

INTEGRATED FAMILY SERVICES PLAN ADVISORY COMMITTEE

Minutes of the March 13, 2009 Meeting

I. Welcome/Review Minutes/Introduction of Members

J.C.S. welcomed members and began a round of introductions.

II. Parent and Youth Advisory Groups Update

J.C.S. informed a meeting date and location is needed from Recovery Partnership to begin group meetings. Letters have been sent to providers of MR, EI, Magellan, Probation and most OCYS providers. The remaining letters will be sent out Monday, March 16th. Feed back is being received.

IFSP Web site hits are being tracked. There were 499 for the month of February.

TASK: K.M. offered to gather the history of hits to the IFSP web site from months prior to February to use as a comparison.

P.H. suggested sending the letter out to school districts in order to link students and school representatives to the advisory groups and possibly this committee. All agreed this was a good idea.

TASK: J.C.S. will send letters out to school districts.

III. High Fidelity Wraparound (HFWA) Update

J.C.S. updated members on the progress of HFWA:

- A pre-proposal question forum was held.
- Answers to questions brought forward at the forum are posted on the HealthChoices web site.
- Both electronic and hard copy RFP's for HFWA are due March 20, 2009 by noon.
- Individuals are being solicited to become a part of the Review Committee. (If you are interested and are not a provider submitting an RFP, please let J.C.S. know.)
- Proposals will be available for review and scoring 4 days - late March-early April. It is not sure how many proposals will be received.
- A follow up meeting of Review Committee members will be held to discuss proposals reviewed and score sheets.
- A small Selection Committee may be established. This Committee would be tasked with interviewing providers.
- Advisory members were encouraged to invite parents and young adults to participate on the Review Committee.

During discussion, the question of the availability of additional funding for HFWA was brought forward. It is noted that the provider awarded the HFWA project will not receive any additional capitation dollars. HealthChoices' expectations of the provider will be to fund this project through current funding levels. J.C.S. also noted that most counties are using reinvestment dollars and System of Care grant funds.

IV. DHS & JPO Overview Trainings

P.T. announced that J.C.S., R.M. and she have provided presentations on IFSP, CASSP and LCM to Aging, OCYS and JPO staff. R.M. and P.T. also completed trainings to the MR office. Cross training for all DHS and JPO staff originated with a recommendation from PIT Team #1. Training will include office's role, responsibilities and how they can work collaborately in serving clients. Cross trainings will be mandatory for supervisory, case work, clerical and identified CHORE services staff and will include the offices of MH/MR, EI, I&R, Crisis, Aging, HC, OCYS, JPO, I&R, Veterans Affairs. Trainings will begin in two weeks and should be completed by late November. Each employee will receive a training manual. Updating of office information that may occur over time will be accessible through the County's Intranet. Update trainings will be provided 1 -2 times per year for new hires and those who missed the first session. It was noted that the County Training office provides a variety of trainings for employees on a continuous basis and has an established County Leadership Institute.

V. Network of Care (NOC)

J.B. provided a visual presentation on Network of Care, a web based program created by Trilogy and originating in CA. NOC is now nationwide. NOC is comprised of resource directories, information libraries, legislative information and advocacy avenues, as well as, secure and encrypted consumer tools relating to human services needs. Pennsylvania has purchased the mental health/behavioral health site for two years with an optional 3rd year. Lehigh County will be participating in NOC and is currently developing its web site. There was a silent launch of Pennsylvania counties sites in November of 2008. The launch was silent due to the fact that each county is on a different level of development for their site. J.B. will be working with building a resource directory for Lehigh County by inviting providers to enter their program information. Information entered by providers and consumers will continue to exist even if Lehigh County decides not to continue the program after 2-3 years. Josh reviewed our web page. NOC information is available in several different languages and audio. NOC can be viewed at www.networkofcare.com.

Discussion occurred and the following is noted:

- The Volunteer Action Center may have individuals available to assist with entering information.
- J.B. has asked the Center for Independent Living to review the current list of categories to see if we are missing information under "homebound."
- Links can be added as we determine their necessity, i.e. autism.
- Lehigh County's DHS web site will eventually be linked to NOC.

VI. Special Needs Awareness Day

P.T. announced the Special Needs Awareness Day event, sponsored by State Representative Douglas Reichley will be held March 14, 2009, 10:00 a.m.-2:00 p.m. on the Integrated Health Campus, 250 Centronia Road, Allentown. DHS will be participating in the event with a table offering information on the offices of Aging, CMH, IFSP, Crisis, CASSP and Lehigh County's Prescription Discount Card.

HealthChoices recently held a discussion meeting with human services offices and JPO pertaining to reinvestment funds for respite services. The next step is to gather information from stakeholders via the RFI (request for information) process which should be completed by the end of March.

VII. Autism Spectrum Disorders Task Force Update

P.T. announced that on April 2nd an informational forum will be held on the Autism Insurance (Act 62) beginning at 7:00 p.m. in the Lehigh County Government Center Public Hearing Room. A thank you was extended to L.S. and P.H. for spearheading this. Flyers have been sent to all DHS offices, Magellan Behavioral Health to forward on to their providers, Autism Task Force members, the ARCH, respite families, and Lehigh County school districts.

Additional Information

R.S. announced a Community Conversation on College Readiness will be held from 5:30-9:00 p.m. at the Lehigh County Government Center. Additional information can be found at <http://communityconversation.evenbrite.com>. Members were encouraged to attend. R.S. also indicated the LCCC is looking for facilitators and recorders for the break out group sessions. Training for facilitators and recorders will be held April 25th. If you are interested in becoming a facilitator or recorder please contact R.S.

L.K. announced a Gang Symposium will take place on April 30th and May 1, 2009. The Lehigh County Youth Crime and Violence Task Force, through the Route 222 Anti-Gang Initiative, is sponsoring this event which will bring together various systems to continue discussions on prevention, intervention, law enforcement issues, and strategies that are necessary in making our communities safer. More information will be available on this program shortly.

The Annual MR Celebration Luncheon will be held March 26, 2009 at the Best Western, Routes 512 & 22.

On Monday, March 16, 2009, the OCYS Advisory Board is sponsoring a showing of a premier film entitled, "On Broadway." Doors open at 6:00 p.m. with the movie being shown sometime around 7:15-7:30 p.m. Tickets are available through on the OCYS web site. Funds raised will benefit the Fund to Benefit Children and Youth.

P.H. asked that updates be placed on the agenda for the LCM program and JPO's ROAD program. All agreed to have LCM as a standing item on the agenda.

The ROAD program has not begun as it is scheduled for Fiscal Year 2009-2010. We will not receive confirmation about funding through the Promising Practices Grant until 30 days following the passing of the budget. Once the program begins, an update will be provided.

Members were reminded that B.F. will be presenting on the Juvenile Justice Panel at the August IFSP Advisory Committee meeting.

J.C.S. distributed a copy of the 2008-2009 IFSP plan feedback received from the state. Members were asked to review the feedback from this year's plan and will be given the opportunity to review the 2009-2010 plan prior to submission to the state.

J.C.S. informed DHS web pages are being updated on a regular basis through members of PIT Team #5. Kudos were offered to PIT Team #5 members for all their work.

VIII. Next Meeting Date: Friday, June 12, 2009, 10:00 a.m., Room 123

Prospective Meeting Dates: August 14, 2009
October 9, 2009

Submitted by K.C.