



# LEHIGH COUNTY RECORDER OF DEEDS DIVISION

## Fee Schedule



Effective Date August 8, 2014 (Changes are in **RED**)

Fee Schedule Pursuant to:

Act 87 of 1982 Legislative Fee Schedule  
Act 1 of 1988 Uniform Parcel Identifier System, Lehigh County Ordinance 2009-201  
Act 137 of 1992 Affordable Housing, Lehigh County Ordinances 2006-12 & 2007-182  
Act 8 of 1998 Records Improvement Fund  
Act 32 of 2002 Records Improvement Fund  
Act 122 of 2002 Judicial Computer System/Access to Justice Fund  
Act 49 of 2009 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund  
\$10.00 increase - Act 126 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund  
**\$ 2.00 increase – Act 113 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund**

### Agricultural Security Area Ordinance May Require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	<b>\$18.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Map, if included, additional fee	\$5.00
<b>UPI Fee, <u>if applicable</u>, per PIN certification</b>	<b>\$10.00</b>

### Amendment – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

### Amendment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

### Assignment - Other Documents; Not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

### Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$66.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

### Assignment of Rents

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$28.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

### Assumption – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Assumption of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Certification

Certification, per document	<b>\$1.50</b>
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## Condominium Code Of Regulations

Includes 4 pages, 4 names and 1 PIN certification (UPI Fee)	<b>\$28.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Condominium Declaration of Plans

Includes 4 pages, 4 names, and 1 PIN certification (UPI Fee)	<b>\$28.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Condominium Plan/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	<b>\$40.00</b>
Each additional PIN certification	\$10.00

## Copy

If staff makes the copy, per page charge	<b>\$1.00</b>
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## Covenant Act 515

Includes 1 PIN certification (UPI Fee)	<b>\$33.00</b>
Each additional PIN certification	\$10.00

## Deed (The statement of value will be recorded as part of the deed and added to the page count to determine the fee)

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$75.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Deed of Dedication May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	<b>\$54.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
<b>UPI Fee, if applicable, per PIN certification</b>	<b>\$10.00</b>

## Development Plan/Map (Major and Minor)

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	<b>\$25.00</b>
Each additional PIN certification	\$10.00

## DD214 Military Discharge

**No Charge**

## Easement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Forfeiture Fee/Overpayments

Overpayments of \$10.00 or less will be forfeited.	<b>Varies</b>
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## Installment Sales Agreement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Lease Over 30 Years

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Mail-back Fee

Per document, if no SASE return envelope is provided	<b>\$1.00</b>
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## Map Copies

If staff makes the copy, per page charge	<b>\$5.00</b>
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## Memorandum with RTT

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Mining Plan/Map

First page (A paper copy of the original map is preferable, but a Mylar copy is acceptable; and the width shall be no more than thirty-six (36) inches)	<b>\$15.00</b>
Each Additional Page	\$3.00

## Miscellaneous Document

(Affidavit, Agreement, Dedication, Declaration, Merger/Name Change, Memorandum with no RTT Order, etc.) May Require UPI Fee; Contact office for recording fee

Includes 4 pages, 4 names	<b>\$18.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Electronic notation, if applicable	\$2.00
<b>UPI Fee, if applicable, per PIN certification</b>	<b>\$10.00</b>

## Modification – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Modification of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Mortgage

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$75.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Non-compliance Fee

Per document	<b>\$10.00</b>
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## Notary Commission

Notary Commission	<b>\$35.50</b>
Notary Name Change	<b>\$18.50</b>
Notary Address Change	<b>\$18.50</b>

## Power of Attorney May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	<b>\$18.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
<b>UPI Fee, if applicable, per PIN certification</b>	<b>\$10.00</b>

## Preferential Assessment Act 319

Includes 1 PIN certification (UPI Fee)	<b>\$33.00</b>
Each additional PIN certification	\$10.00

## Railroad Plan/Map

First page (A paper copy of the original map is preferable, but a Mylar copy is acceptable; and the width shall be no more than thirty-six (36) inches)	<b>\$15.00</b>
Each Additional Page	\$3.00

## Rejection Fee

Applied each time a document is rejected	<b>\$10.00</b>
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## Release of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$66.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Release – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Return Check Fee

Service Charge for check returned for insufficient funds	<b>\$20.00</b>
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## Right of Way

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	<b>\$64.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

## Satisfaction - Other Documents; Not Mortgages

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Satisfaction Piece – Satisfaction of Mortgage Only

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$66.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## State Highway/Map

First page (A paper copy of the original map is preferable, but a Mylar copy is acceptable; and the width shall be no more than thirty-six (36) inches)	<b>\$15.00</b>
Each Additional Page	\$3.00

### Stormwater Management Plan/Map (NEW INSTRUMENT TYPE)

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	<b>\$25.00</b>
Each additional PIN certification	\$10.00
Electronic notation, if applicable	\$2.00

### Subdivision Plan/Map (Major and Minor)

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	<b>\$25.00</b>
Each additional PIN certification	\$10.00

### Subordination of Mortgage and Subordination (Other Documents; Not Mortgages)

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

### Termination – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$30.50</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## Termination of Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	<b>\$54.00</b>
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

## UCC1 and UCC3 (Also known as Secured Transactions or Financial Statements)

UCC1	<b>\$100.00</b>
UCC3 (Assignment, Continuation, Termination, etc.)	<b>\$100.00</b>

## UPI Fee

Per PIN certification per document, if applicable	<b>\$10.00</b>
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