minimum data set (MDS) assessment and interdisciplinary plan of care schedules and coordinate plan of care meetings, completing and revising plans to meet Federal Regulations; prepare minimum data set (MDS) assessments on a timely basis to meet compliance with Federal and State Regulations; enter data obtained from the MDS and Pennsylvania Medical Assistance Supplement into the Pennsylvania submission software for transmission to the Department of Public Welfare for case mix index calculation; complete certificate of medical necessity forms for reimbursement under Medicare Part B.

070208	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	164,086	158,373	185,873	197,324
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	201	201	201
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	135	751	751	751
Pension Contributions	0	0	0	0	Other Operating Expenses	0	501	501	501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	164,221	159,826	187,326	198,777
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-PHYSICAL THERAPY

Physical Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to achieve optimal positioning for function, decrease risk of contracture development, achieve highest functional mobility, decrease risk of falls and establish individualized restorative programs to maintain highest functional level.

070210	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	8,001	501	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	16,079	7,302	9,302	8,802
Pension Contributions	0	0	0	0	Other Operating Expenses	0	251	251	251
Rents	0	0	0	0	Capital Expenditures	0	2,001	2,001	2,001
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	16,079	17,558	12,058	11,059
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-OCCUPATIONAL THERAPY

Occupational Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to decrease risk of contracture development, maximize ability to perform self feeding and self care, achieve highest functional mobility and establish individualized restorative programs to maintain highest functional level.

070211	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,389	4,502	4,502	4,501
Pension Contributions	0	0	0	0	Other Operating Expenses	1,419	1,501	1,501	1,501
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	2,808	6,007	6,007	6,006
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-SPEECH THERAPY

Speech Therapy collaborates with the interdisciplinary team and provides therapeutic intervention to improve speech intelligibility and communication, improve memory and problem solving skills, determine appropriate diet level and swallow precautions and develop individualized programs to maintain highest functional level.

070214	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	2	2	2
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	1	1	1
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	0	2	2	1
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1	1	1
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	0	6	6	5
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-THERAPEUTIC RECREATION

Therapeutic Recreation provides a variety of alternative therapies, leisure, education, and individual activities for residents. Residents are invited to participate in recreational programs, which occur both on and off the nursing units, and in the community. The Therapeutic Recreation office also recruits and coordinates volunteers.

070215	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	288,340	306,003	306,003	336,411
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,132	660	790	1,328
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	6,865	7,725	7,485	7,635
Pension Contributions	0	0	0	0	Other Operating Expenses	2,480	3,190	3,320	3,320
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	298,817	317,578	317,598	348,694
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-ADMINISTRATION

Initiatives include guiding and directing the operation of the nursing homes in accordance with all Federal, State, and local regulations and operating the nursing homes in a manner which is responsive, efficient, and fiscally responsible to the citizens of Lehigh County.

070231	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	142,871	143,730	143,730	152,071
Grants and Reimbursements	818,000	1,467,301	1,467,301	1,445,401	Travel / Transportation	906	1,750	1,750	1,750
Departmental Earnings	2,430,770	2,279,337	2,279,337	2,330,674	Professional / Technical Services	0	1	1	1
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	14,300	9,801	9,801	10,700
Pension Contributions	0	0	0	0	Other Operating Expenses	103,584	123,570	134,647	142,087
Rents	0	0	0	0	Capital Expenditures	2,896	3,000	3,000	3,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	1,339,614	1,522,824	1,522,824	1,584,087
Other Revenues	88	400	400	400	Total	1,604,171	1,804,676	1,815,753	1,893,696
Other Financing Sources	0	0	0	0					
Total	3,248,858	3,747,038	3,747,038	3,776,475					

## FH-FACILITIES

Initiatives include maintaining the physical plant of the Nursing Homes through measures of preventive maintenance, reducing emergency repairs which may affect the resident's quality of life and manage supplies and reduce redundant stock through an improved inventory control system.

070233	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	246,856	266,821	266,821	289,636
Grants and Reimbursements	0	0	0	0	Travel / Transportation	1,729	3,002	3,002	2,002
Departmental Earnings	0	0	0	0	Professional / Technical Services	11,336	20,000	25,664	20,000
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	43,930	43,076	43,553	51,750
Pension Contributions	0	0	0	0	Other Operating Expenses	350,546	350,501	354,906	373,501
Rents	0	0	0	0	Capital Expenditures	2,415	25,600	29,364	24,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	656,812	709,000	723,310	760,889
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					



## FH-HUMAN RESOURCES

Initiatives include continuing programs that improve recruitment and retention of employees, maintaining all employee safety programs resulting in reduced worker's compensation claims, continuing deficiency free Department of Health surveys and maintaining Employee Health and Wellness Programs.

070234	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	3,615,311	3,875,261	3,870,239	3,538,579
Grants and Reimbursements	0	0	0	0	Travel / Transportation	100	300	300	300
Departmental Earnings	0	0	0	0	Professional / Technical Services	9,094	10,082	10,082	10,005
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	1,053	1,800	2,027	2,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	1,101	1,101	1,101
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	3,625,558	3,888,544	3,883,749	3,551,985
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-FINANCIAL SERVICES

The responsibilities of this office include: purchasing the best quality items for the facility at the best possible prices; optimizing revenue through effective utilization of third party reimbursement programs and collection of revenues; managing resident funds in accordance with governmental agency program requirements; preparing and coordinating an efficient budget with Cedarbrook Offices.

070235	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	126,797	144,737	144,737	146,564
Grants and Reimbursements	0	0	0	0	Travel / Transportation	96	420	420	420
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	903	1,400	1,400	1,400
Pension Contributions	0	0	0	0	Other Operating Expenses	0	400	400	400
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	127,796	146,957	146,957	148,784
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-LAUNDRY/LINEN

Initiatives include: providing quality linen and service to the residents of Cedarbrook Nursing Homes; provide adequate supply of clean linen to the residents; launder resident personal clothing.

070241	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	101,462	112,906	112,906	113,471
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	0	0	0	0
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	377	1,100	1,100	2,000
Pension Contributions	0	0	0	0	Other Operating Expenses	0	100	100	1,000
Rents	0	0	0	0	Capital Expenditures	0	0	0	0
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0					
Other Financing Sources	0	0	0	0	Total	101,839	114,106	114,106	116,471
Total	0	0	0	0					

## FH-ENVIRONMENTAL SVCS

Initiatives include providing a clean, sanitary and safe environment for our residents, staff and visitors in accordance with Federal and State regulations and maintaining stockroom inventories at levels as required to meet the residents' needs.

070242	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	528,295	528,502	528,502	554,164
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	2	2	2
Departmental Earnings	0	0	0	0	Professional / Technical Services	25,606	33,900	37,586	40,500
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	31,637	33,401	33,908	33,501
Pension Contributions	0	0	0	0	Other Operating Expenses	869	700	1,700	1,700
Rents	0	0	0	0	Capital Expenditures	2,835	3,500	3,500	3,500
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	589,242	600,005	605,198	633,367
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

## FH-DINING SERVICES

Initiatives include providing meals which meet the nutritional and therapeutic needs of each resident in accordance with applicable Federal, State and Local regulations, as well as food service standards of practice.

070243	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	0	0	0	0
Grants and Reimbursements	0	0	0	0	Travel / Transportation	0	0	0	0
Departmental Earnings	0	0	0	0	Professional / Technical Services	879,010	954,275	954,275	954,754
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	0	0	0	0	Materials & Operating Supplies	585,877	589,649	591,828	591,563
Pension Contributions	0	0	0	0	Other Operating Expenses	12,300	14,165	14,165	14,300
Rents	0	0	0	0	Capital Expenditures	0	1	1	1
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	0	0	0	0
Other Revenues	0	0	0	0	Total	1,477,187	1,558,090	1,560,269	1,560,618
Other Financing Sources	0	0	0	0					
Total	0	0	0	0					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1234 PARKS FUND FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1234 PARKS FUND FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	484,976	1,230,000	1,074,500	1,513,000
INVESTMENT INCOME	13,305	6,001	6,001	15,001
TOTAL REVENUES	<u>498,281</u>	<u>1,236,001</u>	<u>1,080,501</u>	<u>1,528,001</u>
EXPENDITURES:				
GENERAL SERVICES	138,325	203,251	203,251	128,251
TOTAL EXPENDITURES	<u>138,325</u>	<u>203,251</u>	<u>203,251</u>	<u>128,251</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(32,796)	(1,065,002)	(2,702,045)	(1,291,004)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(32,796)</u>	<u>(1,065,002)</u>	<u>(2,702,045)</u>	<u>(1,291,004)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>327,160</u>	<u>(32,252)</u>	<u>(1,824,795)</u>	<u>108,746</u>
FUND BALANCES AT BEGINNING OF YEAR	2,150,749	645,000	2,437,543	660,000
FUND BALANCES AT END OF YEAR	<u>2,477,909</u> =====	<u>612,748</u> =====	<u>612,748</u> =====	<u>768,746</u> =====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1321 SINKING FUND ESCO PROJ PHASE I FUND

	..... 1321 SINKING FUND ESCO PROJ PHASE I FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	335,000	347,000	347,000	361,000
TOTAL EXPENDITURES	<u>335,000</u>	<u>347,000</u>	<u>347,000</u>	<u>361,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	335,000	347,000	347,000	361,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>335,000</u>	<u>347,000</u>	<u>347,000</u>	<u>361,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1323 SINK FD ESCO PROJ PHASE II FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1323 SINK FD ESCO PROJ PHASE II FUND .....				
EXPENDITURES:				
DEBT SERVICE	306,671	315,496	315,496	324,372
TOTAL EXPENDITURES	<u>306,671</u>	<u>315,496</u>	<u>315,496</u>	<u>324,372</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	306,671	315,496	315,496	324,372
TOTAL OTHER FINANCING SOURCES (USES)	<u>306,671</u>	<u>315,496</u>	<u>315,496</u>	<u>324,372</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>



COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1326 SINKING FUND SERIES 2014 FUND

	..... 1326 SINKING FUND SERIES 2014 FUND .....		
	2017 ACTUAL	2018 BUDGET ADOPTED	2019 BUDGET ADOPTED
EXPENDITURES:			
DEBT SERVICE	1,285,000		
TOTAL EXPENDITURES	1,285,000		
OTHER FINANCING SOURCES (USES):			
OTHER FINANCING SOURCES	1,285,000		
TOTAL OTHER FINANCING SOURCES (USES)	1,285,000		
FUND BALANCES AT END OF YEAR	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1327 SINKING FUND SERIES 2016 FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE		5,000	5,000	30,000
TOTAL EXPENDITURES		5,000	5,000	30,000
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES		5,000	5,000	30,000
TOTAL OTHER FINANCING SOURCES (USES)		5,000	5,000	30,000
FUND BALANCES AT END OF YEAR				
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1328 SINK FUND BF 2016-BB-TAXABLE FUND

	..... 1328 SINK FUND BF 2016-BB-TAXABLE FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
RENTS	5,000	5,000	5,000	370,000
TOTAL REVENUES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>370,000</u>
EXPENDITURES:				
DEBT SERVICE	5,000	5,000	5,000	370,000
TOTAL EXPENDITURES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>370,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1329 SINK FUND BF 2017-BB-TAX EXMPT FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE		5,000	5,000	5,000
TOTAL EXPENDITURES		5,000	5,000	5,000
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES		5,000	5,000	5,000
TOTAL OTHER FINANCING SOURCES (USES)		5,000	5,000	5,000
FUND BALANCES AT END OF YEAR				
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1331 SINK FUND SERIES 2017 FUND

	..... 1331 SINK FUND SERIES 2017 FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	9,020,000	13,640,000	13,640,000	13,840,000
TOTAL EXPENDITURES	<u>9,020,000</u>	<u>13,640,000</u>	<u>13,640,000</u>	<u>13,840,000</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	9,020,000	13,640,000	13,640,000	13,840,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>9,020,000</u>	<u>13,640,000</u>	<u>13,640,000</u>	<u>13,840,000</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1369 COUP ACCT BD FD 2007-BB-TAXABL FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1369 COUP ACCT BD FD 2007-BB-TAXABL FUND .....				
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(52,812)			
TOTAL OTHER FINANCING SOURCES (USES)	(52,812)			
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	(52,812)			
FUND BALANCES AT BEGINNING OF YEAR	52,812			
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1371 COUPON ACCT ESCO PROJ PHASE I FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1371 COUPON ACCT ESCO PROJ PHASE I FUND .....				
EXPENDITURES:				
DEBT SERVICE	105,287	92,720	92,720	79,581
TOTAL EXPENDITURES	<u>105,287</u>	<u>92,720</u>	<u>92,720</u>	<u>79,581</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	105,287	92,720	92,720	79,581
TOTAL OTHER FINANCING SOURCES (USES)	<u>105,287</u>	<u>92,720</u>	<u>92,720</u>	<u>79,581</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1373 COUP ACCT ESCO PROJ PHASE II FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1373 COUP ACCT ESCO PROJ PHASE II FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	50,573	45,272	45,272	40,087
TOTAL REVENUES	<u>50,573</u>	<u>45,272</u>	<u>45,272</u>	<u>40,087</u>
EXPENDITURES:				
DEBT SERVICE	144,018	129,640	129,640	114,840
TOTAL EXPENDITURES	<u>144,018</u>	<u>129,640</u>	<u>129,640</u>	<u>114,840</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	93,445	84,368	84,368	74,753
TOTAL OTHER FINANCING SOURCES (USES)	<u>93,445</u>	<u>84,368</u>	<u>84,368</u>	<u>74,753</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>



COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1376 COUPON ACCOUNT SERIES 2014 FUND

	..... 1376 COUPON ACCOUNT SERIES 2014 FUND .....		
	2017 ACTUAL	2018 BUDGET ADOPTED	2019 BUDGET ADOPTED
EXPENDITURES:			
DEBT SERVICE	10,493		
TOTAL EXPENDITURES	10,493		
OTHER FINANCING SOURCES (USES):			
OTHER FINANCING SOURCES	10,493		
TOTAL OTHER FINANCING SOURCES (USES)	10,493		
FUND BALANCES AT END OF YEAR			
	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1377 COUPON ACCOUNT SERIES 2016 FUND

	..... 1377 COUPON ACCOUNT SERIES 2016 FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	702,834	667,600	667,600	667,400
TOTAL EXPENDITURES	<u>702,834</u>	<u>667,600</u>	<u>667,600</u>	<u>667,400</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES		667,600	667,600	667,400
TOTAL OTHER FINANCING SOURCES (USES)		<u>667,600</u>	<u>667,600</u>	<u>667,400</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(702,834)</u>			
FUND BALANCES AT BEGINNING OF YEAR	702,834			
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1378 COUP ACCT BF 2016-BB-TAXABLE FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1378 COUP ACCT BF 2016-BB-TAXABLE FUND .....				
REVENUES:				
RENTS	539,094	566,900	566,900	566,700
TOTAL REVENUES	<u>539,094</u>	<u>566,900</u>	<u>566,900</u>	<u>566,700</u>
EXPENDITURES:				
DEBT SERVICE	524,026	566,900	566,900	566,700
TOTAL EXPENDITURES	<u>524,026</u>	<u>566,900</u>	<u>566,900</u>	<u>566,700</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>15,068</u>			
FUND BALANCES AT BEGINNING OF YEAR				
FUND BALANCES AT END OF YEAR	<u>15,068</u>			
	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1379 COUP ACCT BF 2017-BB-TAX EXMPT FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1379 COUP ACCT BF 2017-BB-TAX EXMPT FUND .....				
EXPENDITURES:				
DEBT SERVICE	344,748	484,803	484,803	484,703
TOTAL EXPENDITURES	<u>344,748</u>	<u>484,803</u>	<u>484,803</u>	<u>484,703</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	344,748	484,803	484,803	484,703
TOTAL OTHER FINANCING SOURCES (USES)	<u>344,748</u>	<u>484,803</u>	<u>484,803</u>	<u>484,703</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1381 COUP ACCT SERIES 2017 FUND

	..... 1381 COUP ACCT SERIES 2017 FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
EXPENDITURES:				
DEBT SERVICE	1,034,990	1,130,304	1,130,304	901,152
TOTAL EXPENDITURES	<u>1,034,990</u>	<u>1,130,304</u>	<u>1,130,304</u>	<u>901,152</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	1,034,990	1,130,304	1,130,304	901,152
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,034,990</u>	<u>1,130,304</u>	<u>1,130,304</u>	<u>901,152</u>
FUND BALANCES AT END OF YEAR	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1406 OTHER CAPITAL PROJECTS FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1406 OTHER CAPITAL PROJECTS FUND .....				
EXPENDITURES:				
ELECTED OFFICIALS	382,709	376,090	531,829	315,640
COUNTY EXECUTIVE	24,000	240,000	544,500	3,500,000
ADMINISTRATION	1,321,420	975,000	2,560,606	880,001
HUMAN SERVICES			137,096	30,000
GENERAL SERVICES	4,673,574	4,668,004	21,660,477	5,671,505
NURSING HOMES	722,364	551,000	2,842,208	1,095,000
CORRECTIONS	191,388	428,100	719,617	959,400
COURTS	17,690	15,000	27,000	
TOTAL EXPENDITURES	7,333,145	7,253,194	29,023,333	12,451,546
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING SOURCES	7,022,595	7,253,194	29,023,333	12,451,546
TOTAL OTHER FINANCING SOURCES (USES)	7,022,595	7,253,194	29,023,333	12,451,546
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	(310,550)			
FUND BALANCES AT BEGINNING OF YEAR	310,550			
FUND BALANCES AT END OF YEAR	=====	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1419 INFRASTRUCTURE FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1419 INFRASTRUCTURE FUND .....				
REVENUES:				
GRANTS & REIMBURSEMENTS	3,984,975	6,075,002	20,145,982	6,075,002
INVESTMENT INCOME	26,576	500	500	20,001
TOTAL REVENUES	<u>4,011,551</u>	<u>6,075,502</u>	<u>20,146,482</u>	<u>6,095,003</u>
EXPENDITURES:				
GENERAL SERVICES	6,547,042	5,600,002	21,280,095	6,075,907
TOTAL EXPENDITURES	<u>6,547,042</u>	<u>5,600,002</u>	<u>21,280,095</u>	<u>6,075,907</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES			(9,168)	
TOTAL OTHER FINANCING SOURCES (USES)			<u>(9,168)</u>	
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>(2,535,491)</u>	<u>475,500</u>	<u>(1,142,781)</u>	<u>19,096</u>
FUND BALANCES AT BEGINNING OF YEAR	4,958,581	370,000	1,988,281	1,200,000
FUND BALANCES AT END OF YEAR	<u>2,423,090</u> =====	<u>845,500</u> =====	<u>845,500</u> =====	<u>1,219,096</u> =====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
1429 BOND FUND SERIES 2016 FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 1429 BOND FUND SERIES 2016 FUND .....				
REVENUES:				
INVESTMENT INCOME			50	
TOTAL REVENUES			50	
EXPENDITURES:				
ELECTED OFFICIALS	38,857		1,336,309	
ADMINISTRATION	1,595,835		214,692	
GENERAL SERVICES	3,396,379	1,500,000	7,650,912	
NURSING HOMES	936,082	145,003	1,914,805	
CORRECTIONS	1,000,835		797,817	
TOTAL EXPENDITURES	6,967,988	1,645,003	11,914,535	
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	(6,967,988)	(1,645,003)	(11,914,485)	
FUND BALANCES AT BEGINNING OF YEAR	18,882,522	1,645,003	11,914,535	
FUND BALANCES AT END OF YEAR	11,914,534		50	
	=====	=====	=====	=====



COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 1434 BOND FUND SERIES 2018 FUND

	..... 1434 BOND FUND SERIES 2018 FUND .....		
	2017 ACTUAL	2018 BUDGET ADOPTED	2019 BUDGET ADOPTED
EXPENDITURES:			
NURSING HOMES		68,000,000	68,000,000
TOTAL EXPENDITURES		68,000,000	68,000,000
OTHER FINANCING SOURCES (USES):			
OTHER FINANCING SOURCES		68,000,000	68,000,000
TOTAL OTHER FINANCING SOURCES (USES)		68,000,000	68,000,000
FUND BALANCES AT END OF YEAR			
	=====	=====	=====

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
2101 CEDAR VIEW APARTMENTS FUND

	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
..... 2101 CEDAR VIEW APARTMENTS FUND .....				
REVENUES:				
DEPARTMENTAL EARNINGS	68,194	70,100	70,100	90,100
INVESTMENT INCOME	6,682	2,501	2,501	7,501
RENTS	1,028,175	1,000,000	1,000,000	1,040,000
OTHER REVENUES	1,427	501	501	1,501
TOTAL REVENUES	<u>1,104,478</u>	<u>1,073,102</u>	<u>1,073,102</u>	<u>1,139,102</u>
EXPENDITURES:				
HUMAN SERVICES	681,138	842,443	879,226	903,539
TOTAL EXPENDITURES	<u>681,138</u>	<u>842,443</u>	<u>879,226</u>	<u>903,539</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(240,780)	(256,197)	(393,293)	(270,673)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(240,780)</u>	<u>(256,197)</u>	<u>(393,293)</u>	<u>(270,673)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>182,560</u>	<u>(25,538)</u>	<u>(199,417)</u>	<u>(35,110)</u>
FUND BALANCES AT BEGINNING OF YEAR	919,264	825,000	998,879	960,000
FUND BALANCES AT END OF YEAR	<u>1,101,824</u> =====	<u>799,462</u> =====	<u>799,462</u> =====	<u>924,890</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

CATEGORY	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
CEDAR VIEW APARTMENTS					
33000	DEPARTMENT EARNINGS	68,194	70,100	70,100	90,100
35000	INVESTMENT INC	6,682	2,501	2,501	7,501
37000	RENTS	1,028,175	1,000,000	1,000,000	1,040,000
39000	OTHER	1,427	501	501	1,501
	FUND TOTALS:	1,104,478	1,073,102	1,073,102	1,139,102

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

CATEGORY	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
CEDAR VIEW APARTMENTS					
41000	PERSONNEL SERVICES	254,429	270,510	270,510	322,054
42000	TRAVEL & TRANSPORTATION	241	601	601	601
43000	PROF & TECHNICAL SERVICES	14,052	77,376	94,841	77,440
45000	MATERIALS & OPERATING SUPPLIES	38,673	40,751	44,566	43,501
46000	OTHER OPERATING EXPENSES	298,092	373,205	379,617	379,943
47000	CAPITAL EXPENDITURES	75,651	80,000	89,091	80,000
61000	OTHER FINANCING USES	240,780	256,197	393,293	270,673
	FUND TOTALS:	921,918	1,098,640	1,272,519	1,174,212

## CEDAR VIEW APARTMENTS

Cedar View Apartments is a program within the scope of Aging/Adult Services. Management and operational responsibilities include: The provision of affordable, subsidized apartment style housing to those persons who are 18-61 years, considered "qualified handicapped" under Section 223 of the Social Security Act and those 62 years of age or older. Administrative staff insures compliance with the admission and occupancy policies for Cedar View Apartments and insure lessee/lessor compliance with the County of Lehigh Cedar View Apartment lease. Cedar View staff determine and implement an overall maintenance program which affords Cedar View Apartment residents a safe, healthy and attractive environment and also assures appropriate and responsible care and planning of County of Lehigh property. By appointment, prospective tenants are interviewed and pertinent income/asset information is procured and recorded on designated application forms by the Housing Supervisor. This administrative staff person then determines eligibility. Rental fees are determined upon admission to the apartment and subsequent rental fees are re-determined for every unit annually and more often when necessary. All units are inspected annually by the Administrative and Housing Maintenance staff. Inspection and maintenance of all public areas, building and grounds and apartment units is an on-going process accomplished by the Administrative and Maintenance staff throughout the year.

050802	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	254,429	270,510	270,510	322,054
Grants and Reimbursements	0	0	0	0	Travel / Transportation	241	601	601	601
Departmental Earnings	68,194	70,100	70,100	90,100	Professional / Technical Services	14,052	77,376	94,841	77,440
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	6,682	2,501	2,501	7,501	Materials & Operating Supplies	38,673	40,751	44,566	43,501
Pension Contributions	0	0	0	0	Other Operating Expenses	298,092	373,205	379,617	379,943
Rents	1,028,175	1,000,000	1,000,000	1,040,000	Capital Expenditures	75,651	80,000	89,091	80,000
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	240,780	256,197	393,293	270,673
Other Revenues	1,427	501	501	1,501	Total	921,918	1,098,640	1,272,519	1,174,212
Other Financing Sources	0	0	0	0					
Total	1,104,478	1,073,102	1,073,102	1,139,102					

COUNTY OF LEHIGH - 2019 ADOPTED BUDGET  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
2111 GOVERNMENT CENTER FUND

	..... 2111 GOVERNMENT CENTER FUND .....			
	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
REVENUES:				
GRANTS & REIMBURSEMENTS		1	1	1
INVESTMENT INCOME	10,720	5,001	5,001	5,001
RENTS	2,277,110	2,384,896	2,384,896	2,430,412
OTHER REVENUES	548		1	1
TOTAL REVENUES	<u>2,288,378</u>	<u>2,389,898</u>	<u>2,389,899</u>	<u>2,435,415</u>
EXPENDITURES:				
GENERAL SERVICES	1,448,170	1,567,553	1,602,960	1,600,471
TOTAL EXPENDITURES	<u>1,448,170</u>	<u>1,567,553</u>	<u>1,602,960</u>	<u>1,600,471</u>
OTHER FINANCING SOURCES (USES):				
OTHER FINANCING USES	(230,532)	(1,920,462)	(1,990,962)	(418,257)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(230,532)</u>	<u>(1,920,462)</u>	<u>(1,990,962)</u>	<u>(418,257)</u>
REVENUES AND OTHER SOURCES OVER/(UNDER) EXPENDITURES AND OTHER USES	<u>609,676</u>	<u>(1,098,117)</u>	<u>(1,204,023)</u>	<u>416,687</u>
FUND BALANCES AT BEGINNING OF YEAR	1,265,355	1,800,000	1,905,907	700,000
FUND BALANCES AT END OF YEAR	<u>1,875,031</u> =====	<u>701,883</u> =====	<u>701,884</u> =====	<u>1,116,687</u> =====

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

CATEGORY	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	REVISED AS OF 8/2	2019 BUDGET ADOPTED
GOVERNMENT CENTER					
32000	GRANTS & REIMBURSEMENTS		1	1	1
35000	INVESTMENT INC	10,720	5,001	5,001	5,001
37000	RENTS	2,277,110	2,384,896	2,384,896	2,430,412
39000	OTHER	548		1	1
	FUND TOTALS:	2,288,378	2,389,898	2,389,899	2,435,415

C O U N T Y O F L E H I G H  
2019 ADOPTED BUDGET

CATEGORY	CHART OF ACCOUNTS TITLE	2017 ACTUAL	2018 BUDGET ADOPTED	2018 BUDGET REVISED AS OF 8/2	2019 BUDGET ADOPTED
GOVERNMENT CENTER					
41000	PERSONNEL SERVICES	1,127,986	1,167,336	1,167,336	1,184,603
42000	TRAVEL & TRANSPORTATION	2,584	2,502	2,502	2,502
43000	PROF & TECHNICAL SERVICES	13,808	17,672	19,688	17,698
45000	MATERIALS & OPERATING SUPPLIES	74,163	79,750	96,073	79,750
46000	OTHER OPERATING EXPENSES	229,629	297,790	314,858	313,415
47000	CAPITAL EXPENDITURES		2,503	2,503	2,503
61000	OTHER FINANCING USES	230,532	1,920,462	1,990,962	418,257
	FUND TOTALS:	1,678,702	3,488,015	3,593,922	2,018,728



# GOVERNMENT CENTER

120100	ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019		ACTUAL 2017	ADOPTED 2018	REVISED 2018	ADOPTED 2019
REVENUES					EXPENSES				
Taxes	0	0	0	0	Personnel Services	1,127,986	1,167,336	1,167,336	1,184,603
Grants and Reimbursements	0	1	1	1	Travel / Transportation	2,584	2,502	2,502	2,502
Departmental Earnings	0	0	0	0	Professional / Technical Services	13,808	17,672	19,688	17,698
Judicial Costs and Fines	0	0	0	0	Grants, Subsidies, Contracts	0	0	0	0
Investment Income	10,720	5,001	5,001	5,001	Materials & Operating Supplies	74,163	79,750	96,073	79,750
Pension Contributions	0	0	0	0	Other Operating Expenses	229,629	297,790	314,858	313,415
Rents	2,277,110	2,384,896	2,384,896	2,430,412	Capital Expenditures	0	2,503	2,503	2,503
Payments in Lieu of Taxes	0	0	0	0	Other Financing Uses	230,532	1,920,462	1,990,962	418,257
Other Revenues	548	0	1	1	Total	1,678,702	3,488,015	3,593,922	2,018,728
Other Financing Sources	0	0	0	0					
Total	2,288,378	2,389,898	2,389,899	2,435,415					

COUNTY OF LEHIGH

2019

ADOPTED BUDGET

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COUNTY OF LEHIGH  
HISTORICAL DATA  
AFFORDABLE HOUSING EFFORTS

	PENDING	1996-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
REVENUES:										
AFFORDABLE HOUSING FEE		5,891,238	248,975	253,794	202,066	221,306	223,399	221,789	124,142	7,386,709
INTEREST INCOME		371,818	9,754	7,883	6,799	4,999	4,101	6,404	6,005	417,763
OTHER INCOME		158	13,218		572	29,998		956	0	44,902
TOTAL REVENUES		6,263,214	271,947	261,677	209,437	256,303	227,500	229,149	130,147	7,849,374
EXPENDITURES:										
ALLENTOWN REDEVELOPMENT AUTHORITY		1,404,281								1,404,281
BETHLEHEM REDEVELOPMENT AUTHORITY		148,167								148,167
LEHIGH COUNTY HOUSING AUTHORITY		1,015,434								1,015,434
2007 ORDINANCE #182 (8a) - CACLV-FIN SVCS PROG		15,000								15,000
2007 ORDINANCE #237 - CITY OF ALLENTOWN		250,000								250,000
2007 ORDINANCE #237 - HABITAT FOR HUMANITY		78,051	16,387							94,438
2007 ORDINANCE #237 - HOUSING ASSOC & DEV CORP		500,000								500,000
2007 ORDINANCE #237 - PENNROSE PROPERTIES, LLC		500,000								500,000
2009 ORDINANCE #126 - CITY OF ALLENTOWN-CANCELLED 7/16/12		0								0
2009 ORDINANCE #232 - CACLV-NSP 10 HOMES		0								0
2010 GRANT AGRMT- HOOP PROGRAM		300,000								300,000
2010 GRANT AGRMT- HADC - ACQUISITION 2 PROPERTIES		0	100,000							100,000
2011 ORDINANCE #168 - CACLV-FORCLO MTG PROG		30,000								30,000
2011 ORDINANCE #191 - CACLV-HOMEOWNER FINAN SVC		0	15,000	13,218						28,218
2011 ORDINANCE #191 - CACLV-HOUSING COOR-CANCELLED 10/22/12		0	15,692							15,692
2011 ORDINANCE #191 - CATHOLIC CHARITIES-AFFORD HOUSING		0	28,156	1,844						30,000
2011 ORDINANCE #191 - HOUSING ASSOC DEV CORP-ACQUISITIONS		0	150,000							150,000
2011 ORDINANCE #191 - NEIGHBORHOOD HOUS SVC-1ST TIME BUYER		0			50,000					50,000
2011 ORDINANCE #191 - VHDC-REHAB HOUSING UNITS		0	100,000							100,000
2012 GRANT AGRMT - CACLV-COMM ACTON FINANCIAL SVCS PROG		0		32,772	2,228					35,000
2012 GRANT AGRMT - CATHOLIC CHARITIES-EMER RENT & MORT		0		14,055	15,927					29,982
2012 GRANT AGRMT - HABITAT FOR HUMANITY-PROP ACQ & REHAB (3)		0			13,914	7,700	116,787	11,599		150,000
2012 GRANT AGRMT - HADC-JORDAN HEIGHT PROJ (3)		0			150,000					150,000
2012 GRANT AGRMT - NEW BETHANY MIN-RENOV COPLAY FAC		0		14,738	13,062					27,800
2012 GRANT AGRMT - NPLS-FAIR HOUSING COORDIN		0		6,628	3,372					10,000
2012 GRANT AGRMT - LV LAND TRUST-MATCHING SUPPORT NORTH CO		0		30,000						30,000
2012 GRANT AGRMT - LC EMER ASST PROG-DCED PROF EMER HOME		0								0
2012 GRANT AGRMT - REGIONAL AI-LC PARTNERSHIP W/3 CITIES		0		5,000						5,000
2015 ORDINANCE #108 - ALLIANCE FOR BLDG COMM-REHAB 3 ATOWN/2 SENIOR		0				38,889				38,889
2015 ORDINANCE #108 -CACLV-FINANCIAL SVCS		0				25,261	4,739			30,000
2015 ORDINANCE #108 - CATHOLIC CHARITIES-EMER RENT & MORT		0				8,412	3,921			12,333
2015 ORDINANCE #108 - HADC-REHAB 4 OLD FAIRGROUNDS HOUSES		0				103,542	51,180			154,722
2015 ORDINANCE #108 - NHS LV-FIRST TIME HOME BUYERS		0				58,350				58,350
2015 ORDINANCE #108 - NEW BETHANY MIN-FIRE ESCAPE/ROOF REP		0				32,778				32,778
2015 ORDINANCE #108 - NPLS-LV FAIR HOUSING PROJECT		0				6,507	3,492			9,999
2015 ORDINANCE #108 - VHDC-PRESERVATION 113 SENIOR UNITS FT HIL	50,000	0								0
2015 ORDINANCE #108 - VALLEY YOUTH HOUSE-HOMELESS YOUTH		0					25,145			25,145
2017 ORDINANCE #125 - CATHOLIC CHARITIES-EMER RENT & MORT	448	0						14,742	14,810	29,552
2017 ORDINANCE #125 - CACLV-SAL & BEN STAFF	30,000	0								0
2017 ORDINANCE #125 - HABITAT FOR HUMANITY- BUILD 4 HOMES	0	0							51,500	51,500
2017 ORDINANCE #125 - HADC-REHAB 6 BLIGHTED PROPERTIES	200,000	0							100,000	100,000
2017 ORDINANCE #125 - CACLV-LAND TO BUY PROP FOR 3-7 UNITS	50,000	0								0
2017 ORDINANCE #125 - CACLV-SAL & BEN FOR PRJ COORD (LV COMM L	28,350	0							9,650	9,650
2017 ORDINANCE #125 - NHS LV - FIRST TIME HOME BUYERS	56,000	0							56,000	56,000
2017 ORDINANCE #125 - NEW BETHANY MIN-RENOV COPLAY FAC	0	0							65,275	65,275
PROF SVCS AGREEMENT - NORTH PENN LEGAL SERVICES	4,038	0			9,999		5,932	4,067	5,962	25,960

COUNTY OF LEHIGH  
HISTORICAL DATA  
AFFORDABLE HOUSING EFFORTS

	PENDING	1996-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
<b>HEALTHCHOICES INITIATIVES</b>										
CLEARINGHOUSE-CONF OF CHURCHES		323,368	227,388	412,500	450,000	325,824				1,739,080
RENT SUBSID-CONF OF CHURCHES		411,600	294,000	823,050	640,150	852,563				3,021,363
NEW BETHANY RENOVATIONS		150,000								150,000
PHFA		3,500,000								3,500,000
<b>TOTAL EXPENDITURES</b>		<u>8,625,901</u>	<u>946,623</u>	<u>1,353,805</u>	<u>1,348,652</u>	<u>1,459,826</u>	<u>211,196</u>	<u>30,408</u>	<u>303,197</u>	<u>14,279,608</u>
<b>SOURCES:</b>										
TRF FROM HEALTHCHOICES		<u>8,410,444</u>								<u>8,410,444</u>
<b>TOTAL SOURCES</b>		<u>8,410,444</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,410,444</u>
<b>USES:</b>										
TRF TO OPER/ADMIN ALLOWANCE		(354,693)	(18,109)	(22,550)	(16,737)	(24,204)	(16,478)	(12,613)	0	(465,384)
OTHER EXPENSES								(1,200)	(2,400)	(3,600)
SALARIES & BENEFITS		(166,057)	(19,237)	(15,519)	(13,573)	(8,991)	(17,032)	(20,655)	(11,225)	(272,289)
<b>TOTAL USES</b>		<u>(520,750)</u>	<u>(37,346)</u>	<u>(38,069)</u>	<u>(30,310)</u>	<u>(33,195)</u>	<u>(33,510)</u>	<u>(34,468)</u>	<u>(13,625)</u>	<u>(741,273)</u>
<b>ADMINISTRATIVE ALLOWANCE</b>		<u>(334,664)</u>								<u>(334,664)</u>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>		<u>5,192,343</u>	<u>(712,022)</u>	<u>(1,130,197)</u>	<u>(1,169,525)</u>	<u>(1,236,718)</u>	<u>(17,206)</u>	<u>90,773</u>	<u>(186,675)</u>	<u>830,773</u>
<b>FUND BALANCE-BEG OF YEAR</b>		<u>0</u>	<u>5,192,343</u>	<u>4,480,321</u>	<u>3,350,124</u>	<u>2,180,599</u>	<u>943,881</u>	<u>926,675</u>	<u>1,017,448</u>	<u>0</u>
<b>FUND BALANCE-END OF YEAR</b>		<u>5,192,343</u>	<u>4,480,321</u>	<u>3,350,124</u>	<u>2,180,599</u>	<u>943,881</u>	<u>926,675</u>	<u>1,017,448</u>	<u>830,773</u>	<u>830,773</u>

NOTE: - AFFORDABLE HOUSING FUNDS FROM 1996 TO 2002 WERE INCLUDED IN THE OPERATING FUND.  
 - THE END OF PERIOD FUND BALANCE INCLUDES \$50,000 PENDING,  
 TO BE DISBURSED IN ACCORDANCE WITH 2015 ORDINANCE #108.  
 AND \$364,798 TO BE DISBURSED WITH 2017 ORDINANCE #125.  
 PROFESSIONAL SERVICES AGREEMENT BALANCE OF \$4,038  
 THE UNALLOCATED FUND BALANCE IS \$411,937

COUNTY OF LEHIGH  
HISTORICAL DATA  
ECONOMIC/COMMUNITY DEVELOPMENT FUND

	1994 - 2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
REVENUES:									
BROWNFIELD SUBGRANT-ADVANCES	608,634								608,634
LCIDA-PP&L REFINANCING	306,900								306,900
LCIDA - VARIOUS	1,400								1,400
GENERAL PURPOSE AUTHORITY	3,541,597	474,470	94,148	88,220	360,000	406,910	146,790		5,112,135
FEES & COMMISSIONS	32,103								32,103
INTEREST INCOME	422,706	976	1,857	1,754	1,857	2,629	4,247	4,845	440,871
OTHER REVENUE	878	1,156						2,250	4,284
TOTAL REVENUES	4,914,218	476,602	96,005	89,974	361,857	409,539	151,037	7,095	6,506,327
EXPENDITURES:									
OTHER OPERATING EXPENSES	2,729,032	13,950	131,417	94,294	80,000	241,245	129,500	19,089	3,438,527
QUALITY OF LIFE GRANTS				160,483	133,300	127,825	119,765	125,124	666,497
BROWNFIELD SUBGRANT ADVANCES	201,785								201,785
BROWNFIELD SUBGRANT REFUND	407,595								407,595
TOTAL EXPENDITURES	3,338,412	13,950	131,417	254,777	213,300	369,070	249,265	144,213	4,714,404
USES:									
TRF TO OPERATING	(7,500)								(7,500)
TRF TO COUPON SER 2001	(80,000)								(80,000)
TRF TO BF 2007 BASEBALL TAX EX	(491,551)								(491,551)
TRF TO TREXLER NATURE PRES	(100,000)								(100,000)
TRF TO PUBLIC SAFETY	(500,000)								(500,000)
TOTAL USES	(1,179,051)	0	0	0	0	0	0	0	(1,179,051)
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES	396,755	462,652	(35,412)	(164,803)	148,557	40,469	(98,228)	(137,118)	612,872
FUND BALANCE-BEGINNING OF YEAR	0	396,755	859,407	823,995	659,192	807,749	848,218	749,990	0
FUND BALANCE-END OF YEAR	396,755	859,407	823,995	659,192	807,749	848,218	749,990	612,872	612,872

NOTE: THE FUND BALANCE-END OF YEAR HAS BEEN APPROPRIATED IN ACCORDANCE WITH PRIOR AND CURRENT YEAR BUDGETS.  
THE UNAPPROPRIATED FUND BALANCE IS \$601,828.

### Fund Balance - Historical Data

	Actual 12/31/09 Fund Balance	Actual 12/31/10 Fund Balance	Actual 12/31/11 Fund Balance	Actual 12/31/12 Fund Balance	Actual 12/31/13 Fund Balance	Actual 12/31/14 Fund Balance	Actual 12/31/15 Fund Balance	Actual 12/31/16 Fund Balance	Actual 12/31/17 Fund Balance	Proposed 12/31/18 Fund Balance	Proposed 12/31/19 Fund Balance
1101 Operating	3,538,479	7,883,015	15,214,310	11,964,104	5,807,137	8,031,915	9,756,556	14,884,121	17,218,734	5,000,000	
1111 Cedarbrook	2,721,721	2,149,190	681,992								
1135 Special Park / Green Futures	7,494,939	2,491,823	4,438,228								
1142 Contractual Invest. / Stabilization	20,000,000	20,800,000	21,000,000	25,000,000	25,000,000	25,000,000	25,000,000	24,891,090	25,000,000	25,000,000	19,551,912
1152 Pretreatment Plant											
1153 Composting Project	(57,321)	(6,008)									
1154 Tax Relief	16,510,069	4,350,000	4,371,284								
<b>GENERAL FUNDS</b>	<b>50,207,887</b>	<b>37,668,020</b>	<b>45,705,814</b>	<b>36,964,104</b>	<b>30,807,137</b>	<b>33,031,915</b>	<b>34,756,556</b>	<b>39,775,211</b>	<b>42,218,734</b>	<b>30,000,000</b>	<b>19,551,912</b>
1201 Liquid Fuels	1,563,751	2,265,551	2,215,430	1,785,022	971,613	1,693,232	1,194,172	627,277	937,552	900,000	803,557
1202 Mental Health	571,787	4,909,843	9,610,405	5,266,410	4,168,132	3,646,151	(1,715,227)	5,738,296	5,770,941		
1203 IV - D					190,000	190,000	191,867				
1204 Health Choices	33,697,111	36,633,757	31,362,646	29,452,946	33,380,895	37,888,891	30,157,252	33,942,397	31,451,732	27,957,000	24,132,001
1205 Drug and Alcohol	1,910,645	2,422,701	1,965,857	2,177,099	2,164,535	2,577,779	1,949,266	3,560,615	3,633,876		
1206 OCYS	(1,948,154)	357,122	(885,791)	5,396,230	5,519,649	5,789,935	(3,998,738)	1,651,219	274,365		
1207 AAA	1,715,316	586,141	320,086	401,154	2,026,936	560,794	(1,599,255)	1,836,332	1,159,438		
1208 IR		66,634	40,279		38,369	35,168	41,576	35,952	83,932		
1209 Brookview Independent Living	425,968	529,654	633,717	774,404	524,676	253,191	363,295	466,718	568,120	650,000	657,395
1211 Comm Dev Block Grant	(13,824)	51,657									
1212 Intellectual Disabilities	4,883,025	2,855,372	2,673,595	1,319,919	1,886,268	1,619,208	(2,000,721)	1,302,767	2,034,331		
1214 HUD CDBG	(96,059)	(129,293)	(175,603)	(97,834)	(235,207)	(462,835)	(201,955)		150,435		1
1215 Worker's Comp	3,226,952	3,243,196	3,260,394	3,266,921	3,273,170	3,280,389	6,082,495	4,976,752	5,005,506	5,030,000	5,069,999
1216 Game Preserve/ Trexler Nature Preserve	1,191,750	461,024	1,083,814	1,180,965	1,071,060	643,793	37,812	28,237	85,000		
1217 Big Rock	12,913	11,827	10,703								
1218 General Insurance	430,418	421,019	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
1219 Attorney General			55				(33,725)				
1221 Hazmat	116,679	114,052	165,114	117,048	95,771	44,491	(21,783)		9,995		
1222 Economic Dev.	856,425	390,710	396,755	859,407	823,995	659,192	807,749	848,218	749,990	460,000	189,914
1223 911 - Comm Ctr	2,638,983	2,587,954	2,469,316	1,114,728	885,673	2,235,803	2,624,000	2,418,858	4,444,044	2,150,000	1,819,047
1224 Records Improvement	566,592	349,557	207,939	556,723	624,461	706,674	648,667	609,600	490,689	365,000	252,997
1225 Auto Theft	191,293	223,680	217,109	328,165	341,847	349,407	154,898	287,061	345,124		
1226 Insurance Fraud	127,005	139,096	136,760	162,574	140,350	137,773	152,804	165,832	215,194		
1227 Hotel Tax	25,372	333,009	441,187	325,174	389,258	490,530	792,183	1,012,788	1,506,281	1,680,000	1,768,651
1228 Affordable Housing	5,691,023	5,611,444	5,192,343	4,480,321	3,350,124	2,180,599	943,881	926,675	1,017,448	485,000	668,493
1229 911 Wireless	561,707	913,507	1,186,225	1,139,833	972,587	283,611					
1231 Public Safety	1,788,767	1,194,920	457,192	160,088	191,088	590,212	265,838	191,520	246,172		
1232 Gaming	283,749	79,308	852,834	1,247,542	678,245	826,622	795,248	632,084	1,211,517	365,000	64,994
1233 Cedarbrook				346,622	2,049,660	1,712,750	912,770	1,775,972	849,288		1
1234 Green Future				4,268,040	4,459,758	4,600,830	2,967,944	2,150,749	2,477,909	660,000	1,924,745
<b>SPECIAL REVENUE FUNDS</b>	<b>60,419,194</b>	<b>66,623,442</b>	<b>64,188,361</b>	<b>66,379,501</b>	<b>70,332,913</b>	<b>72,884,190</b>	<b>41,862,313</b>	<b>65,535,919</b>	<b>65,068,879</b>	<b>41,052,000</b>	<b>37,701,795</b>

### Fund Balance - Historical Data

	Actual 12/31/09 Fund Balance	Actual 12/31/10 Fund Balance	Actual 12/31/11 Fund Balance	Actual 12/31/12 Fund Balance	Actual 12/31/13 Fund Balance	Actual 12/31/14 Fund Balance	Actual 12/31/15 Fund Balance	Actual 12/31/16 Fund Balance	Actual 12/31/17 Fund Balance	Proposed 12/31/18 Fund Balance	Proposed 12/31/19 Fund Balance
1318 Sinking 2007 —BB Tax Ex											
1319 Sinking 2007 —BB Taxable											
1325 Sinking 2011			24,515								
1327 Sinking 2016								702,834			
1368 Coupon Baseball Tax Exempt	535,357	392,600	272,270	175,476	103,399	57,272					
1369 Coupon Baseball Taxable	33,212	35,946	38,049	39,847	43,166	48,692	52,071	52,812			
1373 Coupon ESCO Phase II		14,787			568						
1378 Coupon 2016 BB Taxable									15,068		
<b>DEBT SERVICE FUNDS</b>	<b>568,569</b>	<b>443,333</b>	<b>334,834</b>	<b>215,323</b>	<b>147,133</b>	<b>105,964</b>	<b>52,071</b>	<b>755,646</b>	<b>15,068</b>		
1406 Other Capital Projects								310,550			
1408 Capital Contribution	2,772										
1416 Bond Fund 2001 - Series B											
1417 Bond Fund 2004											
1418 Bond Fund 2007	30,952,839	22,173,648	15,038,076	13,468,209	12,648,872	7,198,610	5,327,190				
1419 Infrastructure Fund	1,355,303	1,151,980	1,547,011	2,476,138	3,899,213	4,465,618	5,244,275	4,958,581	2,423,090	1,200,000	1,219,096
1421 Bond Fund 2007- Baseball Tax Exempt	(371,881)										
1422 Bond Fund 2007- Baseball Taxable											
1423 Bond Fund 2007 - Baseball Note	(1,175,954)										
1424 ESCO Phase I	611,914	7,334									
1425 ESCO Phase II		4,542,912	75,947								
1429 Bond Fund 2016								18,882,522	11,914,534		
<b>CAPITAL PROJECTS FUNDS</b>	<b>31,374,993</b>	<b>27,875,874</b>	<b>16,661,034</b>	<b>15,944,347</b>	<b>16,548,085</b>	<b>11,664,228</b>	<b>10,571,465</b>	<b>24,151,653</b>	<b>14,337,624</b>	<b>1,200,000</b>	<b>1,219,096</b>
2101 Cedar View	815,718	1,052,352	1,269,490	1,278,786	925,246	717,770	775,883	919,264	1,101,824	960,000	924,890
2111 Government Center	5,280,532	5,752,974	6,431,895	7,405,690	5,603,588	4,038,982	2,742,642	1,265,355	1,875,031	700,000	1,116,687
<b>ENTERPRISE FUNDS</b>	<b>6,096,250</b>	<b>6,805,326</b>	<b>7,701,385</b>	<b>8,684,476</b>	<b>6,528,834</b>	<b>4,756,752</b>	<b>3,518,525</b>	<b>2,184,619</b>	<b>2,976,855</b>	<b>1,660,000</b>	<b>2,041,577</b>
<b>TOTAL ALL FUNDS</b>	<b>148,666,893</b>	<b>139,415,995</b>	<b>134,591,428</b>	<b>128,187,751</b>	<b>124,364,102</b>	<b>122,443,049</b>	<b>90,760,930</b>	<b>132,403,048</b>	<b>124,617,160</b>	<b>73,912,000</b>	<b>60,514,380</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
GAMING FUND

	2009-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
<b>REVENUES:</b>									
TERMINAL REV-SLOTS-COUNTY (7/8)	1,693,668	808,654	812,348	783,451	825,874	830,460	695,186	618,308	7,067,949
TERMINAL REV-SLOTS-MUNI (1/8)	241,953	115,522	116,050	111,922	117,982	118,637	99,312	28,927	950,304
TERMINAL REV-TABLES-COUNTY (1/2)	102,640	138,566	167,492	182,098	212,958	224,449	237,555	164,946	1,430,703
TERMINAL REV-TABLES-MUNI (1/2)	102,640	138,566	167,492	182,098	212,958	224,449	237,555		1,265,757
INTEREST INCOME	4,731	1,721	811	1,733	1,846	4,026	6,573	10,607	32,049
<b>TOTAL REVENUES</b>	<b>2,145,630</b>	<b>1,203,029</b>	<b>1,264,193</b>	<b>1,261,302</b>	<b>1,371,618</b>	<b>1,402,021</b>	<b>1,276,181</b>	<b>822,788</b>	<b>10,746,762</b>
<b>EXPENDITURES:</b>									
COOPERSBURG SLOTS	1,260			23,258		85,237	42,708		152,463
FT HILL SLOTS	49,504	28,320	48,351	127,591					253,766
SALISBURY SLOTS	22,032		37,584	12,076					71,692
UPPER SAUCON SLOTS	0		75,000		72,383	155,363	39,990	35,000	377,736
ADJUST MUNI SLOTS 2013 & 2014	0				(81,230)				(81,230)
COOPERSBURG TABLES	0		29,831						29,831
FT HILL TABLES	0		57,937		166,710	42,346	90,699		357,692
SALISBURY TABLES	0		14,998		125,067	27,330	90,610	56,260	314,265
UPPER SAUCON TABLES	0		69,790						69,790
ADJUST MUNI TABLES 2013 & 2014	0				81,230				81,230
<b>TOTAL EXPENDITURES</b>	<b>72,796</b>	<b>28,320</b>	<b>333,491</b>	<b>162,925</b>	<b>364,160</b>	<b>310,276</b>	<b>264,007</b>	<b>91,260</b>	<b>1,627,235</b>
<b>SOURCES:</b>									
TRF FROM HOTEL TAX	0	220,000							220,000
	0	220,000	0	0	0	0	0	0	220,000
<b>USES:</b>									
TRF TO OPERATING	0		(1,500,000)	(950,000)	(1,038,832)	(1,254,909)	(432,741)		(5,176,482)
TRF TO STABILIZATION	(1,000,000)	(1,000,000)							(2,000,000)
TRF TO COUP BD FD 2007 BASEBALL-TAX EX	(220,000)								(220,000)
<b>TOTAL USES</b>	<b>(1,220,000)</b>	<b>(1,000,000)</b>	<b>(1,500,000)</b>	<b>(950,000)</b>	<b>(1,038,832)</b>	<b>(1,254,909)</b>	<b>(432,741)</b>	<b>0</b>	<b>(7,396,482)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>									
COUNTY-SLOTS (7/8)	478,399	30,376	(311,841)	72,684	48,596	(153,421)	379,231	628,915	1,172,938
MUNICIPALITIES-SLOTS (1/8)	169,157	87,202	(44,885)	(51,003)	126,829	(121,963)	16,614	(6,073)	175,877
COUNTY-TABLES (1/2)	102,640	138,566	(207,508)	(55,402)	(46,750)	(42,553)	127,342	164,946	181,280
MUNICIPALITIES-TABLES (1/2)	102,640	138,566	(5,064)	182,098	(160,049)	154,773	56,246	(56,260)	412,949
	852,834	394,709	(569,298)	148,377	(31,374)	(163,164)	579,433	731,528	1,943,045
<b>COMPONENT BREAKOUT</b>									
<b>FUND BALANCE-BEGINNING OF YEAR</b>									
COUNTY-SLOTS (7/8)	0	(69,669)	(39,293)	(351,134)	(278,450)	(229,854)	(383,275)	(4,044)	0
MUNICIPALITIES-SLOTS (1/8)	0	127,319	214,521	169,635	118,632	245,461	123,498	140,112	0
COUNTY-TABLES (1/2)	0	10,829	149,395	(58,114)	(113,516)	(160,266)	(202,818)	(75,476)	0
MUNICIPALITIES-TABLES (1/2)	0	10,829	149,395	144,331	326,429	166,380	321,153	377,399	0
	0	79,308	474,017	(95,281)	53,096	21,722	(141,442)	437,991	0
<b>FUND BALANCE-END OF YEAR</b>									
COUNTY-SLOTS (7/8)	(69,669)	(39,293)	(351,134)	(278,450)	(229,854)	(383,275)	(4,044)	624,871	1,172,938 (1)
MUNICIPALITIES-SLOTS (1/8)	127,319	214,521	169,635	118,632	245,461	123,498	140,112	134,039	175,877 (2)
COUNTY-TABLES (1/2)	10,829	149,395	(58,114)	(113,516)	(160,266)	(202,818)	(75,476)	89,470	181,280 (1)
MUNICIPALITIES-TABLES (1/2)	10,829	149,395	144,331	326,429	166,380	321,153	377,399	321,139	412,949 (2)
	79,308	474,017	(95,281)	53,096	21,722	(141,442)	437,991	1,169,519	1,943,045

(1) THE UNAPPROPRIATED COUNTY - SLOTS AND TABLES ENDING FUND BALANCE IS \$1,354,219

(2) THE FUND BALANCE-END OF YEAR HAS BEEN APPROPRIATED IN ACCORDANCE WITH 2015 ORDINANCE #131, 2016 ORDINANCE #115 AND 2017 ORDINANCE #120.  
THE UNAPPROPRIATED MUNICIPALITIES-SLOTS FUND BALANCE IS \$130,081. THE UNAPPROPRIATED MUNICIPALITIES-TABLES FUND BALANCE IS \$237,643.



COUNTY OF LEHIGH  
HISTORICAL DATA  
GAS WELL IMPACT FEE

	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
REVENUES:								
GAS WELL IMPACT FEE - PARKS FUND	296,514	295,557	340,419	340,404	281,951	258,945	60,000	1,873,789
GAS WELL IMPACT FEE - INFRASTRUCTURE		993,207	566,973	571,411	473,472	435,534	323,419	3,364,016
TOTAL REVENUES	<u>296,514</u>	<u>1,288,764</u>	<u>907,392</u>	<u>911,815</u>	<u>755,423</u>	<u>694,479</u>	<u>383,419</u>	<u>5,237,805</u>
EXPENDITURES:								
PARKS FUND								
LV PLANNING COMM					67,000			67,000
AG EXTENSION GRANTS					123,250	123,250	61,625	308,125
GYPSY MOTH REMEDIATION					122,460	15,075	11,450	148,985
INFRASTRUCTURE								
HAASADAH RD BRIDGE					84,387	777,112	37,919	899,418
COPLAY/NORTHAMPTON BRIDGE						126,345	202,725	329,070
SLATINGTON-WALNUT ST BRIDGE						8,347	2,118	10,465
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>397,097</u>	<u>1,050,129</u>	<u>315,837</u>	<u>1,763,063</u>
USES:								
TRF TO OTHER CAP PROJ - PARKS FUND				(250,000)	(947,239)	(32,796)	(56,843)	(1,286,878)
TOTAL USES	<u>0</u>	<u>0</u>	<u>0</u>	<u>(250,000)</u>	<u>(947,239)</u>	<u>(32,796)</u>	<u>(56,843)</u>	<u>(1,286,878)</u>
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES								
PARKS FUND	296,514	295,557	340,419	90,404	(977,998)	87,824	(69,918)	62,801
INFRASTRUCTURE	0	993,207	566,973	571,411	389,085	(476,270)	80,657	2,125,063
	<u>296,514</u>	<u>1,288,764</u>	<u>907,392</u>	<u>661,815</u>	<u>(588,913)</u>	<u>(388,446)</u>	<u>10,739</u>	<u>2,187,864</u>
FUND BALANCE-BEGINNING OF YEAR								
PARKS FUND		296,514	592,070	932,489	1,022,893	44,895	132,719	0
INFRASTRUCTURE		0	993,207	1,560,180	2,131,591	2,520,676	2,044,406	0
	<u>0</u>	<u>296,514</u>	<u>1,585,277</u>	<u>2,492,669</u>	<u>3,154,484</u>	<u>2,565,571</u>	<u>2,177,125</u>	<u>0</u>
FUND BALANCE-END OF YEAR								
PARKS FUND	296,514	592,070	932,489	1,022,893	44,895	132,719	62,801	62,801
INFRASTRUCTURE	0	993,207	1,560,180	2,131,591	2,520,676	2,044,406	2,125,063	2,125,063
	<u>296,514</u>	<u>1,585,277</u>	<u>2,492,669</u>	<u>3,154,484</u>	<u>2,565,571</u>	<u>2,177,125</u>	<u>2,187,864</u>	<u>2,187,864</u>

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
<b>REVENUES:</b>									
CENTURY FUND CONTRIB FOR HAINES MILL GAZEBO	2,000								2,000
TREXLER TRUST GRANT FOR SPORTS FIELDS	77,000								77,000
COMMONWEALTH OF PA GRANT FOR SPORTS FIELDS	55,000								55,000
COMMONWEALTH OF PA GRANT FOR VELODROME IMPROVE	750,000								750,000
CEDAR VILLAGE ESCROW REFUND	1,211								1,211
PENN DOT-AG EASEMENT REIMBURSEMENT	420								420
COMMONWEALTH OF PA -BETH MUN WATER AUTH-LEHIGH MT	417,332								417,332
DCNR-BLOCK PLANNING GRANT	94,165								94,165
DCNR-LEASER LAKE PASS THRU GRANT	675,000		75,000						750,000
DCNR-JORDAN CREEK GREENWAY	0					100,000	29,031		129,031
DCNR-CEDAR CREEK PARKWAY WEST	0						197,000	60,000	257,000
DEP-LEASER LAKE PASS THRU GRANT	0	500,000							500,000
MULTI MUNICIPAL PARK	70,700								70,700
GAS WELL IMPACT FEE	0	296,513	295,557	340,419	340,404	281,951	258,945	323,419	2,137,208
COMM OF PA-GYPSY MOTH	0					1,458			1,458
US DEPT OF INTERIOR - SAYLOR PARK	0					200,000			200,000
INTEREST INCOME	2,644,926	8,906	8,210	9,429	12,396	9,041	13,304	14,444	2,720,656
MORTGAGE INTEREST	1,592,433								1,592,433
SALE OF PROPERTY - I78-ORD #1986-147	1,838,500								1,838,500
- CEDAR FAIR-ORD #1992-112	3,097,993								3,097,993
- POINTE WEST-ORD #1994-147	12,000								12,000
- FEDERAL CRTHS	36,151								36,151
- DORNEY PARK LAND	2,474,750		201						2,474,951
- SEEDWAY	0	260,000							260,000
- WOMEN'S CCC-HUNSICKER BLDG	0	130,981							130,981
- 614-616-618 HAMILTON STREET	0		305,000						305,000
- TWO CITY CENTER - 15 N CHURCH ST	0		162,800						162,800
- JAINDL-COUNTY PLAZA	0			12,884					12,884
- THREE CITY CENTER - 519-525 W HAMILT	0			303,693					303,693
<b>TRAILS:</b>									
SALE OF PROPERTY - BRIAD DEV-ORD #2004-208	990,000								990,000
COMMONWEALTH OF PA DCNR GRANT FOR D & L TRAIL	35,000								35,000
DELAWARE & LEHIGH NATIONAL HERITAGE CORRIDOR	19,579								19,579
<b>TOTAL REVENUES</b>	<b>14,884,160</b>	<b>1,196,400</b>	<b>846,768</b>	<b>666,425</b>	<b>352,800</b>	<b>592,450</b>	<b>498,280</b>	<b>397,863</b>	<b>19,435,146</b>
<b>EXPENDITURES:</b>									
AGRICULTURE EXTENSION GRANTS	0					123,250	123,250	61,625	308,125
LV PLANNING COMMISSION-PARKS & REC, OPEN SPACE PLAN	0					67,000			67,000
CONSERVATION PARTNERSHIPS	138,400								138,400
GYPSY MOTH REMEDIATION	0					122,460	15,075	11,450	148,985
LEASER LAKE PARTNERSHIP	675,000	500,000	75,000						1,250,000
<b>TOTAL EXPENDITURES</b>	<b>813,400</b>	<b>500,000</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>312,710</b>	<b>138,325</b>	<b>73,075</b>	<b>1,912,510</b>
<b>SOURCES:</b>									
TRF FROM OPERATING FD									
BUDGETARY ADJUSTMENT	475,000								475,000
FUNDING ALLOCATION	9,431,966								9,431,966
TRF FROM BD FD 96 SER-C	2,276,187								2,276,187
PROCEEDS - I78 FINAL SETTLEMENT	335,000								335,000
TRF FROM TAX RELIEF FUND	12,000,000								12,000,000
TRF FROM TREXLER NATURE PRESERVE	333,000								333,000

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
TOTAL SOURCES	24,851,153	0	0	0	0	0	0	0	24,851,153
USES:									
<b>TRANSFER TO OPERATING FUND-</b>									
INTEREST INCOME	(1,322,613)				(1,040,000)	(149,696)			(2,512,309)
1987 ORDINANCE #120 LEHIGH VALLEY CONSERVANCY	(11,507)								(11,507)
CENTURY FUND CONTRIBUTION FOR HAINES MILL GAZEBO	(2,000)								(2,000)
1988 ORDINANCE #118 WILDLANDS CONSERVANCY	(15,000)								(15,000)
1989 ORDINANCE #127 WILDLANDS CONSERVANCY	(5,000)								(5,000)
1991 ORDINANCE #124 WILDLANDS CONSERVANCY	(40,000)								(40,000)
BURNSIDE PLANTATION	(75,000)								(75,000)
SAND ISLAND DEVELOPMENT	(50,000)								(50,000)
1993 ORDINANCE #119 WILDLANDS CONSERVANCY	(15,000)								(15,000)
BUDGETARY ADJUSTMENT	(4,475,000)								(4,475,000)
<b>TRANSFER TO OTHER CAPITAL PROJECTS-</b>									
1989 ORDINANCE #146 RIVERSIDE TRACT	(248,269)								(248,269)
1991 ORDINANCE #104 WILDLANDS CONSERVANCY	(31,463)								(31,463)
1992 ORDINANCE #133 SPORTS FIELDS	(48,500)								(48,500)
1993 ORDINANCE #155 SPORTS FIELDS	(111,998)								(111,998)
1994 ORDINANCE #132 BREININGER PROPERTY	(88,434)								(88,434)
1998 ORDINANCE #126 NORTH WHITEHALL	(77,500)								(77,500)
1998 ORDINANCE #139 RIVERSIDE TRACT	(253,120)								(253,120)
2000 ORDINANCE #147 ONTELAUNEE PARK	(106,250)								(106,250)
2001 ORDINANCE #180 EAST SIDE YOUTH CENTER	(100,000)								(100,000)
2001 ORDINANCE #181 SAND ISLAND WEST	(50,000)								(50,000)
2002 ORDINANCE #176 KECK PARK	(75,000)								(75,000)
2002 ORDINANCE #178 EMMAUS COMM PK S 4TH ST FIELDS	(11,180)								(11,180)
2002 ORDINANCE #180 SAND ISLAND WEST PHASE II	(70,000)								(70,000)
2004 ORDINANCE #191 RIVERVIEW ROAD	(350)								(350)
2004 ORDINANCE #205 RIVER ROAD	(137,798)								(137,798)
2005 ORDINANCE #140 WEST COLUMBIA STREET	(167,302)								(167,302)
2005 ORDINANCE #141 TROUT CREEK	(22,000)								(22,000)
2005 ORDINANCE #142 UMT GRANGE & RUPPSVILLE RDS	(211,150)								(211,150)
2005 ORDINANCE #177 BUCKY BOYLE PARK	(465,455)								(465,455)
2005 ORDINANCE #210 SLATE HERITAGE TRAIL	(27,594)								(27,594)
2006 ORDINANCE #132 BETH MUN WATER AUTH TRACT-LEHIG	(885,329)								(885,329)
2006 ORDINANCE #213 ZAWARSKI PARCEL ADJ EGYPT PARK	(70,769)								(70,769)
2006 ORDINANCE #214 SAND ISLAND WEST	(174,644)								(174,644)
2007 RESOLUTION #39 NORTHERN LEHIGH COMM CTR	0	(100,000)							(100,000)
2007 ORDINANCE #120 CEDAR BEACH	(264,290)								(264,290)
2007 ORDINANCE #121 KECK PARK	0	(187,799)							(187,799)
2007 ORDINANCE #137 ROOSEVELT PARK	(71,229)								(71,229)
2007 ORDINANCE #137 ARTS WALK	(157,479)								(157,479)
2007 ORDINANCE #137 NEFFS VALLEY PARK	(147,814)								(147,814)
2007 ORDINANCE #145 EMMAUS-RIDGE/WILLIAMS STS PARK	(14,940)								(14,940)
2007 ORDINANCE #146 WHITEHALL-WOOD ST PLAYGROUND	(23,892)								(23,892)
2008 ORDINANCE #109 LOWER MACUNGIE TWP-FARR ROAD	(242,500)								(242,500)
2008 ORDINANCE #211 LEHIGH RIVER TRAIL DEV-EAST SIDE	0	(187,500)							(187,500)
2008 ORDINANCE #211 VARIOUS FIELD & COURT IMPROVEMEN	0	(87,500)							(87,500)
2008 ORDINANCE #212 CATASAUQUA GEORGE TAYLOR HOUSI	(143,750)								(143,750)
2009 ORDINANCE #102 EMMAUS TRIANGLE PARK	0		(209,000)						(209,000)
2009 ORDINANCE #143 CEDARVIEW & WESTSIDE PARKS	0		(45,970)						(45,970)
2009 ORDINANCE #148 FOUNTAIN HILL DODSON STREET	(226,000)								(226,000)

COUNTY OF LEHIGH  
HISTORICAL DATA  
PARKS FUND FUND

	1987-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
2009 ORDINANCE #157 CEDAR CREEK PARKWAY	(500,000)								(500,000)
2009 ORDINANCE #233 BORO OF EMMANUEL BRICKYARD TRAIL	(13,500)								(13,500)
2010 ORDINANCE #121 CATASAUQUA MUNI PARK/BATHHOUSE	(24,750)								(24,750)
2010 ORDINANCE #135 SLATINGTON MEMORIAL PARK	(76,225)								(76,225)
2010 ORDINANCE #136 LEHIGH PARKWAY PROJECT	0	(171,875)							(171,875)
2010 ORDINANCE #150 HIGBEE PARK	(30,000)								(30,000)
2012 ORDINANCE #129 PRYDUM FARM	0		(175,000)						(175,000)
2013 ORDINANCE #101 EMMANUEL COMMUNITY PARK	0			(70,000)					(70,000)
2013 ORDINANCE #101 UPPER SAUCON RAIL TRAIL	0			(228,202)					(228,202)
2013 ORDINANCE #101 SALISBURY TOWNSHIP LINDBERG PARK	0				(160,419)				(160,419)
2013 ORDINANCE #101 LOWER MACUNGIE CAMP OLYMPIC	0				(238,000)				(238,000)
2014 ORDINANCE #115 SAYLOR PARK KILN RENO	0			(5,212)	(28,960)	(452,365)			(486,537)
AG LAND EASEMENT	(9,833,934)				(49,068)				(9,883,002)
AG LAND EASEMENT - GAS WELL	0				(250,000)	(54,180)			(304,180)
AG INCUBATOR PROGRAM	0					(8,803)	(11,076)		(19,879)
EAGLES NEST CENTER CONTRIBUTION	(49,000)								(49,000)
LAURY'S STATION TRAIL HEAD	(86,072)								(86,072)
RODALE PARK	(125,000)								(125,000)
SPORTS FIELDS	(785,350)								(785,350)
TITLE SEARCH-LV CONSOLIDATED RAIL CORP	(4,500)								(4,500)
VELODROME IMPROVEMENTS	(2,303,340)								(2,303,340)
LOCKRIDGE FURNACE	(25,000)								(25,000)
CEDAR CREEK PARKWAY WEST	0			(49,319)		(392)			(49,711)
CEDAR CREEK PARKWAY WEST EXPAN & IMP	0		(42,110)	(34,336)	(5,412)	(393,372)	(4,409)	(24,189)	(503,828)
TREXLER NAT PRES PASSIVE REC	0				(54,902)	(987)			(55,889)
SAYLOR PARK RENOVATIONS	0						(17,110)	(27,104)	(44,214)
2017 ORDINANCE #129 OPEN SPACE ACQUISITION	0						(200)	(5,550)	(5,750)
<b>TRAILS:</b>									
2008 ORDINANCE #116 DELAWARE & LEHIGH TRAIL	(68,523)								(68,523)
2009 ORDINANCE #135 DELAWARE & LEHIGH TRAIL	(12,240)								(12,240)
2009 ORDINANCE #180 DELAWARE & LEHIGH TRAIL	(8,100)								(8,100)
2010 ORDINANCE #117 DELAWARE & LEHIGH TRAIL	(7,850)								(7,850)
2010 ORDINANCE #154 DELAWARE & LEHIGH TRAIL	(18,000)								(18,000)
DELAWARE & LEHIGH TRAIL	(709,739)								(709,739)
BOAT LAUNCH AT LEHIGH GAP-DELAWARE & LEHIGH TRAIL	(49,101)								(49,101)
JORDAN CREEK GREENWAY	(1,793)	(131,914)	(80,986)	(14,336)	(158,925)	(37,140)			(425,094)
TRANSFER TO BOND FUND 1991-									
AG LAND EASEMENT	(324,061)		(26,984)	(123,948)					(474,993)
TRANSFER TO CONTRACTUAL INVEST	(750,000)								(750,000)
TRANSFER TO GAME PRESERVE FUND	(1,900,000)								(1,900,000)
TRANSFER TO TAX RELIEF FUND	(4,063,593)								(4,063,593)
TRANSFER TO STABILIZATION	(1,999,999)								(1,999,999)
<b>TOTAL USES</b>	<b>(34,506,789)</b>	<b>(866,588)</b>	<b>(580,050)</b>	<b>(525,353)</b>	<b>(1,985,686)</b>	<b>(1,096,935)</b>	<b>(32,795)</b>	<b>(56,843)</b>	<b>(39,651,039)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>4,415,124</b>	<b>(170,188)</b>	<b>191,718</b>	<b>141,072</b>	<b>(1,632,886)</b>	<b>(817,195)</b>	<b>327,160</b>	<b>267,945</b>	<b>2,722,750</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>	<b>23,104</b>	<b>4,438,228</b>	<b>4,268,040</b>	<b>4,459,758</b>	<b>4,600,830</b>	<b>2,967,944</b>	<b>2,150,749</b>	<b>2,477,909</b>	<b>23,104</b>
<b>FUND BALANCE-END OF YEAR</b>	<b>4,438,228</b>	<b>4,268,040</b>	<b>4,459,758</b>	<b>4,600,830</b>	<b>2,967,944</b>	<b>2,150,749</b>	<b>2,477,909</b>	<b>2,745,854</b>	<b>2,745,854</b>

COUNTY OF LEHIGH  
HISTORICAL DATA  
HAZARDOUS MATERIAL RESPONSE FUND

	1989-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
REVENUES:									
GRANTS & REIMBURSEMENTS	1,382,727	85,299	96,195	66,049	75,140	104,555	151,700	69,026	2,030,691
DEPARTMENTAL EARNINGS	1,124,715	62,850	70,225	65,475	70,950	72,875	73,975	57,650	1,598,715
INTEREST INCOME	115,161	335	280	274	109	4	228	268	116,659
OTHER REVENUES	14,395								14,395
TOTAL REVENUES	2,636,998	148,484	166,700	131,798	146,199	177,434	225,903	126,944	3,760,460
EXPENDITURES:									
DISASTER RECOVERY	64,814								64,814
TECHNICAL RESCUE	120,730	11,686	18,685	19,125	27,087	17,363	21,154	7,146	242,976
HAZMAT PERSONNEL & BENEFITS	985,434	134,874	122,927	115,707	112,251	117,576	121,756	59,245	1,769,770
HAZMAT EXPENSES	1,309,626	49,990	46,365	48,246	73,135	115,057	72,997	68,142	1,783,558
TOTAL EXPENDITURES	2,480,604	196,550	187,977	183,078	212,473	249,996	215,907	134,533	3,861,118
SOURCES:									
ADOPTED BUDGET	22,502								22,502
BUDGET REVISION	27,110								27,110
1989 ORDINANCE #148	20,000								20,000
1991 ORDINANCE #109	90,000								90,000
TRF FROM OPERATING	0					94,345			94,345
TOTAL SOURCES	159,612	0	0	0	0	94,345	0	0	253,957
USES:									
TRF TO OPERATING FUND	(3,225)								(3,225)
TRF TO OTHER CAP PROJ	(147,667)								(147,667)
TOTAL USES	(150,892)	0	0	0	0	0	0	0	(150,892)
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES	165,114	(48,066)	(21,277)	(51,280)	(66,274)	21,783	9,996	(7,589)	2,407
FUND BALANCE-BEGINNING OF YEAR		165,114	117,048	95,771	44,491	(21,783)	0	9,996	0
FUND BALANCE-END OF YEAR	165,114	117,048	95,771	44,491	(21,783)	0	9,996	2,407	2,407

NOTE: HAZMAT FUNDS FROM 1989, 1990 AND 1991 WERE INCLUDED IN THE OPERATING FUND.

COUNTY OF LEHIGH  
HISTORICAL DATA  
HOTEL TAX FUND

	2000-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
REVENUES:									
COUNTY/COMMUNITY TOURISM	4,258,773	433,147	426,355	455,932	538,383	564,341	571,565	632,455	7,880,951
DEV OF FACILITIES/MARKETING	1,725,134	288,750	284,236	303,994	358,908	376,214	381,029	213,941	3,932,206
INTEREST INCOME	225,501	1,041	1,091	1,687	2,168	3,996	9,897	12,486	257,867
DONATIONS	116,100								116,100
TOTAL REVENUES	6,325,508	722,938	711,682	761,613	899,459	944,551	962,491	858,882	12,187,124
EXPENDITURES:									
MORE FOR CHILDREN	802,546								802,546
TOURISM DEV-COUNTY	276,421								276,421
TOURISM DEV-COMMUNITY	1,195,851	128,476	132,600	119,592	68,390	127,454	137,466	73,500	1,983,329
DEV OF FACILITIES/MARKETING	143,188								143,188
TOTAL EXPENDITURES	2,418,006	128,476	132,600	119,592	68,390	127,454	137,466	73,500	3,205,484
SOURCES:									
TRF FROM BF 2007 BASEBALL TAX EX	943,184								943,184
TOTAL SOURCES	943,184	0	0	0	0	0	0	0	943,184
USES:									
TRF TO OPERATING FUND-DEV OF FAC	(46,535)								(46,535)
TRF TO OTHER CAPITAL PROJECTS	(782,655)								(782,655)
TRF TO BF 2007 BASEBALL TAX EX-TOUR DEV-CNTY	(950,800)								(950,800)
TRF TO COUP BF 2007 BASEBALL TAX EX-TOUR DEV-CNTY	(1,396,842)	(128,649)	(135,081)	(141,836)	(148,928)	(156,374)			(2,107,710)
TRF TO COUP BF 2007 BASEBALL TAX EX-DEV OF FAC	(1,212,720)	(356,826)	(374,917)	(393,913)	(375,488)	(440,118)			(3,153,982)
TRF TO SINK BF 2007 BASEBALL TAX EX-DEV OF FAC	(19,947)	(5,000)	(5,000)	(5,000)	(5,000)				(39,947)
TRF TO COUP BF 2017 BASEBALL TAX EX-TOUR DEV-CNTY	0						(86,198)	(63,017)	(149,215)
TRF TO COUP BF 2017 BASEBALL TAX EX-DEV OF FAC	0						(245,335)	(179,357)	(424,692)
TRF TO GAMING	0	(220,000)							(220,000)
TOTAL USES	(4,409,499)	(710,475)	(514,998)	(540,749)	(529,416)	(596,492)	(331,533)	(242,374)	(7,875,536)
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES	441,187	(116,013)	64,084	101,272	301,653	220,605	493,492	543,008	2,049,288
FUND BALANCE-BEGINNING OF YEAR	0	441,187	325,174	389,258	490,530	792,183	1,012,788	1,506,280	0
FUND BALANCE-END OF YEAR	441,187	325,174	389,258	490,530	792,183	1,012,788	1,506,280	2,049,288	2,049,288

COUNTY OF LEHIGH  
HISTORICAL DATA  
PUBLIC SAFETY FUND

	2008 - 2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
REVENUES:									
REGIONAL CRIME CENTER	21,317	962,757	335,355	349,713	151,800	102,898	119,934	57,870	2,101,644
INTEREST INCOME	56,950	387	367	165	532	617	218	1,249	60,485
TOTAL REVENUES	<u>78,267</u>	<u>963,144</u>	<u>335,722</u>	<u>349,878</u>	<u>152,332</u>	<u>103,515</u>	<u>120,152</u>	<u>59,119</u>	<u>2,162,129</u>
EXPENDITURES:									
REGIONAL CRIME CENTER	230,858	1,057,511	513,198	743,314	1,014,222	1,074,338	1,040,853	859,391	6,533,685
SAFE STREETS	829,945								829,945
CODY/COBRA	1,827,940	242,415	211,615	212,865	213,115	211,615	211,615	211,615	3,342,795
EMERGENCY TRAINING SITES	870,000	10,058	85,000	8,019					973,077
TOTAL EXPENDITURES	<u>3,758,743</u>	<u>1,309,984</u>	<u>809,813</u>	<u>964,198</u>	<u>1,227,337</u>	<u>1,285,953</u>	<u>1,252,468</u>	<u>1,071,006</u>	<u>11,679,502</u>
SOURCES:									
TRANS FROM OPERATING	2,642,003	66,800	510,460	1,028,450	767,786	1,129,817	1,215,067	1,342,984	8,703,367
TRANS FROM OTHER CAPITAL PROJ	1,050,000								1,050,000
TRANS FROM ECON DEVELOP	500,000								500,000
TOTAL SOURCES	<u>4,192,003</u>	<u>66,800</u>	<u>510,460</u>	<u>1,028,450</u>	<u>767,786</u>	<u>1,129,817</u>	<u>1,215,067</u>	<u>1,342,984</u>	<u>10,253,367</u>
USES:									
TRANS TO OTHER CAPITAL PROJ	(54,335)	(17,064)							(71,399)
INDIRECT COST ALLOCATION	0		(5,369)	(15,006)	(17,155)	(21,697)	(28,099)	(15,706)	(103,032)
TOTAL USES	<u>(54,335)</u>	<u>(17,064)</u>	<u>(5,369)</u>	<u>(15,006)</u>	<u>(17,155)</u>	<u>(21,697)</u>	<u>(28,099)</u>	<u>(15,706)</u>	<u>(174,431)</u>
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES	457,192	(297,104)	31,000	399,124	(324,374)	(74,318)	54,652	315,391	561,563
FUND BALANCE-BEGINNING OF YEAR	0	457,192	160,088	191,088	590,212	265,838	191,520	246,172	0
FUND BALANCE-END OF YEAR	<u>457,192</u>	<u>160,088</u>	<u>191,088</u>	<u>590,212</u>	<u>265,838</u>	<u>191,520</u>	<u>246,172</u>	<u>561,563</u>	<u>561,563</u>

COUNTY OF LEHIGH  
HISTORICAL DATA  
RECORDS IMPROVEMENT FUND

	1998-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
<b>REVENUES:</b>									
JUD REC-DEEDS- RECORDS IMPROVEMENT FEE	2,138,562	143,023	142,877	105,729	116,124	113,781	116,022	65,456	2,941,374
GEN COUNTY - RECORDS IMPROVEMENT FEE	1,509,306	95,112	95,118	70,486	77,416	75,854	77,348	43,534	2,044,174
ORPHANS-ELECTRONIC FILING FEE	0			3,495	3,585	3,455	3,235	1,835	15,605
CIVIL-ELECTRONIC FILING FEE	0		79,588	73,442	79,401	73,148	71,434	41,708	418,721
REG-ELECTRONIC FILING FEE	0		7,375	6,760	6,655	6,910	6,475	4,110	38,285
JUD REC-DEEDS - INTEREST	102,959	105	452	622	1,146	1,341	897	197	107,719
GEN COUNTY - INTEREST	133,069	39	32	76	(352)	(149)	(40)	24	132,699
ELECTRONIC FILING - INTEREST	0	219	665	778	1,208	1,603	2,191	2,461	9,125
<b>TOTAL REVENUES</b>	<b>3,883,896</b>	<b>238,498</b>	<b>325,907</b>	<b>261,388</b>	<b>285,183</b>	<b>275,943</b>	<b>277,562</b>	<b>159,325</b>	<b>5,707,702</b>
<b>EXPENDITURES:</b>									
JUD REC-DEEDS	99,219	5,078		2,782		12,545			119,624
GEN COUNTY	181,265	47,034	49,665	51,463	50,587	54,778	51,309	34,056	520,157
E FILING SVC FEE	0		61,950	73,575	71,804	68,977	65,369	88,418	430,093
<b>TOTAL EXPENDITURES</b>	<b>280,484</b>	<b>52,112</b>	<b>111,615</b>	<b>127,820</b>	<b>122,391</b>	<b>136,300</b>	<b>116,678</b>	<b>122,474</b>	<b>1,069,874</b>
<b>SOURCES:</b>									
TRF FROM OPERATING FUND									
ELECTRONIC FILING	0	335,462							335,462
<b>TOTAL SOURCES</b>	<b>0</b>	<b>335,462</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>335,462</b>
<b>USES:</b>									
TRF TO OPERATING FUND									
JUD REC-DEEDS-DEBT SVC	(107,363)	(40,000)	(19,675)						(167,038)
JUD REC-DEEDS-CT INFO SYS DEBT SVC	0			(44,000)	(44,000)	(44,000)	(44,000)	(44,000)	(220,000)
GENERAL OPERATIONS-DEBT SVC	(158,498)	(88,000)	(88,000)						(334,498)
TRF TO OTHER CAPITAL PROJECTS FUND									
JUD REC-DEEDS-TWO COPIERS	(17,335)							(2,949)	(20,284)
JUD REC-DEEDS-DIGITIZED INDEXING	(1,015,871)								(1,015,871)
JUD REC-DEEDS-NETWORK GROWTH	(19,025)								(19,025)
JUD REC-DEEDS-HECON BUTTON CONTROLLERS	(6,216)								(6,216)
JUD REC-DEEDS-WORK STATIONS	(3,487)								(3,487)
JUD REC-DEEDS-LANDEX SOFTWARE UPGRADE	(251,210)								(251,210)
JUD REC-DEEDS-COMPUTER HARDWARE UPGRADE	(131,351)								(131,351)
JUD REC-DEEDS-REDESIGN OFFICE LAYOUT	(21,900)								(21,900)
JUD REC-DEEDS-BACKSCANNING OF MAPS	(152,963)								(152,963)
JUD REC-DEEDS-MICROFILM STORAGE TRANSFER	(6,000)	(14,018)	(1,365)						(21,383)
JUD REC-DEEDS-REDACTION OF SS#	0		(37,500)						(37,500)
JUD REC-DEEDS-CARD READER	0			(7,355)					(7,355)
JUD REC-DEEDS-RUSSELL CONV TO LANDEX	0				(110,624)	(26,796)			(137,420)
JUD REC-DEEDS-MICROFILM/SCANNING	0						(220,930)	(131,859)	(352,789)
JUD REC-DEEDS-MAP CABINET AND FILE HANGERS	0						0	(6,059)	(6,059)
GEN COUNTY-JUD REC-MICROFILM/SCANNING	0					(50,114)			(50,114)
GEN COUNTY-JUD REC-CIV DOCUMENT IMAGING	(126,066)								(126,066)
GEN COUNTY-JUD REC-CRIM MICROFILMING	(58,373)	(14,127)							(72,500)
GEN COUNTY-JUD REC-CIV MICROFILMING	(175,798)								(175,798)
GEN COUNTY-REG WILLS/ORPH CT MICROFILM	(69,238)	(16,919)	(14)						(86,171)
GEN COUNTY-JUD REC-LEKTRIEVER	(3,921)								(3,921)
GEN COUNTY-JUD REC-REMOVE SS # MARRIAGE LIC	(16,954)				(66,175)				(83,129)
E FILING - ODYSSEY ENHANCEMENTS - TYLER	0					(57,800)	(14,865)		(72,665)
TRF TO COUPON SERIES 2001 FUND									
JUD REC-DEEDS COMPUTERIZATION-DEBT SVC									
PROJECT COSTS INCURRED \$499,440	(332,402)								(332,402)
COURTS INFO SYSTEM									
PROJECT COSTS INCURRED \$4,232,664	(721,502)								(721,502)
<b>TOTAL USES</b>	<b>(3,395,473)</b>	<b>(173,064)</b>	<b>(146,554)</b>	<b>(51,355)</b>	<b>(220,799)</b>	<b>(178,710)</b>	<b>(279,795)</b>	<b>(184,867)</b>	<b>(4,630,617)</b>

NOTE: RECORDS IMPROVEMENT FUNDS FROM 1998 AND 1999 WERE INCLUDED IN THE OPERATING FUND.



COUNTY OF LEHIGH  
HISTORICAL DATA  
RECORDS IMPROVEMENT FUND

	1998-2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES									
JUD REC-DEEDS	36,653	84,032	84,589	52,214	(37,354)	31,781	(148,011)	(119,214)	25,216
GEN COUNTY	312,904	(70,929)	(42,529)	19,099	(39,698)	(29,187)	25,999	9,502	3,017
ELECTRONIC FILING	0	335,681	25,678	10,900	19,045	(41,661)	3,101	(38,304)	314,440
	<u>349,557</u>	<u>348,784</u>	<u>67,738</u>	<u>82,213</u>	<u>(58,007)</u>	<u>(39,067)</u>	<u>(118,911)</u>	<u>(148,016)</u>	<u>342,673</u>
COMPONENT BREAKOUT									
FUND BALANCE-BEGINNING OF YEAR									
JUD REC-DEEDS	0	77,179	161,211	245,800	298,014	260,660	292,441	144,430	0
GEN COUNTY	0	130,760	59,831	17,302	36,401	(3,297)	(32,484)	(6,485)	0
ELECTRONIC FILING	0		335,681	361,359	372,259	391,304	349,643	352,744	0
	<u>0</u>	<u>207,939</u>	<u>556,723</u>	<u>624,461</u>	<u>706,674</u>	<u>648,667</u>	<u>609,600</u>	<u>490,689</u>	<u>0</u>
FUND BALANCE-END OF YEAR									
JUD REC-DEEDS	77,179	161,211	245,800	298,014	260,660	292,441	144,430	25,216	25,216
GEN COUNTY	130,760	59,831	17,302	36,401	(3,297)	(32,484)	(6,485)	3,017	3,017
ELECTRONIC FILING	0	335,681	361,359	372,259	391,304	349,643	352,744	314,440	314,440
	<u>207,939</u>	<u>556,723</u>	<u>624,461</u>	<u>706,674</u>	<u>648,667</u>	<u>609,600</u>	<u>490,689</u>	<u>342,673</u>	<u>342,673</u>

NOTE: RECORDS IMPROVEMENT FUNDS FROM 1998 AND 1999 WERE INCLUDED IN THE OPERATING FUND.

COUNTY OF LEHIGH  
HISTORICAL DATA  
STABILIZATION FUND

	1992 - 2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
<b>REVENUES:</b>									
GRANTS & REIMBURSEMENTS	18,154,701								18,154,701
INVESTMENT INCOME	16,441,687	55,109	50,378	56,698	65,282	100,025	148,231	102,777	17,020,188
<b>TOTAL REVENUES</b>	<b>34,596,388</b>	<b>55,109</b>	<b>50,378</b>	<b>56,698</b>	<b>65,282</b>	<b>100,025</b>	<b>148,231</b>	<b>102,777</b>	<b>35,174,889</b>
<b>SOURCES:</b>									
TRF FROM OPERATING FUND	1,710,303	3,000,000							4,710,303
BUDGETARY ADJUSTMENT	9,475,000								9,475,000
TRF FROM WEISENBERGER FUND	3,000,000								3,000,000
TRF FROM CEDARBROOK FUND DEP FUND	3,076,000								3,076,000
TRF FROM SPECIAL PARK DEV FUND	750,000								750,000
TRF FROM BOND FUND 2001	3,962,868								3,962,868
TRF FROM BOND FUND 2004	770,583								770,583
TRF FROM BF 2007-BASEBALL TAX EX	6,714,078								6,714,078
TRF FROM BOND FUND 2007	8,793,982								8,793,982
TRF FROM GREEN FUTURE	1,999,999								1,999,999
TRF FROM GAMING FUND	1,000,000	1,000,000							2,000,000
TRF FROM CEDARBROOK FUND	0					8,011,644	10,609,315		18,620,959
<b>TOTAL SOURCES</b>	<b>41,252,813</b>	<b>4,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,011,644</b>	<b>10,609,315</b>	<b>0</b>	<b>63,873,772</b>
<b>USES:</b>									
TRF TO OPERATING FUND									
INTEREST	(23,504,546)	(55,109)	(50,378)	(56,698)	(65,282)	(208,936)	(39,321)		(23,980,270)
BUDGETARY ADJUSTMENT	(11,043,230)								(11,043,230)
TRF TO CEDARBROOK	0					(8,011,644)	(10,609,315)		(18,620,959)
TRF TO OTHER CAPITAL PROJ-									
BURNSIDE PLANTATION	(75,000)								(75,000)
OLD COURTHOUSE RENOVATIONS	(119,457)								(119,457)
TRANSFORMERS	(85,000)								(85,000)
VELODROME IMPROVEMENTS	(164,982)								(164,982)
HOUSEHOLD HAZARDOUS WASTE	(39,956)								(39,956)
SAYLOR PARK	(9,857)								(9,857)
SUMNER AVENUE PAVING	(4,800)								(4,800)
MOTORAMP	(29,951)								(29,951)
RECREATION REINVESTMENT	(86,632)								(86,632)
ROUTE 309 NORTH WHITEHALL	(100,000)								(100,000)
PARKS OFFICE UPGRADE	(14,033)								(14,033)
JUVENILE DETENTION HOME	(347,127)								(347,127)
COMPUTER EQUIPMENT	(99,998)								(99,998)
AGRICULTURAL LAND PRESERVATION	(736,417)								(736,417)
LESTA FACILITY IMPROVEMENT	(137,232)								(137,232)
DOCUMENT IMAGING	(64,391)								(64,391)
PRETREATMENT PLANT	(252,000)								(252,000)
ELECTRONIC MONITORING EQUIP	(112,945)								(112,945)
DIST JUST NEW TELEPHONE SYSTEM	(58,571)								(58,571)
MAIL MACHINE	(23,974)								(23,974)
2001 ORDINANCE #117-PARKING LOTS	(396,885)								(396,885)
WATER INTRUSION	(20,319)								(20,319)

COUNTY OF LEHIGH  
HISTORICAL DATA  
STABILIZATION FUND

	1992 - 2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
COURTHOUSE RENOVATIONS	(1,399,856)								(1,399,856)
PAVING-WALNUT & CHURCH ST LOTS	(52,500)								(52,500)
GEOGRAPHIC INFORMATION SYSTEM	(83,829)								(83,829)
UTILITY GARAGE ROOF	(142,392)								(142,392)
OLD COURTHOUSE ELEVATOR	(45,000)								(45,000)
SCHERERSVILLE PARKING UPGRADE	(54,163)								(54,163)
TRANSCRIPTION DIGITAL RECORD SYS	(22,826)								(22,826)
2001 ORDINANCE #197 ZIATYK PROPERTY	(100,000)								(100,000)
COURT INFO SYSTEM	(109,121)								(109,121)
BOND FUND 2007 RESOLUTION	(10,710,681)								(10,710,681)
BOND FUND 2007 BASEBALL	(6,714,078)								(6,714,078)
TRF TO INFRASTRUCTURE FUND									
2007 RESOLUTION #13 LINDEN ST BRIDGE	(83,300)								(83,300)
TOTAL USES	<u>(57,045,049)</u>	<u>(55,109)</u>	<u>(50,378)</u>	<u>(56,698)</u>	<u>(65,282)</u>	<u>(8,220,580)</u>	<u>(10,648,636)</u>	<u>0</u>	<u>(76,141,732)</u>
TOTAL REVENUE & SOURCES OVER/ (UNDER) EXPENDITURES & USES	18,804,152	4,000,000	0	0	0	(108,911)	108,910	102,777	22,906,929
FUND BALANCE-BEGINNING OF YEAR	0	21,000,000	25,000,000	25,000,000	25,000,000	25,000,000	24,891,090	25,000,000	0
FUND BALANCE ADJUSTMENT	2,195,848 (1)								2,195,848
FUND BALANCE-END OF YEAR	<u>21,000,000</u>	<u>25,000,000</u>	<u>25,000,000</u>	<u>25,000,000</u>	<u>25,000,000</u>	<u>24,891,090</u>	<u>25,000,000</u>	<u>25,102,777</u>	<u>25,102,777</u>

NOTE: (1) THE BEGINNING FUND BALANCE FOR THE STABILIZATION FUND WAS ADJUSTED FOR THE CONSOLIDATION OF THE WEISENBERGER FUND AND CONTRACTUAL INVESTMENT FUND WHICH PREVIOUSLY WERE SEPARATELY REPORTED.

COUNTY OF LEHIGH  
HISTORICAL DATA  
TREXLER NATURE PRESERVE FUND

	2005 -2011	2012	2013	2014	2015	2016	2017	8/2 2018	TOTAL ALL YEARS
<b>REVENUES:</b>									
TREXLER ESTATE GRANT	52,605	158,006	8,158	8,665	9,129	9,639	10,031	8,158	264,391
ENVIRONMENTAL CENTER-TREXLER	700,000								700,000
ENVIRONMENTAL CENTER-GRANTS	588,969	2,000							590,969
TRAILS	522,143		392,918						915,061
OTHER GRANTS & REIMB	316,467	602							317,069
INTEREST INCOME	342,502	1,916	2,035	1,800	1,132	216	74	160	349,835
OTHER REVENUE	915	1	1	50	0	2,073	60	0	3,100
<b>TOTAL REVENUES</b>	<b>2,523,601</b>	<b>162,525</b>	<b>403,112</b>	<b>10,515</b>	<b>10,261</b>	<b>11,928</b>	<b>10,165</b>	<b>8,318</b>	<b>3,140,425</b>
<b>EXPENDITURES:</b>									
PART TIME-PASSIVE RECREATION	14,286								14,286
WILDLANDS CONSERVANCY	109,500	40,000	40,000	40,000	40,000	40,000	40,000	20,000	369,500
LV ZOOLOGICAL SOCIETY-OPERATIONS	2,710,000	245,000	245,000	185,000	185,000	185,000			3,755,000
LV ZOOLOGICAL SOCIETY-ELK/BISON	240,000	80,000	80,000	92,500	92,500	92,500	115,000	88,875	881,375
OTHER OPERATING EXPENSES	76,138	3,768	3,948	400		4,003			88,257
<b>TOTAL EXPENDITURES</b>	<b>3,149,924</b>	<b>368,768</b>	<b>368,948</b>	<b>317,900</b>	<b>317,500</b>	<b>321,503</b>	<b>155,000</b>	<b>108,875</b>	<b>5,108,418</b>
<b>SOURCES:</b>									
TRF FROM OPERATING	2,847,500	325,000				300,000	201,598	0	3,674,098
TRF FROM GREEN FUTURE	1,900,000								1,900,000
TRF FROM ECONOMIC DEVELOPMENT	100,000 (2)								100,000
<b>TOTAL SOURCES</b>	<b>4,847,500</b>	<b>325,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>201,598</b>	<b>0</b>	<b>5,674,098</b>
<b>USES:</b>									
TRF TO OTHER CAP PROJ									
INFRASTRUCTURE CAPITAL	(112,067)	(15,163)							(127,230)
ZOO INFRASTRUCTURE REPAIRS	0		(118,972)	(1,541)			(3,028)		(123,541)
MASTER SITE PLAN	(64,800)								(64,800)
PASSIVE RECREATION	(1,250,508)	(6,443)	(25,097)	(118,341)	(298,742)				(1,699,131)
ELK FENCE	(23,576)								(23,576)
ENVIRONMENTAL CENTER	(1,273,654)								(1,273,654)
TRF TO OPERATING FUND									
ENVIRONMENTAL CENTER	(79,758) (1)								(79,758)
TRF TO GREEN FUTURE									
TRAILS	(333,000)								(333,000)
<b>TOTAL USES</b>	<b>(3,137,363)</b>	<b>(21,606)</b>	<b>(144,069)</b>	<b>(119,882)</b>	<b>(298,742)</b>	<b>0</b>	<b>0</b>	<b>(3,028)</b>	<b>(3,724,690)</b>
<b>TOTAL REVENUE &amp; SOURCES OVER/ (UNDER) EXPENDITURES &amp; USES</b>	<b>1,083,814</b>	<b>97,151</b>	<b>(109,905)</b>	<b>(427,267)</b>	<b>(605,981)</b>	<b>(9,575)</b>	<b>56,763</b>	<b>(103,585)</b>	<b>(18,585)</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>	<b>0</b>	<b>1,083,814</b>	<b>1,180,965</b>	<b>1,071,060</b>	<b>643,793</b>	<b>37,812</b>	<b>28,237</b>	<b>85,000</b>	<b>0</b>
<b>FUND BALANCE-END OF YEAR</b>	<b>1,083,814</b>	<b>1,180,965</b>	<b>1,071,060</b>	<b>643,793</b>	<b>37,812</b>	<b>28,237</b>	<b>85,000</b>	<b>(18,585)</b>	<b>(18,585)</b>

NOTE: (1) IN 2009 REIMBURSE OPERATING FUND FOR ENVIRONMENTAL CENTER PROJECT.  
(2) IN 2009 ECONOMIC DEVELOPMENT FUNDING FOR LEHIGH VALLEY ZOOLOGICAL SOCIETY LEASE.

COUNTY OF LEHIGH  
SUMMARY OF OTHER CAPITAL PROJECTS FUND

DESCRIPTION	2019 ADOPTED BUDGET		ACCOUNT #	OBJECT NAME
DISTRICT ATTORNEY - VEHICLES FOR DA OFFICE-NARCOTICS (2)	45,040	(1)	240102.482.47421	VEHICLES-NEW
SHERIFF - TASER X26P TO REPLACE PHAZZER ENFORCERS	12,600	(1)	240104.000.47393	OTHER EQUIPMENT-REPLACE
SHERIFF - ACTIVE SHOOTER DRILL	25,000	(1)	240104.534.47958	DRILLS AND TRAINING
JUDICIAL RECORDS-DEEDS - REPLACE 2 NETWORK COPIERS	18,000	(10)	240192.000.47393	OTHER EQUIPMENT-REPLACE
JUDICIAL RECORDS - JUD REC MICROFILM/SCANNING	150,000	(10)	240192.705.47929	MICROFILMING
VOTER'S REG - REPLACE AGING VOTING SYSTEMS	3,150,000	(14)	240203.248.47441	COMPUTER EQUIPMENT-NEW
VOTER'S REG - REPLACE AGING VOTING SYSTEMS	350,000	(1)	240203.248.47441	COMPUTER EQUIPMENT-NEW
GENERAL COUNTY - COUNTY VEHICLE REPLACEMENTS	250,000	(1)	240302.730.47331	VEHICLES-REPLACEMENT
IT - ERP (ENTERPRISE RESOURCE PLAN)	1	(1)	240371.019.47441	COMPUTER EQUIPMENT-NEW
IT - DATA CENTER INFRASTRUCTURE LIFECYCLE MGT	250,000	(1)	240371.129.47351	COMPUTER EQUIPMENT-REPLACE
IT - APPLICATION ASSESSMENT AND MIGRATION	100,000	(1)	240371.131.47351	COMPUTER EQUIPMENT-REPLACE
IT - SECURITY INFRASTRUCTURE	30,000	(1)	240371.296.47441	COMPUTER EQUIPMENT-NEW
IT - END USER PLATFORMS	250,000	(1)	240371.712.47351	COMPUTER EQUIPMENT-REPLACE
CHILDREN & YOUTH - COMFORT COTTAGES 220 & 230 ROOF REPLACE	30,000	(11)	240502.503.47217	BUILDING IMPROVEMENTS
GENERAL SERVICES - RIVERSIDE DRIVE PAVING	-	(1)	240601.362.47231	PAVING
GENERAL SERVICES - MAJOR MAINTENANCE	200,000	(1)	240601.713.47934	MAJOR MAINTENANCE
PARKS - REPLACE METAL ROOF ON PARK MAINT FACILITY	10,000	(1)	240602.000.47217	BUILDING IMPROVEMENT
PARKS - TURBINE DEBRIS BLOWER	9,000	(1)	240602.000.47393	OTHER EQUIPMENT-REPLACE
PARKS - LEHIGH MOUNTAIN / WALKING PURCHASE PARK IMPROVEMENTS	1	(8)	240602.091.47233	PARK IMPROVEMENT
PARKS - JORDAN CREEK GREENWAY	1	(8)	240602.194.47232	IMPROVEMENTS-LAND
PARKS - D&L TRAIL EXPANSION (CEMENTON - ALLENTOWN)	1,151,000	(8)	240602.234.47232	IMPROVEMENTS-LAND
PARKS - TNP - UPGRADE MASTER SITE PLAN & IMPROVEMENTS	1	(8)	240602.447.47232	IMPROVEMENTS-LAND
PARKS - TNP - MOUNTAIN BIKE TRAIL	140,000	(8)	240602.496.47232	IMPROVEMENTS-LAND
PARKS - SAYLOR PARK RENOVATIONS	1	(8)	240602.926.47233	PARK IMPROVEMENT
MAINTENANCE - VOTING MACHINE BUILDING HEATING SYSTEM	50,000	(1)	240607.139.47217	BUILDING IMPROVEMENTS
MAINTENANCE - DETOX CENTER UPGRADES	70,000	(1)	240607.254.47217	BUILDING IMPROVEMENTS
MAINTENANCE - OLD COURTHOUSE RENOVATIONS/RESTORATION	1	(1)	240607.354.47217	BUILDING IMPROVEMENTS
MAINTENANCE - COURT HOUSE FACILITY SPACE UPGRADE	1,060,000	(14)	240607.445.47217	BUILDING IMPROVEMENTS
AGLAND PRESERVATION - AGRICULTURAL CONSERVATION EASEMENTS	500,000	(7)	240621.800.47131	AGRICULTURAL CONSERV PROG
HAMILTON FIN'L CTR - HFC ROOF REPLACE	325,000	(14)	240623.476.47217	BUILDING IMPROVEMENTS
MINOR LEAGUE BALLPARK - COCA COLA PARK	250,000	(12)	240624.144.47217	BUILDING IMPROVEMENTS
COMM CENTER - 911 CONSOLIDATION (ALLENTOWN / LEHIGH COUNTY)	750,000	(4)	240631.443.47914	OTHER CAPITAL EXPENDITURES
EMERGENCY MGMT - 1 HOUR SELF CONTAINED BREATHING TANKS	59,500	(1)	240632.449.47492	OTHER EQUIPMENT-NEW
EMERGENCY MGMT - EMA RESPONSE TOWING PICK-UP	70,000	(1)	240632.470.47492	OTHER EQUIPMENT-NEW
EMERGENCY MGMT - BEARCAT POLICE VEHICLE	325,000	(14)	240632.501.47492	OTHER EQUIPMENT-NEW
JAIL - FULL SIZE DUAL FLOW GAS CONVECTION OVEN	16,000	(1)	240801.000.47342	OTHER KITCHEN EQUIPMENT-REP
JAIL - GROEN-GAS TILTING GRILL/BRAISING PAN	18,100	(1)	240801.000.47342	OTHER KITCHEN EQUIPMENT-REP
JAIL - MAJOR MAINTENANCE	150,000	(1)	240801.219.47934	MAJOR MAINTENANCE
JAIL - AIR CONDITIONING - JAIL 4A	380,000	(14)	240801.484.47217	BUILDING IMPROVEMENTS

COUNTY OF LEHIGH  
SUMMARY OF OTHER CAPITAL PROJECTS FUND

DESCRIPTION	2019 ADOPTED BUDGET		ACCOUNT #	OBJECT NAME
JAIL - HOT WATER HEATER ELEMENT BUNDLE	35,000	(1)	240801.486.47217	BUILDING IMPROVEMENTS
JAIL - ENGINEERING / REPLACEMENT OF ELECTRIC BOILERS	60,000	(14)	240801.487.47217	BUILDING IMPROVEMENTS
JAIL - GAS BOILER EXHAUST FAN	30,000	(1)	240801.524.47217	BUILDING IMPROVEMENTS
JAIL - THERMAL CONTAINERS	60,300	(1)	240801.525.47342	OTHER KITCHEN EQUIPMENT-REP
JAIL - CELL DOORS	150,000	(14)	240801.530.47217	BUILDING IMPROVEMENTS
CCC - SECURITY & SURVEILLANCE	60,000	(1)	240806.526.47217	BUILDING IMPROVEMENTS
GOVERNMENT CENTER - HEATING COIL REPLACEMENT	32,000	(3)	241201.191.47217	BUILDING IMPROVEMENTS
GOVERNMENT CENTER - 50 FOOT MAN-LIFT	45,000	(3)	241201.504.47492	OTHER EQUIPMENT-NEW
GOVERNMENT CENTER - PARKADE CONCRETE REPAIRS	105,000	(3)	241201.532.47217	BUILDING IMPROVEMENTS
AUTO THEFT - NEW VEHICLE - AUTO THEFT TASK FORCE	30,000	(5)	241517.481.47421	VEHICLES-NEW
INSURANCE FRAUD - NEW VEHICLE - INSURANCE FRAUD TASK FORCE	35,000	(6)	241518.483.47421	VEHICLES-NEW
PUBLIC SAFETY - NEW RECORDS MGMT SYSTEM (RMS) FOR RIIC	520,000	(14)	241522.529.47351	COMPUTER EQUIPMENT-REPLACE
CB-NURSING - RESIDENT CARE EQUIPMENT REPLACEMENT PROJECT	250,000	(2)	247101.276.47393	OTHER EQUIPMENT-REPLACE
CB-ADMIN - IT EQUIPMENT	85,000	(2)	247131.158.47351	COMPUTER EQUIPMENT-REPLACE
CB-FACILITIES - BUILDING & INFRASTRUCTURE SYSTEMS & STRUCTURAL	50,000	(2)	247133.018.47217	BUILDING IMPROVEMENTS
CB-FACILITIES - MAJOR MAINTENANCE	125,000	(2)	247133.338.47934	MAJOR MAINTENANCE
CB-FACILITIES - OUTDOOR MAINTENANCE EQUIPMENT	65,000	(2)	247133.521.47393	OTHER EQUIPMENT-REPLACE
CB-DINING SVC - FOOD SERVICE EQUIPMENT	150,000	(2)	247143.324.47342	OTHER KITCHEN EQUIPMENT-REP
FH-FACILITIES - FURNITURE REPLACEMENT	40,000	(2)	247233.368.47393	OTHER EQUIPMENT-REPLACE
FH-FACILITIES - MAJOR MAINTENANCE	50,000	(2)	247233.477.47934	MAJOR MAINTENANCE
FH-FACILITIES - BUILDING & INFRASTRUCTURE SYSTEMS & STRUCTURAL	250,000	(2)	247233.518.47217	BUILDING IMPROVEMENTS
FH-DINING SVC - FOOD SERVICE EQUIPMENT	30,000	(2)	247243.441.47342	OTHER KITCHEN EQUIPMENT-REP

TOTAL

12,451,546

FUNDING SOURCES: (1) OPERATING	2,150,542
(2) CEDARBROOK	1,095,000
(3) GOVERNMENT CENTER	182,000
(4) 911	750,000
(5) AUTO THEFT	30,000
(6) INSURANCE FRAUD	35,000
(7) GAMING	500,000
(8) PARKS FUND	1,291,004
(10) RECORDS IMPROVEMENT - DEEDS	168,000
(11) CHILDREN & YOUTH	30,000
(12) HOTEL TAX	250,000
(14) STABLIZATION	5,970,000

12,451,546

COUNTY OF LEHIGH  
SUMMARY OF INFRASTRUCTURE FUND

DESCRIPTION	2019 ADOPTED BUDGET	ACCOUNT #	OBJECT NAME
UTILITY SVCS-BRIDGES - STREAM SEDIMENTATION REMOVAL & RIPARIAN REPAIRS	1	380652.079.47272	STREAM SEP REMOVAL & RIPARIAN
UTILITY SVCS-BRIDGES - BRIDGES- GENERAL MAJOR MAINT PROJECTS	200,000	380652.182.47934	MAJOR MAINTENANCE
UTILITY SVCS-BRIDGES - DEVONSHIRE RD (SALISBURY CHURCH BRIDGE)	125,000	380652.507.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - RUHETOWN BRIDGE	200,000	380652.508.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - KOCHER'S BRIDGE	1	380652.509.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - MOSSERVILLE BRIDGE	1	380652.510.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - OSWALD'S MILL BRIDGE	1	380652.511.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - LONG'S BRIDGE	25,000	380652.512.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - URHlich'S MILL BRIDGE	25,000	380652.513.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - REX'S COVERED BRIDGE	1	380652.514.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - SAEGER'S QUARRY BRIDGE	50,000	380652.515.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - HAMILTON STREET JORDAN CREEK BRIDGE	1	380652.516.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - PINE STREET BRIDGE	100,000	380652.517.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - COPLAY/NORTHAMPTON BRIDGE	5,000,000	380652.739.47226	COPLAY/NORTHAMPTON BRIDGE
UTILITY SVCS-BRIDGES - GUIDE RAIL UPGRADE	25,000	380652.743.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - WEHR'S MILL COVERED BRIDGE OVER JORDAN CREEK	1	380652.905.47224	OTHER BRIDGE IMPROVEMENTS
UTILITY SVCS-BRIDGES - GEIGER'S COVERED BRIDGE OVER JORDAN CREEK	325,900	380652.936.47225	GEIGER'S COVERED BRIDGE
 TOTAL	 <u>6,075,907</u>		

COUNTY OF LEHIGH  
SUMMARY OF BOND FUND SERIES 2018 FUND

DESCRIPTION	2019 ADOPTED BUDGET	ACCOUNT #	OBJECT NAME
CB-FACILITIES - RECONFIGURATION OF BUILDING UNITS	68,000,000	547133.080.47217	BUILDING IMPROVEMENTS
TOTAL	<u>68,000,000</u>		



C O U N T Y O F L E H I G H  
 EXPENDITURES                      2019 ADOPTED BUDGET  
    VEHICLE REQUESTS

NUMBER	CHART OF ACCOUNTS TITLE	2019 ADOPTED
1406	OTHER CAPITAL PROJECTS	
240102	OTHER CAP PROJ-DISTRICT ATTY	
240102.482.47421	VEHICLES-NEW (2)	45,040
240302	OTHER CAP PROJ-GENERAL COUNTY	
240302.730.47331	VEHICLES-REPLACEMENT (8)	250,000
241517	OTHER CAP PROJ-AUTO THEFT	
241517.481.47421	VEHICLES-NEW (1)	30,000
241518	OTHER CAP PROJ-INSURANCE FRAUD	
241518.483.47421	VEHICLES-NEW (1)	35,000
		-----
TOTAL VEHICLES - 12		360,040 =====

FUNDING: FORFEITURES FUND	45,040
OPERATING FUND	250,000
AUTO THEFT FUND	30,000
INSURANCE FRAUD FUND	35,000
	-----
	360,040 =====

COUNTY OF LEHIGH

2019

ADOPTED PERSONNEL BUDGET

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# COUNTY OF LEHIGH

## 2019 PAYROLL WORKSHEET

THE FOLLOWING CHART LISTS BUDGET-WIDE GRADE CHANGES RECOMMENDED BY ADMINISTRATION  
AND APPROVED BY THE BOARD OF COMMISSIONERS

<u>CLASS#</u>	<u>CLASS TITLE</u>	<u>2018 GRADE</u>	<u>2019 GRADE</u>
186	BUYER	19	17

# COUNTY OF LEHIGH

## 2019 PAYROLL WORKSHEET

THE FOLLOWING CHART LISTS BUDGET-WIDE CLASS TITLE CHANGES RECOMMENDED BY ADMINISTRATION  
AND APPROVED BY THE BOARD OF COMMISSIONERS

<u>CLASS#</u>	<u>CLASS TITLE FROM:</u>	<u>GRADE</u>	<u>CLASS TITLE TO:</u>	<u>GRADE</u>
156	CHIEF COLLECTIONS HEARING OFFICER	21	COLLECTIONS HEARING OFFICER - MANAGER	22

### NEW CLASS TITLES RECOMMENDED BY ADMINISTRATION:

<u>CLASS#</u>	<u>CLASS TITLE</u>	<u>GRADE</u>
217	ASSISTANT SUPERVISORY ACCOUNTANT	28
126	BUYER II	19

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 01 COMMISSIONERS

CLASS	# OF	BASE	PROJECTED			
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
27 CLERK TO THE COMMISSIONERS	1	98,883				98,883
25 DEPUTY CLERK TO THE BOARD	1	89,690				89,690
TOTAL FULL TIME EMPLOYEES	2	188,573				188,573
96 ELECTED OFFICIALS	9	64,000				64,000
TOTAL ELECTED OFFICIALS	9	64,000				64,000
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	11	252,575				252,575



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 01 DISTRICT ATTORNEY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	2	146,161				146,161
11 CLERICAL TECHNICIAN III	1	36,379				36,379
15 CLERICAL SPECIALIST	3	139,257				139,257
18 OFFICE SUPERVISOR	1	51,043				51,043
13 SECRETARY II	4	159,912				159,912
16 EXECUTIVE SECRETARY	5	271,752				271,752
22 CHILD ABUSE INVESTIGATOR	1	61,443				61,443
22 COUNTY DETECTIVE	11	688,478				688,478
24 CHIEF COUNTY DETECTIVE	1	71,822				71,822
28 FIREARM AND TOOLMARK EXAMINER	1	89,898				89,898
24 ATTORNEY I	5	333,964				333,964
26 ATTORNEY II	3	237,828				237,828
28 ATTORNEY III	6	501,463				501,463
30 ATTORNEY IV	9	908,322				908,322
31 SENIOR ATTORNEY	2	237,557				237,557
33 1st ASSIST. DISTRICT ATTORNEY	1	132,538				132,538
TOTAL FULL TIME EMPLOYEES	56	4,067,817				4,067,817
96 ELECTED OFFICIALS	1	182,885				182,885
TOTAL ELECTED OFFICIALS	1	182,885				182,885
99 PART TIME		125,000				125,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 01 DISTRICT ATTORNEY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME EMPLOYEES		125,000				<u>125,000</u>
96 ATTORNEYS	1	62,349				<u>62,349</u>
TOTAL NON-CLASSIFIED SERVICE	1	62,349				<u>62,349</u>
99 OVERTIME		5,000				<u>5,000</u>
TOTAL OVERTIME PAY		5,000				<u>5,000</u>
99 TRANSCRIBING FEES		11,000				<u>11,000</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		11,000				<u>11,000</u>
99 TRANSCRIBING FEE-GRAND JURY		3,500				<u>3,500</u>
TOTAL TRANSCRIBING FEES-GRAND JURY		3,500				<u>3,500</u>

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 01 DISTRICT ATTORNEY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	58	4,457,551				<u>4,457,551</u> =====

NOTE: 25% OF POSITIONS #20538 AND #19727 ARE ALLOCATED TO DOMESTIC VIOLENCE (ACCOUNT #010206.41111).  
20% OF POSITIONS #13701 AND #18818 ARE ALLOCATED TO DOMESTIC VIOLENCE (ACCOUNT #010206.41111).  
ONE FULL-TIME SECRETARY I POSITION RECLASSIFIED TO ONE FULL-TIME SECRETARY II POSITION.  
ONE FULL-TIME EXECUTIVE SECRETARY POSITION RECLASSIFIED TO ONE FULL-TIME OFFICE SUPERVISOR POSITION.  
ONE FULL-TIME SECRETARY I POSITION TRANSFERRED TO VICTIM WITNESS (ACCOUNT #010208.41111).  
ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED FROM VICTIM WITNESS (ACCOUNT #010208.41111).

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 02 NARCOTICS INFORMATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 COUNTY DETECTIVE	6	394,306				394,306
24 CHIEF COUNTY DETECTIVE	1	69,722				69,722
TOTAL FULL TIME EMPLOYEES	7	464,028				464,028
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		4,000				4,000
TOTAL OVERTIME PAY		4,000				4,000
** TOTAL **	7	468,029				468,029

NOTE: ONE FULL-TIME COUNTY DETECTIVE POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 06 DOMESTIC VIOLENCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE		10,152				10,152
22 COUNTY DETECTIVE		31,305				31,305
28 ATTORNEY III		20,577				20,577
30 ATTORNEY IV		20,417				20,417
TOTAL FULL TIME EMPLOYEES		82,451				<hr/> 82,451 <hr/>
99 PART TIME		1				<hr/> 1 <hr/>
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
						<hr/>
** TOTAL **		82,452				<hr/> 82,452 <hr/> =====

NOTE: 75% OF POSITIONS #20538 AND #19727 ARE ALLOCATED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
80% OF POSITIONS #13701 AND #18818 ARE ALLOCATED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
85% OF POSITION #20681 IS ALLOCATED TO VICTIM WITNESS (ACCOUNT #010208.41111)

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 08 VICTIM WITNESS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	1	57,531				57,531
11 SECRETARY I	1	38,605				38,605
17 PARALEGAL	1	48,610				48,610
TOTAL FULL TIME EMPLOYEES	3	144,746				<u>144,746</u>
99 PART TIME		1,000				<u>1,000</u>
TOTAL PART TIME EMPLOYEES		1,000				<u>1,000</u>
** TOTAL **	3	145,746				<u>145,746</u> =====

NOTE: 15% OF POSITION #20681 IS ALLOCATED TO DOMESTIC VIOLENCE (ACCOUNT #010206.41111).  
ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED TO DISTRICT ATTORNEY (ACCOUNT #010201.41111).  
ONE FULL-TIME SECRETARY I POSITION TRANSFERRED FROM DISTRICT ATTORNEY (ACCOUNT #010201.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 09 REGIONAL CENTRAL BOOKING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 COUNTY DETECTIVE	1	61,443				61,443
13 BOOKING OFFICER	5	234,623				234,623
19 BOOKING SUPERVISOR	2	112,632				112,632
19 DUI CENTER COORDINATOR	1	54,642				54,642
TOTAL FULL TIME EMPLOYEES	9	463,340				<u>463,340</u>
99 PART TIME		285,000				<u>285,000</u>
TOTAL PART TIME EMPLOYEES		285,000				<u>285,000</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
 ** TOTAL **	 9	 748,341				 <u>748,341</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 02 DISTRICT ATTORNEY  
BUREAU: 11 FORENSIC LAB

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
28 CHIEF CRIMINAL INVESTIGATOR	1	89,898				89,898
22 CRIMINAL INTELLIGENCE ANALYST	1	61,443				61,443
TOTAL FULL TIME EMPLOYEES	2	151,341				<hr/> 151,341 <hr/>
99 PART TIME		30,000				30,000
TOTAL PART TIME EMPLOYEES		30,000				<hr/> 30,000 <hr/>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>
** TOTAL **	2	181,342				<hr/> 181,342 <hr/> =====



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 03 CORONER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 DEPUTY CORONER	10	564,283				564,283
21 CHIEF DEPUTY CORONER	1	65,811				65,811
18 MORGUE TECHNICIAN	1	51,043				51,043
13 SECRETARY II	1	44,990				44,990
21 OPERATIONS MANAGER	2	135,741				135,741
TOTAL FULL TIME EMPLOYEES	15	861,868				861,868
96 ELECTED OFFICIALS	1	66,300				66,300
TOTAL ELECTED OFFICIALS	1	66,300				66,300
18 DEPUTY CORONER	1	43,118				43,118
TOTAL REGULAR PART TIME EMPLOYEES	1	43,118				43,118
99 PART TIME		45,000				45,000
TOTAL PART TIME EMPLOYEES		45,000				45,000
99 OVERTIME		172,120				172,120
99 ON-CALL					32,120	32,120
TOTAL OVERTIME PAY		172,120			32,120	204,240

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 03 CORONER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	17	1,188,406			32,120	<u>1,220,526</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 01 SHERIFF-OPERATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	6	229,986				229,986
15 CLERICAL SUPERVISOR	1	48,214				48,214
13 SECRETARY II	2	92,830				92,830
24 CHIEF DEPUTY SHERIFF	2	153,046				153,046
22 DEPUTY SHERIFF LIEUTENANT	2	122,886				122,886
23 DEPUTY SHERIFF CAPTAIN	1	66,435				66,435
TOTAL FULL TIME EMPLOYEES	14	713,397				713,397
96 ELECTED OFFICIALS	1	66,300				66,300
TOTAL ELECTED OFFICIALS	1	66,300				66,300
99 PART TIME		54,000				54,000
TOTAL PART TIME EMPLOYEES		54,000				54,000
** TOTAL **	15	833,697				833,697 =====

NOTE: ONE FULL-TIME DEPUTY SHERIFF LIEUTENANT POSITION TRANSFERRED FROM SHERIFF-COURTS (ACCOUNT #010405.41111).

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 02 SHERIFF-CIVIL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	4	243,683			3,498	247,181
75 DEPUTY SHERIFF SERGEANT	2	154,212			3,856	158,068
TOTAL FULL TIME BARGAINING UNIT	6	397,895			7,354	405,249
99 OVERTIME		12,500				12,500
TOTAL OVERTIME PAY		12,500				12,500
** TOTAL **	6	410,395			7,354	417,749
						=====

NOTE: ONE FULL-TIME DEPUTY SHERIFF LIEUTENANT POSITION TRANSFERRED FROM SHERIFF-COURTS (ACCOUNT #010405.41111) AND RECLASSIFIED TO ONE FULL-TIME DEPUTY SHERIFF SERGEANT POSITION (41121).  
TWO FULL-TIME DEPUTY SHERIFF POSITIONS TRANSFERRED TO SHERIFF-COURTS (ACCOUNT #010405.41121).  
ONE FULL-TIME DEPUTY SHERIFF POSITION RECLASSIFIED TO ONE FULL-TIME DEPUTY SHERIFF SERGEANT POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 03 SHERIFF-SECURITY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		265,000				265,000
TOTAL PART TIME BARGAINING UNIT		265,000				<hr/> 265,000 <hr/>
99 OVERTIME		100				100
TOTAL OVERTIME PAY		100				<hr/> 100 <hr/>
 ** TOTAL **		 265,100				 <hr/> 265,100 <hr/> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 04 SHERIFF-WARRANTS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	8	451,861			6,996	458,857
75 DEPUTY SHERIFF SERGEANT	1	77,106				77,106
TOTAL FULL TIME BARGAINING UNIT	9	528,967			6,996	<u>535,963</u>
99 OVERTIME		20,000				<u>20,000</u>
TOTAL OVERTIME PAY		20,000				<u>20,000</u>
** TOTAL **	9	548,967			6,996	<u>555,963</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 05 SHERIFF-COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
73 DEPUTY SHERIFF	38	2,131,610			24,486	2,156,096
75 DEPUTY SHERIFF SERGEANT	5	341,119				341,119
TOTAL FULL TIME BARGAINING UNIT	43	2,472,729			24,486	2,497,215
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		476,250				476,250
TOTAL PART TIME BARGAINING UNIT		476,250				476,250
99 OVERTIME		44,600				44,600
99 ON-CALL					10,400	10,400
99 OVERTIME-HOSPITAL DUTY		50,000				50,000
TOTAL OVERTIME PAY		94,600			10,400	105,000
** TOTAL **	43	3,043,580			34,886	3,078,466
						=====

NOTE: ONE FULL-TIME DEPUTY SHERIFF LIEUTENANT POSITION TRANSFERRED TO SHERIFF-OPERATIONS (ACCOUNT #010401.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 04 SHERIFF  
BUREAU: 05 SHERIFF-COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
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NOTE: ONE FULL-TIME DEPUTY SHERIFF LIEUTENANT POSITION TRANSFERRED TO SHERIFF-CIVIL (ACCOUNT #010402.41121) AND RECLASSIFIED TO ONE FULL-TIME DEPUTY SHERIFF SERGEANT POSITION.  
TWO FULL-TIME DEPUTY SHERIFF POSITIONS TRANSFERRED FROM SHERIFF-CIVIL (ACCOUNT #010402.41121).  
ONE FULL-TIME DEPUTY SHERIFF POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 07 CONTROLLER

NOTE: ONE FULL-TIME AUDITOR POSITION RECLASSIFIED TO ONE FULL-TIME ASSOCIATE AUDITOR POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 09 JUDICIAL RECORDS  
BUREAU: 01 JUDICIAL RECORDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 DEPUTY JUDICIAL RECORDS-WILLS	1	73,216				73,216
19 SPECIAL ASSISTANT	1	53,061				53,061
09 CLERICAL TECHNICIAN II	1	41,662				41,662
11 CLERICAL TECHNICIAN III	6	226,617				226,617
15 CLERICAL SPECIALIST	6	283,297				283,297
14 COURT STENOGRAPHER II	5	207,584				207,584
16 COURT STENOGRAPHER III	3	150,862				150,862
17 PARALEGAL	4	200,555				200,555
21 ASST DEP JUDICIAL RECORDS-CTS	2	116,896				116,896
25 DEPUTY JUDICIAL RECORDS-COURTS	2	160,722				160,722
17 ASSISTANT OPERATIONS MANAGER	6	298,647				298,647
TOTAL FULL TIME EMPLOYEES	37	1,813,119				1,813,119
96 ELECTED OFFICIALS	1	66,300				66,300
TOTAL ELECTED OFFICIALS	1	66,300				66,300
99 PART TIME		170,000				170,000
TOTAL PART TIME EMPLOYEES		170,000				170,000
99 OVERTIME		4,000				4,000

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 09 JUDICIAL RECORDS  
BUREAU: 01 JUDICIAL RECORDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		4,000				<u>4,000</u>
99 TRANSCRIBING FEES		25,000				<u>25,000</u>
TOTAL TRANSCRIBE-EXP-EXTERNAL-CRIMIN		25,000				<u>25,000</u>
99 TRANSCRIBING FEES		30,000				<u>30,000</u>
TOTAL TRANSCRIBE EXP-EXTERNAL-CIVIL		30,000				<u>30,000</u>
 ** TOTAL **	 38	 2,108,419				 <u>2,108,419</u> =====

NOTE: ONE FULL-TIME SPECIAL ASSISTANT POSITION TRANSFERRED FROM JUDICIAL RECORDS-DEEDS (ACCOUNT #010902.41111).  
ONE FULL-TIME PARALEGAL POSITION TRANSFERRED TO JUDICIAL RECORDS-DEEDS (ACCOUNT #010902.41111).

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 09 JUDICIAL RECORDS  
BUREAU: 02 JUDICIAL RECORDS-DEEDS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 DEPUTY JUDICIAL RECORDS-DEEDS	1	71,074				71,074
15 CLERICAL SPECIALIST	2	99,778				99,778
13 SECRETARY II	3	132,247				132,247
17 PARALEGAL	1	48,610				48,610
21 ASST DEP JUDICIAL RECORDS-CTS	1	67,787				67,787
17 ASSISTANT OPERATIONS MANAGER	1	51,584				51,584
TOTAL FULL TIME EMPLOYEES	9	471,080				471,080
99 PART TIME		30,000				30,000
TOTAL PART TIME EMPLOYEES		30,000				30,000
99 OVERTIME		1,000				1,000
TOTAL OVERTIME PAY		1,000				1,000
** TOTAL **	9	502,080				502,080
						=====

NOTE: ONE FULL-TIME SPECIAL ASSISTANT POSITION TRANSFERRED TO JUDICIAL RECORDS (ACCOUNT #010901.41111).  
ONE FULL-TIME PARALEGAL POSITION TRANSFERRED FROM JUDICIAL RECORDS (ACCOUNT #010901.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 01 ELECTED OFFICIALS  
OFFICE: 15 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(225,000)				(225,000)
TOTAL BUDGETED VACANCY FACTOR		(225,000)				<u>(225,000)</u>
 ** TOTAL **		(225,000)				<u>(225,000)</u> =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 01 COUNTY EXECUTIVE

	CLASS	# OF	BASE			PROJECTED
	TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER ANNUAL
19	SPECIAL ASSISTANT	1	59,717			59,717
15	CLERICAL SPECIALIST	1	44,117			44,117
TOTAL FULL TIME EMPLOYEES		2	103,834			103,834
96	ELECTED OFFICIALS	1	75,000			75,000
TOTAL ELECTED OFFICIALS		1	75,000			75,000
**	TOTAL **	3	178,834			178,834
						=====

NOTE: ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED FROM GENERAL SERVICES (ACCOUNT #060100.41111) RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 03 VOTERS REGISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 CHIEF CLK - ELEC & REG	1	71,822				71,822
19 CHIEF DEP CLK - ELEC & REG	1	59,717				59,717
11 CLERICAL TECHNICIAN III	2	72,758				72,758
13 SECRETARY II	1	41,142				41,142
17 ASSISTANT OPERATIONS MANAGER	1	48,610				48,610
17 LEAD VOTING MACHINE CUSTODIAN	1	48,610				48,610
TOTAL FULL TIME EMPLOYEES	7	342,659				<u>342,659</u>
99 PART TIME		43,000				<u>43,000</u>
TOTAL PART TIME EMPLOYEES		43,000				<u>43,000</u>
99 OVERTIME		20,000				<u>20,000</u>
TOTAL OVERTIME PAY		20,000				<u>20,000</u>
** TOTAL **	7	405,659				<u>405,659</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 04 PUBLIC DEFENDER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 SECRETARY I	1	34,674				34,674
13 SECRETARY II	2	79,956				79,956
16 EXECUTIVE SECRETARY	1	58,344				58,344
18 INVESTIGATOR II	2	116,917				116,917
24 ATTORNEY I	3	214,738				214,738
26 ATTORNEY II	6	473,532				473,532
28 ATTORNEY III	3	294,798				294,798
30 ATTORNEY IV	1	114,379				114,379
31 SENIOR ATTORNEY	1	120,245				120,245
32 CHIEF PUBLIC DEFENDER	1	109,366				109,366
TOTAL FULL TIME EMPLOYEES	21	1,616,949				1,616,949
99 PART TIME		20,000				20,000
TOTAL PART TIME EMPLOYEES		20,000				20,000
96 ATTORNEYS	5	241,749				241,749
TOTAL NON-CLASSIFIED SERVICE	5	241,749				241,749
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
99 TRANSCRIBING FEES		6,500				6,500



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 02 COUNTY EXECUTIVE  
OFFICE: 04 PUBLIC DEFENDER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL TRANSCRIBING EXPENSE-INTERNAL		6,500				<u>6,500</u>
 ** TOTAL **	26	1,885,199				<u>1,885,199</u> =====

NOTE: ONE FULL-TIME ATTORNEY I POSITION RECLASSIFIED TO ONE FULL-TIME ATTORNEY II POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 01 DIRECTOR OF ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
32 DIRECTOR OF ADMINISTRATION	1	106,142				106,142
TOTAL FULL TIME EMPLOYEES	1	106,142				<u>106,142</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
 ** TOTAL **	 1	 106,144				 <u>106,144</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 04 FISCAL AFFAIRS  
BUREAU: 01 FISCAL OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ACCOUNTANT I	3	186,348				186,348
22 ACCOUNTANT II	2	135,928				135,928
24 LEAD ACCOUNTANT	4	330,179				330,179
30 SUPERVISORY ACCOUNTANT	1	114,379				114,379
31 FISCAL OFFICER	1	117,312				117,312
11 CLERICAL TECHNICIAN III	4	156,625				156,625
15 CLERICAL SPECIALIST	4	204,693				204,693
TOTAL FULL TIME EMPLOYEES	19	1,245,464				1,245,464
99 PART TIME		30,000				30,000
TOTAL PART TIME EMPLOYEES		30,000				30,000
99 OVERTIME		3,500				3,500
TOTAL OVERTIME PAY		3,500				3,500
** TOTAL **	19	1,278,964				1,278,964 =====

NOTE: ONE FULL-TIME SPECIAL ASSISTANT POSITION TRANSFERRED TO PROCUREMENT (ACCOUNT #031800.41111) AND REALLOCATED TO ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION.  
ONE FULL-TIME ACCOUNTANT I POSITION RECLASSIFIED TO ONE FULL-TIME ACCOUNTANT II POSITION.  
ONE FULL-TIME ACCOUNTANT II POSITION RECLASSIFIED TO ONE FULL-TIME LEAD ACCOUNTANT POSITION.  
ONE FULL-TIME OFFICE SUPERVISOR POSITION RECLASSIFIED TO ONE FULL-TIME CLERICAL TECHNICIAN III POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 04 FISCAL AFFAIRS  
BUREAU: 03 BUREAU OF COLLECTIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
14 COLLECTIONS HEARING OFF. AIDE	1	41,912				41,912
24 LEAD ACCOUNTANT	1	73,965				73,965
19 COLLECTIONS HEARING OFFICER	4	223,538				223,538
21 COLLECTIONS HEARING OFF - MGR	1	71,926				71,926
11 CLERICAL TECHNICIAN III	3	123,219				123,219
18 OFFICE SUPERVISOR	1	57,450				57,450
TOTAL FULL TIME EMPLOYEES	11	592,010				592,010
99 PART TIME		65,000				65,000
TOTAL PART TIME EMPLOYEES		65,000				65,000
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	11	657,011				657,011
						=====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 06 ASSESSMENT  
BUREAU: 01 ASSESSMENT OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
20 COMMERCIAL/INDUS APPRAISER	3	180,961				180,961
15 APPRAISER I	1	42,016				42,016
17 APPRAISER II	6	329,098				329,098
24 ASST REAL ESTATE APPRAISAL DIR	1	67,683				67,683
28 REAL ESTATE APPRAISAL DIRECTOR	1	87,256				87,256
11 CLERICAL TECHNICIAN III	1	45,885				45,885
15 CLERICAL SPECIALIST	3	148,076				148,076
13 SECRETARY II	1	50,440				50,440
16 EXECUTIVE SECRETARY	1	58,344				58,344
TOTAL FULL TIME EMPLOYEES	18	1,009,759				1,009,759
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	18	1,009,761				1,009,761 =====

NOTE: ONE FULL-TIME APPRAISER II POSITION RECLASSIFIED TO ONE FULL-TIME APPRAISER I POSITION.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 06 ASSESSMENT  
BUREAU: 02 ASSESSMENT APPEALS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
96 ATTORNEYS	1	19,369				19,369
96 PROFESSIONAL STAFF	3	62,834				62,834
TOTAL NON-CLASSIFIED SERVICE	4	82,203				<hr/> 82,203 <hr/>
 ** TOTAL **	 4	 82,203				 <hr/> 82,203 <hr/> =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 07 INFORMATION TECHNOLOGY  
BUREAU: 01 INFORMATION TECHNOLOGY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 BUYER II	1	66,914				66,914
25 SYSTEMS ANALYST	3	242,466				242,466
18 HELP DESK TECHNICIAN	2	105,124				105,124
30 SOFTWARE DEVELOPMENT MANAGER	3	333,881				333,881
23 ASSISTANT SYSTEMS MANAGER	1	64,501				64,501
28 SYSTEMS MANAGER	7	671,924				671,924
20 PC SPECIALIST	3	179,213				179,213
19 GIS ANALYST	3	200,742				200,742
20 SENIOR GIS ANALYST	1	70,283				70,283
27 SOFTWARE ANALYST	1	78,416				78,416
29 SENIOR SOFTWARE ANALYST	4	389,252				389,252
30 SECURITY INFORMATION OFFICER	1	93,413				93,413
TOTAL FULL TIME EMPLOYEES	30	2,496,129				2,496,129
99 PART TIME		80,000				80,000
TOTAL PART TIME EMPLOYEES		80,000				80,000
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	30	2,576,130				2,576,130
						=====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 12 RETIREMENT FUND  
BUREAU: 01 RETIREMENT ADMIN EXPENSES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ACCOUNTANT I	1	57,990				57,990
TOTAL FULL TIME EMPLOYEES	1	57,990				<hr/> 57,990 <hr/>
99 OVERTIME		500				500
TOTAL OVERTIME PAY		500				<hr/> 500 <hr/>
** TOTAL **	1	58,490				<hr/> 58,490 <hr/> =====



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 13 VETERAN'S AFFAIRS

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
24 DIRECTOR OF VETERAN'S AFFAIRS	1	67,683				67,683
13 VETERAN SERVICES OFFICER I	1	46,384				46,384
16 VETERAN SERVICES OFFICER II	1	58,344				58,344
						<hr/>
TOTAL FULL TIME EMPLOYEES	3	172,411				172,411
						<hr/>
99 PART TIME		20,000				20,000
						<hr/>
TOTAL PART TIME EMPLOYEES		20,000				20,000
						<hr/>
99 OVERTIME		750				750
						<hr/>
TOTAL OVERTIME PAY		750				750
						<hr/>
						<hr/>
** TOTAL **	3	193,161				193,161
						=====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 15 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(225,000)				(225,000)
TOTAL BUDGETED VACANCY FACTOR		(225,000)				<u>(225,000)</u>
 ** TOTAL **		(225,000)				 <u>(225,000)</u> =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 18 PROCUREMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 BUYER II	1	54,642				54,642
17 BUYER	1	48,610				48,610
22 SENIOR BUYER	1	61,443				61,443
30 CHIEF PROCUREMENT OFFICER	1	114,379				114,379
25 PROCUREMENT MANAGER	1	73,216				73,216
15 CLERICAL SPECIALIST	1	45,490				45,490
13 SECRETARY II	1	38,106				38,106
TOTAL FULL TIME EMPLOYEES	7	435,886				435,886
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	7	435,888				435,888 =====

NOTE: ONE FULL-TIME SPECIAL ASSISTANT POSITION TRANSFERRED FROM FISCAL OFFICE (ACCOUNT #030401.41111) AND REALLOCATED TO ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION.  
ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION RECLASSIFIED TO ONE FULL-TIME BUYER POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 03 ADMINISTRATION  
OFFICE: 21 HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 HR ADMINISTRATOR 3	2	147,743				147,743
30 HUMAN RESOURCES OFFICER	1	114,379				114,379
15 CLERICAL SPECIALIST	2	91,666				91,666
18 OFFICE SUPERVISOR	1	62,795				62,795
17 ASSISTANT OPERATIONS MANAGER	2	104,728				104,728
21 ADMINISTRATIVE OFFICER 1	1	60,258				60,258
TOTAL FULL TIME EMPLOYEES	9	581,569				581,569
11 CLERICAL TECHNICIAN III	1	26,632				26,632
TOTAL REGULAR PART TIME EMPLOYEES	1	26,632				26,632
99 PART TIME		56,000				56,000
TOTAL PART TIME EMPLOYEES		56,000				56,000
99 OVERTIME		1,000				1,000
TOTAL OVERTIME PAY		1,000				1,000
** TOTAL **	10	665,201				665,201 =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 01 DIRECTOR OF HUMAN SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	1	56,306				56,306
32 HUMAN SERVICES DIRECTOR	1	106,142				106,142
TOTAL FULL TIME EMPLOYEES	2	162,448				<hr/> 162,448 <hr/>
99 PART TIME		1				<hr/> 1 <hr/>
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 OVERTIME		1				<hr/> 1 <hr/>
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>
						<hr/>
** TOTAL **	2	162,450				<hr/> 162,450 <hr/> =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 01 GENERAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	1	54,642				54,642
30 CAPITAL PROJECTS MANAGER	1	86,362				86,362
32 DIRECTOR OF GENERAL SERVICES	1	109,366				109,366
13 SECRETARY II	2	90,418				90,418
17 ASSISTANT OPERATIONS MANAGER	1	61,298				61,298
21 OPERATIONS MANAGER	1	60,258				60,258
25 GENERAL SERVICES MANAGER	1	82,430				82,430
TOTAL FULL TIME EMPLOYEES	8	544,774				544,774
99 PART TIME		10,000				10,000
TOTAL PART TIME EMPLOYEES		10,000				10,000
** TOTAL **	8	554,774				554,774 =====

NOTE: ONE FULL-TIME CAPITAL PROJECTS MANAGER POSITION RECLASSIFIED TO ONE FULL-TIME PUBLIC INFORMATION OFFICER POSITION.  
ONE FULL-TIME PUBLIC INFORMATION OFFICER POSITION RECLASSIFIED TO ONE FULL-TIME CLERICAL SPECIALIST POSITION.  
ONE FULL-TIME CLERICAL SPECIALIST POSITION TRANSFERRED TO COUNTY EXECUTIVE (ACCOUNT #020100.41111) RECOMMENDED  
BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.  
ONE FULL-TIME CAPITAL PROJECTS MANAGER POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY  
THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 02 OFFICE OF PARKS & RECREATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 GROUNDSKEEPER	5	189,800				189,800
13 LEAD GROUNDSKEEPER	1	50,440				50,440
15 SUPERVISORY GROUNDSKEEPER	2	106,829				106,829
12 RESIDENT GROUNDSKEEPER	3	136,636				136,636
17 ASSISTANT OPERATIONS MANAGER	1	53,144				53,144
14 CARPENTER	1	52,853				52,853
17 TRADES FOREMAN	1	61,298				61,298
25 PARKS DIRECTOR	1	80,018				80,018
TOTAL FULL TIME EMPLOYEES	15	731,018				731,018
99 PART TIME		80,000				80,000
TOTAL PART TIME EMPLOYEES		80,000				80,000
99 OVERTIME		1,500				1,500
TOTAL OVERTIME PAY		1,500				1,500
** TOTAL **	15	812,518				812,518 =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
BUREAU: 02 EMERGENCY MANAGEMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	50,440				50,440
25 DIRECTOR OF EMERGENCY MGMT	1	82,430				82,430
17 ASSISTANT OPERATIONS MANAGER	3	153,442				153,442
TOTAL FULL TIME EMPLOYEES	5	286,312				<u>286,312</u>
 ** TOTAL **	 5	 286,312				 <u>286,312</u> =====

NOTE: ONE FULL-TIME TELLECOMMUNICATIONS OPERATOR POSITION TRANSFERRED FROM COMMUNICATIONS CENTER (ACCOUNT #060301.41111)  
AND REALLOCATED TO ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION.  
ONE FULL-TIME SECRETARY II POSITION DELETED FROM COMPLEMENT BY ORDINANCE #124, AMENDMENT #7 IN 2018.



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 05 UTILITY SERVICES  
BUREAU: 01 UTILITY SVC-VEHICLES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
14 MAINTENANCE MECHANIC	1	41,912				41,912
15 AUTOMOTIVE MECHANIC	1	33,088				33,088
17 TRADES FOREMAN	1	50,107				50,107
TOTAL FULL TIME EMPLOYEES	3	125,107				<hr/> 125,107 <hr/>
** TOTAL **	3	125,107				<hr/> 125,107 <hr/> =====

NOTE: 25% OF POSITION #22273 IS ALLOCATED TO UTILITY SERVICES - BRIDGES (ACCOUNT #060502.41111).

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 07 MAINTENANCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CUSTODIAN	11	391,581		10,296		401,877
11 LEAD CUSTODIAN	1	37,482		936		38,418
12 MAINTENANCE WORKER	2	86,258				86,258
14 MAINTENANCE MECHANIC	1	56,280				56,280
14 CARPENTER	1	44,491				44,491
15 PLUMBER	1	44,117				44,117
17 TRADES FOREMAN	2	97,220				97,220
24 BUILDING MANAGER	1	69,722				69,722
TOTAL FULL TIME EMPLOYEES	20	827,151		11,232		838,383
99 PART TIME		35,000				35,000
TOTAL PART TIME EMPLOYEES		35,000				35,000
99 OVERTIME		10,000				10,000
TOTAL OVERTIME PAY		10,000				10,000
** TOTAL **	20	872,151		11,232		883,383

NOTE: 50% OF POSITION #21052 IS ALLOCATED TO AGRICULTURE EXTENSION (ACCOUNT #060900.41111) AND 25% IS ALLOCATED TO CEDAR VIEW APARTMENTS (ACCOUNT #050802.41111).  
ONE FULL-TIME ELECTRICIAN POSITION RECLASSIFIED TO ONE FULL-TIME PLUMBER POSITION.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 08 WORK PROGRAM

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 WORK PROGRAM LEADER I	1	61,298				61,298
18 WORK PROGRAM LEADER II	1	64,355				64,355
21 WORK PROGRAM SUPERVISOR	1	71,926				71,926
TOTAL FULL TIME EMPLOYEES	3	197,579				<hr/> 197,579 <hr/>
99 PART TIME		30,000				30,000
TOTAL PART TIME EMPLOYEES		30,000				<hr/> 30,000 <hr/>
** TOTAL **	3	227,579				<hr/> 227,579 <hr/> =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 09 AGRICULTURE EXTENSION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
14 MAINTENANCE MECHANIC	1	20,956				20,956
TOTAL FULL TIME EMPLOYEES	1	20,956				<u>20,956</u>
 ** TOTAL **	 1	 20,956				 <u>20,956</u> =====

NOTE: 25% OF POSITION #21052 IS ALLOCATED TO MAINTENANCE (ACCOUNT #060700.41111) AND 25% IS ALLOCATED TO  
CEDAR VIEW APARTMENTS (ACCOUNT #050802.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 14 MAIL ROOM

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 MAIL SERVICE TECHNICIAN	1	46,384				46,384
09 DELIVERY WORKER	1	41,662				41,662
TOTAL FULL TIME EMPLOYEES	2	88,046				<hr/> 88,046 <hr/>
99 PART TIME		31,000				<hr/> 31,000 <hr/>
TOTAL PART TIME EMPLOYEES		31,000				<hr/> 31,000 <hr/>
** TOTAL **	2	119,046				<hr/> 119,046 <hr/> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 16 DUPLICATING SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		40,000				40,000
TOTAL PART TIME EMPLOYEES		40,000				<hr/> 40,000 <hr/>
** TOTAL **		40,000				<hr/> 40,000 <hr/> <hr/>

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES

OFFICE: 21 OFFICE OF ENVIRONMENTAL RESOUR

BUREAU: 02 AGRICULTURAL LAND PRESERVATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 CONSERVATION PROG. SPECIALIST	1	46,342				46,342
23 DIRECTOR OF FARMLAND PRESERVE	1	64,501				64,501
TOTAL FULL TIME EMPLOYEES	2	110,843				<u>110,843</u>
99 PART TIME		56,635				<u>56,635</u>
TOTAL PART TIME EMPLOYEES		56,635				<u>56,635</u>
** TOTAL **	2	167,478				<u>167,478</u> =====

NOTE: ONE FULL-TIME CONSERVATION PROGRAM SPECIALIST POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION  
AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 23 HAMILTON FINANCIAL CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CUSTODIAN	1	20,831		468		21,299
TOTAL FULL TIME EMPLOYEES	1	20,831		468		<hr/> 21,299 <hr/>
 ** TOTAL **	 1	 20,831		 468		 <hr/> 21,299 <hr/> =====

NOTE: 50% OF POSITION #15177 IS ALLOCATED TO GOVERNMENT CENTER (ACCOUNT #120100.41111).



C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 01 JAIL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	3	123,219				123,219
15 CLERICAL SPECIALIST	1	42,016				42,016
11 SECRETARY I	1	40,955				40,955
13 SECRETARY II	1	50,440				50,440
21 CORRECTIONS SERGEANT	11	663,852		7,800		671,652
23 CORRECTIONS LIEUTENANT	11	831,396		4,368		835,764
27 DEPUTY WARDEN OF SECURITY	1	90,896				90,896
26 DEPUTY WARDEN OF TREATMENT	1	79,206				79,206
21 CORRECTIONS TREATMENT SUPRV	2	145,641				145,641
19 TREATMENT CASE MANAGER	12	724,238				724,238
31 WARDEN II	1	107,266				107,266
18 CORRECTIONS I.D. SPECIALIST I	5	313,164				313,164
21 CORRECTIONS I.D. SUPERVISOR	1	73,715				73,715
TOTAL FULL TIME EMPLOYEES	51	3,286,004		12,168		3,298,172
98 CORRECTIONS OFFICER	193	10,278,071	122,800	103,585	81,906	10,586,362
99 SHIFT DIFFERENTIAL				99,500		99,500
TOTAL FULL TIME BARGAINING UNIT	193	10,278,071	122,800	203,085	81,906	10,685,862
99 PART TIME		126,000				126,000
TOTAL PART TIME EMPLOYEES		126,000				126,000
99 PART TIME		10,000				10,000

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 01 JAIL

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
TOTAL PART TIME BARGAINING UNIT		10,000				10,000
99 OVERTIME		550,000				550,000
TOTAL OVERTIME PAY		550,000				550,000
99 HOLIDAY		635,000				635,000
TOTAL HOLIDAY PAY		635,000				635,000
** TOTAL **	244	14,885,075	122,800	215,253	81,906	15,305,034

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 06 COMMUNITY CORRECTIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	38,106				38,106
21 CORRECTIONS SERGEANT	2	116,896		2,184		119,080
21 CORRECTIONS TREATMENT SUPRV	1	60,258				60,258
19 TREATMENT CASE MANAGER	5	280,966				280,966
28 WARDEN I	1	82,306				82,306
TOTAL FULL TIME EMPLOYEES	10	578,532		2,184		580,716
98 CORRECTIONS OFFICER	17	1,008,593	23,200	9,984	17,374	1,059,151
TOTAL FULL TIME BARGAINING UNIT	17	1,008,593	23,200	9,984	17,374	1,059,151
99 PART TIME		63,000				63,000
TOTAL PART TIME EMPLOYEES		63,000				63,000
99 OVERTIME		67,500				67,500
TOTAL OVERTIME PAY		67,500				67,500
99 HOLIDAY		32,500				32,500
TOTAL HOLIDAY PAY		32,500				32,500

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS

OFFICE: 06 COMMUNITY CORRECTIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	27	1,750,125	23,200	12,168	17,374	<u>1,802,867</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 08 CORRECTIONS

OFFICE: 09 DIRECTOR OF CORRECTIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 ACCOUNTANT II	1	77,459				77,459
18 HR ADMINISTRATOR 1	1	51,043				51,043
15 CLERICAL SPECIALIST	1	51,168				51,168
33 DIRECTOR/DEPT OF CORRECTIONS	1	111,571				111,571
26 ASST. DIRECTOR OF CORRECTIONS	1	94,141				94,141
28 CORRECTIONS INST. MAINT. MGR	1	84,760				84,760
TOTAL FULL TIME EMPLOYEES	6	470,142				<hr/> 470,142 <hr/>
99 PART TIME		9,000				<hr/> 9,000 <hr/>
TOTAL PART TIME EMPLOYEES		9,000				<hr/> 9,000 <hr/>
99 OVERTIME		1				<hr/> 1 <hr/>
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>
						<hr/>
** TOTAL **	6	479,143				<hr/> 479,143 <hr/> =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 08 CORRECTIONS  
OFFICE: 15 VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(325,000)				(325,000)
TOTAL BUDGETED VACANCY FACTOR		(325,000)				<u>(325,000)</u>
 ** TOTAL **		(325,000)				<u>(325,000)</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 09 DEPARTMENT OF LAW  
OFFICE: 01 DEPARTMENT OF LAW

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	2	107,703				107,703
28 ATTORNEY III	1	92,560				92,560
31 SENIOR ATTORNEY	1	120,245				120,245
TOTAL FULL TIME EMPLOYEES	4	320,508				320,508
99 PART TIME		56,500				56,500
TOTAL PART TIME EMPLOYEES		56,500				56,500
96 ATTORNEYS	8	477,318				477,318
TOTAL NON-CLASSIFIED SERVICE	8	477,318				477,318
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
99 TRANSCRIBING FEES		500				500
TOTAL TRANSCRIBING EXPENSE-INTERNAL		500				500
** TOTAL **	12	854,827				854,827 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 01 COURT ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CLERICAL TECHNICIAN II	10	339,811				339,811
19 SPECIAL ASSISTANT-COURTS	11	635,191				635,191
23 SUPERVISORY COURT REPORTER	1	81,411				81,411
21 COURT OPERATIONS OFFICER	1	71,926				71,926
27 COURT OPERATIONS DIRECTOR	1	85,675				85,675
24 ATTORNEY I	10	705,722				705,722
26 ATTORNEY II	1	94,141				94,141
30 ATTORNEY IV	4	412,817				412,817
23 CASA ASST. DIRECTOR	1	61,506				61,506
25 CASA DIRECTOR	1	71,074				71,074
TOTAL FULL TIME EMPLOYEES	41	2,559,274				2,559,274
65 LEAD COURT INTERPRETER	1	51,197				51,197
59 CLERICAL SUPPORT	7	280,188				280,188
60 COURT REPORTING MONITOR	2	103,249				103,249
64 COURT REPORTER	11	607,970				607,970
63 DATA TECHNICIAN	1	63,118				63,118
60 CALENDAR CONTROL OFFICER	5	272,455				272,455
65 OPERATIONS SUPPORT OFFICER	7	469,122				469,122
TOTAL FULL TIME BARGAINING UNIT	34	1,847,299				1,847,299
99 PART TIME		106,500				106,500
TOTAL PART TIME EMPLOYEES		106,500				106,500



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 01 COURT ADMINISTRATION

CLASS	# OF	BASE	PROJECTED			
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
99 PART TIME		220,000				220,000
TOTAL PART TIME BARGAINING UNIT		220,000				220,000
99 OVERTIME		7,000				7,000
TOTAL OVERTIME PAY		7,000				7,000
99 TRANSCRIBING FEES		60,000				60,000
TOTAL TRANSCRIBING EXPENSE-INTERNAL		60,000				60,000
** TOTAL **		75 4,800,073				4,800,073
=====						

NOTE: ONE FULL-TIME ATTORNEY I POSITION AND ONE FULL-TIME ATTORNEY IV POSITION RECLASSIFIED TO TWO FULL-TIME SPECIAL ASSISTANT-COURTS POSITIONS.

ONE FULL-TIME COURT REPORTER POSITION RECLASSIFIED TO ONE FULL-TIME COURT REPORTING MONITOR POSITION.

BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 01 COURT ADMINISTRATION  
BUREAU: 50 VACANCY FACTOR

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
99 VACANCY FACTOR		(225,000)				(225,000)
TOTAL BUDGETED VACANCY FACTOR		(225,000)				(225,000)
** TOTAL **		(225,000)				(225,000)
						=====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 01 ADULT PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 OFFICE SUPERVISOR	1	64,355				64,355
25 SUPERVISORY ADULT PROB OFFICER	5	403,688				403,688
27 DEP CHIEF ADULT PROB OFFICER	1	98,883				98,883
29 CHIEF ADULT PROBATION OFFICER	1	108,992				108,992
21 COURT OPERATIONS OFFICER	1	63,918				63,918
TOTAL FULL TIME EMPLOYEES	9	739,836				739,836
55 OFFICE SUPPORT III	4	159,308				159,308
55 SECRETARIAL SUPPORT I	1	30,722				30,722
59 PROBATION AIDE	6	295,695				295,695
62 ADULT PROBATION OFFICER I	20	980,492				980,492
64 ADULT PROBATION OFFICER II	14	870,069				870,069
TOTAL FULL TIME BARGAINING UNIT	45	2,336,286				2,336,286
99 PART TIME		85,000				85,000
TOTAL PART TIME BARGAINING UNIT		85,000				85,000
99 OVERTIME		95,000				95,000
TOTAL OVERTIME PAY		95,000				95,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 01 ADULT PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	54	3,256,122				<u>3,256,122</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 02 JUVENILE PROBATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 OFFICE SUPERVISOR	1	64,355				64,355
26 ASST.CHIEF OF ADMINISTRATION	1	86,528				86,528
25 SUPERVISORY JUV PROB OFFICER	5	397,053				397,053
27 DEPUTY CHIEF JUV PROB OFFICER	1	85,675				85,675
29 CHIEF JUVENILE PROB OFFICER	1	108,992				108,992
21 COURT OPERATIONS OFFICER	1	73,715				73,715
TOTAL FULL TIME EMPLOYEES	10	816,318				816,318
57 SECRETARIAL SUPPORT II	4	173,646				173,646
59 CLERICAL SUPPORT	1	41,205				41,205
59 PROBATION AIDE	7	335,791				335,791
62 JUVENILE PROBATION OFFICER I	14	626,227				626,227
64 JUVENILE PROBATION OFF II	12	783,819				783,819
TOTAL FULL TIME BARGAINING UNIT	38	1,960,688				1,960,688
99 PART TIME		31,500				31,500
TOTAL PART TIME EMPLOYEES		31,500				31,500
99 PART TIME		100,000				100,000
TOTAL PART TIME BARGAINING UNIT		100,000				100,000

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 03 PROBATION  
BUREAU: 02 JUVENILE PROBATION

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
99 OVERTIME		65,000				65,000
TOTAL OVERTIME PAY		65,000				65,000
** TOTAL **	48	2,973,506				2,973,506
						=====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 04 CLERK OF ORPHANS COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
21 COURT OPERATIONS OFFICER	1	65,811				65,811
30 ATTORNEY IV	1	114,379				114,379
TOTAL FULL TIME EMPLOYEES	2	180,190				180,190
59 CLERICAL SUPPORT	1	35,526				35,526
59 ORPHANS COURT ASSISTANT	1	35,526				35,526
60 CALENDAR CONTROL OFFICER	1	54,491				54,491
65 OPERATIONS SUPPORT OFFICER	1	69,560				69,560
TOTAL FULL TIME BARGAINING UNIT	4	195,103				195,103
99 PART TIME		11,000				11,000
TOTAL PART TIME BARGAINING UNIT		11,000				11,000
99 OVERTIME		1,000				1,000
TOTAL OVERTIME PAY		1,000				1,000
99 TRANSCRIBING FEES		1,000				1,000
TOTAL TRANSCRIBING EXPENSE-INTERNAL		1,000				1,000
99 TRANSCRIBING FEES		3,000				3,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 04 CLERK OF ORPHANS COURT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL TRANSCRIBING EXPENSE-EXTERNAL		3,000				<hr/> 3,000 <hr/>
** TOTAL **	6	391,293				<hr/> 391,293 <hr/> <hr/>

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 08 MAGISTERIAL DISTRICT JUDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	1	76,170				76,170
21 COURT OPERATIONS OFFICER	1	73,715				73,715
20 DISTRICT COURT OPERATION MGR	13	765,687				765,687
TOTAL FULL TIME EMPLOYEES	15	915,572				915,572
53 DISTRICT COURT OPERATION CLERK	18	495,681				495,681
57 DISTRICT COURT OPERATION SPEC	15	610,720				610,720
59 CLERICAL SUPPORT	3	156,102				156,102
TOTAL FULL TIME BARGAINING UNIT	36	1,262,503				1,262,503
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		155,000				155,000
TOTAL PART TIME BARGAINING UNIT		155,000				155,000
99 OVERTIME		70,000				70,000
TOTAL OVERTIME PAY		70,000				70,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS

OFFICE: 08 MAGISTERIAL DISTRICT JUDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	51	2,403,076				<hr/> 2,403,076 =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 09 LAW LIBRARY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 EXECUTIVE AIDE	1	85,363				85,363
TOTAL FULL TIME EMPLOYEES	1	85,363				<u>85,363</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		91,000				<u>91,000</u>
TOTAL PART TIME BARGAINING UNIT		91,000				<u>91,000</u>
99 OVERTIME		2,500				<u>2,500</u>
TOTAL OVERTIME PAY		2,500				<u>2,500</u>
 ** TOTAL **	 1	 178,864				 <u>178,864</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 01 DIR OF COMMUNITY & ECON DEV

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 COMMUNITY REVIT & DEVELP MGR	1	82,430				82,430
32 DIRECTOR OF DEVELOPMENT	1	106,142				106,142
16 EXECUTIVE SECRETARY	1	26,255				26,255
TOTAL FULL TIME EMPLOYEES	3	214,827				214,827
99 PART TIME		8,400				8,400
TOTAL PART TIME EMPLOYEES		8,400				8,400
** TOTAL **	3	223,227				223,227 =====

NOTE: 10% OF POSITION #16825 IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111), 35% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111), AND 10% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 04 COMMUNITY DEVELOPMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER		8,243				8,243
TOTAL FULL TIME EMPLOYEES		8,243				<u>8,243</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **		8,245				<u>8,245</u> =====

NOTE: 15% OF POSITION #16215 IS ALLOCATED TO HOME-PA (ACCOUNT# 111300.41111), 60% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111) AND 15% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 13 HOME-PA

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER		12,365				12,365
16 EXECUTIVE SECRETARY		5,834				5,834
TOTAL FULL TIME EMPLOYEES		18,199				<hr/> 18,199 <hr/>
 ** TOTAL **		18,199				<hr/> 18,199 <hr/> =====

NOTE: 10% OF POSITION #16215 IS ALLOCATED TO COMMUNITY DEVELOPMENT (ACCOUNT #110400.41111), 60% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111) AND 15% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).  
45% OF POSITION #16825 IS ALLOCATED TO DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT (ACCOUNT #110100.41111),  
35% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111) AND 10% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 13 HOME-PA

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	964	59,992,475	146,000	239,121	180,636	----- 60,558,232 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 05 UTILITY SERVICES  
BUREAU: 02 UTILITY SVC-BRIDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 BRIDGE SUPERINTENDENT	1	76,170				76,170
12 MAINTENANCE WORKER	4	167,024				167,024
14 MAINTENANCE MECHANIC	2	92,789				92,789
15 AUTOMOTIVE MECHANIC		11,029				11,029
17 TRADES FOREMAN	1	56,368				56,368
TOTAL FULL TIME EMPLOYEES	8	403,380				403,380
99 OVERTIME		6,000				6,000
TOTAL OVERTIME PAY		6,000				6,000
** TOTAL **	8	409,380				409,380
						=====

NOTE: 75% OF POSITION #22273 IS ALLOCATED TO UTILITY SERVICES - VEHICLES (ACCOUNT #060501.41111).



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 05 UTILITY SERVICES  
BUREAU: 02 UTILITY SVC-BRIDGES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	8	409,380				----- 409,380 =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 01 MENTAL HEALTH

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 ADMINISTRATIVE ASSISTANT 2	1	59,717				59,717
43 COUNTY CASEWORK SUPERVISOR	3	220,314				220,314
24 COUNTY MH PROGRAM SPEC 1	2	170,726				170,726
25 COUNTY MH PROG SPECIALIST 2	1	77,709				77,709
26 COUNTY DEPUTY MH ADMIN 2	1	84,032				84,032
TOTAL FULL TIME EMPLOYEES	8	612,498				612,498
19 ACCOUNTANT I	1	48,582				48,582
10 CLERK TYPIST 2	2	62,678				62,678
17 FISCAL TECHNICIAN	2	105,844				105,844
17 COUNTY CASEWORKER 2	5	220,964				220,964
21 COUNTY CASEWORKER 2 SENIOR	14	893,868				893,868
22 COUNTY CASEWORKER 3	6	422,669				422,669
14 DATA ANALYST 2	1	38,117				38,117
17 COUNTY SOCIAL SERVICE AIDE 3	1	59,077				59,077
TOTAL FULL TIME BARGAINING UNIT	32	1,851,799				1,851,799
99 PART TIME		45,000				45,000
TOTAL PART TIME EMPLOYEES		45,000				45,000
99 PART TIME		172,000				172,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 01 MENTAL HEALTH

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME BARGAINING UNIT		172,000				<u>172,000</u>
99 OVERTIME		100,000				100,000
99 ON-CALL					48,470	<u>48,470</u>
TOTAL OVERTIME PAY		100,000			48,470	<u>148,470</u>
99 VACANCY FACTOR		(100,000)				<u>(100,000)</u>
TOTAL BUDGETED VACANCY FACTOR		(100,000)				<u>(100,000)</u>
** TOTAL **	40	2,681,297			48,470	<u>2,729,767</u> =====

NOTE: ONE FULL-TIME COUNTY MH PROGRAM SPECIALIST 1 POSITION TRANSFERRED TO CHILDREN & YOUTH SERVICES (ACCOUNT #050200.41111) AND REALLOCATED TO ONE FULL-TIME C&Y PROGRAM SPECIALIST 2 POSITION.  
ONE FULL-TIME COUNTY CASEWORKER 2 (SENIOR) POSITION AND ONE FULL-TIME COUNTY SOCIAL SERVICES AIDE 2 POSITION TRANSFERRED TO CHILDREN & YOUTH SERVICES (ACCOUNT #050200.41121) AND REALLOCATED TO TWO FULL-TIME COUNTY CASEWORKER 2 POSITIONS.  
ONE FULL-TIME DATA ANALYST 2 POSITION TRANSFERRED TO DRUG & ALCOHOL (ACCOUNT #050403.41121) AND REALLOCATED TO ONE FULL-TIME D&A CASE MANAGEMENT SPECIALIST POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 01 MENTAL HEALTH

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	40	2,681,297			48,470	----- 2,729,767 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 05 DOMESTIC RELATIONS  
BUREAU: 01 DOMESTIC RELATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 ACCOUNTANT II	1	71,178				71,178
25 CONFERENCE OFFICER MANAGER	4	325,979				325,979
27 DOM. RELATIONS DEPUTY DIRECTOR	1	96,470				96,470
29 DOMESTIC RELATIONS DIRECTOR	1	100,173				100,173
21 COURT OPERATIONS OFFICER	3	196,081				196,081
30 ATTORNEY IV	1	105,123				105,123
TOTAL FULL TIME EMPLOYEES	11	895,004				895,004
53 OFFICE SUPPORT II	1	26,464				26,464
55 OFFICE SUPPORT III	2	58,350				58,350
55 SECRETARIAL SUPPORT I	5	186,332				186,332
57 SECRETARIAL SUPPORT II	2	94,276				94,276
59 CLERICAL SUPPORT	18	745,398				745,398
62 DOMESTIC RELATIONS OFFICER I	14	658,494				658,494
64 DOMESTIC RELATIONS OFF II	7	421,840				421,840
63 FINANCIAL ANALYST	1	55,091				55,091
65 OPERATIONS SUPPORT OFFICER	1	69,560				69,560
TOTAL FULL TIME BARGAINING UNIT	51	2,315,805				2,315,805
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		143,000				143,000

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 05 DOMESTIC RELATIONS  
BUREAU: 01 DOMESTIC RELATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME BARGAINING UNIT		143,000				<u>143,000</u>
99 OVERTIME		5,000				<u>5,000</u>
TOTAL OVERTIME PAY		5,000				<u>5,000</u>
99 TRANSCRIBING FEES		10,000				<u>10,000</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		10,000				<u>10,000</u>
99 VACANCY FACTOR		(25,000)				<u>(25,000)</u>
TOTAL BUDGETED VACANCY FACTOR		(25,000)				<u>(25,000)</u>
 ** TOTAL **	 62	 3,343,810				 <u>3,343,810</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 10 COURTS  
OFFICE: 05 DOMESTIC RELATIONS  
BUREAU: 01 DOMESTIC RELATIONS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	62	3,343,810				----- 3,343,810 =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 06 HEALTH CHOICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 SPECIAL ASSISTANT	1	50,502				50,502
21 ADMINISTRATIVE OFFICER 1	1	55,702				55,702
26 ADMIN OFFICER 3 - HC	1	79,206				79,206
24 COUNTY MH PROGRAM SPEC 1	3	236,329				236,329
TOTAL FULL TIME EMPLOYEES	6	421,739				421,739
21 COUNTY CASEWORKER 2 SENIOR	1	59,077				59,077
22 COUNTY CASEWORKER 3	1	75,366				75,366
TOTAL FULL TIME BARGAINING UNIT	2	134,443				134,443
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 06 HEALTH CHOICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	8	556,184				<u>556,184</u> =====

NOTE: ONE FULL-TIME D&A CASE MANAGEMENT SPECIALIST POSITION TRANSFERRED FROM DRUG & ALCOHOL (ACCOUNT #050403.41111) AND  
REALLOCATED TO ONE FULL-TIME SPECIAL ASSISTANT POSITION.  
ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION TRANSFERRED FROM DRUG & ALCOHOL (ACCOUNT #050403.41111) AND  
REALLOCATED TO ONE FULL-TIME COUNTY MH PROGRAM SPECIALIST 1 POSITION.  
ONE FULL-TIME AGING CARE MANAGER 2 POSITION TRANSFERRED FROM AREA AGENCY ON AGING (ACCOUNT #050601.41111) AND  
REALLOCATED TO ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE  
BOARD OF COMMISSIONERS.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 06 HEALTH CHOICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
						-----
** FUND TOTAL **	8	556,184				556,184
						=====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 03 DRUG AND ALCOHOL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
22 DRUG & ALCOHOL ASST ADMIN	1	77,459				77,459
25 D & A ADMINISTRATOR 1	1	71,074				71,074
TOTAL FULL TIME EMPLOYEES	2	148,533				148,533
17 FISCAL TECHNICIAN	1	44,193				44,193
17 D&A CASE MANAGEMENT SPECIALIST	2	88,386				88,386
TOTAL FULL TIME BARGAINING UNIT	3	132,579				132,579
99 PART TIME		18,000				18,000
TOTAL PART TIME BARGAINING UNIT		18,000				18,000
99 OVERTIME		10,000				10,000
TOTAL OVERTIME PAY		10,000				10,000
** TOTAL **	5	309,112				309,112 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 03 DRUG AND ALCOHOL

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL

NOTE: ONE FULL-TIME D&A CASE MANAGEMENT SPECIALIST POSITION TRANSFERRED TO HEALTH CHOICES (ACCOUNT #050406.41111) AND  
REALLOCATED TO ONE FULL-TIME SPECIAL ASSISTANT POSITION.  
ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION TRANSFERRED TO HEALTH CHOICES (ACCOUNT #050406.41111) AND  
REALLOCATED TO ONE FULL-TIME COUNTY MH PROGRAM SPECIALIST 1 POSITION.  
ONE FULL-TIME DATA ANALYST 2 POSITION TRANSFERRED FROM MENTAL HEALTH (ACCOUNT #050401.41121) AND  
REALLOCATED TO ONE FULL-TIME D&A CASE MANAGEMENT SPECIALIST POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 03 DRUG AND ALCOHOL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	5	309,112				----- 309,112 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
26 ATTORNEY II	3	262,205				262,205
29 CHILDREN & YOUTH SERVICES DIR	1	86,424				86,424
17 ADMINISTRATIVE ASSISTANT 1	1	51,584				51,584
19 ADMINISTRATIVE ASSISTANT 2	1	66,914				66,914
23 CHILD INTERVIEW SPECIALIST	1	64,501				64,501
21 ADMINISTRATIVE OFFICER 1	2	119,620				119,620
41 CLERICAL SUPERVISOR 2	1	46,363				46,363
24 COUNTY C&Y PROG SPECIALIST 1	2	153,046				153,046
25 COUNTY C&Y PROG. SPECIALIST 2	2	147,743				147,743
43 COUNTY CASEWORK SUPERVISOR	13	990,020				990,020
24 COUNTY CASEWORK MANAGER 1	1	85,363				85,363
26 COUNTY CASEWORK MANAGER 2	2	170,560				170,560
41 DATA ANALYST 3	1	46,363				46,363
TOTAL FULL TIME EMPLOYEES	31	2,290,706				2,290,706
19 ACCOUNTANT I	1	57,642				57,642
10 CLERK TYPIST 2	5	179,081				179,081
14 CLERK TYPIST 3	2	98,419				98,419
17 FISCAL TECHNICIAN	2	112,665				112,665
17 COUNTY CASEWORKER 2	36	1,783,165				1,783,165
21 COUNTY CASEWORKER 2 SENIOR	14	831,404				831,404
22 COUNTY CASEWORKER 3	15	953,817				953,817
14 DATA ANALYST 2	5	196,661				196,661
17 COUNTY SOCIAL SERVICE AIDE 3	2	118,153				118,153
TOTAL FULL TIME BARGAINING UNIT	82	4,331,007				4,331,007

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		128,000				128,000
TOTAL PART TIME EMPLOYEES		128,000				<hr/> 128,000 <hr/>
99 PART TIME		110,000				110,000
TOTAL PART TIME BARGAINING UNIT		110,000				<hr/> 110,000 <hr/>
96 ATTORNEYS	1	56,088				56,088
TOTAL NON-CLASSIFIED SERVICE	1	56,088				<hr/> 56,088 <hr/>
99 OVERTIME		50,000				50,000
99 ON-CALL					50,000	50,000
TOTAL OVERTIME PAY		50,000			50,000	<hr/> 100,000 <hr/>
99 TRANSCRIBING FEES		2,000				2,000
TOTAL TRANSCRIBING EXPENSE-INTERNAL		2,000				<hr/> 2,000 <hr/>
99 VACANCY FACTOR		(125,000)				(125,000)

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL BUDGETED VACANCY FACTOR						(125,000)
** TOTAL **						114    6,842,801       50,000    6,892,801 =====

NOTE: ONE FULL-TIME IR SUPERVISOR POSITION TRANSFERRED TO HUMAN SERVICE ADMINISTRATION (ACCOUNT #050103.41111) AND REALLOCATED TO ONE FULL-TIME HUMAN SERVICES ADMINISTRATOR POSITION.

ONE FULL-TIME AGING CARE MANAGER 2 POSITION TRANSFERRED FROM AREA AGENCY ON AGING (ACCOUNT #050601.41111) AND REALLOCATED TO ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME MH PROGRAM SPECIALIST 1 POSITION TRANSFERRED FROM MENTAL HEALTH (ACCOUNT #050401.41111) AND REALLOCATED TO ONE FULL-TIME C&Y PROGRAM SPECIALIST 2 POSITION.

ONE FULL-TIME FISCAL TECHNICIAN POSITION RECLASSIFIED TO ONE FULL-TIME ACCOUNTANT 1 POSITION.

ONE FULL-TIME ACCOUNTANT 1 POSITION TRANSFERRED TO INTELLECTUAL DISABILITIES (ACCOUNT #050402.41121) AND REALLOCATED TO ONE FULL-TIME COUNTY CASEWORKER 2 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME COUNTY CASEWORKER 2 (SENIOR) POSITION AND ONE FULL-TIME COUNTY SOCIAL SERVICES AIDE 2 POSITION TRANSFERRED FROM MENTAL HEALTH (ACCOUNT #050401.41121) AND REALLOCATED TO TWO FULL-TIME COUNTY CASEWORKER 2 POSITIONS.

ONE FULL-TIME COUNTY CASEWORKER 3 POSITION AND SIX FULL-TIME COUNTY CASEWORKER 2 (SENIOR) POSITIONS RECLASSIFIED TO SEVEN FULL-TIME COUNTY CASEWORKER 2 POSITIONS.

BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 02 CHILDREN AND YOUTH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	114	6,842,801			50,000	----- 6,892,801 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
29 AGING SERVICES DIRECTOR	1	106,330				106,330
14 CLERK TYPIST 3	4	189,259				189,259
12 LABORER	1	48,090				48,090
19 HOME CHORE SERVICES SUPRV 2	1	66,914				66,914
19 ADMINISTRATIVE ASSISTANT 2	1	53,061				53,061
17 FISCAL TECHNICIAN	1	50,107				50,107
24 AGING CARE MANAGEMENT SUPV 2	1	69,722				69,722
19 CASEWORKER 2 (AGING)	1	65,291				65,291
21 AGING CARE MANAGER 2 (SENIOR)	2	147,430				147,430
19 AGING CARE MANAGER 2	17	993,637				993,637
22 AGING CARE MANAGER 3	6	382,012				382,012
23 AGING CARE MANAGEMENT SUPV 1	3	199,576				199,576
19 BUDGET ANALYST 1	1	53,061				53,061
17 AGING CASE AIDE 2	2	107,640				107,640
22 PROGRAM ANALYST 1	2	142,625				142,625
26 DEPUTY AAA ADMINISTRATOR 3	2	188,282				188,282
TOTAL FULL TIME EMPLOYEES	46	2,863,037				2,863,037
13 SR CENTER MANAGER 1	2	59,423				59,423
TOTAL REGULAR PART TIME EMPLOYEES	2	59,423				59,423
99 PART TIME		52,000				52,000

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL PART TIME EMPLOYEES		52,000				<u>52,000</u>
99 OVERTIME		72,120				<u>72,120</u>
TOTAL OVERTIME PAY		72,120				<u>72,120</u>
99 TRANSCRIBING FEES		500				<u>500</u>
TOTAL TRANSCRIBING EXPENSE-INTERNAL		500				<u>500</u>
99 VACANCY FACTOR		(150,000)				<u>(150,000)</u>
TOTAL BUDGETED VACANCY FACTOR		(150,000)				<u>(150,000)</u>
 ** TOTAL **	 48	 2,897,080				 <u>2,897,080</u> =====

NOTE: ONE FULL-TIME ACCOUNTANT 1 POSITION RECLASSIFIED TO ONE FULL-TIME BUDGET ANALYST 1 POSITION.  
ONE FULL-TIME AGING CARE MANAGER 2 POSITION RECLASSIFIED TO ONE FULL-TIME AGING CARE MANAGER 3 POSITION.  
ONE FULL-TIME AGING CARE MANAGER 2 (SENIOR) POSITION RECLASSIFIED TO ONE FULL-TIME AGING CARE MANAGER 2 POSITION  
RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
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NOTE: ONE FULL-TIME FISCAL TECHNICIAN POSITION TRANSFERRED TO CEDAR VIEW (ACCOUNT #050802.41111) AND REALLOCATED TO ONE FULL-TIME MAINTENANCE WORKER POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME AGING CARE MANAGER 2 POSITION TRANSFERRED TO HEALTH CHOICES (ACCOUNT #050406.41111) AND REALLOCATED TO ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME AGING CARE MANAGER 2 POSITION TRANSFERRED TO CHILDREN & YOUTH SERVICES (ACCOUNT #050200.41111) AND REALLOCATED TO ONE FULL-TIME ADMINISTRATIVE OFFICER 1 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME AGING CARE MANAGEMENT SUPERVISOR 1 POSITION TRANSFERRED TO INTELLECTUAL DISABILITIES (ACCOUNT #050402.41111) AND REALLOCATED TO ONE FULL-TIME COUNTY CASEWORK SUPERVISOR POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME AGING CARE MANAGER 2 POSITION TRANSFERRED TO HUMAN SERVICE ADMINISTRATION (ACCOUNT #050103.41111) AND REALLOCATED TO ONE FULL-TIME ACCOUNTANT 2 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 06 AGING SERVICES  
BUREAU: 01 AREA AGENCY ON AGING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	48	2,897,080				----- 2,897,080 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 02 INFORMATION REFERRAL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 COUNTY MH PROG SPECIALIST 2	1	77,709				77,709
TOTAL FULL TIME EMPLOYEES	1	77,709				<hr/> 77,709 <hr/>
14 CLERK TYPIST 3	1	50,946				50,946
14 CLERK 3	1	38,117				38,117
17 COUNTY CASEWORKER 2	2	88,386				88,386
22 COUNTY CASEWORKER 3	1	73,552				73,552
17 COUNTY SOCIAL SERVICE AIDE 3	1	49,764				49,764
TOTAL FULL TIME BARGAINING UNIT	6	300,765				<hr/> 300,765 <hr/>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 PART TIME		1				1
TOTAL PART TIME BARGAINING UNIT		1				<hr/> 1 <hr/>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 02 INFORMATION REFERRAL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	7	378,477				<u>378,477</u> =====

NOTE: ONE FULL-TIME INTEGRATED SERVICES DIRECTOR POSITION RECLASSIFIED TO ONE FULL-TIME MH PROGRAM SPECIALIST 2 POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 02 INFORMATION REFERRAL

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	7	378,477				----- 378,477 =====



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 02 INTELLECTUAL DISABILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
29 MH/MR DIRECTOR	1	106,330				106,330
14 CLERK TYPIST 3	1	41,912				41,912
17 ADMINISTRATIVE ASSISTANT 1	1	61,298				61,298
43 COUNTY CASEWORK SUPERVISOR	3	205,318				205,318
26 COUNTY CASEWORK MANAGER 2	1	84,032				84,032
25 COUNTY MR PROG SPECIALIST 2	1	89,690				89,690
24 COUNTY MR PROG SPECIALIST 1	4	278,888				278,888
TOTAL FULL TIME EMPLOYEES	12	867,468				867,468
19 ACCOUNTANT I	2	127,124				127,124
17 COUNTY CASEWORKER 2	2	88,385				88,385
21 COUNTY CASEWORKER 2 SENIOR	14	941,497				941,497
22 COUNTY CASEWORKER 3	2	150,732				150,732
TOTAL FULL TIME BARGAINING UNIT	20	1,307,738				1,307,738
99 PART TIME		30,000				30,000
TOTAL PART TIME BARGAINING UNIT		30,000				30,000
99 OVERTIME		34,000				34,000
TOTAL OVERTIME PAY		34,000				34,000

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 02 INTELLECTUAL DISABILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	32	2,239,206				2,239,206

NOTE: ONE FULL-TIME AGING CARE MANAGEMENT SUPERVISOR 1 POSITION TRANSFERRED FROM AREA AGENCY ON AGING (ACCOUNT #050601.41111) AND REALLOCATED TO ONE FULL-TIME COUNTY CASEWORKER SUPERVISOR POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

ONE FULL-TIME ACCOUNTANT I POSITION TRANSFERRED FROM CHILDREN & YOUTH SERVICES (ACCOUNT #050200.41121) AND REALLOCATED TO ONE FULL-TIME COUNTY CASEWORKER 2 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 04 MENTAL HEALTH/INTELLECT DISAB  
BUREAU: 02 INTELLECTUAL DISABILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	32	2,239,206				----- 2,239,206 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 03 HUMAN SVCS ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
24 LEAD ACCOUNTANT	2	149,801				149,801
29 HUMAN SERVICE ADMINISTRATOR	1	82,326				82,326
24 ADMINISTRATIVE OFFICER 2	1	85,363				85,363
42 PROGRAM ANALYST 1	1	77,126				77,126
24 PROGRAM ANALYST 2	1	67,683				67,683
24 COUNTY FISCAL OFFICER 2	3	238,409				238,409
22 BUDGET ANALYST 2	1	71,178				71,178
22 ACCOUNTANT 2	3	205,046				205,046
TOTAL FULL TIME EMPLOYEES	13	976,932				<u>976,932</u>
99 PART TIME		30,000				<u>30,000</u>
TOTAL PART TIME EMPLOYEES		30,000				<u>30,000</u>
** TOTAL **	13	1,006,932				<u>1,006,932</u> =====

NOTE: ONE FULL-TIME IR SUPERVISOR POSITION TRANSFERRED FROM CHILDREN & YOUTH SERVICES (ACCOUNT #050200.41121) AND REALLOCATED TO ONE FULL-TIME HUMAN SERVICES ADMINISTRATOR POSITION.  
ONE FULL-TIME AGING CASE MANAGER 2 POSITION TRANSFERRED FROM AREA AGENCY ON AGING (ACCOUNT #050601.41111) AND REALLOCATED TO ONE FULL-TIME ACCOUNTANT 2 POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 01 DIRECTOR OF HUMAN SERVICES  
BUREAU: 03 HUMAN SVCS ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	13	1,006,932				----- 1,006,932 =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 10 HUD CDBG

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER	1	49,458				49,458
20 CDBG PROGRAM COORDINATOR	1	55,723				55,723
16 EXECUTIVE SECRETARY		20,420				20,420
TOTAL FULL TIME EMPLOYEES	2	125,601				<u>125,601</u>
99 PART TIME		19,600				<u>19,600</u>
TOTAL PART TIME EMPLOYEES		19,600				<u>19,600</u>
** TOTAL **	2	145,201				<u>145,201</u> =====

NOTE: 10% OF POSITION #16215 IS ALLOCATED TO COMMUNITY DEVELOPMENT (ACCOUNT #110400.41111), 15% IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111) AND 15% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).  
45% OF POSITION #16825 IS ALLOCATED TO DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT (ACCOUNT #110100.41111), 10% IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111) AND 10% IS ALLOCATED TO AFFORDABLE HOUSING (ACCOUNT #152000.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 11 COMMUNITY & ECONOMIC DEV  
OFFICE: 10 HUD CDBG

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	2	145,201				----- 145,201 =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 11 ATTORNEY GENERAL  
BUREAU: 02 DRUG TASK FORCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
16 EXECUTIVE SECRETARY	1	58,344				58,344
TOTAL FULL TIME EMPLOYEES	1	58,344				<u>58,344</u>
99 OVERTIME		22,500				22,500
TOTAL OVERTIME PAY		22,500				<u>22,500</u>
** TOTAL **	1	80,844				<u>80,844</u> =====



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 11 ATTORNEY GENERAL  
BUREAU: 02 DRUG TASK FORCE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	1	80,844				----- 80,844 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 12 HAZARDOUS MATERIAL RESPONSE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 HAZMAT TEAM COORDINATOR	1	56,306				56,306
TOTAL FULL TIME EMPLOYEES	1	56,306				<hr/> 56,306 <hr/>
99 PART TIME		35,000				35,000
TOTAL PART TIME EMPLOYEES		35,000				<hr/> 35,000 <hr/>
 ** TOTAL **	 1	 91,306				 <hr/> 91,306 <hr/> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 12 HAZARDOUS MATERIAL RESPONSE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	1	91,306				----- 91,306 =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
BUREAU: 01 COMMUNICATIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 TELECOMMUNICATIONS OPERATOR	53	2,528,244		32,760		2,561,004
21 COMMUNICATIONS COORDINATOR	3	219,356				219,356
17 SHIFT SUPERVISOR	10	538,200		5,616		543,816
19 TRAINING COORDINATOR	1	50,502				50,502
23 911 COORDINATOR	1	81,411				81,411
21 QUALITY ASSURANCE/IMPROV COORD	1	55,702				55,702
TOTAL FULL TIME EMPLOYEES	69	3,473,415		38,376		3,511,791
99 PART TIME		40,000				40,000
TOTAL PART TIME EMPLOYEES		40,000				40,000
99 OVERTIME		125,000				125,000
TOTAL OVERTIME PAY		125,000				125,000
** TOTAL **	69	3,638,415		38,376		3,676,791 =====

NOTE: FOURTEEN FULL-TIME TELECOMMUNICATIONS OPERATOR POSITIONS, TWO FULL-TIME SHIFT SUPERVISOR POSITIONS, ONE FULL-TIME QUALITY ASSURANCE/IMPROVEMENT COORDINATOR POSITION AND ONE FULL-TIME TRAINING COORDINATOR POSITION ADDED BY ORDINANCE #106 IN 2018.  
ONE FULL-TIME TELECOMMUNICATIONS OPERATOR POSITION RECLASSIFIED TO ONE FULL-TIME COMMUNICATIONS COORDINATOR POSITION.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
BUREAU: 01 COMMUNICATIONS CENTER

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL

NOTE: ONE FULL-TIME TELECOMMUNICATIONS OPERATOR POSITION TRANSFERRED TO EMERGENCY MANAGEMENT (ACCOUNT #060302.41111) AND  
REALLOCATED TO ONE FULL-TIME ASSISTANT OPERATIONS MANAGER POSITION.  
THIRTEEN FULL-TIME TELECOMMUNICATIONS OPERATOR POSITIONS AND THREE FULL-TIME SHIFT SUPERVISOR POSITIONS ADDED TO  
COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 06 GENERAL SERVICES  
OFFICE: 03 EMERGENCY MANAGEMENT SERVICES  
BUREAU: 01 COMMUNICATIONS CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	69	3,638,415		38,376		----- 3,676,791 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 17 AUTO THEFT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	1	23,390				23,390
22 COUNTY DETECTIVE	1	63,253				63,253
30 ATTORNEY IV	1	46,707				46,707
TOTAL FULL TIME EMPLOYEES	3	133,350				<hr/> 133,350 <hr/>
 ** TOTAL **	 3	 133,350				 <hr/> 133,350 <hr/> =====

NOTE: 50% OF POSITIONS #16998 AND #19516 ARE ALLOCATED TO INSURANCE FRAUD (ACCOUNT #151800.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 17 AUTO THEFT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	3	133,350				----- 133,350 =====



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 18 INSURANCE FRAUD

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST		23,390				23,390
22 COUNTY DETECTIVE	1	67,122				67,122
30 ATTORNEY IV		46,707				46,707
TOTAL FULL TIME EMPLOYEES	1	137,219				137,219
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		500				500
TOTAL OVERTIME PAY		500				500
** TOTAL **	1	137,720				137,720
						=====

NOTE: 50% OF POSITIONS #16998 AND #19516 ARE ALLOCATED TO AUTO THEFT (ACCOUNT #151700.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 18 INSURANCE FRAUD

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	1	137,720				----- 137,720 =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 20 AFFORDABLE HOUSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
25 GRANTS & HOUSING MANAGER		12,365				12,365
16 EXECUTIVE SECRETARY		5,834				5,834
TOTAL FULL TIME EMPLOYEES		18,199				<u>18,199</u>
 ** TOTAL **		18,199				<u>18,199</u> =====

NOTE: 10% OF POSITION #16215 IS ALLOCATED TO COMMUNITY DEVELOPMENT (ACCOUNT #110400.41111), 15% IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111) AND 60% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111).  
45% OF POSITION #16825 IS ALLOCATED TO DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT (ACCOUNT #110100.41111), 10% IS ALLOCATED TO HOME-PA (ACCOUNT #111300.41111) AND 35% IS ALLOCATED TO HUD CDBG (ACCOUNT #111000.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 20 AFFORDABLE HOUSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **		18,199				----- 18,199 =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 15 SPECIAL USE  
OFFICE: 22 PUBLIC SAFETY  
BUREAU: 01 REG INTELL & INVESTIGATION CTR

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
13 SECRETARY II	1	38,106				38,106
22 COUNTY DETECTIVE	1	58,469				58,469
28 CHIEF CRIMINAL INVESTIGATOR	1	87,256				87,256
30 DIRECTOR OF THE RIIC	1	99,112				99,112
22 CRIMINAL INTELLIGENCE ANALYST	2	126,609				126,609
23 SR CRIMINAL INTEL ANALYST	1	66,435				66,435
TOTAL FULL TIME EMPLOYEES	7	475,987				475,987
99 PART TIME		10,000				10,000
TOTAL PART TIME EMPLOYEES		10,000				10,000
** TOTAL **	7	485,987				485,987

NOTE: ONE FULL-TIME COUNTY DETECTIVE POSITION ADDED TO COMPLEMENT RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 15 SPECIAL USE

OFFICE: 22 PUBLIC SAFETY

BUREAU: 01 REG INTELL & INVESTIGATION CTR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	7	485,987				----- 485,987 =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 01 CB-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
86 LICENSE PRACTICAL NURSE	48	2,600,027		146,432	27,248	2,773,707
89 REGISTERED NURSE	24	1,782,189		80,912	21,840	1,884,941
90 RN UNIT MGR	10	795,519		6,240	31,200	832,959
50 MGR-RN	1	80,662				80,662
99 SHIFT DIFFERENTIAL				5,000		5,000
99 SERVICE DIFFERENTIAL					4,050	4,050
99 WEEKEND SHIFT DIFFERENTIAL				40,890		40,890
TOTAL FULL TIME EMPLOYEES	83	5,258,397		279,474	84,338	5,622,209
83 CERTIFIED NURSES AIDE	172	6,730,856		256,386		6,987,242
99 CHARGE DIFFERENTIAL					82,500	82,500
99 SERVICE DIFFERENTIAL					9,450	9,450
99 WEEKEND SHIFT DIFFERENTIAL				30,070		30,070
TOTAL FULL TIME BARGAINING UNIT	172	6,730,856		286,456	91,950	7,109,262
86 LICENSE PRACTICAL NURSE	6	208,041		13,104		221,145
89 REGISTERED NURSE	7	335,343		16,224	6,240	357,807
TOTAL REGULAR PART TIME EMPLOYEES	13	543,384		29,328	6,240	578,952
09 TRANSPORTATION AIDE	2	52,985				52,985
83 CERTIFIED NURSES AIDE	33	824,276		38,142		862,418
99 WEEKEND SHIFT DIFFERENTIAL				44,500		44,500

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 01 CB-NURSING

NOTE: ONE REGULAR PART-TIME REGISTERED NURSE POSITION (41211) RECLASSIFIED TO ONE FULL-TIME LICENSED PRACTICAL NURSE POSITION (41111).  
TWO REGULAR PART-TIME CNA TRAINEE POSITIONS RECLASSIFIED TO TWO REGULAR PART-TIME CERTIFIED NURSES' AIDE POSITIONS.  
TWO REGULAR PART-TIME CERTIFIED NURSES' AIDE POSITIONS TRANSFERRED FROM FOUNTAIN HILL-NURSING (ACCOUNT #070201.41221).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 02 CB-CENTRAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 BUYER II	1	61,526				61,526
TOTAL FULL TIME EMPLOYEES	1	61,526				<u>61,526</u>
79 NURSING ANCILLARY AIDE/CSR	1	34,362				34,362
TOTAL FULL TIME BARGAINING UNIT	1	34,362				<u>34,362</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		35,000				35,000
TOTAL PART TIME BARGAINING UNIT		35,000				<u>35,000</u>
99 OVERTIME		2,000				2,000
TOTAL OVERTIME PAY		2,000				<u>2,000</u>
						<u> </u>
** TOTAL **	2	132,889				<u>132,889</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 03 CB-SOCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	50,440				50,440
19 MED. SOCIAL WORKER/SERV. COORD	4	244,983				244,983
23 MEDICAL SOCIAL WORKER DIRECTOR	1	79,435				79,435
TOTAL FULL TIME EMPLOYEES	6	374,858				374,858
99 PART TIME		75,000				75,000
TOTAL PART TIME EMPLOYEES		75,000				75,000
99 OVERTIME		200				200
TOTAL OVERTIME PAY		200				200
** TOTAL **	6	450,058				450,058 =====

NOTE: ONE FULL-TIME BUSINESS DEVELOPMENT-DIRECTOR OF ADMISSIONS POSITION AND ONE FULL-TIME MEDICAL SOCIAL WKR/SVC COORDINATOR  
POSITION TRANSFERRED TO CEDARBROOK-ADMISSIONS (ACCOUNT #070104.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 04 CB-ADMISSIONS & MARKETING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
26 BUS. DEV.- DIR. OF ADMISSIONS	1	86,528				86,528
19 MED. SOCIAL WORKER/SERV. COORD	1	66,914				66,914
TOTAL FULL TIME EMPLOYEES	2	153,442				<u>153,442</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		500				<u>500</u>
TOTAL OVERTIME PAY		500				<u>500</u>
** TOTAL **	2	153,943				<u>153,943</u> =====

NOTE: ONE FULL-TIME BUSINESS DEVELOPMENT-DIRECTOR OF ADMISSIONS POSITION AND ONE FULL-TIME MEDICAL SOCIAL WKR/SVC COORDINATOR POSITION TRANSFERRED FROM CEDARBROOK-SOCIAL SERVICES (ACCOUNT #070103.41111).

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 05 CB-FAITH SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CHAPLAIN	1	45,885				45,885
TOTAL FULL TIME EMPLOYEES	1	45,885				<u>45,885</u>
99 PART TIME		18,000				18,000
TOTAL PART TIME EMPLOYEES		18,000				<u>18,000</u>
99 OVERTIME		600				600
TOTAL OVERTIME PAY		600				<u>600</u>
** TOTAL **	1	64,485				<u>64,485</u> =====

NOTE: ONE FULL-TIME CHAPLAIN POSITION TRANSFERRED FROM CEDARBROOK-ADMINISTRATION (ACCOUNT #070131.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 06 CB-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	1	54,309				54,309
13 SECRETARY II	2	100,880				100,880
52 MGR-SPECIALTY COORDINATOR	3	259,458				259,458
53 MGR-NURSE SUPERVISOR	11	948,625		33,280		981,905
54 MGR-ASST DIRECTOR OF NURSING	1	101,650				101,650
99 WEEKEND SHIFT DIFFERENTIAL				5,408		5,408
TOTAL FULL TIME EMPLOYEES	18	1,464,922		38,688		1,503,610
11 CLERICAL TECHNICIAN III	1	46,301				46,301
12 UNIT CLERK	5	229,194				229,194
99 WEEKEND SHIFT DIFFERENTIAL				5,408		5,408
TOTAL FULL TIME BARGAINING UNIT	6	275,495		5,408		280,903
99 PART TIME		30,000				30,000
TOTAL PART TIME EMPLOYEES		30,000				30,000
99 PART TIME		107,500				107,500
TOTAL PART TIME BARGAINING UNIT		107,500				107,500
99 OVERTIME		30,000				30,000

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 06 CB-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		30,000				<u>30,000</u>
** TOTAL **	24	1,907,917		44,096		<u>1,952,013</u> =====

NOTE: ONE FULL-TIME MGR-RN POSITION RECLASSIFIED TO ONE FULL-TIME MGR-NURSING SUPERVISOR POSITION.  
ONE FULL-TIME MGR-NURSING SUPERVISOR POSITION RECLASSIFIED TO ONE FULL-TIME MGR-SPECIALTY COORDINATOR POSITION.  
ONE REGULAR PART-TIME MGR-NURSING SUPERVISOR POSITION (41211) TRANSFERRED FROM FOUNTAIN HILL-NURSING (ACCOUNT #070206.41111) AND REALLOCATED TO ONE FULL-TIME MGR-NURSING SUPERVISOR POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 07 CB-EDUCATIONAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
89 REGISTERED NURSE	4	300,644		2,496	3,120	306,260
99 CHARGE DIFFERENTIAL					5,928	5,928
TOTAL FULL TIME EMPLOYEES	4	300,644		2,496	9,048	<u>312,188</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		2,500				<u>2,500</u>
TOTAL OVERTIME PAY		2,500				<u>2,500</u>
** TOTAL **	4	303,145		2,496	9,048	<u>314,689</u> =====

NOTE: ONE REGULAR PART-TIME REGISTERED NURSE POSITION TRANSFERRED FROM FOUNTAIN HILL-EDUCATIONAL SERVICES (ACCOUNT #070207.41111)  
AND REALLOCATED TO ONE FULL-TIME REGISTERED NURSE POSITION.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 08 CB-RESIDENT ASSESSMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	1	45,885				45,885
50 MGR-RN	6	472,408				472,408
52 MGR-SPECIALTY COORDINATOR	1	86,486				86,486
TOTAL FULL TIME EMPLOYEES	8	604,779				<hr/> 604,779 <hr/>
99 PART TIME		1				<hr/> 1 <hr/>
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 OVERTIME		2,000				<hr/> 2,000 <hr/>
TOTAL OVERTIME PAY		2,000				<hr/> 2,000 <hr/>
						<hr/>
** TOTAL **	8	606,780				<hr/> 606,780 <hr/> <hr/>



DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 09 CB-MEDICAL RECORDS

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 10 CB-PHYSICAL THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 PART TIME		27,500				27,500
TOTAL PART TIME BARGAINING UNIT		27,500				<hr/> 27,500 <hr/>
99 OVERTIME		200				200
TOTAL OVERTIME PAY		200				<hr/> 200 <hr/>
** TOTAL **		27,701				<hr/> 27,701 <hr/> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 15 CB-THERAPEUTIC RECREATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	1	38,605				38,605
23 THERAPEUTIC SERVICE DIRECTOR	1	81,411'				81,411
17 ASSISTANT OPERATIONS MANAGER	1	48,610				48,610
16 VOLUNTEER COORDINATOR	1	46,259				46,259
TOTAL FULL TIME EMPLOYEES	4	214,885				214,885
13 THERAPY AIDE II	3	115,065				115,065
15 THERAPY ASSISTANT	5	268,155		4,160		272,315
TOTAL FULL TIME BARGAINING UNIT	8	383,220		4,160		387,380
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		122,250				122,250
TOTAL PART TIME BARGAINING UNIT		122,250				122,250
99 OVERTIME		1,250				1,250
TOTAL OVERTIME PAY		1,250				1,250

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 15 CB-THERAPEUTIC RECREATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	12	721,606		4,160		<hr/> 725,766 =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 31 CB-ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	50,440				50,440
22 ENVIRONMENTAL SERV. OPER. MGR.	1	71,178				71,178
55 MGR-DIRECTOR OF NURSING	1	109,949				109,949
TOTAL FULL TIME EMPLOYEES	3	231,567				231,567
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				1
** TOTAL **	3	231,569				231,569 =====

NOTE: ONE FULL-TIME CHAPLAIN POSITION TRANSFERRED TO CEDARBROOK-FAITH SERVICES (ACCOUNT #070105.41111).  
ONE FULL-TIME ENVIRONMENTAL SERVICES OPERATIONS MANAGER POSITION TRANSFERRED FROM CEDARBROOK-HOUSEKEEPING (070142.41111).

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 33 CB-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
26 FACILITIES DIRECTOR	1	79,206				79,206
21 BUILDING SUPERINTENDENT	1	58,448				58,448
TOTAL FULL TIME EMPLOYEES	2	137,654				<hr/> 137,654 <hr/>
13 MAINTENANCE MECHANIC	2	76,710		2,112		78,822
15 EQUIP MAINTENANCE MECHANIC	5	215,405		4,224		219,629
15 ELECTRICIAN	1	42,224		432		42,656
15 PLUMBER	1	55,994		432		56,426
15 ELECTRONICS TECHNICIAN	1	55,994		432		56,426
16 HEAT, VENT, & REFRIG MECHANIC	1	44,304		432		44,736
99 WEEKEND SHIFT DIFFERENTIAL				1,248		1,248
TOTAL FULL TIME BARGAINING UNIT	11	490,631		9,312		<hr/> 499,943 <hr/>
99 PART TIME		20,000				20,000
TOTAL PART TIME EMPLOYEES		20,000				<hr/> 20,000 <hr/>
99 PART TIME		85,000				85,000
TOTAL PART TIME BARGAINING UNIT		85,000				<hr/> 85,000 <hr/>
99 OVERTIME		20,000				20,000

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 33 CB-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL OVERTIME PAY		20,000				<u>20,000</u>
** TOTAL **	13	753,285		9,312		<u>762,597</u> =====

NOTE: TWO FULL-TIME MAINTENANCE MECHANIC POSITIONS RECLASSIFIED TO TWO FULL-TIME EQUIPMENT MAINTENANCE MECHANIC POSITIONS.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 34 CB-HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
18 HR ADMINISTRATOR 1	1	62,795				62,795
26 HR COORDINATOR	1	94,141				94,141
15 CLERICAL SPECIALIST	1	49,650				49,650
16 EXECUTIVE SECRETARY	1	52,125				52,125
TOTAL FULL TIME EMPLOYEES	4	258,711				258,711
99 PART TIME		40,000				40,000
TOTAL PART TIME EMPLOYEES		40,000				40,000
99 PART TIME		1				1
TOTAL PART TIME BARGAINING UNIT		1				1
99 OVERTIME		4,000				4,000
TOTAL OVERTIME PAY		4,000				4,000
** TOTAL **	4	302,712				302,712 =====

NOTE: ONE FULL-TIME HR ADMINISTRATOR I POSITION TRANSFERRED FROM FOUNTAIN HILL-HUMAN RESOURCES (ACCOUNT #070234.41111).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 35 CB-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	3	139,402				139,402
18 OFFICE SUPERVISOR	1	64,355				64,355
12 PATIENT ACCOUNT SPECIALIST	1	38,168				38,168
TOTAL FULL TIME EMPLOYEES	5	241,925				<u>241,925</u>
99 PART TIME		82,000				<u>82,000</u>
TOTAL PART TIME EMPLOYEES		82,000				<u>82,000</u>
99 PART TIME		72,000				<u>72,000</u>
TOTAL PART TIME BARGAINING UNIT		72,000				<u>72,000</u>
99 OVERTIME		5,000				<u>5,000</u>
TOTAL OVERTIME PAY		5,000				<u>5,000</u>
** TOTAL **	5	400,925				<u>400,925</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 36 CB-SECURITY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>
						<hr/>
** TOTAL **		2				<hr/> 2 <hr/> =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 41 CB-LAUNDRY/LINEN

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 LAUNDRY SERVICES WORKER	4	137,281		3,236		140,517
99 WEEKEND SHIFT DIFFERENTIAL				624		624
TOTAL FULL TIME BARGAINING UNIT	4	137,281		3,860		<u>141,141</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		45,000				<u>45,000</u>
TOTAL PART TIME BARGAINING UNIT		45,000				<u>45,000</u>
99 OVERTIME		2,500				<u>2,500</u>
TOTAL OVERTIME PAY		2,500				<u>2,500</u>
** TOTAL **	4	184,782		3,860		<u>188,642</u> =====

NOTE: ONE REGULAR PART-TIME LAUNDRY SERVICES WORKER POSITION (41221) RECLASSIFIED TO ONE FULL-TIME LAUNDRY SERVICES WORKER POSITION (41111).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 42 CB-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 SECRETARY I	1	34,674				34,674
14 SUPERVISORY CUSTODIAN	2	77,750				77,750
99 WEEKEND SHIFT DIFFERENTIAL				2,490		2,490
TOTAL FULL TIME EMPLOYEES	3	112,424		2,490		114,914
09 DELIVERY WORKER	1	38,106				38,106
09 ENVIRONMENTAL SERVICE TECH	29	1,067,714		25,584		1,093,298
99 WEEKEND SHIFT DIFFERENTIAL				1,248		1,248
TOTAL FULL TIME BARGAINING UNIT	30	1,105,820		26,832		1,132,652
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		110,000				110,000
TOTAL PART TIME BARGAINING UNIT		110,000				110,000
99 OVERTIME		10,000				10,000
TOTAL OVERTIME PAY		10,000				10,000

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 42 CB-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	33	1,338,245		29,322		<u>1,367,567</u> =====

NOTE: ONE FULL-TIME ENVIRONMENTAL SERVICE OPERATIONS MANAGER POSITION TRANSFERRED TO CEDARBROOK-ADMINISTRATION (070101.41111).  
ONE FULL-TIME CLERICAL TECHNICIAN III POSITION RECLASSIFIED TO ONE FULL-TIME SECRETARY 1 POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 01 CEDARBROOK  
BUREAU: 50 CB-VACANCY FACTOR

CLASS	# OF	BASE				PROJECTED
TITLE	POS	SALARY	LONGEVITY	SHIFT	OTHER	ANNUAL
99 VACANCY FACTOR		(800,000)				(800,000)
TOTAL BUDGETED VACANCY FACTOR		(800,000)				(800,000)
** TOTAL **		(800,000)				(800,000)
						=====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 01 FH-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
86 LICENSE PRACTICAL NURSE	25	1,372,531		81,536	3,120	1,457,187
89 REGISTERED NURSE	8	588,870		17,472	3,120	609,462
90 RN UNIT MGR	1	78,874		624	3,120	82,618
50 MGR-RN	2	161,324		8,320	6,240	175,884
51 MGR-UNIT MANAGER	4	324,667			12,480	337,147
99 SHIFT DIFFERENTIAL				5,000		5,000
99 SERVICE DIFFERENTIAL					3,120	3,120
99 WEEKEND SHIFT DIFFERENTIAL				2,496		2,496
TOTAL FULL TIME EMPLOYEES	40	2,526,266		115,448	31,200	2,672,914
83 CERTIFIED NURSES AIDE	65	2,499,140		101,608		2,600,748
99 CHARGE DIFFERENTIAL					40,400	40,400
99 WEEKEND SHIFT DIFFERENTIAL				2,496		2,496
TOTAL FULL TIME BARGAINING UNIT	65	2,499,140		104,104	40,400	2,643,644
89 REGISTERED NURSE	4	191,146		4,992		196,138
58 MGR-LPN/RAD	1	33,948				33,948
99 WEEKEND SHIFT DIFFERENTIAL				1,248		1,248
TOTAL REGULAR PART TIME EMPLOYEES	5	225,094		6,240		231,334
83 CERTIFIED NURSES AIDE	14	352,703		19,838		372,541
99 CHARGE DIFFERENTIAL					9,198	9,198
99 WEEKEND SHIFT DIFFERENTIAL				20,568		20,568

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 01 FH-NURSING

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTAL REG PART TIME BARGAINING UNIT	14	352,703		40,406	9,198	<u>402,307</u>
99 PART TIME		325,000				<u>325,000</u>
TOTAL PART TIME EMPLOYEES		325,000				<u>325,000</u>
99 PART TIME		500,000				<u>500,000</u>
TOTAL PART TIME BARGAINING UNIT		500,000				<u>500,000</u>
99 OVERTIME		425,000				<u>425,000</u>
TOTAL OVERTIME PAY		425,000				<u>425,000</u>
** TOTAL **	124	6,853,203		266,198	80,798	<u>7,200,199</u> =====

NOTE: TWO FULL-TIME REGISTERED NURSE POSITIONS RECLASSIFIED TO TWO FULL-TIME LICENSED PRACTICAL NURSE POSITIONS.  
TWO FULL-TIME CNA TRAINEE POSITIONS RECLASSIFIED TO TWO FULL-TIME CERTIFIED NURSES' AIDE POSITIONS.  
ONE REGULAR PART-TIME LICENSED PRACTICAL NURSE POSITION (41211) RECLASSIFIED TO ONE FULL-TIME LICENSED PRACTICAL NURSE POSITION (41111).  
ONE REGULAR PART-TIME CNA TRAINEE POSITION RECLASSIFIED TO ONE REGULAR PART-TIME CERTIFIED NURSES' AIDE POSITION.  
TWO REGULAR PART-TIME CERTIFIED NURSES' AIDE POSITIONS TRANSFERRED TO CEDARBROOK-NURING (ACCOUNT #070101.41221).  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 02 FH-CENTRAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
56 MGR-LEAD CSR WORKER	1	43,992				43,992
TOTAL FULL TIME EMPLOYEES	1	43,992				<u>43,992</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		18,000				<u>18,000</u>
TOTAL PART TIME BARGAINING UNIT		18,000				<u>18,000</u>
99 OVERTIME		1				<u>1</u>
TOTAL OVERTIME PAY		1				<u>1</u>
 ** TOTAL **	 1	 61,994				 <u>61,994</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 03 FH-SOCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 MED. SOCIAL WORKER/SERV. COORD	2	110,219				110,219
TOTAL FULL TIME EMPLOYEES	2	110,219				<u>110,219</u>
99 PART TIME		50,500				50,500
TOTAL PART TIME EMPLOYEES		50,500				<u>50,500</u>
99 PART TIME		1				1
TOTAL PART TIME BARGAINING UNIT		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
 ** TOTAL **	 2	 160,721				 <u>160,721</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 06 FH-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
11 CLERICAL TECHNICIAN III	1	45,885				45,885
53 MGR-NURSE SUPERVISOR	4	368,637		10,816	1,144	380,597
54 MGR-ASST DIRECTOR OF NURSING	1	99,174				99,174
TOTAL FULL TIME EMPLOYEES	6	513,696		10,816	1,144	525,656
12 UNIT CLERK	3	109,824		1,872		111,696
TOTAL FULL TIME BARGAINING UNIT	3	109,824		1,872		111,696
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		53,000				53,000
TOTAL PART TIME BARGAINING UNIT		53,000				53,000
99 OVERTIME		10,000				10,000
TOTAL OVERTIME PAY		10,000				10,000

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 06 FH-NURSING OFFICE

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	9	686,521		12,688	1,144	<u>700,353</u> =====

NOTE: ONE REGULAR PART-TIME MGR-NURSING SUPERVISOR POSITION (41211) TRANSFERRED TO CEDARBROOK-NURSING (ACCOUNT #070106.41111)  
AND REALLOCATED TO ONE FULL-TIME MGR-NURSING SUPERVISOR POSITION.  
BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 07 FH-EDUCATIONAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<u>1</u>
** TOTAL **		2				<u>2</u> =====

NOTE: ONE REGULAR PART-TIME REGISTERED NURSE POSITION TRANSFERRED TO CEDARBROOK-EDUCATIONAL SERVICES (ACCOUNT #070107.41111)  
AND REALLOCATED TO ONE FULL-TIME REGISTERED NURSE POSITION.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 08 FH-RESIDENT ASSESSMENT

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
50 MGR-RN	2	161,324				161,324
TOTAL FULL TIME EMPLOYEES	2	161,324				<u>161,324</u>
99 PART TIME		35,000				35,000
TOTAL PART TIME EMPLOYEES		35,000				<u>35,000</u>
99 OVERTIME		1,000				1,000
TOTAL OVERTIME PAY		1,000				<u>1,000</u>
** TOTAL **	2	197,324				<u>197,324</u> =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 10 FH-PHYSICAL THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 PART TIME		1				1
TOTAL PART TIME BARGAINING UNIT		1				<hr/> 1 <hr/>
 ** TOTAL **		2				<hr/> 2 <hr/> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 11 FH-OCCUPATIONAL THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>
** TOTAL **		2				<hr/> 2 <hr/> =====



C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 14 FH-SPEECH THERAPY

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 OVERTIME		1				1
TOTAL OVERTIME PAY		1				<hr/> 1 <hr/>
 ** TOTAL **		2				<hr/> 2 <hr/> =====

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 15 FH-THERAPEUTIC RECREATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 ASSISTANT OPERATIONS MANAGER	1	61,298				61,298
TOTAL FULL TIME EMPLOYEES	1	61,298				61,298
13 THERAPY AIDE II	3	131,893		2,472		134,365
15 THERAPY ASSISTANT	1	47,923		824		48,747
TOTAL FULL TIME BARGAINING UNIT	4	179,816		3,296		183,112
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				1
99 PART TIME		90,750				90,750
TOTAL PART TIME BARGAINING UNIT		90,750				90,750
99 OVERTIME		1,250				1,250
TOTAL OVERTIME PAY		1,250				1,250
** TOTAL **	5	333,115		3,296		336,411 =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 31 FH-ADMINISTRATION

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
13 SECRETARY II	1	39,978				39,978
30 ASST NURSING HOME ADMIN	1	111,592				111,592
TOTAL FULL TIME EMPLOYEES	2	151,570				<u>151,570</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		500				<u>500</u>
TOTAL OVERTIME PAY		500				<u>500</u>
** TOTAL **	2	152,071				<u>152,071</u> =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 33 FH-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
21 BUILDING SUPERINTENDENT	1	58,448				58,448
TOTAL FULL TIME EMPLOYEES	1	58,448				<hr/> 58,448 <hr/>
13 MAINTENANCE MECHANIC	3	115,065		3,120		118,185
16 HEAT, VENT, & REFRIG MECHANIC	1	54,850		624		55,474
99 WEEKEND SHIFT DIFFERENTIAL				4,528		4,528
TOTAL FULL TIME BARGAINING UNIT	4	169,915		8,272		<hr/> 178,187 <hr/>
99 PART TIME		1				<hr/> 1 <hr/>
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 PART TIME		45,000				<hr/> 45,000 <hr/>
TOTAL PART TIME BARGAINING UNIT		45,000				<hr/> 45,000 <hr/>
99 OVERTIME		8,000				<hr/> 8,000 <hr/>
TOTAL OVERTIME PAY		8,000				<hr/> 8,000 <hr/>

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 33 FH-FACILITIES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	5	281,364		8,272		<u>289,636</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 34 FH-HUMAN RESOURCES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
15 CLERICAL SPECIALIST	1	55,661				55,661
TOTAL FULL TIME EMPLOYEES	1	55,661				<u>55,661</u>
99 PART TIME		1				<u>1</u>
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 OVERTIME		2,000				<u>2,000</u>
TOTAL OVERTIME PAY		2,000				<u>2,000</u>
 ** TOTAL **	 1	 57,662				 <u>57,662</u> =====

NOTE: ONE FULL-TIME HR ADMINISTRATOR I POSITION TRANSFERRED TO CEDARBROOK-HUMAN RESOURCES (ACCOUNT #070134.41111).  
ONE FULL-TIME SECRETARY II POSITION RECLASSIFIED TO ONE FULL-TIME CLERICAL SPECIALIST POSITION.

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 35 FH-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 ASSISTANT OPERATIONS MANAGER	1	48,610				48,610
TOTAL FULL TIME EMPLOYEES	1	48,610				<hr/> 48,610 <hr/>
11 CLERICAL TECHNICIAN III	1	41,954				41,954
TOTAL FULL TIME BARGAINING UNIT	1	41,954				<hr/> 41,954 <hr/>
99 PART TIME		21,000				21,000
TOTAL PART TIME EMPLOYEES		21,000				<hr/> 21,000 <hr/>
99 PART TIME		33,000				33,000
TOTAL PART TIME BARGAINING UNIT		33,000				<hr/> 33,000 <hr/>
99 OVERTIME		2,000				2,000
TOTAL OVERTIME PAY		2,000				<hr/> 2,000 <hr/>

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 35 FH-FINANCIAL SERVICES

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** TOTAL **	2	146,564				<u>146,564</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.



C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 41 FH-LAUNDRY/LINEN

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 LAUNDRY SERVICES WORKER	1	42,058				42,058
99 WEEKEND SHIFT DIFFERENTIAL				2,560		2,560
TOTAL FULL TIME BARGAINING UNIT	1	42,058		2,560		<u>44,618</u>
09 LAUNDRY SERVICES WORKER	1	22,352				22,352
TOTAL REG PART TIME BARGAINING UNIT	1	22,352				<u>22,352</u>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<u>1</u>
99 PART TIME		45,000				45,000
TOTAL PART TIME BARGAINING UNIT		45,000				<u>45,000</u>
99 OVERTIME		1,500				1,500
TOTAL OVERTIME PAY		1,500				<u>1,500</u>
** TOTAL **	2	110,911		2,560		<u>113,471</u> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 42 FH-ENVIRONMENTAL SVCS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
17 ASSISTANT OPERATIONS MANAGER	1	56,368				56,368
TOTAL FULL TIME EMPLOYEES	1	56,368				<hr/> 56,368 <hr/>
09 ENVIRONMENTAL SERVICE TECH	11	426,195		8,112		434,307
99 WEEKEND SHIFT DIFFERENTIAL				3,488		3,488
TOTAL FULL TIME BARGAINING UNIT	11	426,195		11,600		<hr/> 437,795 <hr/>
99 PART TIME		1				1
TOTAL PART TIME EMPLOYEES		1				<hr/> 1 <hr/>
99 PART TIME		55,000				55,000
TOTAL PART TIME BARGAINING UNIT		55,000				<hr/> 55,000 <hr/>
99 OVERTIME		5,000				5,000
TOTAL OVERTIME PAY		5,000				<hr/> 5,000 <hr/>
 ** TOTAL **	 12	 542,564		 11,600		 <hr/> 554,164 <hr/> =====

NOTE: BARGAINING UNIT WAGES SUBJECT TO NEGOTIATIONS.

C O U N T Y O F L E H I G H  
PERSONNEL SERVICES SUMMARY

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 50 FH-VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
99 VACANCY FACTOR		(400,000)				(400,000)
TOTAL BUDGETED VACANCY FACTOR		(400,000)				<hr/> (400,000) <hr/>
 ** TOTAL **		 (400,000)				 <hr/> (400,000) =====

C O U N T Y   O F   L E H I G H  
P E R S O N N E L   S E R V I C E S   S U M M A R Y

DEPARTMENT: 07 NURSING HOMES  
OFFICE: 02 FOUNTAIN HILL  
BUREAU: 50 FH-VACANCY FACTOR

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	593	31,501,769		1,075,760	273,518	----- 32,851,047 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 08 ADULT AND RESIDENTIAL SERVICES  
BUREAU: 02 CEDAR VIEW APARTMENTS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
19 HOUSING SUPERVISOR	1	59,717				59,717
17 ASSISTANT OPERATIONS MANAGER	1	50,107				50,107
12 MAINTENANCE WORKER	1	36,358				36,358
14 MAINTENANCE MECHANIC		10,478				10,478
14 CARPENTER	1	39,936				39,936
TOTAL FULL TIME EMPLOYEES	4	196,596				196,596
99 PART TIME		25,000				25,000
TOTAL PART TIME EMPLOYEES		25,000				25,000
99 OVERTIME		9,000				9,000
99 ON-CALL					5,200	5,200
TOTAL OVERTIME PAY		9,000			5,200	14,200
** TOTAL **	4	230,596			5,200	235,796

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NOTE: 25% OF POSITION #21052 IS ALLOCATED TO MAINTENANCE (ACCOUNT #060700.41111) AND 50% IS ALLOCATED TO AGRICULTURE EXTENSION (ACCOUNT #060900.41111).

ONE FULL-TIME FISCAL TECHNICIAN POSITION TRANSFERRED FROM AREA AGENCY ON AGING (ACCOUNT #050601.41111) AND REALLOCATED TO ONE FULL-TIME MAINTENANCE WORKER POSITION RECOMMENDED BY ADMINISTRATION AND APPROVED BY THE BOARD OF COMMISSIONERS.

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 05 HUMAN SERVICES  
OFFICE: 08 ADULT AND RESIDENTIAL SERVICES  
BUREAU: 02 CEDAR VIEW APARTMENTS

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	4	230,596			5,200	----- 235,796 =====

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 12 GOVERNMENT CENTER  
OFFICE: 01 GOVERNMENT CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
09 CUSTODIAN	10	389,073		9,828		398,901
14 SUPERVISORY CUSTODIAN	1	44,491		936		45,427
11 LEAD CUSTODIAN	1	37,482		936		38,418
09 COURIER/EXPEDITER	1	41,662				41,662
12 MAINTENANCE WORKER	3	129,002				129,002
15 ELECTRICIAN	1	45,490				45,490
15 PLUMBER	1	45,490				45,490
17 TRADES FOREMAN	1	53,144				53,144
21 BUILDING SUPERINTENDENT	1	65,811				65,811
TOTAL FULL TIME EMPLOYEES	20	851,645		11,700		863,345
99 OVERTIME		6,000				6,000
TOTAL OVERTIME PAY		6,000				6,000
** TOTAL **	20	857,645		11,700		869,345
						=====

NOTE: 50% OF POSITION #15177 IS ALLOCATED TO HAMILTON FINANCIAL CENTER (ACCOUNT #062300.41111).

C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

DEPARTMENT: 12 GOVERNMENT CENTER  
OFFICE: 01 GOVERNMENT CENTER

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
** FUND TOTAL **	20	857,645		11,700		----- 869,345 =====



C O U N T Y O F L E H I G H  
P E R S O N N E L S E R V I C E S S U M M A R Y

CLASS TITLE	# OF POS	BASE SALARY	LONGEVITY	SHIFT	OTHER	PROJECTED ANNUAL
TOTALS:	TOTAL POSITIONS:		2,002			
	TOTAL BUDGETED SALARIES:	117,977,786				
	TOTAL LONGEVITY:		146,000			
	TOTAL SHIFT:		1,364,957			
	TOTAL OTHER:		557,824			
	TOTAL ANNUAL:		120,046,567			